

# REQUEST FOR SPECIAL AGREEMENT CHECK (SAC)

NAME: (Last, First, Middle) \_\_\_\_\_

POSITION: \_\_\_\_\_ Student \_\_\_\_\_ WOC \_\_\_\_\_ Volunteer \_\_\_\_\_ Intern

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_

ALIAS: \_\_\_\_\_ RACE: \_\_\_\_\_ SEX: \_\_\_\_\_

EYE COLOR: \_\_\_\_\_ HAIR COLOR: \_\_\_\_\_ HEIGHT \_\_\_\_\_

WEIGHT: \_\_\_\_\_ SCARS, MARKS, TATTOO(S): \_\_\_\_\_

PLACE OF BIRTH (City, State, & Country): \_\_\_\_\_

RESIDENT ADDRESS: \_\_\_\_\_

CITIZENSHIP: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

The Office of Personnel Management (OPM) authorized to request this information under sections 1302, 3301, 3304, 3328 and 8716 of Title 5, US Code. Section 1104 of Title 5 allows OPM to delegate personnel management functions to other Federal agencies. This form will be used in conducting an investigation to determine your suitability or your ability to hold a security clearance and may be disclosed to authorized officials making similar, subsequent requests. Your social security number (SSN) is needed to keep our records accurate, because other people may have the same name and birth date. Public Law 104-134 (April 26, 1996) asks Federal agencies to use this number to identify individuals in agency records. Giving us your SSN or other information in voluntary. However, if you do not give us your SSN or any other information requested, we cannot process your application.

\_\_\_\_\_  
Signature of Person being investigated

\_\_\_\_\_  
Date

The parties agree that this agreement may be electronically signed. The parties agree that the electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility. Click to accept.

\_\_\_\_\_  
Signature of Education or/Voluntary Services designee

\_\_\_\_\_  
Date

Please forward to Human Resources. It will be returned to you with the results of the investigation.

## For HR Use:

Prints transmitted on: \_\_\_\_\_ Investigation type: \_\_\_\_\_ SAC Only \_\_\_\_\_ NACI w/SAC

OPM Case # \_\_\_\_\_

Adjudicated by: \_\_\_\_\_  
David Peterson, HR Officer

\_\_\_\_\_  
Date