

To update Taxonomy on an NPI Record

1. Log on to NPPES website at: <https://nppes.cms.hhs.gov>
2. Enter the User ID and Password in the box on the left of the NPPES home that was created when you originally applied for the NPI
3. Select "Login"

NOTE: DO NOT use backspace or the back button on your web browser to navigate.

Use only the controls in the webpage (e.g. "Previous" and "Next" buttons).

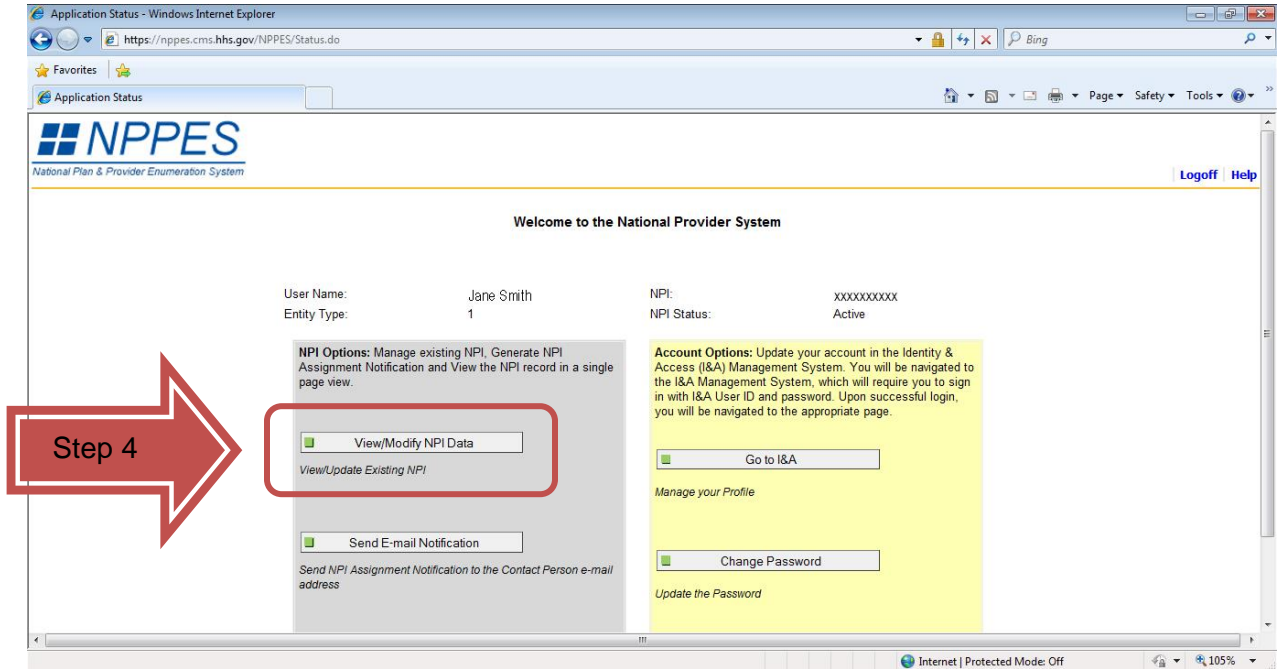
- Using the backspace key or back button in your web browser may cause your profile to be locked and all changes may be lost.
- If this occurs, contact the NPI Enumerator at 1-800-465-3203.

Forgotten User ID or Password

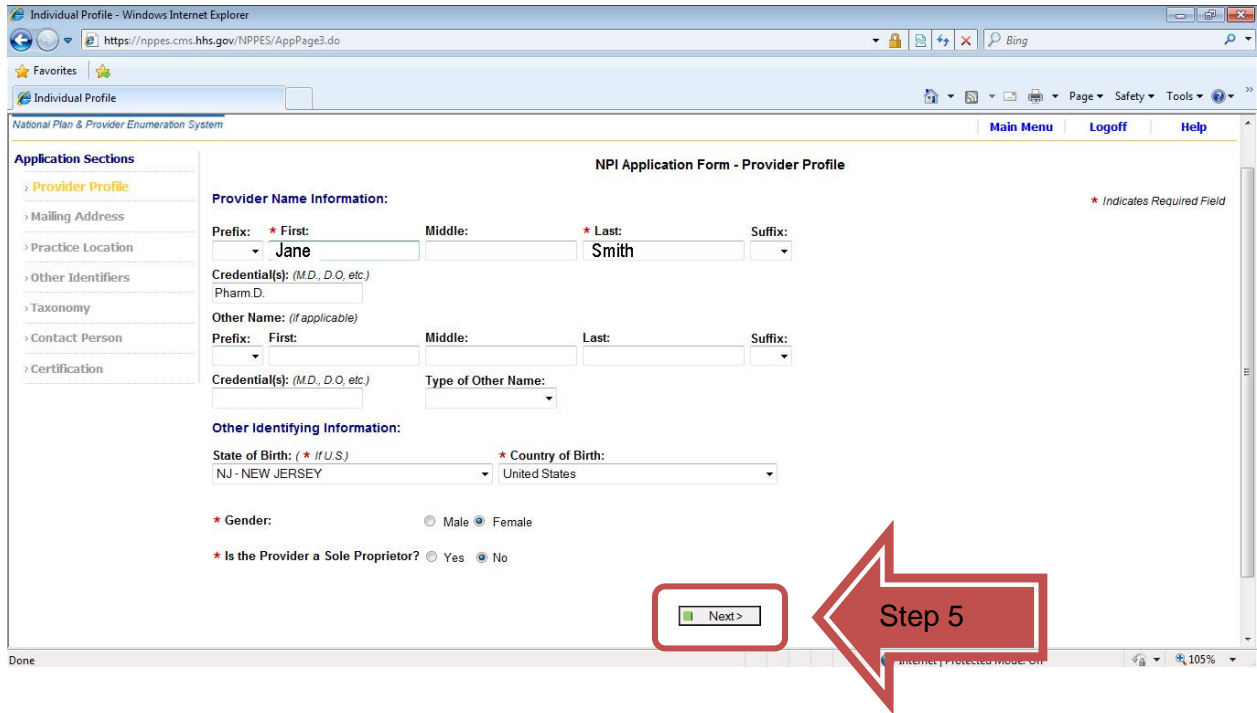
- a. Click the link under the login button: Forgot "User ID" or "Password?" OR
- b. Send an email to customerservice@npienumerator.com OR
- c. Contact the NPI Enumerator at 1-800-465-3203

The screenshot shows the NPPES website in Internet Explorer. A red arrow labeled "Step 1" points to the address bar containing the URL <https://nppes.cms.hhs.gov/NPPES/Welcome.do>. Another red arrow labeled "Step 2" points to the "User ID:" and "Password:" input fields on the left side of the login form. A third red arrow labeled "Step 3" points to the "Forgot User ID or Password?" link below the login form. The page contains two main sections: "Manage or Apply for your personal NPI Record" and "Manage or Apply for NPI Records for an Organization". Both sections have their own login forms and "Forgot Password?" links. A blue banner at the top of the content area reads: "DIFFERENT LOOK, SAME INFORMATION: If you have accessed NPPES before, your existing account information has not changed."

4. Select "View/Modify NPI Data"



5. Select the "Next" button located at the bottom of each page until you reach Taxonomy



6. Select "Add Taxonomy"

The screenshot shows the 'NPI Application Form - Taxonomy / License Information' page. The 'Taxonomy' section is highlighted in the left sidebar. A red box highlights the 'Add Taxonomy' button. A red arrow labeled 'Step 6' points to this button. Below the button is a table with one row of taxonomy information.

Please Enter Provider Taxonomy (Provider Type/Specialty): * At least one taxonomy is required

NOTE: DO NOT report the Social Security Number (SSN), IRS Individual Taxpayer Identification Number (ITIN) in the License Number field.

*Primary Taxonomy	*Selected Taxonomy	State	License Number	
<input checked="" type="radio"/>	18350000X - Pharmacist	MD		<input type="button" value="Delete"/>

< Previous Next >

Note: Please use the Previous and Next buttons to navigate between the pages in the application.

7. Select Provider Type Code: 18 Pharmacy Service Providers

The screenshot shows the 'NPI Application Form - Select Individual Taxonomy Page 1 of 2' page. The 'Taxonomy' section is highlighted in the left sidebar. A red box highlights the list of provider type codes. A red arrow labeled 'Step 7' points to the code '18 Pharmacy Service Providers'. Below the list are navigation buttons and a note.

Please Select Provider Type Code:

Individual Provider Type Code	Organization Provider Type Code
18 Pharmacy Service Providers	25 Agencies
36 Physician Assistants & Advanced Practice Nursing Providers	26 Ambulatory Health Care Facilities
21 Podiatric Medicine & Surgery Service Providers	19 Group
22 Respiratory, Developmental, Rehabilitative and Restorative Services Providers	27 Hospital Units
23 Speech, Language and Hearing Service Providers	28 Hospitals
39 Student Health Care	29 Laboratories
24 Technologists, Technicians & Other Technical Service Providers	30 Managed Care Organizations

< Previous Next >

Note:

- The Provider Type Code is the first two digits of the taxonomy number.
- A complete listing of provider taxonomy codes can be obtained from <http://www.wpc-edi.com/codes/taxonomy>.
- Please use the Previous and Next buttons to navigate between the pages in the application.

8. Select Classification Name - Area of Specialization:
1835P0018X – Pharmacist – Pharmacist Clinician (PhC)/Clinical Pharmacy Specialist
9. Enter your License Number and State Where Issued
10. Select “Save”

NPI Application Form - Select Taxonomy Page 2

You have selected Provider Type: **18 Pharmacy Service Providers**

Please Continue Your Taxonomy Selection:

Classification Name - Area of Specialization

- 1835N0905X - Pharmacist - Nuclear
- 1835N1003X - Pharmacist - Nutrition Support
- 1835X0200X - Pharmacist - Oncology
- 1835P0018X - Pharmacist - Pharmacist Clinician (PhC)/Clinical Pharmacy Specialist**
- 1835P1200X - Pharmacist - Pharmacotherapy
- 1835P1300X - Pharmacist - Psychiatric
- 183700000X - Pharmacy Technician

Please Enter Your State License Information For Your Taxonomy Selection:

NOTE: DO NOT report the Social Security Number (SSN), IRS Individual Taxpayer Identification Number (ITIN) in the License Number field.

License Number: State Where Issued:

< Previous Save & Add Another Save

11. Continue through the NPI record until the Certification Statement page
 Check the box at the top of the page
12. Select “Submit”

NPI Application Form - Certification Statement

I certify that this form is being completed by, or on behalf of, a health care provider as defined at 45 CFR § 160.103.

- I have read the contents of the application and the information contained herein is true, correct and complete. If I become aware that any information on this application is not true, correct, or complete, I agree to notify the NPI Enumerator of this fact immediately.
- I authorize the NPI Enumerator to verify the information contained herein. I agree to keep the NPPES updated with any changes to data listed on this application form within 30 days of the effective date of the change.
- I have read and understand the [Privacy Act Statement](#).
- I have read and understand the **Penalties for Falsifying Information** on the NPI Application / Update Form as stated in this application. I am aware that falsifying information will result in fines and/or imprisonment.

Penalties for Falsifying Information

18 U.S.C. 1001 authorizes criminal penalties against an individual who in any matter within the jurisdiction of any department or agency of the United States knowingly or willfully falsifies, conceals, or covers up by any trick, scheme or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry. Individual offenders are subject to fines of up to \$250,000 and imprisonment for up to five years. Offenders that are organizations are subject to fines of up to \$500,000. 18 U.S.C. 3571(d) also authorizes fines of up to twice the gross gain derived by the offender if it is greater than the amount specifically authorized by the sentencing statute.

< Previous Submit

Additional Notes:

- If more than one taxonomy is chosen, a primary must be selected.
- Allow 24 hours to update.