Program Requirements Checklist
(**All** documents to be submitted **in pdf form** to program director at the same time)

Item	Description
	Official Transcripts sent to Program Director email VHALASNursePractitionerDevelopmentProgramsEngage@va.gov
	National Certification (ANCC/AANP preferred)
	State Nurse Practitioner Licensure (Nevada Preferred)
	State Pharmacy Licensure (Nevada Preferred)
	Application (VA 10-2850)
	500 Word (or less) Interest Statement answering the following questions: • Reasons for wanting to complete a Nurse Practitioner Residency • Motivation for working with the Veteran population • How you plan on addressing ICARE values with your Veteran patients
	Three (3) letters of reference (academic instructor, preceptor, employer/co-worker) • A paragraph or sentence explaining how you know the applicant and the nature of your relationship. • An honest evaluation of the applicant's skills and accomplishments. Try to include specific examples. • A statement or summary that explains why you would recommend the applicant for the residency program. ***Letters must be sent as a pdf with a formal-time stamped electronic signature or a wet/handwritten signature.***
	Curriculum Vitae (CV) • Include dates and years of experience including leadership skills & skills applicable to your new nurse practitioner role • Provide dates and degrees earned, include schools attended and grade point average • Discuss clinical experiences during nurse practitioner school. Include the number of clinical hours and types of patient experiences • Construct an appeasing but professional appearance for your CV • Include membership to professional organizations/awards, roles in received in the last three years • Discuss any participation activities in research activities or professional presentations
	BLS (Basic Life Support)/CPR current American Heart Certificate required
	Send an email to the above email requesting a return encrypted email to turn in all of the required documents in a secure manner.
	All documents must be turned in at once in pdf format (except official transcripts).

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