

This form is intended to collect contact information, availability, and place of interest.
This is not an application.



Volunteer Registration

Name: _____
First name *Last name* *Middle initial*

Mailing address: _____
City *State* *Zip code*

Daytime phone: _____ E-mail: _____

Availability

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

Are you able to volunteer at least 100 hours during your first year? Yes No

Skills/experience

Do you have experience with Microsoft Office Products (Excel, Word, Power Point)? Yes No

Professional/other experience: _____

I would like to volunteer at the following location(s):

- Martinez Mare Island Oakland Fairfield Dixon Cemetery
 Sacramento Redding Chico Yuba City McClellan

Certain positions may only be available at certain locations, and not all locations may be in need of as much help as others.

I am most interested in the following volunteer positions (check all that apply):

- Coffee service GI clinic Canteen service
 Comfort cart Urgent Care Chaplain's office
 Vol Transportation Network Nursing service Mailroom/warehouse
 Information desk Physical therapy General admin/clerical duties
 Campus shuttle driver Pharmacy service
 Welcome ambassador Recreational therapy Other: _____

Descriptions of these positions on opposite side. Positions that are only available at certain locations have been marked.

This section to be completed by Voluntary Service office

Date Received:

Position Assigned:

This form is used to match your skills and interests with the needs of our Veterans. This is not an application form

Volunteer Positions

Volunteers are integral to the quality of enhanced patient-centered care our Veterans deserve. All applicants will need to complete background check and TB test both of which are completed on campus at no cost to the volunteer. Below is a description of regularly scheduled volunteer positions located throughout our health care system.

Coffee service	Free coffee and light snacks offered to Veterans. SACRAMENTO, MCCLELLAN, MARTINEZ, AND REDDING LOCATIONS
Comfort Cart	Volunteers distribute personal comfort items for inpatients. SACRAMENTO AND MARTINEZ LOCATIONS
Entertainment	Music is therapy for the whole body. We welcome those who wish to share their musical talents with our Veterans. Please call the office for more details.
Information Desk	First contact with Veterans entering the facility providing a warm and friendly contact and various types of information from appointment locations to transportation or any other assistance.
Wheel Chair Services	Provide wheel chair services and/or pickup/delivery services by responding to calls from various departments. May also provide other ancillary administrative services. SACRAMENTO LOCATION
Welcome Ambassador	Stationed at the front entrance of main outpatient buildings. Meet and greet Veterans and provide information/offer wheel chair etc.
Campus Shuttle Driver	Reporting to the Voluntary Service office, volunteers ensure that our outpatients who have trouble walking are able to travel around our campus by transporting them via shuttle. Candidates for this position will need to pass a pre-employment physical through our Occupational Health Office.
Parking Lot Ambassador	Equipped with cell phone, communicates with campus shuttle drivers regarding location of patients needing rides and guides incoming Veterans to available parking. SACRAMENTO LOCATION
GI Clinic	To reduce stress for both employees and patients, volunteers report to a supervisory nurse to keep patients updated on their upcoming appointments, and to assist technicians during procedures. SACRAMENTO LOCATION
Urgent Care	To swiftly help Veterans, volunteers transport blood and urine samples to and from the lab, keep beds tidy. SACRAMENTO LOCATION
Nursing service	Helping patients remain mobile, volunteers help transport patients to their appointments via wheelchair, and assist the nursing stations with various needs throughout the day.
Physical Therapy	Greet patients providing information about appointments; assist in assembly of equipment; tidy patient rooms and other ancillary support as necessary.
Pharmacy Service	While helping to maintain a positive public relation with our patients, volunteers can stock and organize inventory, replenish medication, and help with basic clerical duties.
Recreational Therapy	Assists RT staff in conducting daily activities to promote the health and well-being of those in extended care programs. Activities may include on/off site; painting/music etc.
Vol Transportation Network	Using a Government furnished vehicle; volunteers pick up Veterans at their homes and transport them to/from clinical appointments. Scheduled through DAV office. Candidates for this position will need to pass a pre-employment physical through our Occupational Health Office.
Canteen Service	To ease the process of food preparation, volunteers assist canteen staff in the preparation/delivery of meals, cleaning dining areas, or assisting Veterans to their tables.
Chaplain's office	May act as receptionist for the Office or assist VA staff Chaplains through patient visitations.
Mailroom/warehouse	Assists staff in the acceptance and delivery of mail, supplies or equipment. Must be able to lift boxes (not to exceed 20lbs) and have ability to walk with distribution cart around campus.
General admin/clerical duties	Providing general office assistance or receptionist duties and/or performing clerical tasks to include working with Microsoft office products or utilizing VA-unique software applications.

For more information about volunteering, contact either the Sacramento VS office at (916) 366-5372, or the Martinez VS office at (925) 372-2198.