

Instructions for Completion

This Excel workbook was developed to serve as a template for providing the data required by *Implementing Regulation* (IR) C-27 I "Trainee Admissions, Support, and Outcome Data" in a clear and consistent format. There are three additional worksheets in this file, each composed of tables required for each of the outcomes in the IR. These tables have been copied directly from the most recent version of the IR, approved by the Commission on Accreditation in April 2016. **Deadline to post data:**

September 1

To complete each table, simply enter the appropriate figures in each of the blank cells. Once you complete all of your data entry, you can: export the tables as a PDF, save each separate table as an image, or have your web designers recreate them in the format that they require. ***It is critical that you keep the row and column labels exactly as they appear in these tables***. Your program will be considered out of compliance with the IR if they are not consistent with this document.

More complete information on what to include in the tables is provided in the full text of the IR, found [here](#). Please review the IR and its requirements before utilizing this template. If you have any questions about the format or the required content of this IR, please feel free to contact the APA Office of Program Consultation and Accreditation at (202) 336-5979 or at apaaccred@apa.org.

Thank you for your continued support of accreditation!

Internship Program Admissions

Date Program Tables are updated: 06/23/2023

Briefly describe in narrative form important information to assist potential applicants in assessing their likely fit with your program. This description must be consistent with the program's policies on intern selection and practicum and academic preparation requirements:

The James H. Peters (JHP) VA currently sponsors eight internship positions each year – six in our general track, two in our neuropsychology track. Each internship application is evaluated to determine whether the applicant would be a good fit for the population, training, and experiences provided at our site. Applications are reviewed based on several criteria including the volume and quality of previous clinical experiences, the ability to formulate clinical interventions, awareness, experience, and self-reflection in the domain of diversity, and level of interest in our program. We also consider academic performance, including scholarly and research achievements, general writing ability and letters of recommendation. Based on these ratings, we invite a select group of applicants for interviews at our site in December and January. Consistent with recommendations and in order to minimize financial hardship, our interviews will occur remotely for the 2024-25 incoming class. During the interview process, we try to get a sense of each applicant's personality, interests, clinical style, and response to supervision. A strong match would generally include a candidate who demonstrates an openness to growth and learning, and who has an interest in working in an academic medical setting with a culturally diverse, inner-city, veteran population presenting with complex psychological, medical, and social problems. Within the General Track, the emphasis is on assessment, formulation, and

Does the program require that applicants have received a minimum number of hours of the following at time of application? If Yes, indicate how many:

Total Direct Contact Intervention Hours	<input checked="" type="checkbox"/> N	<input type="checkbox"/> Y	Amount:
Total Direct Contact Assessment Hours	<input checked="" type="checkbox"/> N	<input type="checkbox"/> Y	Amount:

Describe any other required minimum criteria used to screen applicants:

Applicants must meet the following criteria to be considered for our program:

- United States citizenship
- Doctoral student in good standing at an APA-approved Clinical or Counseling doctoral psychology program
 - Approved for internship by doctoral program Director of Clinical Training
 - Completion of all coursework

Please Note: a CERTIFICATION OF REGISTRATION STATUS, CERTIFICATION OF U.S. CITIZENSHIP, and DRUG SCREENING are required to become a VA intern. The Federal Government requires that male applicants to VA positions who were born after 12/31/59 must sign a Pre-appointment Certification Statement for Selective Service Registration before they are employed. All interns will have to complete a Certification of Citizenship

Financial and Other Benefit Support for Upcoming Training Year*

Annual Stipend/Salary for Full-time Interns	\$38,901	
Annual Stipend/Salary for Half-time Interns	N/A	
Program provides access to medical insurance for intern?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If access to medical insurance is provided:		
Trainee contribution to cost required?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Coverage of family member(s) available?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Coverage of legally married partner available?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Coverage of domestic partner available?	<input checked="" type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Hours of Annual Paid Personal Time Off (PTO and/or Vacation)	104 hours (13 days)	

Initial Post-Internship Positions

(Provide an Aggregated Tally for the Preceding 3 Cohorts)

	2019-2022	
Total # of interns who were in the 3 cohorts	24	
Total # of interns who did not seek employment because they returned to their doctoral program/are completing doctoral degree		
	PD	EP
Community mental health center	0	0
Federally qualified health center	0	0
Independent primary care facility/clinic	1	0
University counseling center	1	0
Veterans Affairs medical center	5	0