



**U.S. Department  
of Veterans Affairs**

Veterans Health  
Administration

Southern Arizona VA Health Care System (SAVAHCS)

## SOUTHERN ARIZONA VA HEALTH CARE SYSTEM

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### **VA-STEP – VA Student Trainee Experience Program**

**(formerly VALOR)**

**\*\*\*Applications must be received by February 2, 2024\*\*\***

- Application Weblink:** [\(control click to access\)](#)
  - Choose an email account to use, and you will receive an email to set up an ID.me account (if you don't have one)
  - For ID.me account you will need to input your address, phone number, Social Security number, a selfie (to verify you are who you say you are), and identity documentation (Examples: Drivers license, passport, etc.)
  - Choose Nursing and then Facility (Southern Arizona VA Health Care System)
  - Once you have an ID.me account you can then log back in with your ID.me email and password
  - You will have a task in your Active Task List, where you will click START
  - When you get to the screen that asks for VA Training Start Date AND Completion date click unknown
  - Answer the Essay Questions (ensure good grammar and try to make your responses revolve around Veterans (suggest typing responses in Word and copy and paste)
  - After completion, fix any errors (will be identified in red type)
  - Sign and submit for final review
  - Certify that the information is correct
  - Return to dashboard and click "Details"
  - Here you will need to add your Transcript, Resume, 2 recommendation letters (dean/academic faculty/employer/manager) and any other documents (such as DD214 for Veterans)
  - Lastly click SUBMIT PACKET in the upper right corner of the document
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- Must anticipate graduation from an accredited BSN program in December 2024 or May 2025
  - Must be able to commit to working **full-time** from late May 2024, until early-August 2024 with no vacation
  - Cumulative GPA 3.0 or greater
  - If selected, must pass pre-employment physical, Federal background check, and drug test
  - Must not have service commitment to any other institution after graduation