

**Executive in Charge, Office of Management
Action Item**

SUBJECT: Approval of three updated financial policy chapters.

Vol.	Ch.	Title
II	2H	Life Insurance Program
II	7C	Advance Payments
XII	5	Medical Care Debts

DISCUSSION: The Financial Policy Steering Committee voted, approved, and recommended CFO approval of the following policy chapters:

- Volume II, Chapter 2H, *Life Insurance Program*, provides department-wide policy for the VA's life insurance programs.
- Volume II, Chapter 7C, *Advance Payments*, describes VA financial policies and procedures relating to advance payments, which are made in anticipation of future performance, often based on an estimated cost. Advance payments, in general, are prohibited by [31 U.S.C. 3324](#), which is intended to protect the Government against any risk of nonperformance —“to preclude the possibility of loss to the Government in the event a contractor — after receipt of payment — should fail to perform his contract or refuse or fail to refund moneys advanced,” [25 Comp. Gen. 834 \(1946\)](#).
- Volume XII, Chapter 5, *Medical Care Debts*, establishes VA financial policies and procedures relating to the collection of debts owed to VA as a result of the receipt of medical care or services from VA that are deposited to the Medical Care Collections Fund.

RECOMMENDATION: Approve the three updated financial policy chapters by signing below.

Approved:

_____/S/ Helen Tierney_____
Helen Tierney
Executive in Charge, Office of Management,
and Chief Financial Officer

_____07/24/2013_____
Date

**Executive in Charge, Office of Management
Action Item**

SUBJECT: Approval of three updated financial policy chapters.

Vol.	Ch.	Title
I	8	Period-Ending Procedures
II	2F	Funds from Dedicated Collections
VII	6	Budget Execution Report: SF 133 and FACTS II

DISCUSSION: The Financial Policy Steering Committee voted, approved, and recommended CFO approval of the following policy chapters:

- Volume I, Chapter 8, *Period-Ending Procedures*, establishes VA financial policies and procedures relating to period-ending procedures necessary to meet VA's financial accounting and reporting requirements.
- Volume II, Chapter 2F, *Funds from Dedicated Collections*, describes VA prescribes financial policies and procedures relating to funds from dedicated collections.
- Volume VII, Chapter 6, *Budget Execution Report: SF 133 and FACTS II*, addresses VA policy and procedures to meet the Report on Budget Execution and Budgetary Resources (SF 133) and Federal Agencies Centralized Trial-Balance System's II (FACTS II) reporting requirements.

RECOMMENDATION: Approve the three updated financial policy chapters by signing below.

Approved:

 /S/ Helen Tierney
Helen Tierney
Executive in Charge, Office of Management,
and Chief Financial Officer

 07/24/2013
Date