

**Executive in Charge, Office of Management  
Action Item**

**SUBJECT:** Approval of one updated financial policy chapter.

<b>Vol.</b>	<b>Ch.</b>	<b>Title</b>
XVI	1	Government Purchase Card Program

**DISCUSSION:** The Financial Policy Steering Committee voted, approved, and recommended CFO approval of the following policy chapter:

- Volume XVI, Chapter 1, *Government Purchase Card Program*, establishes VA financial policies and procedures regarding the Government Purchase Card Program. VA's Purchase Card Program is part of the U.S. General Services Administration (GSA) SmartPay Program that follows the Federal Acquisition Regulations (FAR). The VA Office of Acquisition, Logistics and Construction (OALC) has delegated to VA's Office of Management (OM) the responsibility to manage and operate VA's purchase card program.

**NOTE:** A summary of revisions to the chapter is attached.

**RECOMMENDATION:** Approve the one updated financial policy chapter by signing below.

Approved:

                  /S/ Helen Tierney                    
Helen Tierney  
Executive in Charge, Office of Management,  
and Chief Financial Officer

                  May 9, 2014                    
Date