

# VA Recovery Audit - Contract Implementation Conference Call Summary

Date: 4/16/2001  
Time: 1:00 – 2:30 PM (EST)

## Attendees *Veteran Affairs*

Ralph Charlip, Director, Health Administration Center (HAC)  
Thomas Wayburn, COTR, VA Recovery Audit, HAC  
Ryan Lilly, Chief Fiscal Officer, HAC  
Elliott Vanderstek, Chief Accountant/AFO, HAC  
Anthony Byrum, Programmer, OCIO/HAC  
Brendan McNamara, Programmer, OCIO/HAC  
Tony Guagliardo, Program Specialist, HAS/VACO  
Al Brese, Chief Financial Officer, VISN 6  
Jenie Perry, Chief, Healthcare Information Systems, AAC  
Gail Graham, Director, Health Information, VACO

## *Contractor*

Frank Kelly, Director, Business Development, Foundation  
John Pieters, Program Manager, Foundation  
Padra Randall, DRG Quality Coordinator, Foundation  
Minh Tompkins, Manager Government Contract Administration, Foundation  
Sharon Lopez, DRG Manager, Foundation

## *Conference Call Summary*

1. Attendee Identification: Participants identified themselves.
2. Review of action items:
  - a) Item 1: Collection Process Change -
    1. Previous minutes read: 'Contractor noted an exception with the minutes dated 3/19/2001, Section 2, Review of action items, paragraph (a), Item 1: Collection Process Change, Section 1, part (4), which reads: "All other case referrals - Contractor will invoice VA only for cases actually collected. VA acknowledges financial liability upon establishment of an administrative offset and VA payment is due to the Contractor when the offset is successfully collected. The HAC Contracting Officer will prepare a letter to the Contractor with the terms of agreement." There is a difference of opinion regarding the understanding of the March 14<sup>th</sup> conference call that was not resolved. Contractor will submit to James Davis, Contracting Officer, their interpretation of this part as discussed during the March 14, 2001 conference call.' It was noted that VA and Contractor had agreed that all valid referred cases that remained uncollected would be jointly reviewed at

day 300, following the date of first case referral, for disposition.

Contractor will submit to James Davis, Contracting Officer, their interpretation of this part as discussed during the March 14, 2001 conference call.  
(OPEN)

b) Item 2: Fiscal Year Case Review

1. FEE and HAC data files were provided for all claims paid from Fiscal Year 1995 through Fiscal Year 2000. Contractor is reviewing cases for appropriate DRG assignment utilizing the pricer/grouper for FEE and HAC claims. The FEE grouper is based upon date of discharge. The HAC data is based upon date of admission. To maximize potential cost recovery, Contractor requests that VA furnish FEE and HAC claim data for payments made in Fiscal Year 2001 for dates of service that occurred in 2000. On August 1, 2001 VA will attempt to extract FEE claims with a date of discharge occurring during Fiscal Year 2000 (October 1, 1999 - September 30, 2000) that were paid in Fiscal Year 2001 through July 31, 2001. Tom Wayburn will verify with VA/AAC data managers if the data sort can be accomplished by date of discharge and if HAC can sort by date of admission.  
(OPEN)
2. Depending upon audit outcomes, VA will consider augmenting the scope of the data files referred for review.

c) Item 3: Due Process Notification Requirements to Debtor

1. VA may refer uncollected debts to the Treasury Offset Program for offset action. In accordance with VA regulations, VA must ensure that the debtor is provided with due process rights. These rights include notification to the debtor of appellate procedures and establish timeliness of notification actions that must be accomplished prior to collection of the debt, including offset actions. Tom Wayburn will draft the due process notification requirements into the Contractor's initial letter to the debtor.  
(OPEN)

3. New Business:

a) Item 1: Import data from Contractor to HAC/Collectible case referral.

1. The process for electronically transferring collectible case data from the Contractor to HAC needs completion. This transfer of data permits HAC establish receivables, including offset referrals and development of the centralized accounting process. Tony Byrum is the HAC programmer developing the program to receive required data from the Contractor. Joy Wilkie was designated as the Contractor point of contact.  
(OPEN)

b) Item 2: NVH/FEE data

1. The NVH/FEE data file was briefly discussed. VA closed this item as all available data has been provided to Contractor and alternative means of obtaining other data elements were identified. Abacus/Foundation have scheduled a review of the NVH/FEE data files. Any new issues identified on review will be added to the action item listing.

c) Item 3: Case review start date

1. It was estimated that actual case reviews will begin in 60-90 days (June/July).

4. Next Call: Monday, April 23, 2001

Tom Wayburn  
COTR, Recorder