

VA Recovery Audit - Contract Implementation Conference Call Summary

Date: 4/30/2001
Time: 1:00 – 2:30 PM (EST)

Attendees *Veteran Affairs*

Thomas Wayburn, COTR, VA Recovery Audit, HAC
Ryan Lilly, Chief Fiscal Officer, HAC
Anthony Byrum, Programmer, OCIO/HAC
James Davis, Contracting Officer, HAC
Gail Graham, Director, Health Information, VACO
Kent Simonis, Director, Health Administration Service, VACO

Contractor

Walter Jordan, Principal, Abacus Technology
Julie Susman, President, CEO, Jefferson Consulting Group
Padra Randall, DRG Quality Coordinator, Foundation
Joy Wilkie, Director, Managed Care Services, Foundation
Sharon Lopez, DRG Manager, Foundation
Minh Tompkins, Manager Government Contract Administration, Foundation

Conference Call Summary

1. Attendee Identification: Participants identified themselves.
2. Review of action items:
 - a) Item 1: Collection Process Change -
 1. Tom Wayburn asked when the Contractor would be ready to submit to James Davis, Contracting Officer, the interpretation of the collection process as discussed during the March 14, 2001 conference call. Walter Jordan stated that the Contractor was awaiting the promised e-mail messages from James Davis. There is some confusion regarding the e-mail message requirement. Tom Wayburn will review past minutes to ensure that HAC has not overlooked any commitment. Walt Jordan will have Don Sherwin contact James Davis to follow-up.
(OPEN)
 - b) Item 2: Fiscal Year Case Review
 1. On August 1, 2001 VA will extract FEE/HAC claims with a date of service occurring during Fiscal Year 2000 (October 1, 1999 - September 30, 2000) that were paid in Fiscal Year 2001 through July 31, 2001.

(OPEN)

c) Item 3: Due Process Notification Requirements to Debtor

1. VA may refer uncollected debts to the Treasury Offset Program for offset action. In accordance with VA regulations, VA must ensure that the debtor is provided with due process rights. These rights include notification to the debtor of appellate procedures and establish timeliness of notification actions that must be accomplished prior to collection of the debt, including offset actions. Letters have been drafted and forwarded for VA concurrence. Following VA concurrence, the letters will be forwarded to Contractor for review and input. The letters include a revision of Status L1, Provider Initial DRG Change Letter and the Provider Collection Letter. A new compromise letter has been drafted, as required by VA notification regulations. Further action pending determination of FMS final process to TOPs.
(OPEN)

d) Item 4: Import data from Contractor to HAC/Collectible case referral.

1. The process for electronically transferring collectible case data from the Contractor to HAC needs completion. This transfer of data permits HAC to establish receivables, including offset referrals and development of the centralized accounting process. Tony Byrum is the HAC programmer developing the program to receive required data from the Contractor. Joy Wilkie was designated as the Contractor point of contact. The test data must be developed and it is expected that a test data file can be provided within the next 30 days.
(OPEN)
3. New Business: Tom Wayburn reported that the complete HAC data files were FedEx to Abacus Technology on April 30, 2001.
4. Next Call: Monday, May 7, 2001

Tom Wayburn
COTR, Recorder