



TMS
2.0

VA

User Job Aid

Sticky View Preferences for the My Learning Page

User Job Aid: Sticky View Preferences for the My Learning Page

Purpose

The way users choose to view the My Learning page is retained when they exit the VA TMS 2.0 and is presented in the same way the next time the user logs in, without having to reapply the settings. The purpose of this job aid is to demonstrate this “sticky view” feature to users.

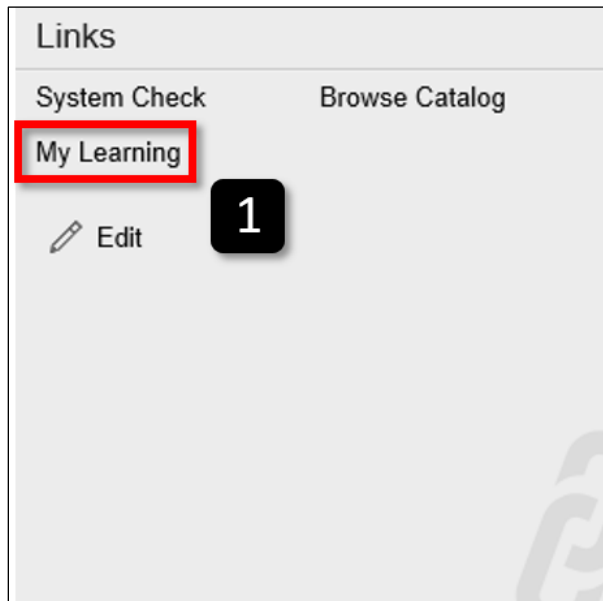
In this job aid, you will learn how to:

- Apply Sticky View Preferences to the My Learning Page




Apply Sticky View Preferences to the My Learning Page

1. After logging in to TMS 2.0, select the **My Learning** link from the Links tile.



2. Select the **Switch to Card View** icon in the **My Learning Assignments** area.
3. Select the **Show More** arrow in the **Links** area.



TALENT MANAGEMENT SYSTEM 2.0

Learning ▾

My Learning
My Team
Instructor View

My Learning 2 Filter

Keyword Select All ▾ All Assignment Types ▾

▾ **DUE LATER**

RETRAIN BY 11/5/2018

FISMA Requirement CHOOSE COURSES >

11/5/2018 | **REQUIRED**

VA Privacy and Information Security Awareness and Rules of Behavior START COURSE ▾

▾ **DUE ANYTIME**

OPTIONAL

EIDP Training for VA Employees and Supervisors CONTINUE COURSE ▾

Information Assurance for Software Developers (WBT) START COURSE ▾

REQUIRED

TMS Advanced Topics: Assignment Profile START COURSE ▾

TMS Training for Scheduling Mgr, Assignment Mgr and Registration Manager (SM, AM, RM) START COURSE ▾

VISN 20 VA-ECHO Endocrinology/Diabetes Virtual clinic 2018 REGISTER NOW ▾

My Curricula

● Due Later (2)

My History ▾

0


recently added

View All

Links

- Accomplishments
- Approvals
- Enterprise Service ▾

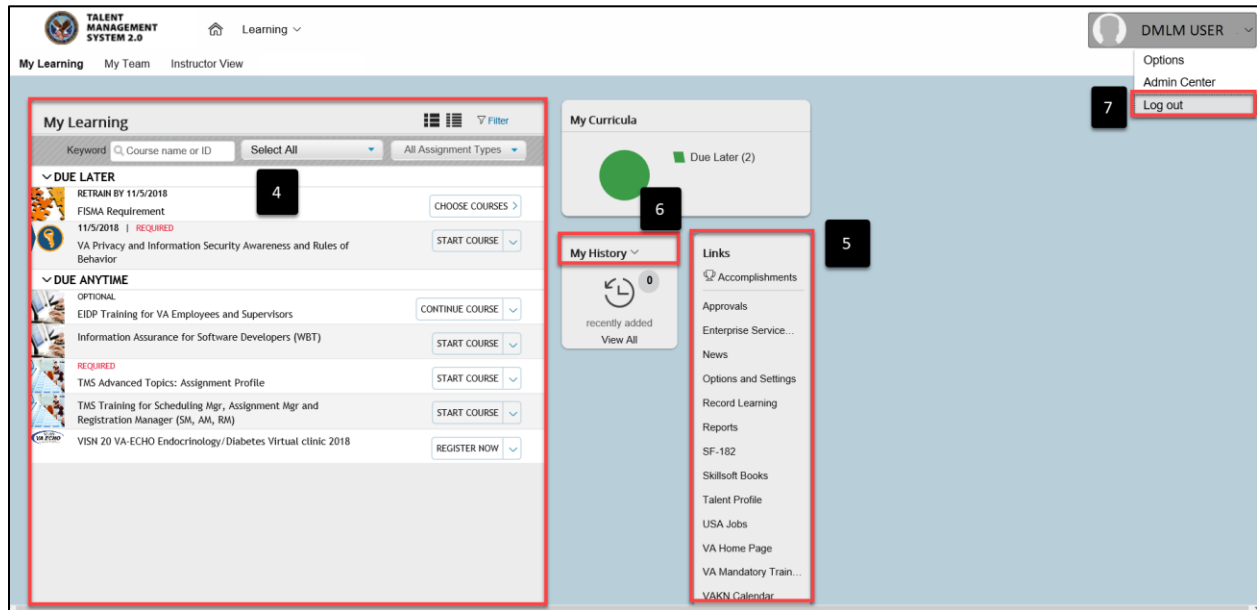
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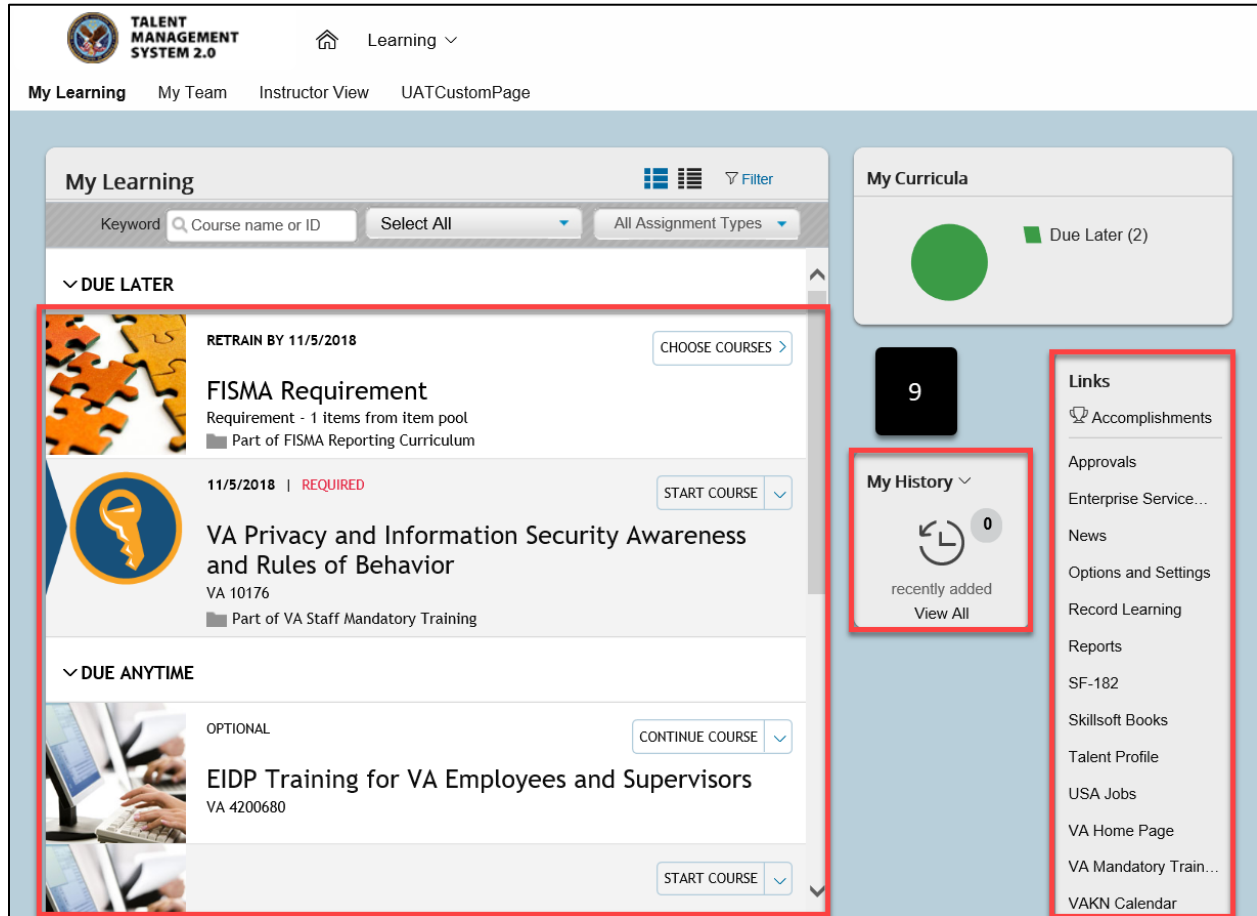
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4. Notice the new set up of the **My Learning** area.
5. Notice the new set up of the **Links** area.
6. Select and hold the top portion of the **History** area to drag it to a new location.
7. Select **Log out**.



8. After logging back in to TMS 2.0, navigate to your **My Learning** page again.

9. Notice how the **My Learning** page has retained the settings you applied previously using the sticky view preferences feature.



The screenshot displays the 'My Learning' page in the TMS 2.0 interface. The page is divided into several sections:

- My Learning:** This section contains a search bar with the text 'Course name or ID', a 'Select All' dropdown, and an 'All Assignment Types' dropdown. Below this, there are three course cards:
 - RETRAIN BY 11/5/2018:** A card for 'FISMA Requirement' with a 'CHOOSE COURSES >' button. It includes the text 'Requirement - 1 items from item pool' and 'Part of FISMA Reporting Curriculum'.
 - 11/5/2018 | REQUIRED:** A card for 'VA Privacy and Information Security Awareness and Rules of Behavior' with a 'START COURSE' button. It includes the text 'VA 10176' and 'Part of VA Staff Mandatory Training'.
 - OPTIONAL:** A card for 'EIDP Training for VA Employees and Supervisors' with a 'CONTINUE COURSE' button. It includes the text 'VA 4200680'.
- My Curricula:** A section on the right showing a green circle and the text 'Due Later (2)'.
- My History:** A section on the right showing a '9' in a black box, a circular arrow icon with a '0' in a grey circle, and the text 'recently added' and 'View All'.
- Links:** A vertical list of links on the right side, including 'Accomplishments', 'Approvals', 'Enterprise Service...', 'News', 'Options and Settings', 'Record Learning', 'Reports', 'SF-182', 'Skillsoft Books', 'Talent Profile', 'USA Jobs', 'VA Home Page', 'VA Mandatory Train...', and 'VAKN Calendar'.

Red boxes highlight the 'My Learning' course cards, the 'My History' section, and the 'Links' list, demonstrating how the sticky view preferences are maintained across different parts of the page.