



## **Department of Veterans Affairs**

### **Senior Executive Biography**

#### **Jeffrey R. Mayo**

##### **Assistant Secretary for Human Resources and Administration/ Operations, Security, and Preparedness**

Mr. Jeffrey R. Mayo was named Acting Assistant Secretary for Human Resources and Administration/ Operations, Security and Preparedness on March 26, 2021. He advises the Secretary on human capital management and oversight of human resources support to more than 390,000 VA employees, including 6,000 human resources professionals across the country. He leads a team that provides professional assistance in the areas of administration, human resources management, diversity and inclusion, manpower, labor-management relations,



veterans employment, employee development, senior executive management, resolution management, and operations, security and emergency preparedness.

Mr. Mayo served more than 36 years in the U.S. Air Force (USAF) and the Department of Defense, both in uniform and as a civilian, with experience in manpower, budget development, recruiting, personnel, and installation management. After retiring from active duty, he served eight more years as an Air Force and DoD civilian. His military service awards include the Defense Superior Service Medal, Legion of Merit with oak leaf cluster, the Defense Meritorious Service Medal, and Meritorious Service Medal with three oak leaf clusters. His civilian awards include the Meritorious Civilian Service Award (2), and the Decoration for Exceptional Civilian Service.

#### **CAREER CHRONOLOGY:**

- 2020 – Present Acting Assistant Secretary, HRA/OSP, Department of Veterans Affairs, Washington, DC
- 2019 – 2020 PDAS, HRA/OSP, Department of Veterans Affairs, Washington, DC
- 2014 – 2019 DAS, USAF, Force Management Integration, Washington, DC
- 2012 – 2014 Director, Accession Policy, Office of Secretary of Defense, Washington, DC
- 2011 – 2012 Chief, Organization Division, Directorate for Manpower, Organization and Resources, USAF, Washington, DC
- 2009 – 2011 Chief, Strategic Sourcing Division, Directorate for Manpower, Organization and Resources, USAF, Washington, DC
- 2006 – 2009 Vice Commander, 66th Air Base Wing, Hanscom AFB, MA

#### **EDUCATION:**

- 2003 Master of Science, National Resource Strategy, Industrial College of the Armed Forces, Washington, DC
- 1986 Master of Business Administration, St. Edward's University, Austin, TX
- 1983 Bachelor of Business Administration, Baylor University, Waco, TX