







4,670\*

16

\*In the event of a prolonged shutdown, VA would need to begin furloughing Excepted employees in VBA and OI&T, and the agency's Contingency Plan would be updated.

















## Office of General Counsel

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
Office of General Counsel (OGC) - OGC provides legal advice and services to the SECVA and all organizational components of the Department	712	39	0	Reimbursed through the Credit Reform (Loan Guaranty) revolving fund	Legal advice for funded programs (i.e. the Department's Loan Guaranty program)	
		77	0	Reimbursed through the Medical Savings Support & Compliance advance appropriation	Legal support for the Department's medical collections program	
		59	0	Reimbursed through the Supply Fund revolving fund	Legal support for the Department's procurement program	
			15*	* If the US Court of Appeals for Veterans Claims (CAVC) remains open, but does not grant continuances, the employees would be excepted in order to protect VA property interests in those cases.	Representation of the Secretary for appeals filed with CAVC	
			31	Protection of life and property (to support VHA, VBA, and other funded programs);	Legal advice for funded programs and support to courts; Supervisors to oversee work of excepted employees, triage requests for the protection of life and property (e.g. guardianship requests, end-of-life decisions, etc.) and to decide whether other employees must be recalled	

## Office of Management

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
<b>Office of Management (OM)</b> <ul style="list-style-type: none"> <li>• Budget</li> <li>• Financial Management</li> <li>• Asset Enterprise Management</li> <li>• Business Oversight</li> <li>• Performance Management</li> <li>• Enterprise Risk Management</li> <li>• Energy &amp; Greening</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Total:</b> 820</li> <li>• <b>24/7: 0</b></li> <li>• <b>Funded:</b> 566</li> <li>• <b>Excepted:</b> 21</li> <li>• <b>Non-Excepted:</b> 233<sup>^</sup></li> </ul> <p>Note: Time &amp; Attendance (T&amp;A) included for OM staff</p> <p><sup>^</sup>Non-expected employees also include 10 in Performance Management and 5 in Enterprise Risk Management. All employees will remain at work until FY2013 funds are expended; then OM would move to furlough status.</p>	0	4	Necessary Implication	Budget Execution/Controls	28
		368	0	Revolving Fund	Financial Services (Austin)	0
		160	0	Revolving Fund	Debt Management Center (Minneapolis)	0
		0	17	Necessary Implication	Payroll, Travel card administration	83
		8	1	Advanced Appropriation (VHA)/Safety and Property	Asset Enterprise Management	43
		30	0	Revolving Fund -7/Advanced Appropriation (VHA)-23	Business Oversight	63

## Office of Public and Intergovernmental Affairs

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
Office of Public & Intergovernmental Affairs (OPIA) <ul style="list-style-type: none"> <li>• Public Affairs</li> <li>• Digital Communications</li> <li>• Field Operations</li> <li>• Media Relations</li> <li>• Intergovernmental Affairs</li> <li>• International Affairs</li> <li>• Tribal Relations</li> <li>• Outreach</li> <li>• Sports Programs</li> </ul>	91	0	1	PA – Protection of Life and Property	Communicate with Veterans regarding availability and location of continued VA services	90

## Office of Congressional and Legislative Affairs

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
<b>Office of Congressional and Legislative Affairs:</b> - Congressional Relations - Communications with Congress - Veterans Legislation - Constituent Casework - GAO	46	0	1	PAS	Confidential policy support to senior VA leadership. Very limited communications with Congress.	45

## Office of the Inspector General

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
<b>Office of the Inspector General (OIG)</b> <ul style="list-style-type: none"> <li>• Investigations</li> <li>• Audits</li> <li>• Healthcare Inspections</li> <li>• Management &amp; Administration</li> </ul>	645	0	1	PAS	Oversight of excepted employees	
		29	0	Continuing Funding from Supply Fund	Supply Fund Audits	
		0	148	Protection of Life and Property - Law Enforcement	Support ongoing criminal cases, investigations, and prosecutions	
		0	12	Necessary implication	Support essential functions of excepted staff	



## Office of Operations, Security and Preparedness

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
Office of Operations, Security, and Preparedness (OSP) <ul style="list-style-type: none"> <li>• Office of Security and Law Enforcement</li> <li>• Office of Emergency Management</li> <li>• Office of Personnel Security and Identity Management</li> <li>• Office of Resource Management</li> </ul>	165	70	16	Protection of life and property	Maintain the Integrated Operations Center and provide Executive Protection	79

## Office of Policy and Planning

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
Office of Policy and Planning <ul style="list-style-type: none"> <li>• Strategic Planning</li> <li>• Policy Analysis and Development</li> <li>• VA Governance</li> <li>• Data and Statistical Analysis</li> <li>• Predictive Modeling</li> <li>• Data Governance</li> <li>• VA/DoD Collaboration</li> <li>• Interagency Integration and Collaboration</li> <li>• Multi-year Programming</li> <li>• Program Analysis and Evaluation</li> <li>• Program Management and Oversight of Major Initiatives.</li> </ul>	109	0	1	Protection of Life and Property	Orderly operations during ongoing shutdown	108

## Office of the Secretary

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
The Office of the Secretary (OSVA) provides day-to-day operations support for SECVA, as well as executive-level support and guidance to the entire Administration	92	0	9	Necessary Implication	Department oversight of critical VA operations (SECVA/COSVA); Senior advisors/staff to SECVA/COSVA; Executive support; Strategic communication	83

## Office of Employment Discrimination Complaint Adjudication

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
The Office of the Secretary (OSVA) provides day-to-day operations support for SECVA, as well as executive-level support and guidance to the entire Administration	20	20	0	Reimbursable fund (VHA)	Existing duties (Office of Employment Discrimination Complaint Adjudication)	0

## Office of Small and Disadvantaged Business Utilization

VA Unit	Total # of Employees	# of Fully Funded (not subject to lapse; will continue to work)	# of Excepted Employees (legal basis; will continue to work)	Legal Basis for Decision or Full Funding Source	Functions to be Performed	# of Non-Excepted Employees (subject to furlough)
The Office of the Secretary (OSVA) provides day-to-day operations support for SECVA, as well as executive-level support and guidance to the entire Administration	37	37	0	Reimbursable fund (Supply Fund)	Existing duties (Office of Small and Disadvantaged Business Utilization)	0

## Appendix C – Suspended Functions in 2013

Organization	Functions to be Suspended
<b>VHA</b>	None
<b>VBA</b>	Overseas Military Coordinator; All Outreach; Education Call Center; All Public Contact Activities; Appeals Teams; Transition Assistance/Predischarge Activities; Chapter 36 Counseling; Vet Success on Campus; Education Compliance; Quality Review/Assurance Programs
<b>NCA</b>	Processing applications for Presidential Memorial Certificates; Activities at NCA Training Center; NCA will bring in contractors to accomplish interments at those national cemeteries already under contract. NCA will also restrict the number of interments at mid-range cemeteries to 8 per day.
<b>OSVA</b>	Special program activities; Executive correspondence and communication; Strategic planning and communications; protocol
<b>OALC</b>	Development of design standards, criteria, and guides; Technical architectural and engineering (A/E) consulting support; Technical real property/architectural and engineering design support; Cost estimating and A/E Selection; Administrative support functions for IT, space, human resources and financial administration
<b>BVA</b>	Claims appeals will be discontinued.
<b>OCLA</b>	All functions including: Congressional relations; Responding to congressional requests for information; Processing testimony and questions for the record; Congressional correspondence; Constituent casework; Advisory Committee Management; GAO coordination; Office administrative functions
<b>OGC</b>	Represent the Secretary before courts, including the US Court of Appeals for Veterans Claims, and other tribunals; Routine legal services for VHA, VBA, NCA and Staff Offices regarding personnel law, ethics, torts, and other legal matters
<b>HR&amp;A</b>	HR Policy; Recruiting; Hiring; Staffing; Training; Labor-Management Relations; ADR; Diversity; Classification; VACO building maintenance support; Veteran Employment Outreach
<b>OI&amp;T</b>	Oversight and compliance; Policy functions; Planning functions; Correspondence management; Congressional, GAO, IG, OMB inquires about VA Directives, FOIA, Records Mgmt., and System of Records Management
<b>IG</b>	Audits and Evaluations; Administrative Investigations; OIG Hotline; Healthcare Inspections; OIG Legal and Release of Information
<b>OM</b>	Performance Management; Asset Enterprise Management; Green/Energy programs ; Financial policy; Budget Formulation and analysis
<b>OPIA</b>	All functions including: National programs and special events; Tribal Government Relations; National Veterans Awareness Campaign; Interaction with state and local government and international visitors
<b>OSP</b>	National Security Planning and Operations; Policy Program Inspections; HSPD-12; Personnel Security and Suitability; Resource Management
<b>OPP</b>	All functions including: Strategic Planning; Policy Analysis and Development; VA Governance; Data and Statistical Analysis; Predictive Modeling; Data Governance; VA/DoD Collaboration; Interagency Integration and Collaboration; Multi-year Programming; Program Analysis and Evaluation; and Program Management and Oversight of Major Initiatives.