Instructions for Finding Your Assigned Contract Specialist in the NAC Contract Catalog Search Tool

**Step 1:** Access NAC Contract Catalog Search Tool (CCST) at [http://www.va.gov/nac](http://www.va.gov/nac), and click “Begin Search”.

![NAC Contract Catalog Search Tool](https://example.com/nac_screenshot.png)

**Step 2:** 65IB vendors, click “Search Pharmaceutical Catalog” or for all other schedules (except 66III and Configurable Item Catalogs), click “Search MedSurg Catalog”.

![Catalog Search Main Menu](https://example.com/catalog_menu.png)

Please note: Vendors with Configurable Catalog Items only, should contact the FSS Help Desk to be notified of their assigned Contract Specialist.
Step 3: Find your FSS Contract Number center drop-down lists, then click “Search”. (This will bring up a listing of the line items under your firm’s contract)

Step 4: Within the listing of items below, click on any of the catalog number hyperlinks.

Step 5: Locate your assigned Contract Specialists information.