



Change in Business Structure Fact Sheet

Summary:

Does a company's change in business structure affect its Dun & Bradstreet D-U-N-S[®] Number and its VetBiz Vendor Information Pages (VIP) profile?

Discussion:

Whether a business must change its D-U-N-S Number when it changes its business structure is determined by Dun & Bradstreet. If a company has an additional D-U-N-S Number and would like to change the D-U-N-S Number in its VIP profile, the company will need to **create a new profile** for the new D-U-N-S Number by reapplying for verification in accordance with [38 CFR § 74.11](#).

To report any business changes, the company will need to submit a change request from the VetBiz VIP profile. For assistance with submitting a change request, please contact the Center for Verification and Evaluation (CVE).

CVE will process the change request. To ensure the change request is completed in a timely fashion, it is important for the company to provide accurate and up-to-date documentation as it pertains to the business structure change.

CVE may require additional documentation to complete the processing of the change request. **Note:** All changes must be consistent with the eligibility requirement

found in 38 CFR Part 74. Certain changes to ownership and business structure may result in the company being found ineligible for verification.

For additional information on D-U-N-S Numbers, please read the [Data Universal Numbering System \(D-U-N-S\) Fact Sheet](#).

Quickly access VA verification application resources via [Verification Assistance](#).

For more information about VA Small and Veteran Business Programs, visit <https://www.va.gov/osdbu>.

Center for Verification and Evaluation Office of Small and Disadvantaged Business Utilization

1-866-584-2344

Monday-Friday

8 a.m.-6 p.m. (Eastern)

Status Update:

verificationfollowup@va.gov

Profile Questions:

vip@va.gov