



THE SECRETARY OF VETERANS AFFAIRS
WASHINGTON

February 14, 2025

MEMORANDUM FOR THE CHIEF OF STAFF

SUBJECT: Written Authorization of Signature of the Secretary of Veterans Affairs and Deputy Secretary of Veterans Affairs (VIEWS 11385115)

- 1. DELEGATION.** This memorandum authorizes the Department of Veterans Affairs (VA) Chief of Staff, Christopher D. Syrek, to apply the Secretary's signature and the Deputy Secretary's signature, such as with the use of autopen, in the same fashion identified in VA Directive 0002, Authorization of Signature of the Secretary of Veterans Affairs and Deputy Secretary of Veterans Affairs. The authorization is allowed upon conference with the Secretary or Deputy Secretary before autopen can be applied.
- 2. AUTHORITY.** 38 U.S.C. §§ 303, 304, and 512; VA Directive 0002, Authorization of Signature of the Secretary of Veterans Affairs and Deputy Secretary of Veterans Affairs.
- 3. RESTRICTIONS.** The same restrictions identified in VA Directive 0002 apply to this written authorization. This authorization refers only to the use of the identified officials' signatures. It does not delegate decision-making authority or authority to act as the Secretary or Deputy Secretary.
- 4. REDELEGATION.** The Chief of Staff may not re-delegate this authority.
- 5. RESCISSION.** This delegation rescinds the previous delegation of authority to Chief of Staff, Margaret B. Kabat, dated February 27, 2024.
- 6. EFFECTIVE DATE.** This delegation of authority is effective upon signature. I waive the 2-year expiration date required by VA Directive 0000. This delegation will remain in effect for 4 years until otherwise rescinded, modified, or superseded.


Douglas A. Collins