

## PROPERTY MANAGEMENT REGULATION DIRECTIVE

**1. REASON FOR ISSUE.** To adhere to the revision of Departmentwide directives and regulations related to acquisition and materiel management policies and responsibilities formerly contained in VA Manual MP-2, Personal Property. This directive establishes the relationship of VA directives to the Federal Property Management Regulations (FPMR).

**2. SUMMARY OF CONTENTS/MAJOR CHANGES.** This directive sets the circumstances under which material that implements, supplements, or deviates from the FPMR will be published.

Policy formerly contained in VA Manual MP-2, Personal Property, now issued as VA directives, applies to FPMR Subchapters E, G, H, and Part 101-I of Subchapter A.

**3. RESPONSIBLE OFFICE.** Office of the Deputy Assistant Secretary for Acquisition and Materiel Management (90M).

**4. RELATED HANDBOOKS.** VA Handbook 7001, General Acquisition and Materiel Management Procedures.

**5. RESCISSION.** VA Manual MP-2, Subchapter A, Subpart 108-I .1, Regulation System.

**CERTIFIED BY:**

**BY DIRECTION OF THE SECRETARY  
OF VETERANS AFFAIRS:**



Frank E. Lalley  
Acting Deputy Assistant Secretary for  
Information Resources Management



GARY J. KRUMP  
Acting Assistant Secretary for  
Acquisition and Facilities

## PROPERTY MANAGEMENT REGULATION DIRECTIVE

**1. PURPOSE.** This directive establishes the Office of Acquisition and Materiel Management policy on numbering directives and handbooks replacing VA Manual MP-2. It further explains the circumstances under which material that implements, supplements, or deviates from the FPMR will be published.

### 2. POLICY

a. VA Manual MP-2 will be reissued in the form of directives and handbooks 7000 through 7499 series:

(1) The directives will set forth policy pertaining to general acquisition and materiel management.

(2) The handbooks will delineate mandatory Department or administrationwide procedures or operational requirements to implement policies.

b. A glossary of names/terms relevant to acquisition and property management are contained in Appendix A of this directive.

**3. RESPONSIBILITY.** The Deputy Assistant Secretary for Acquisition and Materiel Management will ensure that a program is established within the Office of Acquisition and Materiel Management to review, develop, and issue Departmentwide guidance and support relative to management of personal property within VA.

**4. REFERENCES.** Federal Property Management Regulations, Subchapter A, General 101-I.

**GLOSSARY****-A-**

AAC	Austin Automation Center, Austin, TX (formerly DPC)
ADP Limitation	Portion of the budget designated for ADP support
A&MMS	Acquisition and Materiel Management Service
ADAS	Associate Deputy Assistant Secretary
ADPE	Automatic Data Processing Equipment
AEMS/MERS	Automated Engineering Management System/Medical Equipment Reporting System
AID	Agency for International Development
ALPHA TEST SITE	First (alpha) software test location
AMIS	Automated Management Information System
ANSI	American National Standards Institute
AO	Accountable Officer
APP	Advance Procurement Plan
ASCII	American Standard Code for Information Interchange
ASO	Assistant Supply Officer

**-B-**

BETA TEST SITE	Second (Beta) software test location
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**-C-**

CBD	Commerce Business Daily
CD ROM	Compact Disc - Read Only Memory
CFR	Code of Federal Regulations
CMR	Consolidated Memorandum Receipt
c o	Central Office Department of Veterans Affairs, a.k.a, VACO
CRT	Cathode Ray Tube
CSN	Category Stock Number

**-D-**

DAS	Deputy Assistant Secretary
DASD	Direct Access Storage Device
DBMS	Data Base Management System
DDC	Denver Distribution Center (formerly Prosthetics Distribution Center)
DEA	Drug Enforcement Agency
DHCP	Decentralized Hospital Computer Program
DLA	Defense Logistics Agency
DLSC	Defense Logistics Support Center
DPA	Delegation of Procurement Authority
DPSC	Defense Personnel Support Center
DO	Delivery Order
DOD	Department of Defense

**-E-**

ECG	Electrocardiograph
EDI	Electronic Data Interchange
EDP	Electronic Data Processing
EO	Executive Order

**-F-**

FAC	Field Advisory Council
FAR	Federal Acquisition Regulation
FED STRIP	Federal Standard and Issues Procedures
FIFO	First In/First Out
FIRMR	Federal Information Resources Management Regulations
FIPE	Federal Information Processing Equipment
FMS	Financial Management System
FOAG	Fiscal Officers Advisory Group
FOB	Free On Board
FPDS	Federal Procurement Data System
FPMR	Federal Property Management Regulations
FSC	Federal Supply Classification
FSG	Federal Supply Group
FSN	Federal Stock Number
FSS	Federal Supply Schedule
FTS	Federal Telephone System
FY	Fiscal Year

**-G-**

GBL	Government Bill of Lading
GIP	Generic Inventory Package
GC	General Counsel
GPO	Government Printing Office
GS	General Schedule
GSA	General Services Administration

**-I-**

IFCAP	Integrated Funds Distribution, Control Point Activity, Accounting and Procurement
IG	Inspector General
IHS	Integrated Hospital System
IRM	Information Resources Management
ISC	Information Service Center
ISMS	Integrated Supply Management System

**-J-**

JCAHO	Joint Commission on Accreditation of Hospitals Organization
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**-L-**

LIFO	Last In/First Out
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**-M-**

MCCR	Medical Care Cost Recovery
MAMOE	Medical Administration and Miscellaneous Operating Expenses
MIRMO	Medical Information Resources Management Office
MIS	Management Information System
MMS	Materiel Management Service
MUMPS	Massachusetts General Hospital Utility Multi- Programming System, an ADP programming language

**-N-**

NCS	National Cemetery System
NIF	National Item File
NSN	National Stock Number
NX	Non-expendable
NXRN	Non-expendable Record Number

**-O-**

OA&MM	Office of Acquisition and Materiel Management
OGA	Other Government Agency
OIG	Office of the Inspector General
OMB	Office of Management and Budget
OPM	Office of Personnel Management
OS&D	Overages, Shortages, and Damages

**-P-**

PO	Purchase Order
PPM	Personal Property Management
PVO	Private Voluntary Organization
P&C	Purchasing and Contracting

**-R-**

RFP	Request for Proposal
RFQ	Request for Quotation
RMEC	Regional Medical Education Center

**-S-**

SALES ORDER	Sale from the Depot to the Appropriation (Formerly referred to as "unposted")
SAAN	Supply Automation Advisory Network (formerly the SIUG)
SIN	Special Item Number
SIUG	Special Interest Users Group (now known as the SAAN)
SKU	Stockkeeping Unit
SPD	Supply, Processing and Distribution
S&D	Storage and Distribution
S & R	Service and Reclamation

-T-

TAG	Technical Advisory Group
TRANSFER ORDER	Transfer from the Depot to the Medical Center of a warehouse stocked item (formerly referred to as "posted")

-V-

VAAR	VA Acquisition Regulation
VAMC	Veterans Affairs Medical Center
VANAC	Veterans Affairs National Acquisition Center (formerly the VA Marketing Center)
VARO	VA Regional Office
VASD	VA Supply Depot
VBA	Veterans Benefits Administration
VHA	Veterans Health Administration