

**Department of Veterans Affairs
Washington, DC 20420**

**VA DIRECTIVE 7129/1
Transmittal Sheet
June 24, 1996**

**FEDERAL SPECIFICATIONS, STANDARDS, AND COMMERCIAL ITEM
DESCRIPTIONS**

- 1. REASON FOR ISSUE.** To publish changes to VA Directive 7129, Appendix A, Federal Specifications, Standards, and Commercial Item Descriptions, dated May 10, 1995.
- 2. SUMMARY OF CONTENTS/MAJOR CHANGES.** The directive is revised *as follows*:
 - a. Page 4, paragraph 4. REFERENCES: additional references have been added.
 - b. Appendix A, Page A-2, paragraph 4. 5005, Publication of Federal Product Descriptions:
 - (1) Paragraph b. has been changed.
 - (2) Paragraph c. has been added.
 - c. Page A-3 has been added.
- 3. RESPONSIBLE OFFICE.** Office of the Deputy Assistant Secretary for Acquisition and Materiel Management (90).
- 4. RELATED HANDBOOK.** None.
- 5. RESCISSION.** None.

CERTIFIED BY

**BY DIRECTION OF THE SECRETARY
VETERANS AFFAIRS:**

s/
Nada D. Harris
Deputy Assistant Secretary for
Information Resources Management

s/
D. Mark Catlett
Assistant Secretary for
Management

Distribution: RPC 7006

c. The DAS/A&1xTh4 (92A) is the VA centralized coordinating point for the review of Federal product descriptions prepared by other Government activities and voluntary (non-Government) standards submitted to VA for approval and acceptance.

d. Each Administration Head, Assistant Secretary, or other key official is responsible for providing the functional and performance characteristics of those items peculiar to their particular needs.

e. Policy Division (92A) is responsible to the DAS/A&~ for the control, review, coordination, and response to Federal product descriptions prepared by other Government activities.

f. Administration Heads, Assistant Secretaries, or other key officials are responsible for providing the review of the functional and performance characteristics of those Federal product descriptions peculiar to their specific needs. Field review of a Federal product description may be provided at the request of the applicable VACO using activity.

4. REFERENCES

a. Federal Standardization Manual

b. VA Catalog No. 3, Section VII

c. VA Publication Index (1-03-1)

[d. Federal Property Management Regulations]

[e. GSA "Index of Federal Specifications, Standards, and Commercial Item Descriptions"]

3. 5004 MAINTENANCE OF FEDERAL PRODUCT DESCRIPTIONS

- a. The VA prepared Federal product descriptions will be revised when deemed necessary to correct deficiencies apparent from deviations requested by contracting officers, using services, industry, etc.
- b. Active Federal product descriptions that are 5 years old or older during the last fiscal year will be reviewed in accordance with the Federal Standardization Manual for Overage Document Review.

4. 5005 PUBLICATION OF FEDERAL PRODUCT DESCRIPTIONS

- a. The DAS/A&MM (92A) will maintain a current listing of all VA prepared and proposed, active, and canceled X-series specifications and Federal product descriptions.
- b. VA X-series specifications are listed in VA Publication Index (1-03-1). Contracting officers may obtain their requirements of VA X-series specifications from the [Office of Acquisition and Materiel Management (OA&MM), Policy Division (92A), VACO.]
- [c. VA CIDs are listed in the General Services Administration (GSA) "Index of Federal Specifications, Standards, and Commercial Item Descriptions." This publication provides instructions for obtaining copies of VA CIDS or other CIDs (see "General Information," Availability of Federal Standardization Documents for "Civil Agencies"). Also, see Federal Acquisition Regulation Circular (FAC), Subpart 11. In an emergency situation, you may obtain a copy of VA CID, (A-A-30----), from the VANAC (90N-MI), Hines, IL 60141.]

5. 5103 VA REVIEW OF FEDERAL PRODUCT DESCRIPTIONS FOR OTHER GOVERNMENT ACTIVITIES

- a. All Federal product descriptions coordinated with VA by other Government activities will be forwarded to the DAS/A&~ (92A), VA Central Office.
- b. The DAS/A&MM (92A) will review each proposed product description, acceptance of non-Government standard, or cancellation upon receipt to determine applicable VA Central Office program officials and other interested activities necessary for the coordination process. A suspense date for comments from reviewing program officials will be established consistent with the response date specified in the forwarding letter from the preparing agency.

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Appendix A**

c. All comments from reviewing activities will be reviewed by the DAS/A&MM (92A) to ensure compliance with established policies and procedures. Any questions which arise as a result of a reviewing activity's comments must be resolved prior to responding to the preparing agency.

[d. The proposed document will be reviewed by the DAS/A&~ (92A) for compliance with the Federal Standardization Manual format requirements and to ensure that applicable VA/DOD shared procurement agreements are incorporated.]

[e. A letter to the preparing agency will be prepared by the DAS/A&MM (92A) incorporating all applicable comments from VA reviewing activities. The letter will represent the VA's official response to the proposed product description, acceptance of non- Government standard, or proposed cancellation.]

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