

**Update\_2\_0\_273**

Clinical Reminders

VA-PERSONAL HEALTH INVENTORY (PHI) NOTE UPDATE

Install Guide

**April 2022**

Product Development

Office of Information Technology

Department of Veterans Affairs

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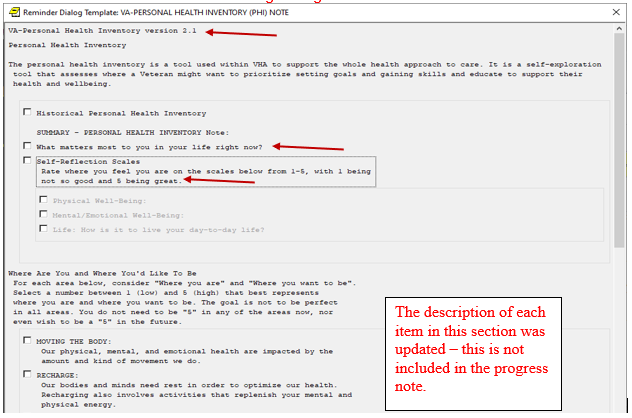
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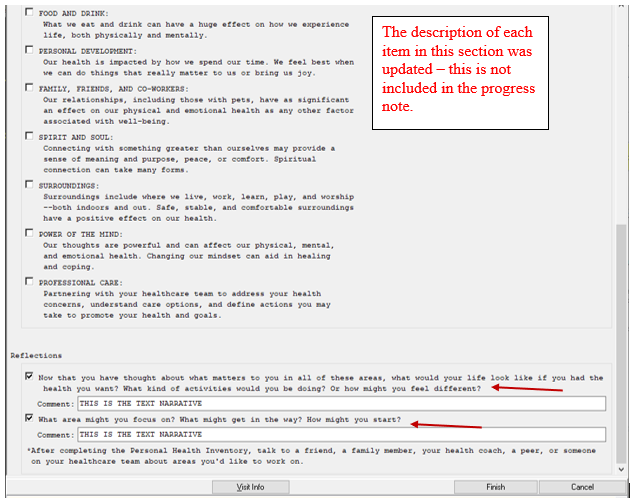
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# Introduction

The Personal Health Inventory (PHI) is a tool providers may use to explore with their patients what matters to them, and assess where they are and where they want to be in eight areas of self-care from the Circle of Health. VHA Office of Patient-Centered Care and Cultural Transformation has partnered with the National Template Workgroup to update the national reminder dialogue template for the PHI, for use with Veterans as a part of the Whole Health approach to care. For a more in-depth explanation of the Circle of Health, please visit <https://www.va.gov/WHOLEHEALTH/circle-of-health/index.asp>

Below are the items that have wording changes:





10 not in PN

**UPDATE\_2\_0\_273 contains 1 Reminder Exchange entry:**

UPDATE\_2\_0\_273 VA-PERSONAL HEALTH INVENTORY (PHI) NOTE UPDATE

**The exchange file contains the following components:**

**HEALTH FACTORS**

VA-REMINDER UPDATES [C]

VA-UPDATE\_2\_0\_273

VA-PERSONAL HEALTH INVENTORY [C]

VA-PHI REFLECTIONS AREAS TO WORK ON

VA-PHI REFLECTIONS VISION BEST SELF

VA-PHI PROFESSIONAL CARE TO BE

VA-PHI PROFESSIONAL CARE NOW

VA-PHI POWER OF MIND TO BE

VA-PHI POWER OF MIND NOW

VA-PHI SURROUNDINGS TO BE

VA-PHI SURROUNDINGS NOW

VA-PHI SPIRIT AND SOUL TO BE

VA-PHI SPIRIT AND SOUL NOW

VA-PHI FAMILY AND FRIENDS TO BE

VA-PHI FAMILY AND FRIENDS NOW

VA-PHI PERSONAL DEVELOPMENT TO BE

VA-PHI PERSONAL DEVELOPMENT NOW

VA-PHI FOOD AND DRINK TO BE

VA-PHI FOOD AND DRINK NOW

VA-PHI RECHARGE TO BE

VA-PHI RECHARGE NOW

VA-PHI WORKING THE BODY TO BE

VA-PHI WORKING THE BODY NOW

VA-PHI DAY TO DAY LIFE WHY

VA-PHI DAY TO DAY LIFE

VA-PHI PHYSICAL WELL BEING WHY

VA-PHI PHYSICAL WELL BEING

VA-PHI MENTAL/EMOTIONAL WELL BEING WHY

VA-PHI MENTAL/EMOTIONAL WELL BEING

VA-PHP [C]

VA-PHP MAP

**REMINDER SPONSOR**

OFFICE OF PATIENT CENTERED CARE AND CULTURAL TRANSFORMATION

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_273

**REMINDER DIALOG**

VA-PERSONAL HEALTH INVENTORY (PHI) NOTE

# Install Details

This update is being distributed as a web host file. The address for the host file is: **https://REDACTED /UPDATE\_2\_0\_273\_1.PRD**

The file will be installed using Reminder Exchange, programmer access is not required.

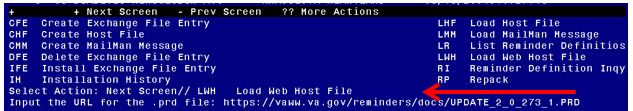
Installation:

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This update can be loaded with users on the system. Installation will take less than 2 minutes.

# Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



At the **Select Action:** prompt, enter **LWH** for Load Web Host File

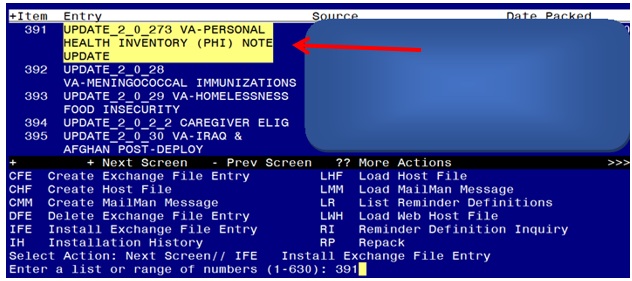
At the **Input the url for the .prd file:** prompt, type the following web address:

**https://REDACTED/UPDATE\_2\_0\_273\_1.PRD**

You should see a message at the top of your screen that the file successfully loaded.

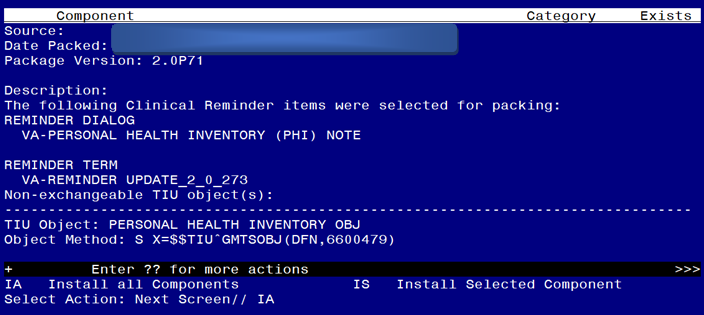
Terminal window screen shot of the message displaying the URL of the file that was successfully loaded.  Part of the URL has been redacted as it is a VA only internal web site URL.

Search and locate an entry titled **UPDATE\_2\_0\_273 VA-PERSONAL HEALTH INVENTORY (PHI) NOTE UPDATE** in reminder exchange



At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry titled **UPDATE\_2\_0\_273 VA-PERSONAL HEALTH INVENTORY (PHI) NOTE UPDATE** *(in this example it is entry 391, it will vary by site) The exchange file date should be 03/18/2022.*

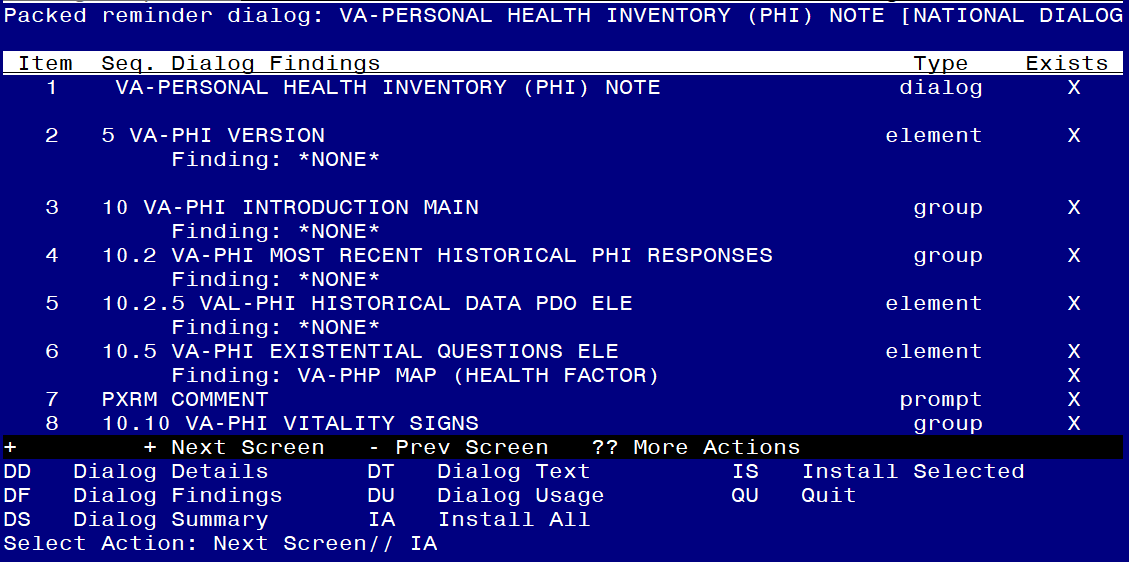


At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// IA Install all Components

During the installation, you will see several prompts: \*Note that you will Install all new components\* If you are prompted to overwrite any items, choose SKIP.

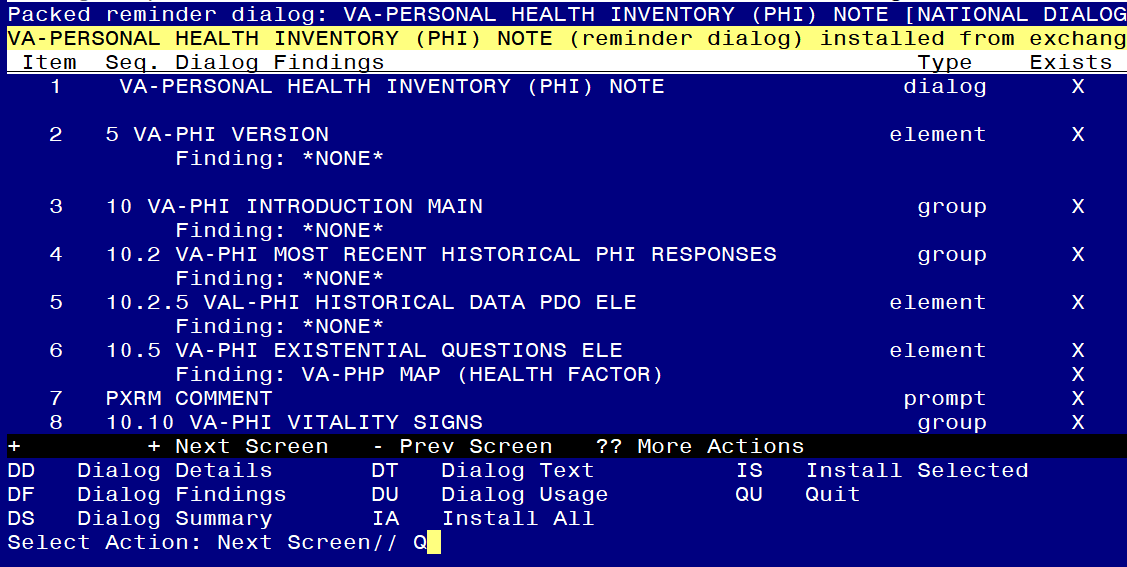
**You will be promped to install the dialog component, you should Install All even though all components will have an X in the “Exists” column:**



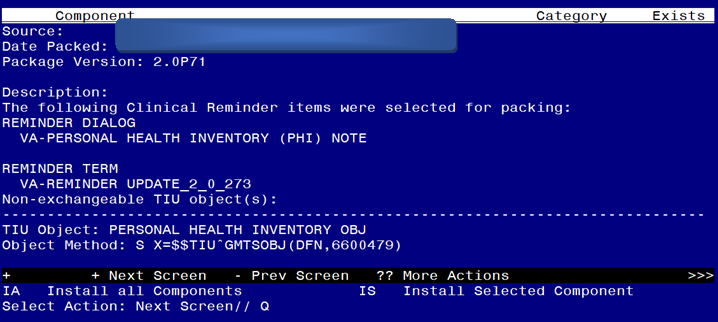
At the **Select Action** prompt, type **IA** to install the dialog – **VA-PERSONAL HEALTH INVENTORY (PHI) NOTE**

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// ES



When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**



You will be returned to this screen. Type Q to quit.

Install Completed

# Post Installation

1. **Open the note titled PERSONAL HEALTH INVENTORY NOTE (Reminder dialog VA-PERSONAL HEALTH INVENTORY (PHI) NOTE) and confirm the version is 2.1.**