



Update _2_0_295

Clinical Reminders

**VA-DIAGNOSTIC IMAGING ORDER/EXAMINATION
REVIEW**

Install Guide

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Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

Description:

The template will be used by clinical radiology staff to document a diagnostic imaging order or examination review. This review will include determining if an imaging order/examination will be placed in the hold status, cancelled, or changed to another imaging modality. An example of when this note would be used is the current national shortage of iodinated contrast.

UPDATE_2_0_295 contains 1 Reminder Exchange entry:

UPDATE_2_0_295 VA-DIAGNOSTIC IMAGING ORDER REVIEW

The exchange file contains the following components:

TIU TEMPLATE FIELD

TEXT (1-60 CHAR)REQUIRED
VA-DIAGNOSTIC IMAGING TXT (1-50)R
VA-BLANK

HEALTH FACTORS

VA-REMINDER UPDATES [C]
VA-UPDATE_2_0_295
VA-DIAGNOSTIC IMAGE ORDER REVIEW [C]
VA-RAD DX IMAG ORDER REV ASSESS POT HARM NO
VA-RAD DX IMAG ORDER REV ASSESS POT HARM YES REC INSTIT DISCLOS
VA-RAD DX IMAG ORDER REV ASSESS POT HARM YES REC CLIN DISCLOS
VA-RAD DX IMAG ORDER REV REASON OTHER
VA-RAD DX IMAG ORDER REV REASON GLOBAL CONTRAST SHORTAGE
VA-RAD DX IMAG ORDER REV REASON COMPANION CT SAFETY LOOKBACK
VA-RAD DX IMAG ORDER REV REASON SERVICE CURTAILMENT
VA-RAD DX IMAG ORDER REV ACTION REC ALT IMAG MODALITY
VA-RAD DX IMAG ORDER REV ACTION OTHER
VA-RAD DX IMAG ORDER REV ACTION CANCELLED
VA-RAD DX IMAG ORDER REV ACTION PLACED ON HOLD

REMINDER SPONSOR

RADIOLOGY

REMINDER TERM

VA-REMINDER UPDATE_2_0_295

REMINDER DIALOG

VA-DIAGNOSTIC IMAGING ORDER REVIEW

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED/UPDATE_2_0_295.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

To Load the exchange file, use LWH. The URL is

https://REDACTED/UPDATE_2_0_295.PRD

```
+      + Next Screen  - Prev Screen  ?? More Actions
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LHM Load MailMan Message
CMH Create MailMan Message           LR  List Reminder Definitios
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry      RI  Reminder Definition Inqy
IH  Installation History             RP  Repack
Select Action: Next Screen// LWH    Load Web Host File
Input the URL for the .prd file: https://[REDACTED]/UPDATE_2_0_295.PRD
```

If you use LWH and it works, you will see something like this message. Make sure the file was loaded successfully.

```
https://[REDACTED]/UPDATE_2_0_295.PRD successfully loaded.
```

Search and locate an entry titled UPDATE_2_0_295 VA-DIAGNOSTIC IMAGING ORDER REVIEW in reminder exchange.

```
Item  Entry                               Source  Date Packed
317  UPDATE_2_0_295 VA-DIAGNOSTIC          CF      05/01/01
      IMAGING ORDER REVIEW
318  UPDATE_2_0_30 VA-IRAQ &                G       05/01/01
      AFGHAN POST-DEPLOY
319  UPDATE_2_0_31 VA-REACH                  G       05/01/01
320  UPDATE_2_0_31 VA-REACH                  G       05/01/01
321  UPDATE_2_0_32 VA-MH                     G       05/01/01
      CONTINGENCY MANAGEMENT
322  UPDATE_2_0_33 MISC UPDATE 4             G       05/01/01
323  UPDATE_2_0_34 VA-WH PAP SHEAR          G       05/01/01

+      + Next Screen  - Prev Screen  ?? More Actions
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LHM Load MailMan Message
CMH Create MailMan Message           LR  List Reminder Definitios
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry      RI  Reminder Definition Inqy
IH  Installation History             RP  Repack
Select Action: Next Screen// IFE    Install Exchange File Entry
Enter a list or range of numbers (1-519): 317
```

At the Select Action prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry titled UPDATE_2_0_295 VA-DIAGNOSTIC IMAGING ORDER REVIEW (in this example it is entry 317, it will vary by site) that is dated 07/05/2022.

```

Component                                     Category   Exists
Source:
Date Packed:
Package Version: 2.0P71

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-DIAGNOSTIC IMAGING ORDER REVIEW

REMINDER TERM
  VA-REMINDER UPDATE_2_0_295

Keywords:

Components:

+      Enter ?? for more actions
IA  Install all Components                      IS  Install $
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
For all new entries in any category you will choose I to Install
Skip any items in any category you are prompted to overwrite

You will then be prompted to install the dialog component.

```

Packed reminder dialog: VA-DIAGNOSTIC IMAGING ORDER REVIEW [NATIONAL DIALOG]

```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-DIAGNOSTIC IMAGING ORDER REVIEW	dialog	
2	5	VA-TEXT DIAGNOSTIC IMAGING ORDER REVIEW VERSION Finding: *NONE*	element	
3	7	VA-BLANK LINE (EXCLUDE FROM PN) *ELE Finding: *NONE*	element	X
4	10	VA-GP DIAGNOSTIC IMAGE REVIEW ORDER Finding: *NONE*	group	
5	10.5	VA-EL DIAGNOSTIC IMAGE REVIEW ORDER SPECIFY Finding: *NONE*	element	
6		PXRM COMMENT	prompt	X
7	12	VA-BLANK LINE (EXCLUDE FROM PN) *ELE	element	X

```

+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details          DT  Dialog Text
DF  Dialog Findings        DU  Dialog Usage
DS  Dialog Summary         IA  Install All
Select Action: Next Screen// IA

```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-DIAGNOSTIC IMAGING ORDER REVIEW**

Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-DIAGNOSTIC IMAGING ORDER REVIEW [NATIONAL DIALOG]
VA-DIAGNOSTIC IMAGING ORDER REVIEW (reminder dialog) installed from exchange file
Item  Seq. Dialog Findings                                     Type  Exists
  1    VA-DIAGNOSTIC IMAGING ORDER REVIEW                   dialog  X
  2    5 VA-TEXT DIAGNOSTIC IMAGING ORDER REVIEW VERSION    element  X
      Finding: *NONE*
  3    7 VA-BLANK LINE (EXCLUDE FROM PN) *ELE               element  X
      Finding: *NONE*
  4    10 VA-GP DIAGNOSTIC IMAGE REVIEW ORDER                group    X
      Finding: *NONE*
  5    10.5 VA-EL DIAGNOSTIC IMAGE REVIEW ORDER SPECIFY    element  X
      Finding: *NONE*
  6    PXR COMMENT                                           prompt   X
  7    12 VA-BLANK LINE (EXCLUDE FROM PN) *ELE             element  X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text
DF  Dialog Findings    DU  Dialog Usage
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

```

Component                                     Category  Exists
Source:
Date Packed:
Package Version: 2.0P71

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-DIAGNOSTIC IMAGING ORDER REVIEW

REMINDER TERM
  VA-REMINDER UPDATE_2_0_295

Keywords:

Components:

+      + Next Screen  - Prev Screen  ?? More Actions
IA  Install all Components                                     IS  Install S
Select Action: Next Screen// Q

```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. Setup of Note Title.

The note title to create to associate with this template is:

DIAGNOSTIC IMAGING ORDER EXAMINATION REVIEW

VHA Enterprise Standard Title: RADIOLOGY NOTE

You can add these to your document class where IMAGING progress notes are located.

Note: Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text Integration Utility \(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text%20Integration%20Utility%20(TIU)/tiuim.pdf)

2. Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**

Reminder Configuration

CA Add/Edit Reminder Categories
CL CPRS Lookup Categories
CS CPRS Cover Sheet Reminder List
MH Mental Health Dialogs Active
PN Progress Note Headers
RA Reminder GUI Resolution Active
TIU TIU Template Reminder Dialog Parameter
DEVL Evaluate Coversheet List on Dialog Finish
DL Default Outside Location
PT Position Reminder Text at Cursor
LINK Link Reminder Dialog to Template
TEST CPRS Coversheet Time Test
NP New Reminder Parameters
GEC GEC Status Check Active
WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**

Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

1 User USR [choose from NEW PERSON]
3 Service SRV [choose from SERVICE/SECTION]
4 Division DIV [SALT LAKE CITY]
5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

388 VA-COVID-19 TELEPHONE FOLLOW-UP

389 VA-SRA-CONSULT RESPONSE (D)

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, 390 is not present so I will use 390.*

Select Display Sequence: **390**

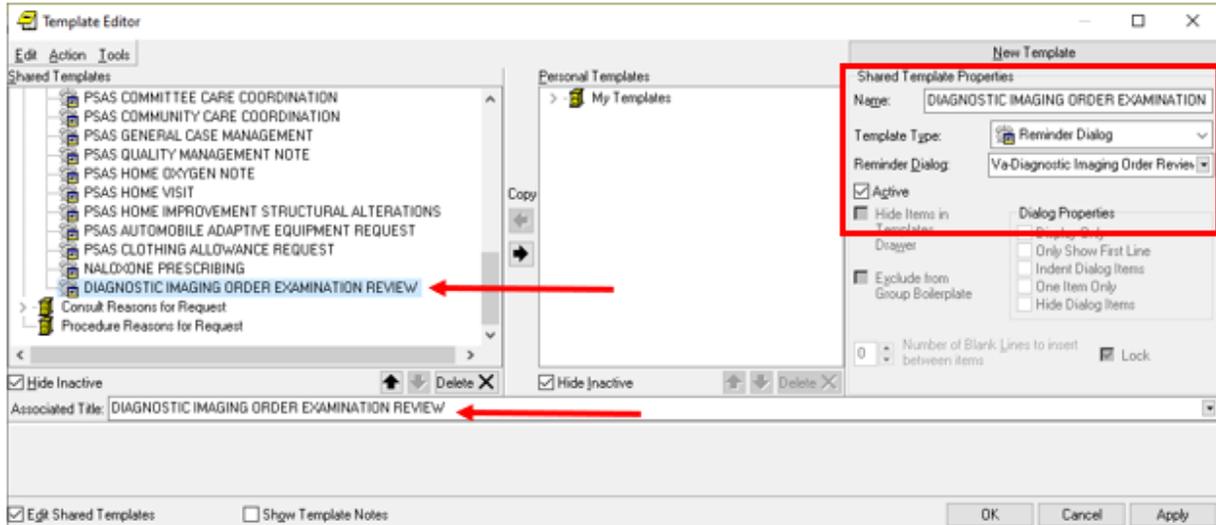
Are you adding 390 as a new Display Sequence? Yes// **YES**

Display Sequence: 390// **<Enter>** 390

Clinical Reminder Dialog: **VA-DIAGNOSTIC IMAGING ORDER REVIEW**
reminder dialog NATIONAL

...OK? Yes// **<Enter>** (Yes)

3. **Associate the reminder dialogs with the note title in CPRS**
 - a. In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **DIAGNOSTIC IMAGING ORDER EXAMINATION REVIEW**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-DIAGNOSTIC IMAGING ORDER REVIEW**

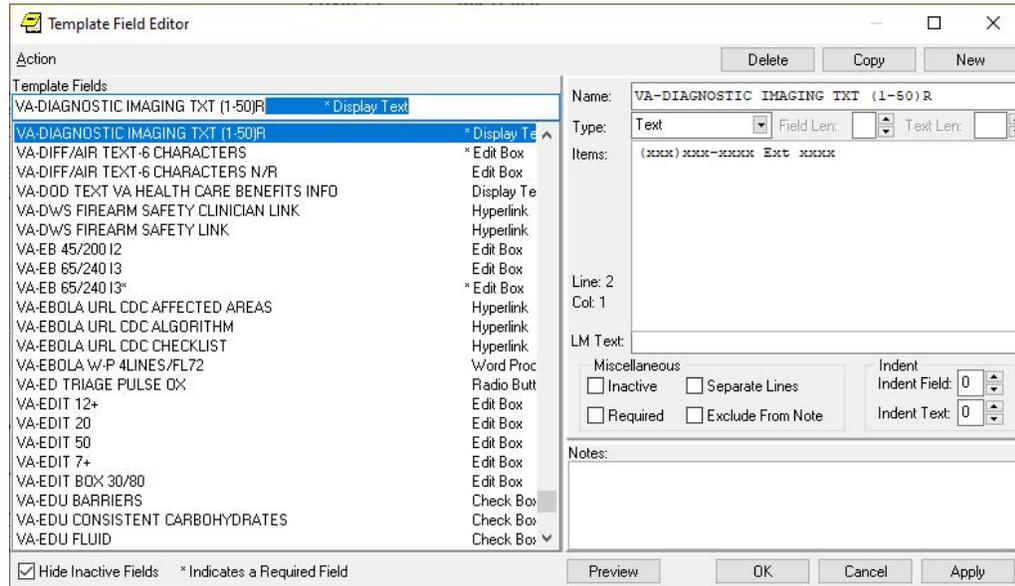
Next, type in the Associated Title name **DIAGNOSTIC IMAGING ORDER EXAMINATION REVIEW**

— then click Apply.

4. UPDATE TIU TEMPLATE FIELD:

Using the Template field editor in CPRS, edit the template field names VA-DIAGNOSTIC IMAGING TXT (1-50)R

Replace the characters “(xxx)xxx-xxxx Ext xxxx” with the phone number for your facility’s Imaging Department number.



If your site has an integrated Vista database or you want to provide multiple phone number options, you can change the type to a combo, check box or radio buttons and add multiple lines of phone numbers.