

**Update\_2\_0\_325**

Clinical Reminders

VA-MHRRTP DIALOG UPDATE

INSTALLATION and SETUP GUIDE

**January 2023**

Product Development

Department of Veterans Affairs

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# Introduction

The Mental Health Residential Rehabilitation Treatment Program (MH RRTP) Screening, Status Update, and Discharge Templates were developed by the Veterans Health Administration Office of Mental Health and Suicide Prevention in collaboration with MH RRTP managers from several VISNs, VISN and facility mental health leadership, and other subject-matter-experts. The dialogs were first released in July 2018 in Update\_2\_0\_44 and updated in November 2020 in Update 2\_0\_104. This update includes several revisions to each of the three dialogs.

The templates were designed to address the need for critical information at the time of screening, while waiting for admission (Status Update), and at the time of discharge. The purpose of the three templates is to use national health factors to capture local data to improve the ability of programs to more accurately track wait times and provide local outcome data.

The three templates are brief and designed to be integrated into existing, local processes for documentation. The templates do not reflect the full scope of typical documentation for screening, discharge and clinical encounters with the hope that this will maximize flexibility in local implementation.

**Programs are not required to use a standard note template. Programs are strongly encouraged to integrate the templates into existing documentation processes so accurate and reliable data will be available to the programs.**

This update will update the following reminder content:

**TIU TEMPLATE FIELD**

BLANK SPACE1

DATE (REQ)

VA-MHRRTP EDIT

**HEALTH FACTORS**

|  |
| --- |
| VA-UPDATE\_2\_0\_325 |
| VA-MH-RRTP [C] |
| VA-MH-RRTP DC DECEASED |
| VA-MH-RRTP ADDL SVC NONE |
| VA-MH-RRTP ADDL SVC OTHER |
| VA-MH-RRTP ADDL SVC CHAPLAIN |
| VA-MH-RRTP ADDL SVC PEER SUPPORT |
| VA-MH-RRTP ADDL SVC INTEG DUAL DX |
| VA-MH-RRTP ADDL SVC NUTRITION |
| VA-MH-RRTP ADDL SVC WHOLE HEALTH |
| VA-MH-RRTP ADDL SVC FAMILY COUNSEL |
| VA-MH-RRTP ADDL SVC MUTUAL SUPPORT |
| VA-MH-RRTP ADDL SVC NON-VA VOC SVC |
| VA-MH-RRTP ADDL SVC VA VOC SVC |
| VA-MH-RRTP ADDL SVC CWT SUPP EDU |
| VA-MH-RRTP ADDL SVC CWT TW |
| VA-MH-RRTP ADDL SVC CWT SUPP EMP |
| VA-MH-RRTP ADDL SVC OCC THERAPY |
| VA-MH-RRTP ADDL SVC KINESIOTHERAPY |
| VA-MH-RRTP ADDL SVC REC THERAPY |
| VA-MH-RRTP ADDL SVC PSYCHOTHERAPY |
| VA-MH-RRTP EBP OTHER |
| VA-MH-RRTP EBP WET |
| VA-MH-RRTP EBP 12 STEP |
| VA-MH-RRTP EBP SIT |
| VA-MH-RRTP EBP SOCIAL SKILLS |
| VA-MH-RRTP EBP PE |
| VA-MH-RRTP EBP PST |
| VA-MH-RRTP EBP PCT |
| VA-MH-RRTP EBP NET |
| VA-MH-RRTP EBP MET |
| VA-MH-RRTP EBP MBCT |
| VA-MH-RRTP EBP IPT |
| VA-MH-RRTP EBP EMDR |
| VA-MH-RRTP EBP DBT |
| VA-MH-RRTP EBP CM SUD |
| VA-MH-RRTP EBP CPT GROUP |
| VA-MH-RRTP EBP CPT IND |
| VA-MH-RRTP EBP CBSG SUD |
| VA-MH-RRTP EBP CBT SP |
| VA-MH-RRTP EBP CBT SUD |
| VA-MH-RRTP EBP CBT DEPRESSION |
| VA-MH-RRTP EBP CBT PAIN |
| VA-MH-RRTP EBP ASPI |
| VA-MH-RRTP EBP ACT |
| VA-MH-RRTP PTSD CC OTHER |
| VA-MH-RRTP PTSD CC NONVA RRTP |
| VA-MH-RRTP PTSD CC NONVA INPT |
| VA-MH-RRTP PTSD CC NONVA OUTPT |
| VA-MH-RRTP PTSD CC VET CENT |
| VA-MH-RRTP PTSD CC VA |
| VA-MH-RRTP VET DECLINED MH F/U APPT |
| VA-MH-RRTP LEFT DID NOT SPEAK TO STAFF |
| VA-MH-RRTP LEFT F/U APPT SCH W/IN 24 HRS |
| VA-MH-RRTP MHTC UNKNOWN |
| VA-MH-RRTP MHTC NOTIFIED D/C |
| VA-MH-RRTP PTSD NO TX |
| VA-MH-RRTP PTSD NON-MASD NO |
| VA-MH-RRTP PTSD NO EBP NOTAVAIL |
| VA-MH-RRTP PTSD NO EBP NOTAPPRO |
| VA-MH-RRTP PTSD NO EBP VET DECLIN |
| VA-MH-RRTP PTSD NO EBP ALR COMP |
| VA-MH-RRTP PTSD NO EBP |
| VA-MH-RRTP PTSD EBP SESS NUM PARTIAL |
| VA-MH-RRTP PTSD EBP PARTIAL TEXT |
| VA-MH-RRTP PTSD EBP PARTIAL |
| VA-MH-RRTP PTSD EBP OTHER |
| VA-MH-RRTP PTSD EBP EXP |
| VA-MH-RRTP PTSD EBP TFCBT |
| VA-MH-RRTP PTSD EBP EMDR |
| VA-MH-RRTP PTSD EBP PE |
| VA-MH-RRTP PTSD EBP CPT GRP |
| VA-MH-RRTP PTSD EBP CPT IND |
| VA-MH-RRTP PTSD EBP SESS NUM |
| VA-MH-RRTP PTSD EBP COMPLETE |
| VA-MH-RRTP PTSD MASD NO |
| VA-MH-RRTP PTSD MASD ADDITIONAL NO |
| VA-MH-RRTP PTSD MASD ADDITIONAL YES |
| VA-MH-RRTP PTSD MASD SESSIONS |
| VA-MH-RRTP PTSD MASD DAYS |
| VA-MH-RRTP PTSD MASD STARTED |
| VA-MH-RRTP PTSD MASD TRANSFER |
| VA-MH-RRTP PTSD MASD COMPLETE |
| VA-MH-RRTP PTSD TX ANY |
| VA-MH-RRTP DCEMP UNKNOWN |
| VA-MH-RRTP DCEMP VOLUNTEER |
| VA-MH-RRTP DCEMP STUDENT |
| VA-MH-RRTP DCEMP TRAIN |
| VA-MH-RRTP DCEMP CWT |
| VA-MH-RRTP DCEMP FULL |
| VA-MH-RRTP DCEMP PART |
| VA-MH-RRTP DCEMP UNEMPSEEK |
| VA-MH-RRTP DCEMP UNEMPNOT |
| VA-MH-RRTP DCEMP RETIRE |
| VA-MH-RRTP DCDISP FAMFRIENDS TEMP |
| VA-MH-RRTP DCDISP UNKNOWN |
| VA-MH-RRTP DCDISP INCARCERATE |
| VA-MH-RRTP DCDISP NOTHABIT |
| VA-MH-RRTP DCDISP SHELTER |
| VA-MH-RRTP DCDISP HOTEL |
| VA-MH-RRTP DCDISP LTC |
| VA-MH-RRTP DCDISP INPTMED |
| VA-MH-RRTP DCDISP INPTMH |
| VA-MH-RRTP DCDISP RRTP |
| VA-MH-RRTP DCDISP TRANSHOUSE |
| VA-MH-RRTP DCDISP FAMFRIENDS |
| VA-MH-RRTP DCDISP OWNHOUSE |
| VA-MH-RRTP DC OTHER RRTP |
| VA-MH-RRTP DC INCARCERATE |
| VA-MH-RRTP DC AMA |
| VA-MH-RRTP DC INCREASE |
| VA-MH-RRTP DC RULE OTHER |
| VA-MH-RRTP DC RULE USE |
| VA-MH-RRTP DC RULE THREAT |
| VA-MH-RRTP DC RULE |
| VA-MH-RRTP DC PARTIAL |
| VA-MH-RRTP DC COMPLETE |
| VA-MH-RRTP DC TRANSFER |
| VA-MH-RRTP DC DISCHARGE |
| VA-MH-RRTP DISCHARGE COUNT |
| HOMELESSNESS SCREENING [C] |
| VA-FOOD UNABLE TO ANSWER |
| VA-FOOD DECLINES SCREENING |
| NURSING HOME RESIDENT |
| VA-FOOD ALREADY RECEIVING ASSISTANCE |
| VA-HOMELESS FOOD SCREEN NOT PERFORMED |
| VA-MONEY TO BUY FOOD-NO CURRENT CONCERN |
| REFERRED TO DIETICIAN FOOD |
| REFERRED TO SOCIAL WORK FOOD |
| NO REFERRALS REQUESTED FOOD |
| VA-MONEY TO BUY FOOD-YES CURRENT CONCERN |
| VA-FOOD 12MO ACTUALLY RAN OUT SOMETIMES |
| VA-FOOD 12MO ACTUALLY RAN OUT OFTEN |
| VA-FOOD 12MO WORRY RUN OUT SOMETIMES |
| VA-FOOD 12MO WORRY RUN OUT OFTEN |
| VA-FOOD 12MO ACTUALLY RAN OUT NEVER |
| VA-HOMELESSNESS FOOD SHORTAGE YES |
| VA-FOOD 12MO WORRY RUN OUT NEVER |
| ALREADY RECEIVING ASSIST WITH HOUSING |
| UNABLE TO PERFORM HOMELESS SCREEN |
| DECLINES HOMELESS SCREEN |
| VA-HOMELESS SCREENING NOT PERFORMED |
| BEST WAY TO REACH |
| DECLINES HOMELESS REFERRAL |
| REFERRED TO HOMELESS PROGRAM |
| CURRENT LIVING [C] |
| LIVES OTHER |
| LIVES ON STREET |
| LIVES IN SHELTER |
| LIVES IN INSTITUTION |
| LIVES IN MOTEL/HOTEL |
| LIVES WITH FRIEND OR FAMILY |
| LIVES IN HOUSE WITH SUBSIDY |
| LIVES IN HOUSE NO SUBSIDY |
| POSITIVE - HAS NO STABLE HOUSING |
| NEGATIVE - HAS NO HOUSING CONCERNS |
| DECLINES SOCIAL WORK REFERRAL |
| REFERRED TO SOCIAL WORK |
| POSITIVE - HAS WORRIES ABOUT HOUSING |
| NEGATIVE - HAS STABLE HOUSING |
| VA-MH RRTP PRIORITY ADMIT NO |
| VA-MH RRTP PRIORITY ADMIT YES |
| VA-MH-RRTP SCREEN HOUSING HIGH RISK |
| VA-MH-RRTP SCREEN HOUSING HOMELESS |
| VA-MHRRTP SCREEN NO COVID |
| VA-MHRRTP SCREEN COVID SYMPTOMS |
| VA-MHRRTP SCREEN COVID CAPACITY |
| VA-SUICIDE RISK ASSESSMENT [C] |
| VA-SUICIDE RISK ACUTE LOW |
| VA-SUICIDE RISK ACUTE INTERMEDIATE |
| VA-SUICIDE RISK ACUTE HIGH |
| VA-SUICIDE RISK CHRONIC LOW |
| VA-SUICIDE RISK CHRONIC INTERMEDIATE |
| VA-SUICIDE RISK CHRONIC HIGH |
| VA-MH RRTP SCREEN NEW |
| VA-MH RRTP SCREEN TRANSFER |
| VA-MH RRTP SCREEN COUNT |
| VA-MH-RRTP PTSD MASD TRACK |
| VA-MH-RRTP SEPARATE DOM TRACK |
| VA-MH-RRTP OTHER TRACK |
| VA-MH-RRTP VOCATIONAL TRACK |
| VA-MH-RRTP PAIN TRACK |
| VA-MH-RRTP GAMBLING TRACK |
| VA-MH-RRTP TBI TRACK |
| VA-MH-RRTP WOMENS PROGRAM TRACK |
| VA-MH-RRTP MENS PROGRAM TRACK |
| VA-MH-RRTP SUD&SMI TRACK |
| VA-MH-RRTP SUD&PTSD TRACK |
| VA-MH-RRTP SERIOUS MENTAL ILLNESS TRACK |
| VA-MH-RRTP MST TRACK |
| VA-MH-RRTP PTSD TRACK |
| VA-MH-RRTP SUD TRACK |
| VA-MH-RRTP NO TRACKS |
| VA-MH-RRTP SCREEN ALT REFERRAL VA |
| VA-MH-RRTP SCREEN ALT REFERRAL CC |
| VA-MH RRTP SCREEN ALT REFERRAL |
| VA-MH-RRTP SCREEN DENY HOUSING ONLY |
| VA-MH-RRTP SCREEN DENY HARM |
| VA-MH-RRTP SCREEN DENY STABLE |
| VA-MH-RRTP SCREEN DENY LRALT |
| VA-MH-RRTP SCREEN DENY SELFCARE |
| VA-MH-RRTP SCREEN DENY PRESERV |
| VA-MH-RRTP SCREEN DENY INPT |
| VA-MH-RRTP SCREEN DENY MED |
| VA-MH RRTP SCREEN ADMIT NO |
| VA-MH-RRTP SCREEN VET DECLINE |
| VA-MH-RRTP SCREEN TRANSPORT OTHER |
| VA-MH-RRTP SCREEN TRANSPORT ASSIST |
| VA-MH-RRTP SCREEN TRANSPORT RIDESHARE |
| VA-MH-RRTP SCREEN TRANSPORT VA TRANSPORT |
| VA-MH-RRTP SCREEN TRANSPORT DRIVE |
| VA-MH-RRTP SCREEN 30D ALT NOT AVAIL |
| VA-MH-RRTP SCREEN ACCEPT ROUTINE SCHED |
| VA-MH-RRTP SCREEN 30D ALT DECLINE |
| VA-MH-RRTP SCREEN ACCEPT REQUIRE LATER |
| VA-MH-RRTP SCREEN ACCEPT PRI SCHED |
| VA-MH-RRTP SCREEN ACCEPT REQST LTR |
| VA-MH-RRTP SCREEN PRIORITY NOT SCHEDULED |
| VA-MH-RRTP SCREEN ACCEPT FIRST AVAIL |
| VA-MH-RRTP SCREEN ACCEPT ADMIT DATE |
| VA-MH-RRTP SCREEN ACCEPT |
| VA-MH-RRTP SCREEN HOUSING INCARCERATED |
| VA-MH-RRTP SCREEN HOUSING STABLE |
| VA-MH-RRTP SCREEN HOUSING UNSTABLE |
| VA-MH-RRTP REFTRRRTP |
| VA-MH-RRTP REFGENRRTP |
| VA-MH-RRTP REFDCHVRRTP |
| VA-MH-RRTP REFPTSDRRTP |
| VA-MH-RRTP REFSUDRRTP |
| VA-MH-RRTP STATUS ALREADY |
| VA-MH-RRTP UPDATE ALT REFERRAL |
| VA-MH-RRTP UPDATE ADMIT NO NOTAPPROP |
| VA-MH-RRTP UPDATE ADMIT NO VETLOST |
| VA-MH-RRTP UPDATE ADMIT NO VETREM |
| VA-MH-RRTP UPDATE ADMIT NO |
| VA-MH RRTP UPDATE PRIORITY NOT SCHEDULED |
| VA-MH RRTP UPDATE ACCEPT REQUIRE LATER |
| VA-MH-RRTP UPDATE ACCEPT REQST LTR |
| VA-MH RRTP UPDATE ACCEPT PRI SCHED |
| VA-MH-RRTP UPDATE ACCEPT FIRST AVAIL |
| VA-MH RRTP UPDATE PRIORITY ADMIT NO |
| VA-MH RRTP UPDATE PRIORITY ADMIT YES |
| VA-MH-RRTP UPDATE ADMIT |
| VA-MH-RRTP UPDATE COUNT |

**REMINDER SPONSOR**

OFFICE OF MENTAL HEALTH SERVICES

MENTAL HEALTH SERVICES

HOMELESSNESS OFFICE

OFFICE OF MH AND SUICIDE PREVENTION

**REMINDER COMPUTED FINDINGS**

VA-IS INPATIENT

VA-ACTIVE PATIENT RECORD FLAGS

VA-PROGRESS NOTE

**REMINDER LOCATION LIST**

VA-HOMELESSNESS STOP CODES

**REMINDER TERM**

VA-BL FOOD INSECURITY POSITIVE

VA-HOMELESSNESS - ALREADY RECEIVING SERVICES

VA-REMINDER UPDATE\_2\_0\_325

**REMINDER DEFINITION**

VA-OBJ MH RRTP OBJECT

VA-BL HIGH RISK FOR SUICIDE

**HEALTH SUMMARY TYPE**

VA-MH RRTP DATA OBJECT

VA-HOMELESS SCREENING 12MO

VA-CSSRS 24 HOURS

VA-CSRE RISK 24 HOURS

VA-BL HIGH RISK FOR SUICIDE

**TIU DOCUMENT DEFINITION**

VA-MH RRTP DATA OBJECT

VA-HOMELESS SCREENING 12MO

VA-C-SSRS LAST DAY

VA-CSRE RISK 24 HOURS

BL HIGH RISK FOR SUIC

**REMINDER DIALOG**

VA-MHRRTP STATUS UPDATE

VA-MHRRTP SCREENING

VA-MHRRTP DISCHARGE

# Pre-Install

1. Using the menu, Reminder Dialog Management, Reminder Dialogs, Change the view to element and complete an inquiry for the following elements for post-installation steps. The quick orders mapped to these elements will need to be remapped.

VA-OI HOMELESS REFERRAL

VA-OI SOCIAL WORK REFERRAL

VAL-OI SOCIAL WORK REFERRAL

VAL-OI DIETARY REFERRAL

1. Using the menu options, Reminder Manager, Reminder Term Management, Inquire about Reminder Term, print an inquire into the Reminder Term VA-HOMELESSNESS - ALREADY RECEIVING SERVICES for reference post-install.

# Install Details

This update is being distributed as a web host file. The address for the host file is:

**https://REDACTED/UPDATE\_2\_0\_325.PRD**

The file will be installed using Reminder Exchange, programmer access is not required.

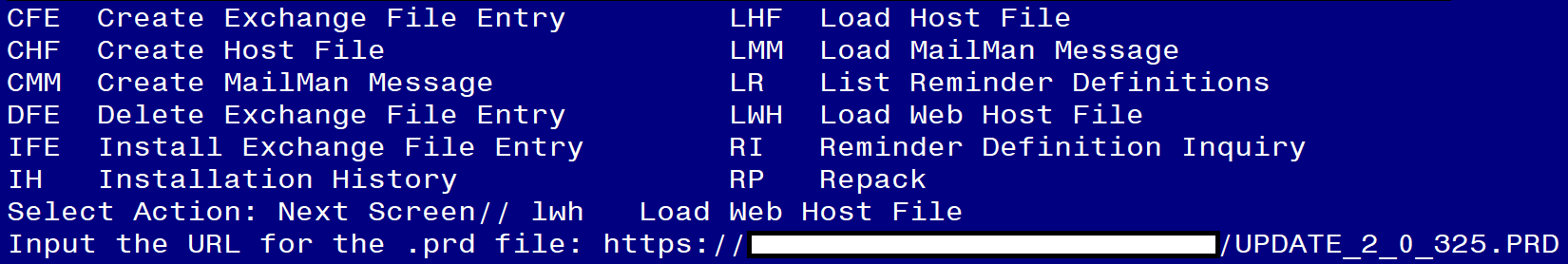
Installation:

=============

This update can be loaded with users on the system. Installation will take less than 15 minutes.

# Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



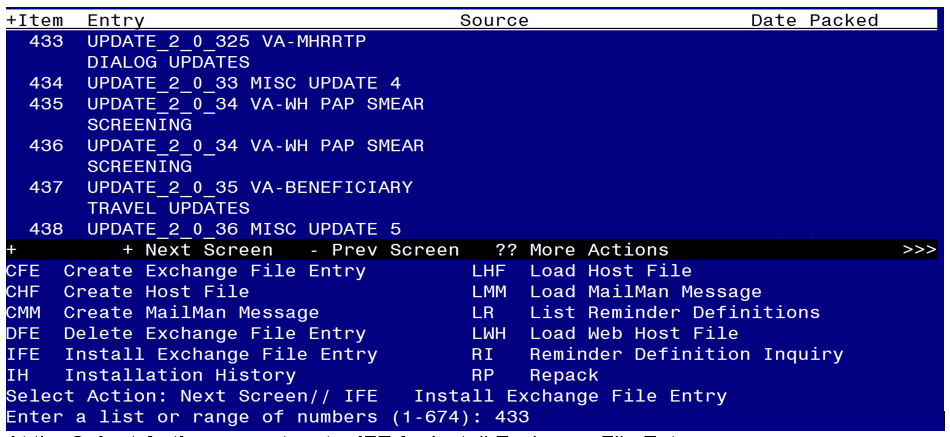
At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type or copy and paste the following web address:

**https://REDACTED/UPDATE\_2\_0\_325.PRD**

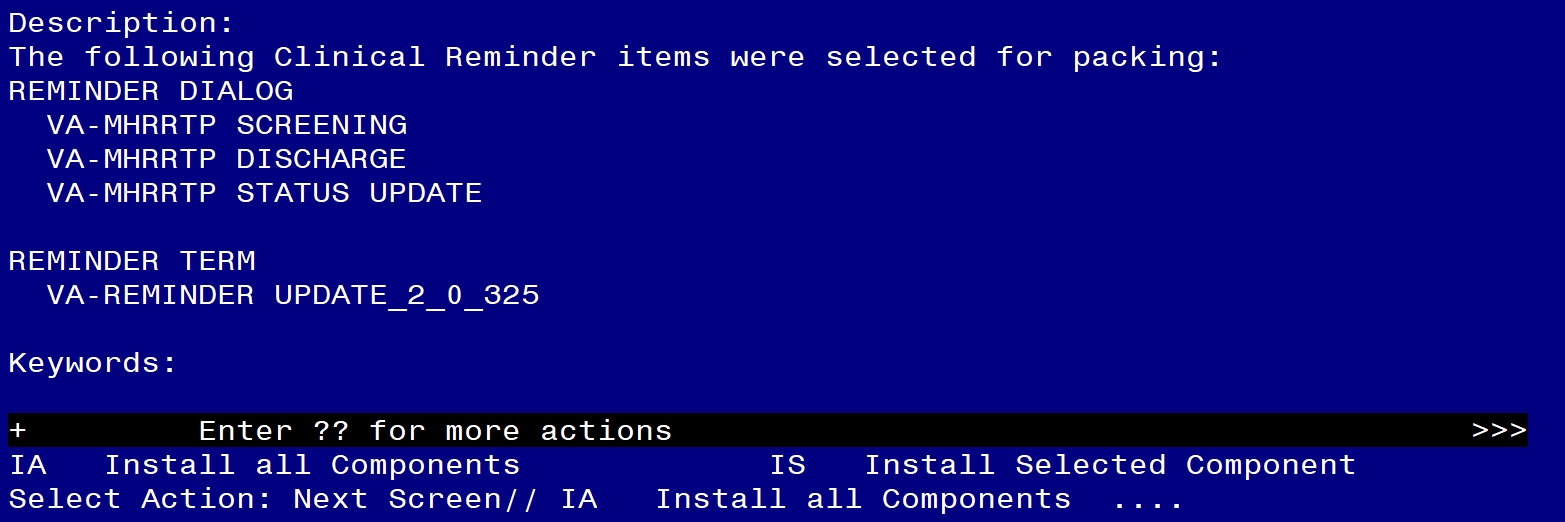
You should see a message at the top of your screen that the file successfully loaded.

Search and locate the entry that begins with UPDATE\_2\_0\_325 in reminder exchange.



At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entries titled **UPDATE\_2\_0\_325 VA-MHRRTP DIALOG UPDATES** *(in this example it is entry 433, it will vary by site).* Make sure the entry has date/time 1/12/2023.



At the **Select Action** prompt, type **IA** for Install All Component and hit enter.

Any items that are NEW in any categories, you should INSTALL

If you are prompted to overwrite any health factors, you should choose Overwrite

If you are prompted to overwrite the health summary type and objects, you should choose Overwrite

If you are prompted to overwrite any other component, you should choose SKIP

**There are three reminder dialogs included in this update, you will be promped three different times to install the dialog components**

**Regarding the VA-MHRRTP DISCHARGE reminder dialog:
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.**

At the **Select Action** prompt, type **IA** to install the dialog **VA-MHRRTP DISCHARGE**

Select Action: Next Screen// **IA**  Install All

Install reminder dialog and all components with no further changes: **YES**

Regarding the VA-MHRRTP DISCHARGE reminder dialog:
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  


After completing this dialog install, you will type **Q** to move to the next dialog to install

**Regarding the VA-MHRRTP SCREENING reminder dialog:
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.**

At the **Select Action** prompt, type **IA** to install the dialog **VA-MHRRTP SCREENING**

Select Action: Next Screen// **IA** Install All

Install reminder dialog and all components with no further changes: **YES**

Regarding the VA-MHRRTP SCREENING reminder dialog:
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  


After completing this dialog install, you will type **Q** to move to the next dialog to install

Regarding the VA-MHRRTP STATUS UPDATE reminder dialog:
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.

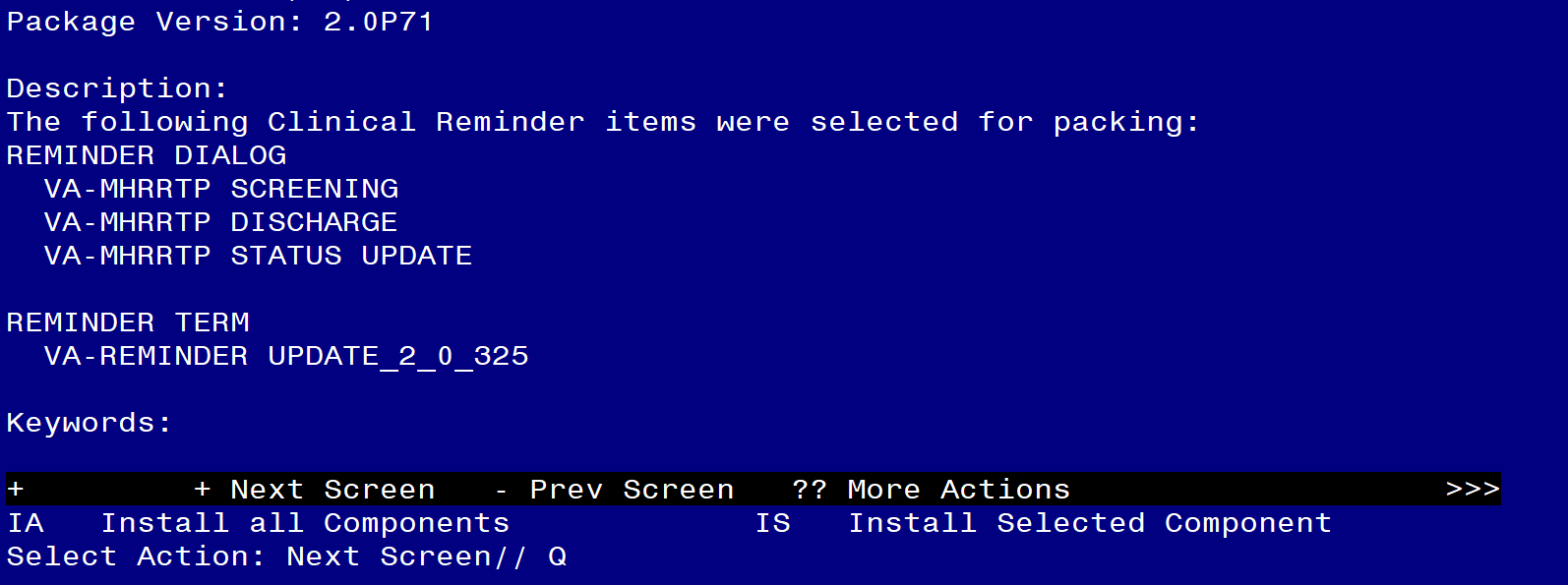
At the **Select Action** prompt, type **IA** to install the dialog – **VA-MHRRTP STATUS UPDATE**

Select Action: Next Screen// **IA** Install All

Install reminder dialog and all components with no further changes: **YES**

Regarding the VA-MHRRTP STATUS UPDATE reminder dialog:
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  


After completing this dialog install, you will type **Q** and be prompted for the items below.



After all the dialogs and components have been installed, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

# Post-Install

1. **Setup of Note Titles**

(If the dialogs are already linked to shared templates and note titles, then these steps can be skipped.)

If you do not have RRTP note titles, you can create new note titles to connect to the reminder dialogs included in this update. **These note titles are not required**.

You will need to create 3 new note titles – one for each reminder dialog.

The VHA Enterprise Standard Title for all is: MENTAL HEALTH NOTE

Note Title #1: **MHRRTP SCREENING**

Note Title #2: **MHRRTP STATUS UPDATE**

Note Title #3: **MHRRTP DISCHARGE**

Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf)

*Note: Please review the content of these new dialogs, if you have existing notes and reminder dialogs that you use in the RRTP setting, you can incorporate the contents of these templates into your existing local dialog by adding the main groups. Please work with your RRTP staff to decide the best way to incorporate these components into your local processes.*

1. **Link dialogs to Shared Templates and/or link to Note Title.** (If the dialogs are already linked to shared templates and note titles, then these steps can be skipped.)

From the Reminders Manager Menu:

CF Reminder Computed Finding Management ...

RM Reminder Definition Management ...

SM Reminder Sponsor Management ...

TXM Reminder Taxonomy Management

TRM Reminder Term Management ...

LM Reminder Location List Management ...

RX Reminder Exchange

RT Reminder Test

OS Other Supporting Menus ...

INFO Reminder Information Only Menu ...

DM Reminder Dialog Management ...

CP CPRS Reminder Configuration ...

RP Reminder Reports ...

MST Reminders MST Synchronization Management ...

PL Reminder Patient List Menu ...

PAR Reminder Parameters ...

VS NLM Value Set Menu

ROC Reminder Order Check Menu ...

CQM NLM Clinical Quality Measures Menu

XM Reminder Extract Menu ...

Select Reminder Managers Menu Option: CPRS Reminder Configuration

CA Add/Edit Reminder Categories

CL CPRS Lookup Categories

CS CPRS Cover Sheet Reminder List

MH Mental Health Dialogs Active

PN Progress Note Headers

RA Reminder GUI Resolution Active

TIU TIU Template Reminder Dialog Parameter

DEVL Evaluate Coversheet List on Dialog Finish

DL Default Outside Location

PT Position Reminder Text at Cursor

LINK Link Reminder Dialog to Template

TEST CPRS Coversheet Time Test

NP New Reminder Parameters

GEC GEC Status Check Active

WH WH Print Now Active

Select CPRS Reminder Configuration Option: Link Reminder Dialog to Template

Select Dialog Definition: VA-MHRRTP SCREENING reminder dialog NATIONAL

...OK? Yes// (Yes)

Enter template name: MHRRTP SCREENING

Link template to Document Title? YES

Select Document Definition: **MHRRTP SCREENING**

**Repeat for the VA-MHRRTP STATUS UPDATE and VA-MHRRTP DISCHARGE dialogs.**

1. **Compare the reminder term VA-HOMELESSNESS - ALREADY RECEIVING SERVICES to the pre-install inquiry**

\*if you skipped this reminder term during installation, it should not be changed.

Using the menu, Reminder Manager, Reminder Term Management, Add/Edit Reminder Term, edit the reminder term VA-HOMELESSNESS - ALREADY RECEIVING SERVICES to align with your pre-install inquiry.

* If your site did not have the mapped finding(s) CF.VA-PROGRESS NOTE pre-installation, you can delete those finding items from the term.
* If your site DID have the mapped finding(s) CF.VA-PROGRESS NOTE, then update the computer finding parameter field of those finding items and replace the \*\*\* with your pre-install mapped item.

1. **Add the orderable items within the dialog:**

Using the menu, Reminder Dialog Management, Reminder Dialogs, Change the view to element. Search for the following elements and edit to align with your pre-install inquiry.

VA-OI HOMELESS REFERRAL

VA-OI SOCIAL WORK REFERRAL

VAL-OI SOCIAL WORK REFERRAL

VAL-OI DIETARY REFERRAL

1. Confirm the revisions listed in the dialog changes document are present in the dialogs.