

**Update\_2\_0\_329**

Clinical Reminders

VA-STANDARD OPERATIVE SURGICAL TEMPLATES

Install Guide

**January 2023**

Product Development

Office of Information Technology

Department of Veterans Affairs

**Table of Contents**

[Introduction 1](#_Toc119401622)

[Install Details 3](#_Toc119401623)

[Install Example 3](#_Toc119401624)

[Post Installation 9](#_Toc119401625)

# Introduction

The purpose of these templates is to provide standardized documentation for Commission on Cancer (COC) operative standards. These document requirements go into effect as of January 2023 for all Commission on Cancer operative sites.  The following templates, utilized by surgical clinicians, will allow VA and DOD to analyze metrics for these procedures and provide a standardized method to document Commission on Cancer Operative Standards for:

* Colectomy Resection
* Sentinel Node Biopsy for Breast Cancer
* Axillary Lymph Node for Breast Cancer
* Wide Local Excision for Primary Cutaneous Melanoma

**UPDATE\_2\_0\_329 contains 1 Reminder Exchange entry:**

UPDATE\_2\_0\_329 VA-STANDARD OPERATIVE SURGICAL TEMPLATES

**The exchange file contains the following components:**

**TIU TEMPLATE FIELD**

VA-SOR USAGE TEXT

VA-SOR COPYRIGHT

**HEALTH FACTORS**

VA-REMINDER UPDATES [C]

VA-UPDATE\_2\_0\_329

VA-SOR MELANOMA [C]

VA-SOR MELANOMA WLE DEPTH OTHER

VA-SOR MELANOMA WLE DEPTH ONLY SKIN AND SUPERFIC SUBCUT FAT

VA-SOR MELANOMA WLE DEPTH FULL THICK TO FASCIA

VA-SOR MELANOMA WLE CLINICAL MARGIN WIDTH 2 CM

VA-SOR MELANOMA WLE CLINICAL MARGIN WIDTH OTHER

VA-SOR MELANOMA WLE CLINICAL MARGIN WIDTH OTH COSM/ANAT CONCERN

VA-SOR MELANOMA WLE CLINICAL MARGIN WIDTH 1 CM

VA-SOR MELANOMA WLE CLINICAL MARGIN WIDTH 0.5 CM

VA-SOR MELANOMA WLE BRESLOW THICK INVASIVE MM

VA-SOR MELANOMA WLE BRESLOW THICK MELANOMA IN SITU

VA-SOR MELANOMA WLE WITH CURATIVE INTENT NO

VA-SOR MELANOMA WLE WITH CURATIVE INTENT YES

VA-COLECTOMY (C) [C]

VA-SOR COLON RESECTION PRIM TUMOR LOC HEPATIC FLEXURE

VA-SOR COLON RESECT OTHER

VA-SOR COLON RESECT EXT TOT ABD COL W PROCT LIG MES & RECT

VA-SOR COLON RESECT EXT TOT ABD COL LIG ILEOC RT&MID COL INF MES

VA-SOR COLON RESECT EXT SIGMOID RESECT LIG INF MESENTERIC

VA-SOR COLON RESECT EXT LT HEMICOL LIG INF MESENTERIC

VA-SOR COLON RESECT EXT SPLENIC FLEX RESECT LIG MID & ASC LT COL

VA-SOR COLON RESECT EXT TRANSVERSE COLECT LIG MID COLIC

VA-SOR COLON RESECT EXT EXTD RT HEMICOL LIG ILEOCOL RT & MID COL

VA-SOR COLON RESECT EXT RT HEMICOL LIG ILEOCOL RT COLIC

VA-SOR COLON RESECTION PRIM TUMOR LOC CECUM

VA-SOR COLON RESECTION WITHOUT CURATIVE INTENT

VA-SOR COLON RESECTION WITH CURATIVE INTENT

VA-SOR BREAST SENTINEL NODE [C]

VA-SOR BREAST SLN BX POSITIVE CLIP LN REMOVED N/A

VA-SOR BREAST SLN BX POSITIVE CLIP LN REMOVED NO

VA-SOR BREAST SLN BX POSITIVE CLIP LN REMOVED YES

VA-SOR BREAST SLN BX ALL PALPABLY SUSPICIOUS LN REMOVED N/A

VA-SOR BREAST SLN BX ALL PALPABLY SUSPICIOUS LN REMOVED NO

VA-SOR BREAST SLN BX ALL PALPABLY SUSPICIOUS LN REMOVED YES

VA-SOR BREAST SLN BX ALL SIGNIF RADIOACT LN REMOVED N/A

VA-SOR BREAST SLN BX ALL SIGNIF RADIOACT LN REMOVED NO

VA-SOR BREAST SLN BX ALL SIGNIF RADIOACT LN REMOVED YES

VA-SOR BREAST SLN BX ALL LN END DYE LYMPH CHANNEL REMOVED N/A

VA-SOR BREAST SLN BX ALL LN END DYE LYMPH CHANNEL REMOVED NO

VA-SOR BREAST SLN BX ALL LN END DYE LYMPH CHANNEL REMOVED YES

VA-SOR BREAST SLN BX NEOADJUVANT TRACER USED N/A

VA-SOR BREAST SLN BX NEOADJUVANT TRACER USED OTHER

VA-SOR BREAST SLN BX NEOADJUVANT TRACER SUPERPARAMAG IRON OX

VA-SOR BREAST SLN BX NEOADJUVANT TRACER USED RADIOACTIVE

VA-SOR BREAST SLN BX NEOADJUVANT TRACER USED DYE

VA-SOR BREAST SLN BX NON-NEOADJUVANT TRACER USED N/A

VA-SOR BREAST SLN BX NON-NEOADJUVANT TRACER USED OTHER

VA-SOR BREAST SLN BX NON-NEOADJUVANT TRACER SUPERPARAMAG IRON OX

VA-SOR BREAST SLN BX NON-NEOADJUVANT TRACER USED RADIOACTIVE

VA-SOR BREAST SLN BX NON-NEOADJUVANT TRACER USED DYE

VA-SOR BREAST SLN BX WITH CURATIVE INTENT NO

VA-SOR BREAST SLN BX WITH CURATIVE INTENT YES

VA-SOR BREAST AXILLARY DISSECTION [C]

VA-SOR BREAST ALND WITH LEVEL 3 LN REMOVED NO

VA-SOR BREAST ALND WITH LEVEL 3 LN REMOVED YES

VA-IHP SOR BREAST ALND NERVES IDENTIFY PRESERVE OTHER

VA-IHP SOR BREAST ALND NERVES ID PRESERVE BRANCH INTERCOSTOBRACH

VA-SOR BREAST ALND IDENTIFY PRESERVE THORACODORSAL NRV

VA-SOR BREAST ALND IDENTIFY PRESERVE LONG THORACIC NRV

VA-SOR BREAST ALND WITHIN BOUND AX VN CHEST WALL LAT DORSI NO

VA-SOR BREAST ALND WITHIN BOUND AX VN CHEST WALL LAT DORSI YES

VA-SOR BREAST ALND WITHOUT CURATIVE INTENT

VA-SOR BREAST ALND WITH CURATIVE INTENT

**REMINDER SPONSOR**

OFFICE OF SURGICAL SERVICES

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_329

**REMINDER DIALOG**

VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA

VA-SOR COLON RESECTION

VA-SOR BREAST SENTINEL NODE

VA-SOR BREAST AXILLARY NODE NOTE

# Install Details

This update is being distributed as a web host file. The address for the host file is: **https://REDACTED/UPDATE\_2\_0\_329.PRD**

The file will be installed using Reminder Exchange, programmer access is not required.

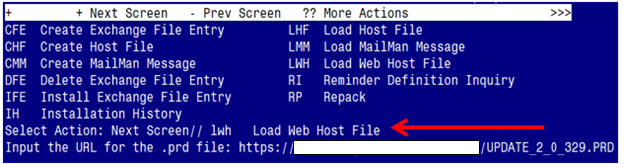
Installation:

=============

This update can be loaded with users on the system. Installation will take less than 30 minutes.

# Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

**https://REDACTED/UPDATE\_2\_0\_329.PRD**

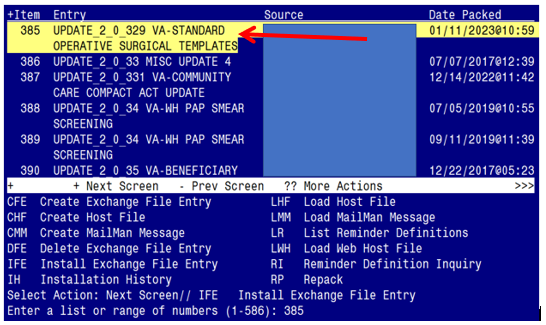
You should see a message at the top of your screen that the file successfully loaded.

Terminal window screen shot of the message displaying the URL of the file that was successfully loaded.  Part of the URL has been redacted as it is a VA only internal web site URL.

Search for and locate the reminder exchange entry titled:

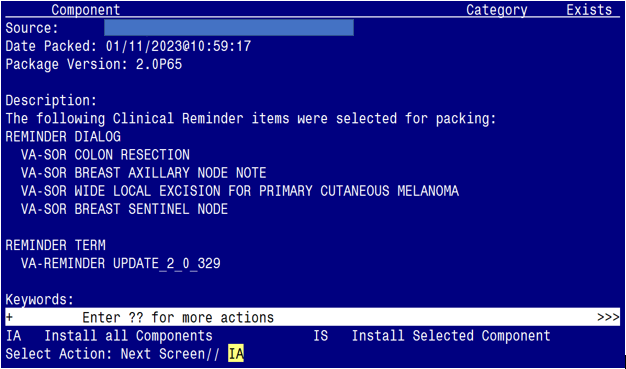
**UPDATE\_2\_0\_329 VA-STANDARD OPERATIVE SURGICAL TEMPLATES**

(see screenshot on the next page)



At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry titled **UPDATE\_2\_0\_329 VA-STANDARD OPERATIVE SURGICAL TEMPLATES**  *(in this example it is entry 385, it will vary by site).* The exchange file date should be 01/11/2023@10:59.



At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// IA Install all Components

**You will see several prompts**:

**1** - For all new components, choose **I to Install**

**2** - For existing components, choose **S to SKIP**

**You will be promped to install the 1st dialog component:**

Regarding the remider Dialog VA-SOR BREAST SENTINEL NODE (NATIONAL DIALOG):
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.

At the **Select Action** prompt, type **IA** to install the dialog – **VA-SOR BREAST SENTINEL NODE**

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// ES

Regarding the remider Dialog VA-SOR BREAST SENTINEL NODE (NATIONAL DIALOG):
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

**You will be promped to install the 2nd dialog component:**

Regarding the Reminder Dialog VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA:
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.

At the **Select Action** prompt, type **IA** to install the dialog – **VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA**

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// ES

Regarding the Reminder Dialog VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA:
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

**You will be promped to install the 3rd dialog component:**

Regarding the VA-SOR BREAST AXILLARY NODE NOTE:
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.

At the **Select Action** prompt, type **IA** to install the dialog – **VA-SOR BREAST AXILLARY NODE NOTE**

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// ES

Regarding the VA-SOR BREAST AXILLARY NODE NOTE:
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

**You will be promped to install the 4th dialog component:**

Regarding the VA-SOR COLON RESECTION (National Dialog):
Screen shot of the terminal window showing a list of elements, groups and dialogs with the text with IA for "Install All" entered at the "Select Action:" Prompt.  The correct entry is described in the text.

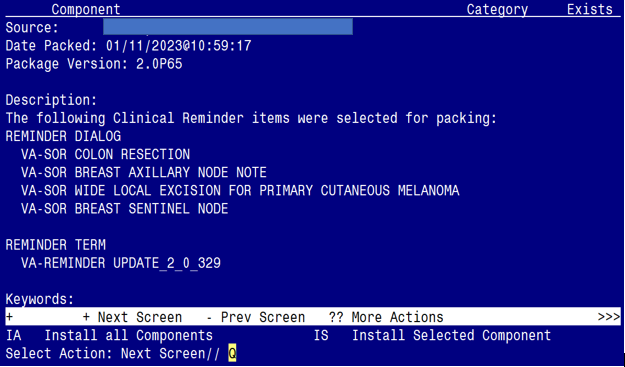

At the **Select Action** prompt, type **IA** to install the dialog – **VA-SOR COLON RESECTION**

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y// ES

Regarding the VA-SOR COLON RESECTION (National Dialog):
Screen shot of the last of the list of elements, groups and dialogs that needed to be installed with a Q for quit entered at the "Select Action:" prompt because they now all exist.  

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**



You will be returned to this screen. Type Q to quit.

Install Completed

# Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP** CPRS Reminder Configuration

CA Add/Edit Reminder Categories

CL CPRS Lookup Categories

CS CPRS Cover Sheet Reminder List

MH Mental Health Dialogs Active

PN Progress Note Headers

RA Reminder GUI Resolution Active

TIU TIU Template Reminder Dialog Parameter

DL Default Outside Location

PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU** TIU Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

1 User USR [choose from NEW PERSON]

3 Service SRV [choose from SERVICE/SECTION]

4 Division DIV [choose from INSTITUTION]

5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection*:* 5  *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

*When you type a question mark above, you will see the list of #’s (with dialogs) that are already taken. Choose a number* ***NOT*** *on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y** YES

Display Sequence: 150// <Enter> 150

Clinical Reminder Dialog**: type in the name of the dialog**

**VA-SOR BREAST AXILLARY NODE NOTE** then **<enter>**

reminder dialog NATIONAL

OK? Yes// <Enter> (Yes)

Select Display Sequence: **151**

Are you adding 151 as a new Display Sequence? Yes// **Y** YES

Display Sequence: 151// <Enter> 151

Clinical Reminder Dialog**: type in the name of the dialog**

**VA-SOR BREAST SENTINEL NODE** then **<enter>**

reminder dialog NATIONAL

OK? Yes// <Enter> (Yes)

Select Display Sequence: **152**

Are you adding 153 as a new Display Sequence? Yes// **Y** YES

Display Sequence: 153// <Enter> 152

Clinical Reminder Dialog**: type in the name of the dialog**

**VA-SOR COLON RESECTION** then **<enter>**

reminder dialog NATIONAL

OK? Yes// <Enter> (Yes)

Select Display Sequence: **153**

Are you adding 155 as a new Display Sequence? Yes// **Y** YES

Display Sequence: 155// <Enter> 155

Clinical Reminder Dialog**: type in the name of the dialog**

**VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA** then **<enter>**

reminder dialog NATIONAL

OK? Yes// <Enter> (Yes)

1. **Setup of Note titles**

You will need to create four new note titles for these templates, as follows:

**AXILLARY LYMPH NODE DISSECTION FOR BREAST CANCER NOTE**

**SENTINEL NODE BIOPSY FOR BREAST CANCER NOTE**

**COLON RESECTION NOTE**

**WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA NOTE**

You can place them in the same document class as your other surgery notes.

*All the note titles above are to be mapped to the following VHA Enterprise Standard Title:* **SURGERY NOTE**

Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf)

1. **Associate the reminder dialogs with the note titles in CPRS**

To do this, go to Template Editor, then Document Titles, select the appropriate folder   
(if applicable), and choose New Template (top right-hand corner).

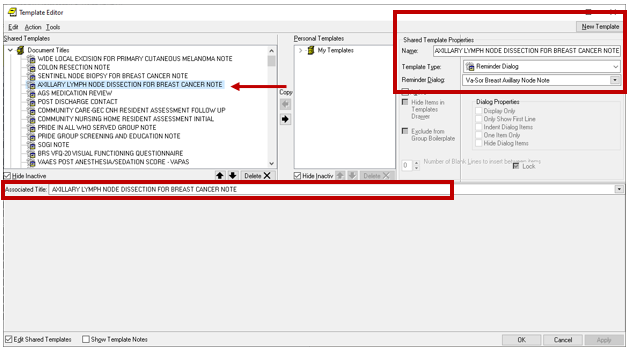
1. Type in the following information:

Name: **AXILLARY LYMPH NODE DISSECTION FOR BREAST CANCER NOTE**

Template Type: Reminder Dialog

Reminder Dialog: **VA-SOR BREAST AXILLARY NODE NOTE**

Next, type in the Associated Title, which in this case is **AXILLARY LYMPH NODE DISSECTION FOR BREAST CANCER NOTE** and hit Apply.

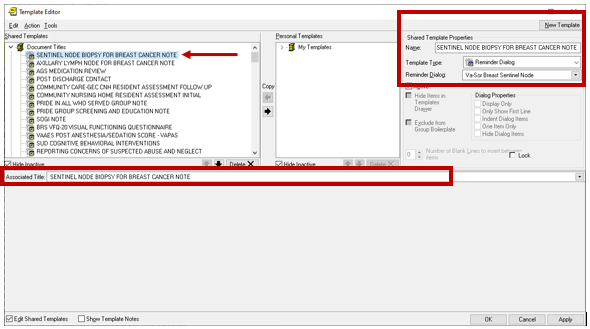


1. Name: **SENTINEL NODE BIOPSY FOR BREAST CANCER NOTE**

Template Type: Reminder Dialog

Reminder Dialog: **VA-SOR BREAST SENTINEL NODE**

Associated Title: **SENTINEL NODE BIOPSY FOR BREAST CANCER NOTE**

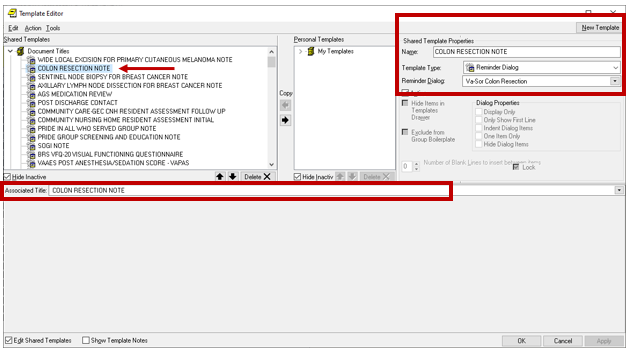
****

1. Name: **COLON RESECTION NOTE**

Template Type: Reminder Dialog

Reminder Dialog: **VA-SOR COLON RESECTION**

Associated Title: **COLON RESECTION NOTE**

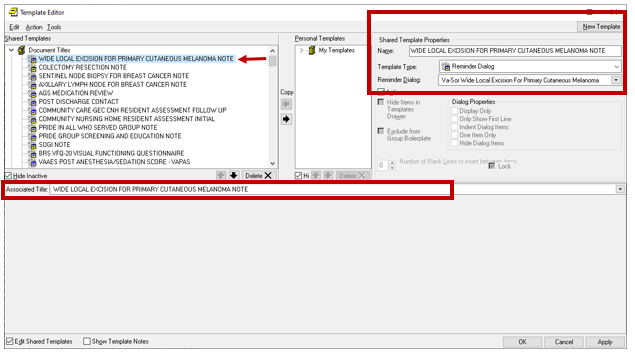
****

1. Name: **WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA NOTE**

Template Type: Reminder Dialog

Reminder Dialog: **VA-SOR WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA**

Associated Title: **WIDE LOCAL EXCISION FOR PRIMARY CUTANEOUS MELANOMA NOTE**



1. Add your site’s DATE template field in the following ELEMENT:

Element: **VAL-SOR DATE OF PROCEDURE EL**

DIALOG/PROGRESS NOTE TEXT:

Date of Procedure: \*\*\*Replace with local DATE template field\*\*\*