Update 2_0_45

Clinical Reminders

VA-Maternity Care Coordinator Note

Install Guide

March 2019

Product Development
Office of Information Technology
Department of Veterans Affairs
Introduction

Description:
This national dialog is needed to standardized documentation of Maternity Care Coordination, as well as to capture health factor data of maternity care for veteran patients.

The dialog template is for maternity care coordinators (MCCs), or those acting in that capacity, to document and track pregnant Veterans whose maternity care is being paid for by the VA, according to the VHA Directive 1330.03.

The dialog template matches the current call templates being used which exist as Word templates. Calls are made at specified gestational weeks and touch on topics MCCs are required to review with the Veterans. The MCCs are currently documenting using the MCC Telephone Care Program generated Word templates, copying and pasting into CPRS, or not using the templates at all thus risking missing topics needed to be covered. In addition - to capture required data on maternal and fetal outcomes, additional work is required to gather data on those outcomes-facilities have various ways they are doing this including using SharePoint forms and Excel spreadsheets – none of that data is being collected at a national level.

Our goal is to provide an electronic template for this required documentation, to capture data and to ease the overall workload of the MCCs. The format will be familiar to the MCCs.

One reminder dialog is being distributed with this update:

UPDATE_2_0_45 contains 1 Reminder Exchange entry:

UPDATE_2_0_45 VA-MATERNITY CARE COORDINATOR NOTE

The exchange file contains the following components:

TIU TEMPLATE FIELD
VA-MCC DIRECTIVE
TEXT (1-60 CHARACTERS) REQ
TEXT 3 SPACES
DATE
TEXT (6 CHAR)
TEXT (1-60 CHAR)1
MCC GESTATE AGE
DATE (*)
BLANK SPACE1
TEXT (1-60 CHAR)

HEALTH FACTORS
VA-REMINDER UPDATES
VA-UPDATE_2_0_45
VA-MCC CALLS (C)
VA-MCC CALL7 MADE
VA-MCC CALL6B MADE
VA-MCC CALL6A MADE
VA-MCC CALL5 MADE
VA-MCC CALL4 MADE
VA-MCC CALL3 MADE
VA-MCC CALL2 MADE
VA-MCC CALL1 MADE
VA-MCC INTIMATE PARTNER VIOLENCE (C)
VA-MCC VIOLENCE YES
VA-MCC VIOLENCE NO
VA-MCC DEPRESSION (C)
VA-MCC DEPRESSION EDINBURG SCREEN GIVEN
VA-MCC DEPRESSION SCREEN POSITIVE
VA-MCC DEPRESSION SCREEN INTERMEDIATE
VA-MCC DEPRESSION SCREEN NEGATIVE
VA-MCC DELIVERY INFORMATION (C)
VA-MCC BABY HOSP STAY DOCUMENTED
VA-MCC PATIENT HOSP STAY DOCUMENTED
VA-MCC COMPLICATION CLAMPSIA
VA-MCC COMPLICATION INFECTIONS
VA-MCC COMPLICATION HEMORRAGE
VA-MCC LABOR HOURS DOCUMENTED
VA-MCC BIRTH WEIGHT DOCUMENTED
VA-MCC DELIVERED CSECTION
VA-MCC DELIVERED ASSIST VAGINAL
VA-MCC DELIVERED VAGINAL
VA-MCC BIRTH MULTIPLES
VA-MCC BIRTH TWINS
VA-MCC BIRTH SINGLETON
VA-MCC DELIVERY DATE
VA-MCC FETAL DEMISE
VA-MCC LIVE BIRTH
VA-MCC TOBACCO USE (C)
VA-MCC TOBACCO SMOKE 2ND HAND EXPOSE NO
VA-MCC TOBACCO SMOKE 2ND HAND EXPOSE YES
VA-MCC TOBACCO SMOKES DOES NOT
VA-MCC TOBACCO SMOKES RECENTLY QUIT
VA-MCC TOBACCO SMOKES YES
VA-MCC ALCOHOL USE (C)
VA-MCC ALCOHOL DOES CONSUME
VA-MCC ALCOHOL DOES NOT CONSUME
VA-MCC HISTORY OF OBSTETRIC PROBLEMS (C)
VA-MCC HISTORY OF PRETERM BIRTH
VA-MCC HISTORY OF PRECLAMPIA
VA-MCC HISTORY OF POSTPARTUM DEPRESSION
VA-MCC HISTORY OF GESTATIONAL DIABETES
VA-MCC HISTORY OF CESAREAN
VA-MCC HISTORY OF HEALTH PROBLEMS (C)
VA-MCC HISTORY OF OBESITY
VA-MCC HISTORY OF THYROID
VA-MCC HISTORY OF STI
VA-MCC HISTORY OF HYPERTENSION
VA-MCC HISTORY OF RENAL DISEASE
VA-MCC HISTORY OF SEIZURE DISORDER
VA-MCC HISTORY OF NACOTIC OBESITY
VA-MCC HISTORY OF LUPUS
VA-MCC HISTORY OF HYPERCOAGULABLE
VA-MCC HISTORY OF HIV
VA-MCC HISTORY OF DIABETES
VA-MCC HISTORY OF DEPRESSION/MH DISORDER
VA-MCC HISTORY OF CHRONIC PAIN
VA-MCC HISTORY OF ASTHMA

REMEMBER SPONSOR
WOMEN VETERANS HEALTH PROGRAM

REMEMBER TERM
VA-REMINDER UPDATE_2_0_45

REMEMBER DIALOG
VA-MATERNITY CARE COORDINATION

HEALTH SUMMARY TYPE
VA-MCC CALLS MADE
VA-MCC DELIVERY INFORMATION
PALLI PHQ2 PH9
VA-MCC TOBACCO
VA-MCC ALCOHOL
VA-MCC IPV
VA-MCC DEPRESSION SCREEN
VA-MCC HEALTH PROBLEMS

HEALTH SUMMARY OBJECTS
VA-MCC CALLS MADE (TIU)
VA-MCC DELIVERY INFORMATION (TIU)
PALLI PHQ2 PH9 (TIU)
VA-MCC TOBACCO (TIU)
VA-MCC ALCOHOL (TIU)
VA-MCC IPV (TIU)
VA-MCC DEPRESSION SCREEN (TIU)
VA-MCC HEALTH PROBLEMS (TIU)
**TIU DOCUMENT DEFINITION**

- VA-MCC CALLS MADE
- VA-MCC DELIVERY INFORMATION
- PALLI PHQ2 PHQ9 (TIU)
- VA-MCC TOBACCO
- VA-MCC ALCOHOL
- VA-MCC INTIMATE PARTNER VIOLENCE
- VA-MCC DEPRESSION SCREEN
- VA-MCC HEALTH PROBLEMS

**Pre-Installation**

**Setup of Note title**

This note title may already exist at your site. If not, create the following and add it to the same document class as your other women’s health notes.

Name: **VA-MATERNITY CARE COORDINATION**

VHA Enterprise Standard Title: **WOMENS HEALTH PROGRESS NOTE** OR **WOMENS HEALTH NOTE**

Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#).

**Install Details**

This update is being distributed as a web host file. The address for the host file is:

http://vista.med.va.gov/reminders/UPDATE_2_0_45.PRD

The file will be installed using Reminder Exchange, programmer access is not required. The total time for installation should be less than 30 minutes.
**Install Example**

To Load the Web Host File. Navigate to Reminder exchange in Vista

At the **Select Action:** prompt, enter **LWH** for Load Web Host File.
At the **Input the url for the .prd file:** prompt, type the following web address:

```
http://vista.med.va.gov/reminders/UPDATE_2_0_45.PRD
```

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_45 VA-MATERNITY CARE COORDINATOR NOTE** in reminder exchange.
At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled **UPDATE_2_0_45 VA-MATERNITY**

**CARE COORDINATOR NOTE** *(in this example it is entry 118 it will vary by site)*

![Component Details](image)

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// **IA**  Install all Components

You will see several prompts, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **O to Overwrite**. **One Exception You May Be Prompted to address**: Choose **S to Skip** if prompted for Health Summary Type “PALLI PHQ2 PHQ9”

**HEALTH SUMMARY TYPE** entry named PALLI PHQ2 PHQ9 already exists but the packed component is different, what do you want to do?

Select one of the following:

- **C** Create a new entry by copying to a new name
- **O** Overwrite the current entry
- **U** Update
- **Q** Quit the install
- **S** Skip, do not install this entry

Enter response: **O//S**
You will be prompted to install the reminder dialog component:

```
At the Select Action prompt, type IA to install the dialog – VA-MATERNITY CARE COORDINATOR. Select Action: Next Screen// IA  Install All
Install reminder dialog and all components with no further changes: Y// Yes
```

When the dialog has completed installation, you will then be returned to this screen. At the Select Action prompt, type Q.

You will then be prompted to install the health summary components. Choose I to install all components. **One Exception You May Be Prompted to address:** Choose S to Skip if prompted for Health Summary Type “PALLI PHQ2 PHQ9” HEALTH SUMMARY TYPE entry named PALLI PHQ2 PHQ9 already exists but the packed component is different, what do you want to do?

Select one of the following:

- C Create a new entry by copying to a new name
- O Overwrite the current entry
- U Update
- Q Quit the install
- S Skip, do not install this entry

Enter response: O//S
You will then be returned to this screen. At the Select Action prompt, type Q.

Install complete

Post Installation

1. Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.

   From the Reminders Manager Menu:
   Select Reminder Managers Menu Option: CP CPRS Reminder Configuration
   CA Add/Edit Reminder Categories
   CL CPRS Lookup Categories
   CS CPRS Cover Sheet Reminder List
   MH Mental Health Dialogs Active
   PN Progress Note Headers
   RA Reminder GUI Resolution Active
   TIU TIU Template Reminder Dialog Parameter
   DL Default Outside Location
   PT Position Reminder Text at Cursor

   Select CPRS Reminder Configuration Option: TIU TIU Template Reminder Dialog Parameter

   Reminder Dialogs allowed as Templates may be set for the following:
   1 User USR [choose from NEW PERSON]
   3 Service SRV [choose from SERVICE/SECTION]
   4 Division DIV [choose from INSTITUTION]
   5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

   Enter selection: 5 Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level

   Setting Reminder Dialogs allowed as Templates for System:
   Select Display Sequence: 2

   148 VA-VETERANS CHOICE NOTE
   149 VA-TBI SCREENING
When you type a question mark above, you will see the list of #’s (with dialogs) that are already taken. Choose a number NOT on this list. For this example, looking above I see the number 150 is not present, so I will use 150.

Select Display Sequence: 150
Are you adding 150 as a new Display Sequence? Yes// Y
Display Sequence: 150// <Enter>  150
Clinical Reminder Dialog: type in the name of the dialog

VA-MATERNITY CARE COORDINATION then <enter> reminder dialog NATIONAL
OK? Yes// <Enter> (Yes)

2. Associate the reminder dialog with the note title or shared template in CPRS

To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose New Template (top right-hand corner).

1. Type in the following information:
   Name: VA-MATERNITY CARE COORDINATION
   Template Type: Reminder Dialog
   Reminder Dialog: Va-Maternity Care Coordination

   Next, type in the Associated Title, which in this case is:

   Hit Apply and OK
3. **Complete section 3a (edit object)** if the VA-MCC (TIU) object exists in your system. 
**Complete section 3b (create object)** if the VA-MCC (TIU) object does NOT exist in your system.

**3a - Edit** the VA-MCC (TIU) Health Summary Type: (step by step is highlighted in yellow)

Log into VISTA and go to the Document Definitions menu:

--- Manager Document Definition Menu ---

<TEST ACCOUNT>  Edit Document Definitions
<TEST ACCOUNT>  Sort Document Definitions
<TEST ACCOUNT>  Create Document Definitions
<TEST ACCOUNT>  Create Objects
<TEST ACCOUNT>  Create TIU/Health Summary Objects

Select Document Definitions (Manager) <TEST ACCOUNT> Option:

5. Create TIU/Health Summary Objects

**TIU Health Summary Object**  Sep 07, 2018@11:10:54  Page: 1 of 28

<table>
<thead>
<tr>
<th>TIU Object Name</th>
<th>Health Summary Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABD IMAGES LAST 5Y</td>
<td>ABD IMAGES LAST 5Y</td>
</tr>
<tr>
<td>ABDOMINAL ULTRASOUND</td>
<td>ABDOMINAL ULTRASOUND</td>
</tr>
<tr>
<td>ACTIVE INPT MEDS</td>
<td>ACTIVE INPT MEDS</td>
</tr>
<tr>
<td>ACTIVE OUTPT MEDS</td>
<td>ACTIVE OUTPT MEDS</td>
</tr>
<tr>
<td>ACTIVE PROBLEMS W/COMMENT</td>
<td>ACTIVE PROBLEMS W/COMMENT</td>
</tr>
</tbody>
</table>

Enter ?? for more actions

- Create New TIU Object
- Find
- Detailed Display/Edit TIU Object
- Detailed Display/Edit HS Object
- Quit

Select Action: Next Screen\(// sl SL\)
Search for: VA-MCC (TIU)

**TIU Health Summary Object**  Sep 07, 2018@10:48:54  Page: 19 of 28

+ TIU Object Name            Health Summary Type
253 VA-MCC (TIU)             VA-MCC (TIU)
254 VA-MCC ALCOHOL           VA-MCC ALCOHOL
255 VA-MCC CALLS MADE        VA-MCC CALLS MADE
256 VA-MCC DELIVERY INFORMATION  VA-MCC DELIVERY INFORMATION

Enter ?? for more actions

- Create New TIU Object
- Find
- Detailed Display/Edit TIU Object
- Detailed Display/Edit HS Object
- Quit

Select Action: Next Screen\(// 253\)

Note: the sequence number for VA-MCC (TIU) may be different in your system.
HS Object: VA-MCC (TIU) (TIU)
HS Type: VA-MCC (TIU)
Technical Field: $X=$TIUTIMSOBJ(DFN,6580193)

Enter ?? for more actions
Change HS Object                    Detail Display/Edit HS Object
Change Health Summary Type
Select Item(s): Quit// det   Detail Display/Edit HS Object

HS OBJECT DISPLAY                        Sep 07, 2018@10:49:02
Detailed Display for VA-MCC (TIU)

HS Object: VA-MCC (TIU) (TIU)
Health Summary Type: VA-MCC (TIU)
Report Period:
Creator:
HS Object

Print Label: NO         Print Report Date and Time: NO
Print Blank Line after Label: NO       Print Confidentiality Banner: NO
Customized Header: YES        Print Report Date and Time: NO
Suppress Components w/o Data: YES       Print Component Header: NO
Print Deceased Information: NO       Print Time-Occurrence Limits: NO
National Object: NO         Underline Component Header: NO
Blank Line After Header: NO

Overwrite No Data:

Enter ?? for more actions
Select Action: Quit// ed
   1 Edit HS Object
   2 Edit HS Type
CHOOSE 1-2: 2   Edit HS Type

Editing Health Summary Type 'VA-MCC (TIU)'

NAME: VA-MCC (TIU)/
TITLE: VA-MCC (TIU)/
SUPPRESS PRINT OF COMPONENTS WITHOUT DATA: yes/
LOCK:
OWNER: <ENTER YOUR NAME HERE>
Select COMPONENT: SPN

Select COMPONENT: spn
   1   SPN1                            SPN1
   2   SPN2                            SPN2
   3   SPN3
   4   SPN4
   5   SPN5
Press <Enter> to see more, "^" to exit this list, OR
CHOOSE 1-5:
   6   SPN PROGRESS NOTES SELECTED    SPN
CHOOSE 1-6: 6  PROGRESS NOTES SELECTED   SPN
SUMMARY ORDER: 5// 5
OCCURRENCE LIMIT: 8
TIME LIMIT:
HEADER NAME: Selected Prog Notes//
No selection items chosen.

Select new items one at a time in the sequence you want them displayed. You may select any number of items.

**Select SELECTION ITEM: VA-MATERNITY CARE COORDINATION**

Searching for a TIU DOCUMENT DEFINITION, (pointed-to by SELECTION ITEM)

Searching for a TIU DOCUMENT DEFINITION
VA-MATERNITY CARE COORDINATION TITLE
Std Title: WOMENS HEALTH PROGRESS NOTE
...OK? Yes// (Yes)
Select SELECTION ITEM:
Select COMPONENT:

Do you wish to review the Summary Type structure before continuing? NO// Please hold on while I resequence the summary order.

Type <Enter> to continue or "^" to exit:

**Done!**

**3b. Create** the VA-MCC (TIU) Health Summary Type:

*You only need to complete this Post-Installation step if the VA-MCC (TIU) object does not exist in your system. If you completed step 3a, you do not need to complete this step.*

**Step 1:** Log into VISTA

**Step 2:** Go to the DOCUMENT DEFINITION menu and select CREATE DOCUMENT DEFINITION; Option 5
**Step 3:** Type “Create New TIU Object” and press ENTER

![Step 3 Image](image1.png)

**Step 4:** At the ‘Enter a new TIU OBJECT NAME’ prompt, type “VA-MCC (TIU)”

![Step 4 Image](image2.png)
Step 5: At the ‘Is this correct?’ prompt, press ENTER for the default “YES” … and at the ‘Use a pre-existing Health Summary Object?’ prompt, press ENTER for the default “NO”.

Step 6: At the ‘Select Health Summary Type:’ prompt, type “VA-MCC (TIU)”.
Step 7: At the ‘Are you adding VA-MCC (TIU) … ’ prompt, type “YES”

Step 8: At the ‘NAME’ prompt, press ENTER
Step 9: At the ‘TITLE’ prompt, type “VA-MCC (TIU)” and press ENTER

Step 10: At the ‘SUPPRESS PRINT OF COMPONENTS …’ prompt, type “YES” and press ENTER
Step 11: At the ‘SUPPRESS SENSITIVE PRINT DATA:’ prompt, type “NO SSN” and press ENTER

Step 12: At the ‘LOCK’ prompt, press ENTER
Step 13: At the ‘OWNER’ prompt, press ENTER

Step 14: At the ‘Do you wish to copy ...’ prompt, type “NO” and press ENTER
Step 15: At the ‘Select COMPONENT:’ prompt, type “SPN” and press ENTER

Step 16: Select # 1 (i.e. SPN) and press ENTER
Step 17: At the ‘SUMMARY ORDER:’ prompt, leave the default as-is and press ENTER

Step 18: At the ‘OCCURRENCE LIMIT:’ prompt, type “8” and press ENTER
Step 19: At the ‘TIME LIMIT:’ prompt, just press **ENTER**

Step 20: At the ‘HEADER NAME:’ prompt, just press **ENTER**
Step 21: At the ‘SELECTION ITEM:’ prompt, type “VA-MATERNITY CARE COORDINATION” and press ENTER.

Step 22: Leave the default at “YES” and press ENTER.
Step 23: At the ‘SELECTION ITEM:’ prompt, just press **ENTER**

Step 24: At the ‘COMPONENT:’ prompt, just press **ENTER**
**Step 25:** At the ‘Do you wish to review …?’ prompt, leave at “NO” and press ENTER

**Step 26:** At the ‘…TIME LIMITS … ’ prompt, leave at “NO” and press ENTER
Step 27: At the ‘... Health Summary Header ...’ prompt, leave at “NO” and press ENTER

Step 28: At the ‘Print Report Date?’ prompt, leave at “NO” and press ENTER
Step 29: At the ‘Print Confidentiality Banner?’ prompt, leave at “NO” and press ENTER

Step 30: At the ‘Print Report Header?’ prompt, leave at “NO” and press ENTER
Step 31: At the ‘Print the standard Component Header?’ prompt, change to “NO” and press ENTER

Step 32: At the ‘Print the date a patient was deceased?’ prompt, leave at “NO” and press ENTER
Step 33: At the ‘Print a LABEL …?’ prompt, leave at “NO” and press ENTER.

Step 34: At the ‘Suppress Components without data?’ prompt, type “YES” and press ENTER.
**Step 35:** At the ‘Overwrite No Data Available Message’ prompt, just press **ENTER**.

**Step 36:** At the ‘OBJECT DESCRIPTION’ prompt, type “**YES**” and press **ENTER**.
**Step 37:** Enter the text you see below and press F1+E

![Reflection Workspace - VISTA Salem](image)

**Step 38:** At the ‘Ok?’ prompt, just press **ENTER**

**Step 39:** Done! Press **ENTER**

*NOTE: If you require further technical assistance, if there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

*Category: Enterprise Applications*

*Subcategory: Applications*

*Enterprise Application: VistA - Clinical Reminders*