



Update _2_0_120

Clinical Reminders

VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP

Install Guide

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Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

DESCRIPTION:

The Suicide Risk Management Follow-Up note template can be used when you are conducting outreach to a Veteran where you will be assessing risk (likely informally, or not via the CSRE), completing/reviewing/updating their Safety Plan and discussing treatment engagement. This might be for SPED (following ED or UCC visit), for post hospital discharge contacts, for follow-up with those on an HRF, or for follow-up contacts after VCL calls. This note template will provide some structure and guidance for these calls although no fields are required as requirements for these calls may vary per the context of outreach.

UPDATE_2_0_120 contains 1 Reminder Exchange entry:

UPDATE_2_0_120 VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP

The exchange file contains the following components:

REMINDER DIALOG

VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP

REMINDER TERM

VA-REMINDER UPDATE_2_0_120

TIU TEMPLATE FIELD

- 1 TEXT (1-40 CHAR)
- 2 TEXT (1-60 CHAR)
- 3 VA SP 3 LINES
- 4 VA-OSP RISK TABLE

HEALTH FACTORS

- 5 VA-REMINDER UPDATES
- 6 VA-UPDATE_2_0_120
- 7 VA-SUICIDE RISK MANAGEMENT [C]
- 8 VA-SRM FU PHONE CONSENT NO
- 9 VA-SRM FU PHONE CONSENT YES
- 10 VA-SRM FU PHONE CONFIRM PT LOC NO
- 11 VA-SRM FU PHONE CONFIRM PT LOC YES
- 12 VA-SRM FU TELEPHONE
- 13 VA-SRM FU F2F
- 14 VA-SRM FU CVT NON-VA CONSENT NO
- 15 VA-SRM FU CVT NON-VA CONSENT YES
- 16 VA-SRM FU CVT NON-VA CONFIRM PT LOC NO
- 17 VA-SRM FU CVT NON-VA CONFIRM PT LOC YES
- 18 VA-SRM FU CVT NON-VA OR HOME-BASED
- 19 VA-SRM FU CVT VA CLIN CONSENT NO
- 20 VA-SRM FU CVT VA CLIN CONSENT YES
- 21 VA-SRM FU CVT VA CLIN CONFIRM PT LOC NO
- 22 VA-SRM FU CVT VA CLIN CONFIRM PT LOC YES
- 23 VA-SRM FU CVT VA CLINIC-BASED

24 VA-SRM FU CVT
25 VA-SRM FU CONTACT BUT NO ENGAGEMENT
26 VA-SRM FU OTHER REASON
27 VA-SRM FU VCL
28 VA-SRM FU HRF
29 VA-SRM FU PDE
30 VA-SRM FU SPED
31 VA-SRM FU NO LETTER
32 VA-SRM FU LETTER
33 VA-SRM FU NO VM
34 VA-SRM FU VM
35 VA-SRM FU MISSED CALL THIRD
36 VA-SRM FU MISSED CALL SECOND
37 VA-SRM FU MISSED CALL FIRST
38 VA-SRM FU UNABLE CONTACT
39 VA-SRM FU VET DECLINED
40 VA-SRM FU SP CONTINUED
41 VA-SRM FU DISCONTINUED
42 VA-SRM FU SUICIDE RISK MITIGATION
43 VA-SRM FU LOW CHRONIC RISK
44 VA-SRM FU INTERMEDIATE CHRONIC RISK
45 VA-SRM FU HIGH CHRONIC RISK
46 VA-SRM FU LOW ACUTE RISK
47 VA-SRM FU INTERMEDIATE ACUTE RISK
48 VA-SRM FU HIGH ACUTE RISK
49 VA-SRM FU ADDL DETAILS
50 VA-SRM FU MH TX DISCUSSED
51 VA-SRM FU SUPPORT SYS
52 VA-SRM FU SP YES BARRIERS
53 VA-SRM FU NO BARRIERS
54 VA-SRM FU PROVIDE ROI
55 VA-SRM FU VA COMM PROV
56 VA-SRM FU VET CENTER
57 VA-SRM FU VA CARE
58 VA-SRM FU TX ENGAGEMENT
59 VA-SRM FU SP DECLINED
60 VA-SRM FU SP NOT CHANGED
61 VA-SRM FU SP CHANGED
62 VA-SRM FU SP REVIEW
63 VA-SRM FU SP NEW
64 VA-SRM FU RISK FACTORS
65 VA-SRM FU PROTECTIVE FACTORS
66 VA-SRM FU WARNING SIGNS
67 VA-SRM FU BEHAVIOR
68 VA-SRM FU IDEATION
69 VA-SRM FU RISK ASSESSMENT
70 VA-SRM FU CONTACT MADE

REMINDER SPONSOR

71 Office of MH and Suicide Prevention
72 Mental Health Services

REMINDER TERM

73 VA-REMINDER UPDATE_2_0_120

Install Details

The file will be installed using Reminder Exchange, programmer access is not required.

If your site is unable to use LWH, you will have a vista mail message with subject of UPDATE_2_0_120.

Installation:

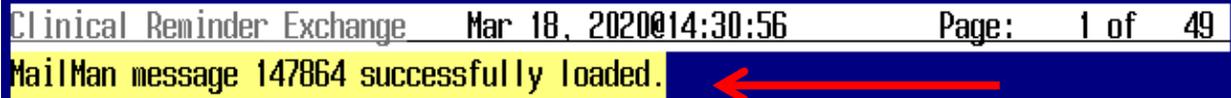
=====

This update can be loaded with users on the system. Installation will take less than 10 minutes.

Install Example

Use LMM to load the exchange file into your system. The mail message will have subject UPDATE_2_0_120

You should see a message at the top of your screen that the file successfully loaded.



Clinical Reminder Exchange Mar 18, 2020@14:30:56 Page: 1 of 49
MailMan message 147864 successfully loaded. 

Search and locate an entry titled **UPDATE_2_0_120 VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP** in reminder exchange.

+Item	Entry	Source	Date Packed
125	UPDATE_2_0_120 VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP	MONTGOMERY@SALT LAKE CI	04/01/2020@15:07
126	UPDATE_2_0_121 VA-BUPRENORPHINE FOLLOW UP	PLOTT@SALT LAKE CI	03/31/2020@13:15
127	UPDATE_2_0_122 VA-COVID SCREEN UPDATE	GRIFFITH@SALT LAKE CI	03/26/2020@06:41
128	UPDATE_2_0_123 VA-COVID-19 DISCHARGE INSTRUCTIONS	GRIFFITH@SALT LAKE CI	03/26/2020@10:13
129	UPDATE_2_0_123 VA-COVID-19 DISCHARGE INSTRUCTIONS	FAHNER@SALT LAKE CI	03/26/2020@13:30
+ + Next Screen - Prev Screen ?? More Actions >>>			
CFE	Create Exchange File Entry	LHF	Load Host File
CHF	Create Host File	LMM	Load MailMan Message
CMM	Create MailMan Message	LR	List Reminder Definitions
DFE	Delete Exchange File Entry	LWH	Load Web Host File
IFE	Install Exchange File Entry	RI	Reminder Definition Inquiry
IH	Installation History	RP	Repack
Select Action: Next Screen// IFE Install Exchange File Entry			
Enter a list or range of numbers (1-359): 125			

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
 Enter the number that corresponds with your entry UPDATE_2_0_120 VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP (in this example it is entry 125 it will vary by site). The date of the exchange file should be 04/01/2020.

Component	Category	Exists
Source: MONTGOMERY,ALAN at SALT LAKE CITY		
Date Packed: 04/01/2020@15:07:29		
Package Version: 2.0P35		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_120		
Keywords:		
Components:		
+ Enter ?? for more actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// IA		

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// **IA Install all Components**

You will see several prompts, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **S to Skip**.

For components that are new use **I to INSTALL**

You will be prompted to install the reminder dialog component

Packed reminder dialog: VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP [NATIONAL DIALO

Item	Seq.	Dialog Findings	Type	Exists		
1		VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP	dialog			
2	5	VA-SRM VERSION NUMBER Finding: *NONE*	element			
3	8	VA-SRM GUIDANCE Finding: *NONE*	element			
4	10	VA-GP SUICIDE RISK MGMT CONTACT Finding: *NONE*	group			
5	10.5	VA-GP SUICIDE RISK MGMT REACH VET Finding: VA-SRM FU CONTACT MADE (HEALTH FACTOR)	group	X		
6	10.5.5	VA-GP SRM VET CONTACTED-RECEIVING FOLLOW-UP Finding: *NONE*	group			
7	10.5.5.5	VA-SRM CONTACT AFTER ED OR UC VISIT	element			
+ + Next Screen - Prev Screen ?? More Actions						
DD	Dialog Details		DT	Dialog Text	IS	Install Selected
DF	Dialog Findings		DU	Dialog Usage	QU	Quit
DS	Dialog Summary		IA	Install All		
Select Action: Next Screen// IA Install All						

At the **Select Action** prompt, type **IA** to install the dialog – **VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

Packed reminder dialog: VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP [NATIONAL DIALO
 VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP (reminder dialog) installed from exchan

Item	Seq.	Dialog Findings	Type	Exists
1		VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP	dialog	X
2	5	VA-SRM VERSION NUMBER Finding: *NONE*	element	X
3	8	VA-SRM GUIDANCE Finding: *NONE*	element	X
4	10	VA-GP SUICIDE RISK MGMT CONTACT Finding: *NONE*	group	X
5	10.5	VA-GP SUICIDE RISK MGMT REACH VET Finding: VA-SRM FU CONTACT MADE (HEALTH FACTOR)	group	X
6	10.5.5	VA-GP SRM VET CONTACTED-RECEIVING FOLLOW-UP Finding: *NONE*	group	X
7	10.5.5.5	VA-SRM CONTACT AFTER ED OR UC VISIT	element	X
+ + Next Screen - Prev Screen ?? More Actions				
DD	Dialog Details		DT	Dialog Text
IS			IS	Install Selected
DF	Dialog Findings		DU	Dialog Usage
QU			QU	Quit
DS	Dialog Summary		IA	Install All
Select Action: Next Screen// Q				

After completing this dialog install, you will type Q.

Component	Category	Exists
Source: MONTGOMERY,ALAN at SALT LAKE CITY		
Date Packed: 04/01/2020@15:07:29		
Package Version: 2.0P35		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_120		
Keywords:		
Components:		
+ + Next Screen - Prev Screen ?? More Actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// Q		

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location

PT Position Reminder Text at Cursor
Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

- 148 VA-VETERANS CHOICE NOTE
- 149 VA-TBI SCREENING

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>** 150

Clinical Reminder Dialog: **VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP**
then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

2. Setup of Note title/ Associate the reminder dialog with the note title or shared template in CPRS

You will need to create a new note titles for these templates. The note title needed is:

SUICIDE RISK MANAGEMENT FOLLOW-UP

The note title should be mapped to the following VHA Enterprise Standard Title:

SUICIDE PREVENTION NOTE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

3. Associate the new reminder dialogs with the note titles in CPRS

To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose **New Template** (top right-hand corner).

Type in the following information:

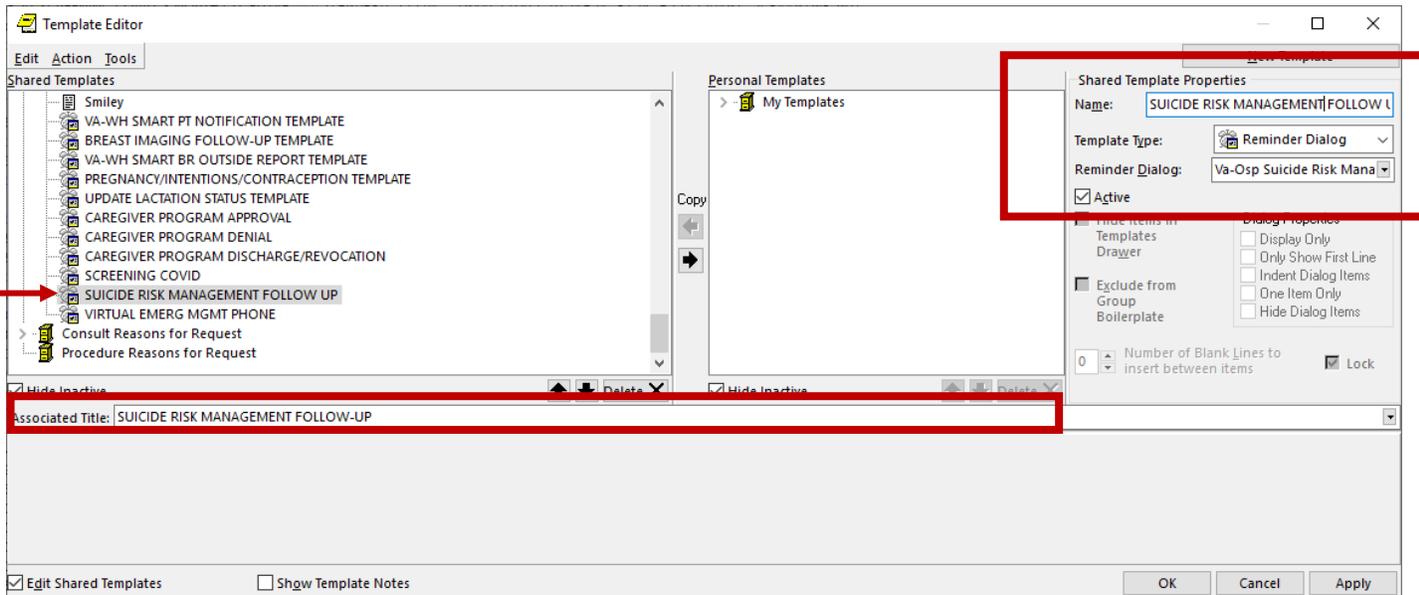
Name: SUICIDE RISK MANAGEMENT FOLLOW-UP

Template Type: **Reminder Dialog**

Reminder Dialog: VA-OSP SUICIDE RISK MANAGEMENT FOLLOW-UP

Next, type in the Associated Title, which in this case is **SUICIDE RISK MANAGEMENT FOLLOW-UP**

and hit Apply.



NOTE: If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:

Category: Affected Service

Affected Service: VistA – CPRS: Clinical Reminders

Assignment Group: NTL SUP Clin 2