



Update _2_0_131

Clinical Reminders

**VA-SCARCE RESOURCE ALLOCATION
Install Guide**

April 2020

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

DESCRIPTION:

The consult process set forth in this guide was developed to support the guidance in “Meeting the Challenge of Pandemic Influenza: Ethical Guidance for Leaders and Health Care Professionals In the Veterans Health Administration”. The possible use of this process for Scarce Resource Allocation (SRA) during the current COVID-19 Pandemic was directed in a memo from the VHA Executive in Charge, Dr. Richard A. Stone, titled “Crisis Standards of Care in VHA during the COVID-19 Pandemic”, dated April 8, 2020. This memo authorizes the establishment and implementation of “crisis standards of care” in specific circumstances. This process is only to be implemented during specific conditions, when directed by facility and/or VISN leadership. However, the processes need to be built, tested, and ready to implement by all facilities so that when it is needed and authorized, it is ready to implement.

This process is authorized for implementation when Facility Directors and/or VISN Leadership determine that the following conditions are present:

1. All attempts to augment health system capacity have been unable to meet clinical needs, and the resource scarcity remains.
2. Alteration of standards of care are absolutely necessary to ensure:
 - a. Continued delivery of care that achieves the greatest good for the general number;
 - b. The minimum necessary alteration to achieve mission goals; and
 - c. That care remains consistent with overall community standards.

UPDATE_2_0_131 contains 1 Reminder Exchange entry:

UPDATE_2_0_131 VA-SCARCE RESOURCE ALLOCATION

The exchange file contains the following components:

TIU TEMPLATE FIELD

VA-SRA-NEXT DATE-TIME
VA-SRA-NEXT CONSULT DATE-TIME
VA-SRA-COMMENTS
VA-SRA-OPTIONAL COMMENTS
VA-SRA-DOC-LINK

HEALTH FACTORS

VA-REMINDER UPDATES
VA-UPDATE_2_0_131
VA-SRA-TRIAGE NO LIFE-SAVING RESOURCES
VA-SRA-TRIAGE-USE NON-LS AND PALLIATIV
VA-SRA-TRIAGE-WITHDRAW SCARCE LS RESOUR
VA-SRA-TRIAGE-MAKE PATIENT DNR
VA-SRA-TRIAGE RESOURCES
VA-SRA-TRIAGE-DO NOT USE LS RESOURCES

VA-SRA-TRIAGE-ADD LIFE-SAVING RESOURCES
VA-SRA-TRIAGE-CONTINUE RESOURCES IN USE
VA-SRA-TRIAGE CODE
VA-SRA-TRIAGE-PRIORITY GREEN
VA-SRA-TRIAGE-PRIORITY YELLOW
VA-SRA-TRIAGE-PRIORITY RED
VA-SRA-TRIAGE-PRIORITY BLUE

REMINDER SPONSOR

NATIONAL CENTER FOR ETHICS IN HEALTH CARE

REMINDER TERM

VA-REMINDER UPDATE_2_0_131

REMINDER DIALOG

VA-SRA-CONSULT RESPONSE (D)

Install Details

This update is being distributed as a web host file. The address for the host file is:

http://vista.med.va.gov/reminders/UPDATE_2_0_131.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

If your site is unable to use LWH, you will have a vista mail message with subject of UPDATE 131.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 10 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LMM Load MailMan Message
CMM Create MailMan Message           LR  List Reminder Definitions
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry       RI  Reminder Definition Inquiry
IH  Installation History              RP  Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: http://vista.med.va.gov/reminders/UPDATE_2_0_131.PRD
  
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

http://vista.med.va.gov/reminders/UPDATE_2_0_131.PRD

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_131 VA-SCARCE RESOURCE ALLOCATION** in reminder exchange.

+Item	Entry	Source	Date Packed
142	UPDATE_2_0_131 VA-SCARCE RESOURCE ALLOCATION	GRIFFITH@SALT LAKE CI	04/14/2020@11:25
143	UPDATE_2_0_14 VA-HPV IMMUNIZAT ION	FAHNER@SALT LAKE CI	12/20/2016@11:11
144	UPDATE_2_0_15 VA-LIPID STATIN RX CVD/DM	GRIFFITH@SALT LAKE CI	02/01/2019@07:19
145	UPDATE_2_0_16 VA-WH MAMMOGRAM SCREENING	GRIFFITH@SALT LAKE CI	09/15/2017@05:59
146	UPDATE_2_0_17 VA-WH PRECONCEPT ION CARE	GRIFFITH@SALT LAKE CI	11/14/2016@08:43

```

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LMM Load MailMan Message
CMM Create MailMan Message           LR  List Reminder Definitions
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry       RI  Reminder Definition Inquiry
IH  Installation History              RP  Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-367): 142
  
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry UPDATE_2_0_131 VA-SCARCE RESOURCE ALLOCATION (*in this example it is entry 142 it will vary by site*). The date of the exchange file should be 04/14/2020.

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// **IA Install all Components**

You will see several prompts, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **S to Skip**.

You will be prompted to install the reminder dialog component – You will choose to install all even though the components have an X to indicate that they exist. These components have been updated and should be installed.

```
Packed reminder dialog: VA-SRA-CONSULT RESPONSE (D) [NATIONAL DIALOG]
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-SRA-CONSULT RESPONSE (D)	dialog	X
2	10	VA-SRA-CONSULT RESPONSE (G) Finding: *NONE*	group	X
3	10.5	VA-00 SPACER NOTE ONLY (E) Finding: *NONE*	element	X
4	10.10	VA-SRA-PRIORITY GROUP (G) Finding: *NONE*	group	X
5	10.10.10	VA-SRA-PRIORITY BLUE (G) Finding: VA-SRA-TRIAGE-PRIORITY BLUE (HEALTH FACTOR)	group	X
6	10.10.20	VA-SRA-PRIORITY RED (G) Finding: VA-SRA-TRIAGE-PRIORITY RED (HEALTH FACTOR)	group	X
7	10.10.30	VA-SRA-PRIORITY YELLOW (G) Finding: VA-SRA-TRIAGE-PRIORITY YELLOW (HEALTH FACTOR)	group	X
8	10.10.40	VA-SRA-PRIORITY GREEN (G)	group	X

```
+      + Next Screen  - Prev Screen  ?? More Actions
DD Dialog Details      DT Dialog Text      IS Install Selected
DF Dialog Findings    DU Dialog Usage    QU Quit
DS Dialog Summary     IA Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-SRA-CONSULT RESPONSE (D)**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-SRA-CONSULT RESPONSE (D) [NATIONAL DIALOG]
VA-SRA-CONSULT RESPONSE (D) (reminder dialog) installed from exchange file.
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-SRA-CONSULT RESPONSE (D)	dialog	X
2	10	VA-SRA-CONSULT RESPONSE (G) Finding: *NONE*	group	X
3	10.5	VA-00 SPACER NOTE ONLY (E) Finding: *NONE*	element	X
4	10.10	VA-SRA-PRIORITY GROUP (G) Finding: *NONE*	group	X
5	10.10.10	VA-SRA-PRIORITY BLUE (G) Finding: VA-SRA-TRIAGE-PRIORITY BLUE (HEALTH FACTOR)	group	X
6	10.10.20	VA-SRA-PRIORITY RED (G) Finding: VA-SRA-TRIAGE-PRIORITY RED (HEALTH FACTOR)	group	X
7	10.10.30	VA-SRA-PRIORITY YELLOW (G) Finding: VA-SRA-TRIAGE-PRIORITY YELLOW (HEALTH FACTOR)	group	X
8	10.10.40	VA-SRA-PRIORITY GREEN (G)	group	X

```
+      + Next Screen  - Prev Screen  ?? More Actions
DD Dialog Details      DT Dialog Text      IS Install Selected
DF Dialog Findings    DU Dialog Usage    QU Quit
DS Dialog Summary     IA Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

```
Component                                     Category      Exists
Source:      GRIFFITH,ELIZABETH A at SALT LAKE CITY
Date Packed: 04/14/2020@11:25:21
Package Version: 2.0P35

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-SRA-CONSULT RESPONSE (D)

REMINDER TERM
  VA-REMINDER UPDATE_2_0_131

Keywords:

Components:

+      Enter ?? for more actions                                     >>>
IA  Install all Components                                     IS  Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>** 150

Clinical Reminder Dialog: **VA-SRA-CONSULT RESPONSE (D)**

then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

2. Setup of specific Note title.

If your site wants to create a new note title specifically for this template. You can add this to the category that your site uses for your consult result notes. The note title should be:

SCARCE RESOURCE ALLOCATION CONSULT NOTE

Map it to the VHA Enterprise Standard Title: CONSULT NOTE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

3. Associate the new reminder dialog with the specific note title in CPRS (Optional)

To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose **New Template** (top right-hand corner).

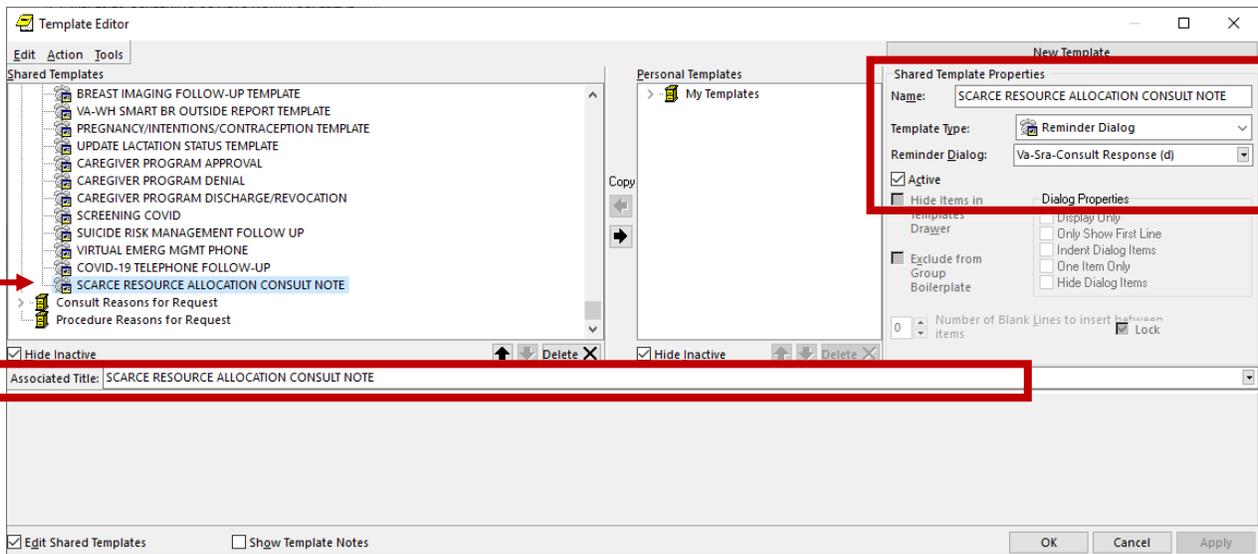
Type in the following information:

Name: **SCARCE RESOURCE ALLOCATION CONSULT NOTE**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-SRA-CONSULT-RESPONSE (D)**

Next, type in the Associated Title, which in this case is **SCARCE RESOURCE ALLOCATION CONSULT NOTE** and hit Apply.



NOTE: *If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

Category: Affected Service

Affected Service: VistA – CPRS: Clinical Reminders

Assignment Group: NTL SUP Clin 2