



Update 2\_0\_137

## **Clinical Reminders**

# **VA-COVID-19 RETURN TO WORK Install Guide**

**April 2020**

Product Development  
Office of Information Technology  
Department of Veterans Affairs

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## Introduction

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### DESCRIPTION:

The COVID-19 Veterans Return to Work template will be used to provide veterans with written medical excuse to return to work if they have been under medical care. The primary users of this template will be any provider (MD, NP, PA) that has been treating a veteran during the COVID-19 pandemic that was either exposed to, tested positive for, or has symptoms of COVID-19. The Return to Work template allows the patient to exclude clinically specific data or to have COVID-19 related data included as needed by the employer.

UPDATE\_2\_0\_137 contains 1 Reminder Exchange entry:

**UPDATE\_2\_0\_137 VA-COVID-19 RETURN TO WORK**

**The exchange file contains the following components:**

### **TIU TEMPLATE FIELD**

WORD PROC 70X5

### **HEALTH FACTORS**

VA-REMINDER UPDATES

VA-UPDATE\_2\_0\_137

VA-COVID-19

VA-COVID-19 RETURN TO WORK

### **REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_137

### **REMINDER DIALOG**

VA-COVID-19 RETURN TO WORK

## Install Details

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This update is being distributed as a mailman message. you will have a vista mail message with subject of UPDATE 137.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 10 minutes.

# Install Example

To load the mailman message. Navigate to reminder exchange in Vista, choose load mailman message, you should load the mailman message labeled UPDATE 137.

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE\_2\_0\_137 VA-COVID-19 RETURN TO WORK** in reminder exchange.

```
+Item  Entry                                     Source                                     Date Packed
 157  UPDATE_2_0_137 VA-COVID-19
      RETURN TO WORK                             GRIFFITH@SALT LAKE CI                    05/01/2020@11:24
 158  UPDATE_2_0_138 VA-COVID-19
      STATUS ADJUSTMENTS                         GRIFFITH@SALT LAKE CI                    05/01/2020@09:35
 159  UPDATE_2_0_14 VA-HPV IMMUNIZAT
      ION                                         FAHNER@SALT LAKE CI                      12/20/2016@11:11
 160  UPDATE_2_0_15 VA-LIPID STATIN
      RX CVD/DM                                  GRIFFITH@SALT LAKE CI                    02/01/2019@07:19
 161  UPDATE_2_0_16 VA-WH MAMMOGRAM
      SCREENING                                  GRIFFITH@SALT LAKE CI                    09/15/2017@05:59
+-----+-----+-----+-----+
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry                LHF  Load Host File
CHF  Create Host File                          LMM  Load MailMan Message
CMM  Create MailMan Message                    LR   List Reminder Definitions
DFE  Delete Exchange File Entry                LWH  Load Web Host File
IFE  Install Exchange File Entry               RI   Reminder Definition Inquiry
IH   Installation History                      RP   Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-390): 157
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry  
Enter the number that corresponds with your entry **UPDATE\_2\_0\_137 VA-COVID-19 RETURN TO WORK** (*in this example it is entry 157 it will vary by site*). The date of the exchange file should be 05/01/2020.

```
Component                                     Category  Exists
Source:      GRIFFITH,ELIZABETH A at SALT LAKE CITY
Date Packed: 05/01/2020@11:24:26
Package Version: 2.0P35

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COVID-19 RETURN TO WORK

REMINDER TERM
  VA-REMINDER UPDATE_2_0_137
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)
+-----+-----+-----+-----+
+      Enter ?? for more actions  >>>
IA  Install all Components                IS  Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// **IA Install all Components**

You will see several prompts, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **S to Skip**.

You will be prompted to install the reminder dialog component – You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-COVID-19 RETURN TO WORK [NATIONAL DIALOG]
Item  Seq.  Dialog Findings                                     Type  Exists
  1      VA-COVID-19 RETURN TO WORK                       dialog
  2    2 VA-COVID-19 VETERAN RETURN TO WORK VERSION NUMBER  element
      Finding: *NONE*
  3    5 VA-COVID 19 EMPLOYER LETTER PT IDENT              element
      Finding: VA-COVID-19 RETURN TO WORK (HEALTH FACTOR)      X
  4   10 VA-GP COVID EMPLOYER QUESTION                    group
      Finding: *NONE*
  5  10.5 VA-COVID-19 EMPLOYER LET NO                     element
      Finding: *NONE*
  6  10.10 VA-COVID-19 EMPLOYER LET YES                   group
      Finding: *NONE*
  7  10.10.5 VA-GP COVID-19 EMPLOYER LETTER INITIAL       group
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-COVID-19 RETURN TO WORK**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-COVID-19 RETURN TO WORK [NATIONAL DIALOG]
VA-COVID-19 RETURN TO WORK (reminder dialog) installed from exchange file.
Item  Seq.  Dialog Findings                                     Type  Exists
  1      VA-COVID-19 RETURN TO WORK                       dialog      X
  2    2 VA-COVID-19 VETERAN RETURN TO WORK VERSION NUMBER  element      X
      Finding: *NONE*
  3    5 VA-COVID 19 EMPLOYER LETTER PT IDENT              element      X
      Finding: VA-COVID-19 RETURN TO WORK (HEALTH FACTOR)      X
  4   10 VA-GP COVID EMPLOYER QUESTION                    group      X
      Finding: *NONE*
  5  10.5 VA-COVID-19 EMPLOYER LET NO                     element      X
      Finding: *NONE*
  6  10.10 VA-COVID-19 EMPLOYER LET YES                   group      X
      Finding: *NONE*
  7  10.10.5 VA-GP COVID-19 EMPLOYER LETTER INITIAL       group      X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

Component	Category	Exists
Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY		
Date Packed: 05/01/2020@11:24:26		
Package Version: 2.0P35		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-COVID-19 RETURN TO WORK		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_137		
Non-exchangeable TIU object(s):		
-----		
TIU Object: PATIENT NAME		
Object Method: S X=\$\$NAME^TIULO(DFN)		
+ Enter ?? for more actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// Q		

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

## Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>** 150

Clinical Reminder Dialog: **VA-COVID-19 RETURN TO WORK**

then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

## 2. Associate the new reminder dialog with a shared template in CPRS

To do this, go to Template Editor, then Shared Templates, select the appropriate folder (if applicable), and choose **New Template** (top right-hand corner).

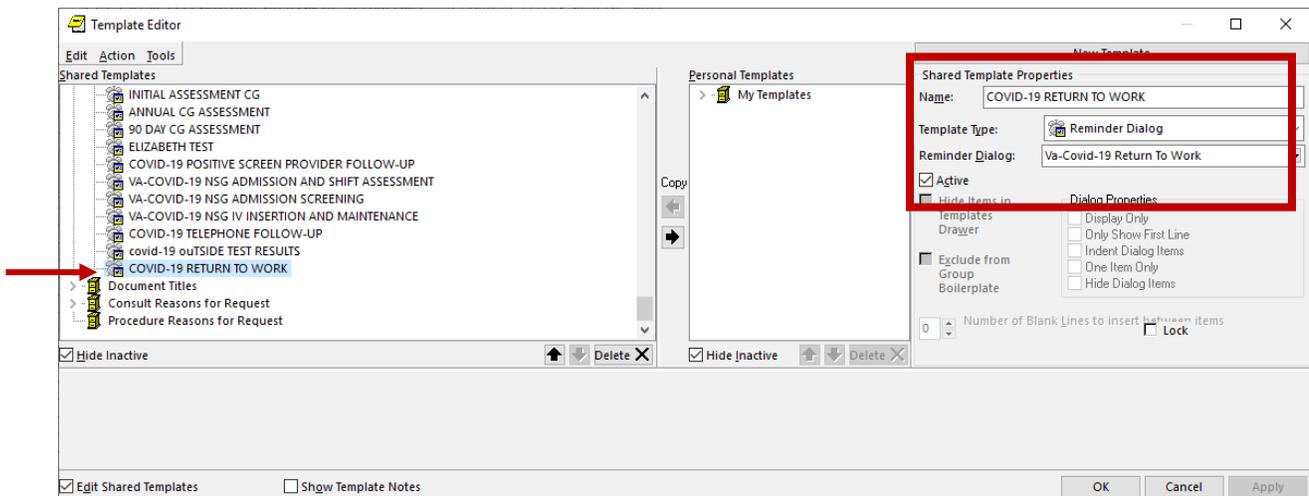
Type in the following information:

Name: **COVID-19 RETURN TO WORK**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-COVID-19 RETURN TO WORK**

Next, select Apply.



## 3. Setup of specific Note title. (Optional)

If your site wants to create a new note title specifically for this template, you may consider setting it as a Letter so it will automatically include formatting such as the facility's name and address and it excludes the note title when printed. In this case use the title you choose and:

Document Class: FORM LETTERS  
VHA Enterprise Standard Title: LETTERS

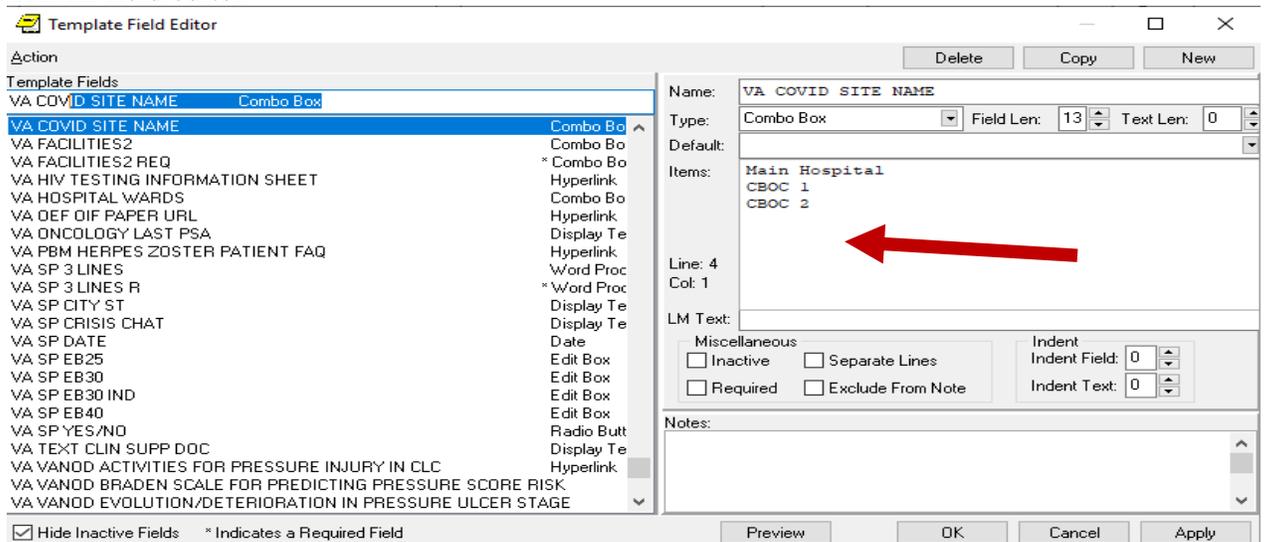
If you do not set this template as a Document Class of Form Letter, you may use the note title of your choice but we recommend NOT using COVID-19 in the title as patients can choose to exclude the diagnosis from the note and the title will display on the printed copy. In that case, map it to the VHA Enterprise Standard Title: PHYSICIAN MEDICAL CLEARANCE NOTE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

If you create a note title, you will need to associate the new reminder dialog with the specific note title in CPRS

#### 4. Add local content:

There is a txml field that your site can edit to add specific site names, like different location or CBOC names. The field name is VA COVID SITE NAME and can be edited using the TXML field editor



You will replace the items in the list with items representing your site names. Click Apply and OK when finished.

**NOTE:** If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:

Category: Affected Service  
Affected Service: VistA – CPRS: Clinical Reminders  
Assignment Group: NTL SUP Clin 2