



Update _2_0_151

Clinical Reminders

**VA-PCAFC CLINICAL INTERVIEW
Install Guide**

July 2020

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

DESCRIPTION:

The Program of Comprehensive Assistance for Family Caregivers (PCAFC) provides services and additional benefits to designated and approved Family Caregivers of eligible Veterans who incurred or aggravated a serious injury in the line of duty on or after September 11, 2001; or on or before May 7, 1975 and is for individuals in need of personal care services for a minimum of six continuous months based on any one of the following:

- (i) An inability to perform an activity of daily living; or
- (ii) A need for supervision, protection, or instruction.

In addition to other eligibility requirements, the PCAFC must also be found to be in the best interest of the individual in order to participate in the program.

UPDATE_2_0_151 contains 1 Reminder Exchange entry:

UPDATE_2_0_151 PCAFC CLINICAL INTERVIEW TEMPLATE

The exchange file contains the following components:

MH TESTS AND SURVEYS

C-SSRC

PHQ9

PHQ-2

TIU TEMPLATE FIELD

VA-CSP WP 4 LINES R

VA-CSP WP 2 LINES R

VA*CG BLANK SPACE2

VA-CSP HISA

VA-CSP EDIT 30R

DATE (*)

VA-CSP ADHC

VA-CSP ED20 R

VA-CSP HR ST

VA-WORD

VA-CSP YES/NO R

VA-CSP EDIT 40R

VA-CSP MH TX

VA-CSP ED3

VA-CSP TRAVEL

VA-CSP WP 2 LINES

TEXT (1-70) REQUIRED

VA-CSP EDIT 40/60

YES / NO

YES OR NO

OTHER NON-VA
OTHER TEXT

HEALTH FACTORS

VA-REMINDER UPDATES
VA-UPDATE_2_0_151
VA-CSP PCAFC
VA-CSP PCAFC VA FIDUCIARY NO
VA-CSP PCAFC VA FIDUCIARY YES
VA-CSP PCAFC ADV DIRECTIVE NO
VA-CSP PCAFC ADV DIRECTIVE YES
VA-CSP PCAFC LEGAL GUARDIAN NO
VA-CSP PCAFC LEGAL GUARDIAN YES
VA-CSP PCAFC IN-HOME VISIT
VA-CSP PCAFC FACILITY VISIT
VA-CSP PCAFC TELEPHONE VISIT

REMINDER SPONSOR

Office of Mental Health Services
Mental Health Services

REMINDER TERM

VA-REMINDER UPDATE_2_0_151

HEALTH SUMMARY COMPONENT

MAS DISABILITIES

HEALTH SUMMARY TYPE

Service Connected Disabilities

HEALTH SUMMARY OBJECTS

SERVICE DISABILITIES (TIU)

TIU DOCUMENT DEFINITION

SERVICE DISABILITIES
PATIENT NAME
PATIENT DATE OF BIRTH
PATIENT SSN

REMINDER DIALOG

VA-CSP PCAFC INTERVIEW

Pre-Install

In Vista, use the option reminder dialog manager, reminder dialogs and change your view to Element view. Locate and review the following reminder dialog elements used to document contact information for the Veteran when the visit is a tele video visit.

VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT
VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME

You will edit these elements post install and insert your local data objects into the dialog text.

Install Details

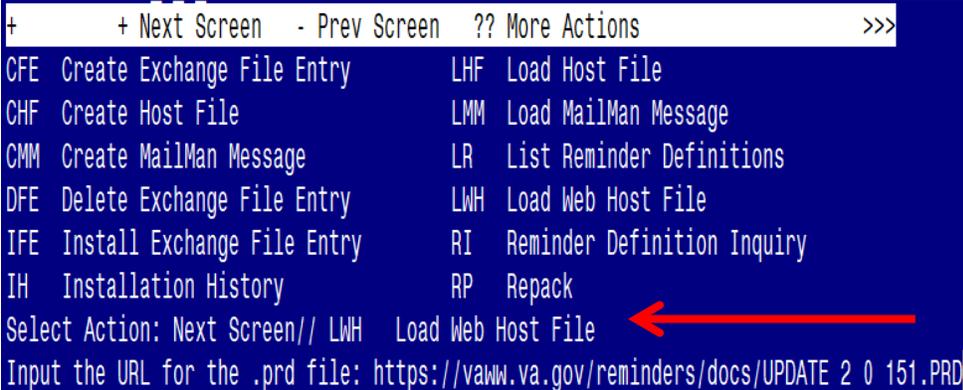
This update is being distributed as a web host file. The address for the host file is:

https://vaww.va.gov/reminders/docs/UPDATE_2_0_151.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: https://vaww.va.gov/reminders/docs/UPDATE_2_0_151.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

https://vaww.va.gov/reminders/docs/UPDATE_2_0_151.PRD

You should see a message at the top of your screen that the file loaded successfully

https://vaww.va.gov/reminders/docs/UPDATE_2_0_151.PRD successfully loaded.

Search and locate an entry titled **UPDATE_2_0_151 VA-PCADC CLINICAL INTERVIEW TEMPLATE** in reminder exchange.

| +Item | Entry | Source | Date Packed |
|-----------------------------------------------------------------|-------------------------------------------------------------------|-----------------------|-----------------------------|
| 194 | UPDATE_2_0_151 VA-PCADC CLINICAL INTERVIEW TEMPLATE | GRIFFITH@SALT LAKE CI | 07/24/2020@08:35 |
| 195 | UPDATE_2_0_152 PCAFC INTAKE AND REASSESSMENT | GRIFFITH@SALT LAKE CI | 07/24/2020@06:02 |
| 196 | UPDATE_2_0_153 VA-CAREGIVER TEMPLATES | GRIFFITH@SALT LAKE CI | 07/01/2020@12:19 |
| 197 | UPDATE_2_0_154 VA-CAREGIVER PROGRAM INITIAL HOME ASSESSMENT | GRIFFITH@SALT LAKE CI | 07/24/2020@08:20 |
| 198 | UPDATE_2_0_155 VA-CAREGIVER | GRIFFITH@SALT LAKE CI | 07/10/2020@10:22 |
| + + Next Screen - Prev Screen ?? More Actions >>> | | | |
| CFE | Create Exchange File Entry | LHF | Load Host File |
| CHF | Create Host File | LMM | Load MailMan Message |
| CMM | Create MailMan Message | LR | List Reminder Definitions |
| DFE | Delete Exchange File Entry | LWH | Load Web Host File |
| IFE | Install Exchange File Entry | RI | Reminder Definition Inquiry |
| IH | Installation History | RP | Repack |
| Select Action: Next Screen// IFE Install Exchange File Entry | | | |
| Enter a list or range of numbers (1-440): 194 | | | |

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry **UPDATE_2_0_151 VA-PCAFC CLINICAL INTERVIEW TEMPLATE** (in this example it is entry 194 it will vary by site). The date of the exchange file should be 07/24/2020.

| Component | Category | Exists |
|------------------------------------------------------------------|------------------------|----------------------------------|
| Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY | | |
| Date Packed: 07/24/2020@08:35:01 | | |
| Package Version: 2.0P46 | | |
| Description: | | |
| The following Clinical Reminder items were selected for packing: | | |
| REMINDER DIALOG | | |
| VA-CSP PCAFC INTERVIEW | | |
| REMINDER TERM | | |
| VA-REMINDER UPDATE_2_0_151 | | |
| Non-exchangeable TIU object(s): | | |
| ----- | | |
| TIU Object: PATIENT NAME | | |
| Object Method: S X=\$\$NAME^TIULO(DFN) | | |
| + Enter ?? for more actions >>> | | |
| IA | Install all Components | IS Install Selected Component |
| Select Action: Next Screen// IA | | |

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// **IA Install all Components**
You will see several prompts, for all new entries you will choose **I to Install**
If you are prompted to overwrite any items, choose S to SKIP.

You will be prompted to install the reminder dialog component – You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP PCAFC INTERVIEW [NATIONAL DIALOG]
Item  Seq. Dialog Findings                               Type  Exists
  1    VA-CSP PCAFC INTERVIEW                           dialog
  2    10 VA-CSP PCAFC INTERVIEW VERSION                 element
      Finding: *NONE*
  3    20 VA-CSP PCAFC INTERVIEW INTRO                   element
      Finding: *NONE*
  4    30 VA-CSP GP INTERVIEW VISIT DATE/ID              group
      Finding: *NONE*
  5    30.5 VA-CSP GP VETERAN IDENTIFIERS REV            group   X
      Finding: *NONE*
  6    30.5.5 VAL-CSP IDENTIFIERS FULL NAME REV          element  X
      Finding: *NONE*
  7    30.5.10 VAL-CSP IDENTIFIERS FULL SSN REV          element  X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-CSP PCAFC INTERVIEW**
 Select Action: Next Screen// **IA Install All**
 Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-CSP PCAFC INTERVIEW [NATIONAL DIALOG]
VA-CSP PCAFC INTERVIEW (reminder dialog) installed from exchange file.
Item  Seq. Dialog Findings                               Type  Exists
  1    VA-CSP PCAFC INTERVIEW                           dialog   X
  2    10 VA-CSP PCAFC INTERVIEW VERSION                 element  X
      Finding: *NONE*
  3    20 VA-CSP PCAFC INTERVIEW INTRO                   element  X
      Finding: *NONE*
  4    30 VA-CSP GP INTERVIEW VISIT DATE/ID              group   X
      Finding: *NONE*
  5    30.5 VA-CSP GP VETERAN IDENTIFIERS REV            group   X
      Finding: *NONE*
  6    30.5.5 VAL-CSP IDENTIFIERS FULL NAME REV          element  X
      Finding: *NONE*
  7    30.5.10 VAL-CSP IDENTIFIERS FULL SSN REV          element  X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage     QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.
 If you are prompted to overwrite any health summary items, **choose S to SKIP.**

| Component | Category | Exists |
|-----------------------------------------------------------------------------------|------------------------|---------------------------------|
| Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY | | |
| Date Packed: 07/24/2020@08:35:01 | | |
| Package Version: 2.0P46 | | |
| Description: | | |
| The following Clinical Reminder items were selected for packing: | | |
| REMINDER DIALOG | | |
| VA-CSP PCAFC INTERVIEW | | |
| REMINDER TERM | | |
| VA-REMINDER UPDATE_2_0_151 | | |
| Non-exchangeable TIU object(s): | | |
| ----- | | |
| TIU Object: PATIENT NAME | | |
| Object Method: S X=\$\$NAME^TIULO(DFN) | | |
| + + Next Screen - Prev Screen ?? More Actions >>> | | |
| IA | Install all Components | IS Install Selected Component |
| Select Action: Next Screen// Q | | |

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template and/or progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>** 150

Clinical Reminder Dialog: **VA-CSP PCAFC INTERVIEW**

then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

2. Setup of specific Note title

The note title to create to associate with this template is:

CSP PCAFC VETERAN ASSESSMENT

You can add this to the document class that your caregiver note titles are in.

VHA Enterprise Standard Title: CAREGIVER CERTIFICATE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

3. Associate the new reminder dialog with the note title in CPRS

To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose **New Template** (top right-hand corner).

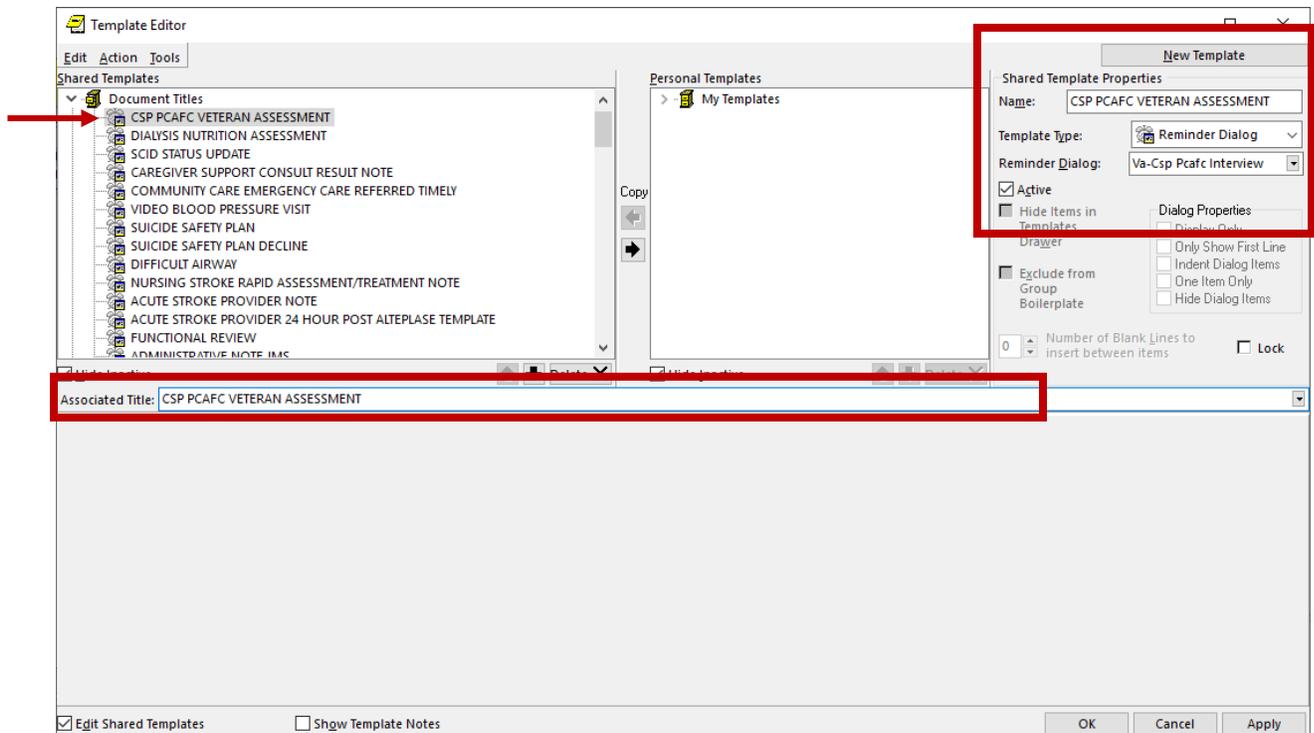
Type in the following information:

Name: **CSP PCAFC VETERAN ASSESSMENT**

Template Type: **Reminder Dialog**

Reminder Dialog: VA-CSP PCAFC INTERVIEW

Next, type in the Associated Title, which in this case is **CSP PCAFC VETERAN ASSESSMENT** and hit Apply.



4. Add the appropriate patient data objects to dialog text of the following elements:

VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT
 VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME

It is recommended you use a data object that includes the Veteran's home address rather than mailing address if it is available

VAL-CSP INTERVIEW CURRENT MEDS – add your local data object for current medications to this item.

NOTE: *If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

*Category: Affected Service
 Affected Service: VistA – CPRS: Clinical Reminders
 Assignment Group: NTL SUP Clin 2*