



Update _2_0_154

Clinical Reminders

**VA-CAREGIVER PROGRAM INITIAL HOME
ASSESSMENT
Install Guide**

July 2020

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

DESCRIPTION:

There are two templates included in this update, one for the Initial Home Care Assessment for the Veteran and one for the Initial Home Care Assessment for the Caregiver. The Home-Care assessment is a requirement for the Program of Comprehensive Assistance for Family Caregivers. The Home-Care assessment will assess the eligible Veteran's well-being and the well-being of the caregiver, as well as the caregiver's competence to provide personal care services in the eligible Veteran's home.

UPDATE_2_0_154 contains 1 Reminder Exchange entry:

UPDATE_2_0_154 VA-CAREGIVER PROGRAM INITIAL HOME ASSESSMENT

The exchange file contains the following components:

MH TESTS AND SURVEYS

C-SSRS

PHQ9

PHQ-2

TIU TEMPLATE FIELD

WORD 2 LINES1 REQ

DATE (*)

TEXT (1-70) REQUIRED

TEXT (1-60 CHAR)

WORD 1 LINE1 PC

TEXT NO LIMIT

VA-CSP VET WEIGHT OBTAINED BY

TEXT (1-10 CHAR)

TEXT (1-10 CHAR) REQ

VA-CSP OXYGEN PRN/CONTINUOUS

TEXT (1-4)R

TEXT (1-60 CHAR)R

TEXT NO LIMIT (R)

VA-CSP WP 2 LINES R

VA-CSP EDIT 40/60

VA-CSP ED20 R

VA-CSP EDIT 30R

TEXT (1-20 CHAR REQ)

WORD PROCESSING SHORT(REQ)

HEALTH FACTORS

VA-REMINDER UPDATES

VA-UPDATE_2_0_154

VA-CAREGIVER PROGRAM

VA-INITIAL HOME ASSESSMENT VETERAN

VA-INITIAL HOME ASSESSMENT CAREGIVER

REMINDER SPONSOR

Office of Mental Health Services
Mental Health Services

REMINDER TERM

VA-REMINDER UPDATE_2_0_154

TIU DOCUMENT DEFINITION

PATIENT DATE OF BIRTH
PATIENT SSN
PATIENT NAME

REMINDER DIALOG

VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER
VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://vaww.va.gov/reminders/docs/UPDATE_2_0_154.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

This update can be loaded with users on the system. Installation will take less than 45 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+          + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                LMM Load MailMan Message
CMM Create MailMan Message          LR  List Reminder Definitions
DFE Delete Exchange File Entry      LWH Load Web Host File
IFE Install Exchange File Entry     RI  Reminder Definition Inquiry
IH  Installation History             RP  Repack
Select Action: Next Screen// LWH  Load Web Host File ←
Input the URL for the .prd file: https://vaww.va.gov/reminders/docs/UPDATE_2_0_154.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

https://vaww.va.gov/reminders/docs/UPDATE_2_0_154.PRD

You should see a message at the top of your screen that the file loaded successfully.

```
https://vaww.va.gov/reminders/docs/UPDATE_2_0_154.PRD successfully loaded.
```

Search and locate an entry titled **UPDATE_2_0_154 VA-CAREGIVER PROGRAM INITIAL HOME ASSESSMENT.**

+Item	Entry	Source	Date Packed
197	UPDATE_2_0_154 VA-CAREGIVER PROGRAM INITIAL HOME ASSESSMENT	← GRIFFITH@SALT LAKE CI	07/24/2020@08:20
198	UPDATE_2_0_155 VA-CAREGIVER CEAT REVIEW RESPONSE	GRIFFITH@SALT LAKE CI	07/10/2020@10:22
199	UPDATE_2_0_156 VA-COVID-19 ANTIBODY TESTING	GRIFFITH@SALT LAKE CI	07/14/2020@17:37
200	UPDATE_2_0_16 VA-WH MAMMOGRAM SCREENING	GRIFFITH@SALT LAKE CI	09/15/2017@05:59
201	UPDATE_2_0_17 VA-WH PRECONCEPT	GRIFFITH@SALT LAKE CI	11/14/2016@08:43
+ + Next Screen - Prev Screen ?? More Actions >>>			
CFE	Create Exchange File Entry	LHF	Load Host File
CHF	Create Host File	LMM	Load Mailman Message
CMM	Create MailMan Message	LR	List Reminder Definitions
DFE	Delete Exchange File Entry	LWH	Load Web Host File
IFE	Install Exchange File Entry	RI	Reminder Definition Inquiry
IH	Installation History	RP	Repack
Select Action: Next Screen// ife Install Exchange File Entry			
Enter a list or range of numbers (1-440): 197			

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry **UPDATE_2_0_154 VA-CAREGIVER PROGRAM INITIAL HOME ASSESSMENT**. (in this example it is entry 197 it will vary by site). The date of the exchange file should be 07/24/2020.

Component	Category	Exists
Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY		
Date Packed: 07/24/2020@08:20:20		
Package Version: 2.0P46		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER		
VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_154		
Non-exchangeable TIU object(s):		

TIU Object: PATIENT NAME		
Object Method: S X=\$\$NAME^TIULO(DFN)		
+ Enter ?? for more actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// IA		

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// **IA** Install all Components
You will see several prompts, for all new entries you will choose **I to Install**
If you are prompted to overwrite any items, choose S to SKIP.

You will be prompted to install the **FIRST** reminder dialog component – You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN [NATIONAL DI
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN	dialog	
2	1	VA-CSP INITIAL ASSESS VET Finding: VA-INITIAL HOME ASSESSMENT VETERAN (HEALTH FACTOR)	element	X
3	5	VA-CSP INITIAL ASSESS VET INFO Finding: *NONE*	element	
4	10	VA-CSP GP INITIAL ASSESSMENT VETERAN IDENTIFIERS Finding: *NONE*	group	
5	10.5	VA-CSP INITIAL ASSESSMENT CAREGIVER SSN Finding: *NONE*	element	
6	10.10	VA-CSP INITIAL ASSESSMENT CAREGIVER DOB Finding: *NONE*	element	
7	10.15	VAL-CSP INITIAL ASSESSMENT CAREGIVER	element	

```
+      + Next Screen  - Prev Screen  ?? More Actions
DD Dialog Details      DT Dialog Text      IS Install Selected
DF Dialog Findings    DU Dialog Usage    QU Quit
DS Dialog Summary     IA Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN [NATIONAL DI
VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN (reminder dialog) installed from exc
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN	dialog	X
2	1	VA-CSP INITIAL ASSESS VET Finding: VA-INITIAL HOME ASSESSMENT VETERAN (HEALTH FACTOR)	element	X
3	5	VA-CSP INITIAL ASSESS VET INFO Finding: *NONE*	element	X
4	10	VA-CSP GP INITIAL ASSESSMENT VETERAN IDENTIFIERS Finding: *NONE*	group	X
5	10.5	VA-CSP INITIAL ASSESSMENT CAREGIVER SSN Finding: *NONE*	element	X
6	10.10	VA-CSP INITIAL ASSESSMENT CAREGIVER DOB Finding: *NONE*	element	X
7	10.15	VAL-CSP INITIAL ASSESSMENT CAREGIVER	element	X

```
+      + Next Screen  - Prev Screen  ?? More Actions
DD Dialog Details      DT Dialog Text      IS Install Selected
DF Dialog Findings    DU Dialog Usage    QU Quit
DS Dialog Summary     IA Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

You will be prompted to install the next reminder dialog component – You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER [NATIONAL
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER	dialog	
2	1	VA-CSP INITIAL ASSESSMENT CAREGIVER Finding: VA-INITIAL HOME ASSESSMENT CAREGIVER (HEALTH FACTOR)	element	X
3	5	VA-CSP INITIAL ASSESSMENT CAREGIVER INFO Finding: *NONE*	element	
4	10	VA-CSP GP INITIAL ASSESSMENT CAREGIVER IDENTIFIERS Finding: *NONE*	group	
5	10.5	VA-CSP INITIAL ASSESSMENT CAREGIVER SSN Finding: *NONE*	element	X
6	10.10	VA-CSP INITIAL ASSESSMENT CAREGIVER DOB	element	X

```
+ + Next Screen - Prev Screen ?? More Actions
DD Dialog Details DT Dialog Text IS Install Selected
DF Dialog Findings DU Dialog Usage QU Quit
DS Dialog Summary IA Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

```
Packed reminder dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER [NATIONAL
VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER (reminder dialog) installed from e
```

Item	Seq.	Dialog Findings	Type	Exists
1		VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER	dialog	X
2	1	VA-CSP INITIAL ASSESSMENT CAREGIVER Finding: VA-INITIAL HOME ASSESSMENT CAREGIVER (HEALTH FACTOR)	element	X
3	5	VA-CSP INITIAL ASSESSMENT CAREGIVER INFO Finding: *NONE*	element	X
4	10	VA-CSP GP INITIAL ASSESSMENT CAREGIVER IDENTIFIERS Finding: *NONE*	group	X
5	10.5	VA-CSP INITIAL ASSESSMENT CAREGIVER SSN Finding: *NONE*	element	X
6	10.10	VA-CSP INITIAL ASSESSMENT CAREGIVER DOB	element	X

```
+ + Next Screen - Prev Screen ?? More Actions
DD Dialog Details DT Dialog Text IS Install Selected
DF Dialog Findings DU Dialog Usage QU Quit
DS Dialog Summary IA Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

Component	Category	Exists
Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY		
Date Packed: 07/24/2020@08:20:20		
Package Version: 2.0P46		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER		
VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_154		
Non-exchangeable TIU object(s):		

TIU Object: PATIENT NAME		
Object Method: S X=\$\$NAME^TIULO(DFN)		
+ Enter ?? for more actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// Q		

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template and/or progress note title.**

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter> 150**

Clinical Reminder Dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

Select Display Sequence: **151**

Are you adding 151 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 151// **<Enter> 151**

Clinical Reminder Dialog: VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER

then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

2. Setup of specific Note Titles

The note titles to create to associate with this template are:

CSP PCAFC HOME-CARE ASSESSMENT VETERAN CONSULT

CSP PCAFC HOME-CARE ASSESSMENT CAREGIVER CONSULT

You can add these to the document class that your CONSULT note titles are in.

VHA Enterprise Standard Title: CAREGIVER CERTIFICATE

Note: Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

3. Associate the new reminder dialogs with the note titles in CPRS

To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose **New Template** (top right-hand corner).

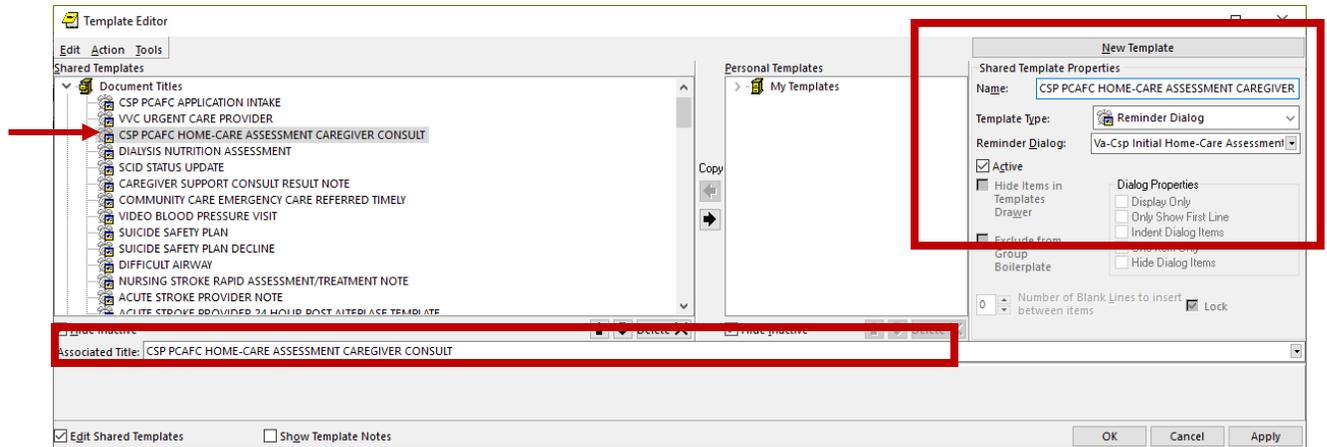
Type in the following information:

Name: **CSP PCAFC HOME-CARE ASSESSMENT CAREGIVER CONSULT**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-CSP INITIAL HOME-CARE ASSESSMENT CAREGIVER**

Next, type in the Associated Title, which in this case is **CSP PCAFC HOME CARE ASSESSMENT CAREGIVER CONSULT** and hit Apply



Repeat the steps with the second template:

Type in the following information:

Name: **CSP PCAFC HOME-CARE ASSESSMENT VETERAN CONSULT**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-CSP INITIAL HOME-CARE ASSESSMENT VETERAN**

Next, type in the Associated Title, which in this case is **CSP PCAFC HOME CARE ASSESSMENT VETERAN CONSULT** and hit Apply

4. Add the appropriate patient data object to dialog text to the element VAL-CSP INITIAL ASSESSMENT CAREGIVER ADDRESS/PHONE.

It is recommended you use a data object that includes the Veteran's home address rather than mailing address if it is available

NOTE: *If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

Category: Affected Service

Affected Service: VistA – CPRS: Clinical Reminders

Assignment Group: NTL SUP Clin 2