Table of Contents

Table of Contents.........................................................................................................................i

Introduction .................................................................................................................................1

Outpatient Pharmacy V. 7.0 .......................................................................................................3

   Internet Refill Automation and Reporting..................................................................................5
   Using the Automate Internet Refill Option ..................................................................................5
   Using the Internet Refill Report Option .....................................................................................7
   Separation of Prompts for CNH and Inpatient Refills ............................................................16

   Local Mailouts with Foreign Addresses ....................................................................................17

   Suspense Functions Update .......................................................................................................17
   Using the Queue CMOP Prescription Option ............................................................................17

   Clozapine Processing Update ....................................................................................................19

   View Provider Option Update ..................................................................................................21

   Patient Information Screen Updates (HD187273) ....................................................................23

   Report Updates ..........................................................................................................................25
   Log of Suspended Rx's by Day (this Division) Updates ..............................................................25
   Bad Address Suspended List Updates .......................................................................................26

Consolidated Mail Outpatient Pharmacy (CMOP) V. 2.0........................................................27
Introduction

The Outpatient Pharmacy Fiscal Year 2007 Quarter 4 (FY07 Q4) release includes updates in PSO*7*264 and PSX*2*58. Installation instructions are included in each patch description.

As part of this FY07 Q4 release, the *Outpatient Pharmacy V. 7.0 User Manual* is divided into four separate manuals:

- *Manager’s User Manual* – for options accessed through the PSO MANAGER menu
- *Pharmacist’s User Manual* – for options accessed through the PSO USER1 menu
- *Technician’s User Manual* – for options accessed through the PSO USER2 menu
- *User Manual – Supplemental* – (these were previously Appendices in the *Outpatient Pharmacy V. 7.0 User Manual*)
Outpatient Pharmacy V. 7.0

The FY07 Q4 release includes the following enhancements:

- Internet refill automation, reporting, and MailMan messaging are added to the Outpatient Pharmacy software.

- The Site Parameter Enter/Edit [PSO SITE PARAMETERS] option is updated to include prompts for allowing refills to inpatient and Contract Nursing Home (CNH) patients.

- For Local Mailouts with foreign addresses, replace address information with *** FOREIGN ADDRESS *** on mailing labels.

- Added capability to manually queue prescriptions to Consolidated Mail Outpatient Pharmacy (CMOP) with a new option or hidden action.

- Clozapine AUTH Key and DEA# – Add YSCL AUTHORIZED key & DEA# functionality to Outpatient Pharmacy.

- Add NPI to View Provider [PSO PROVIDER INQUIRE] option.

- Add the following updates to the Patient Information (Profile) screen:
  - The display of the RX Patient Status is added to the Patient Information screen.
  - The work and cell phone numbers are added to the display, and editing is allowed from the Patient Update function, as well as the Update Patient Record [PSO PAT] option.

- Add a new column showing the B/D/F (Bad Address Indicator/ Do Not Mail/ Foreign Address) to the 'Log of Suspended Rx's by Day (this Division)' report.

- The Bad Address Suspended List [PSO BAI SUSPENDED] option is modified to include the prompt of either B/D/F or 'ALL' in the unprinted suspended prescriptions report.
Internet Refill Automation and Reporting

PSO*7*264 provides enhancements to Internet refills, including automating processing of refills and new reporting capabilities.

Using the Automate Internet Refill Option

The Automate Internet Refill [PSO AUTO REFILL INITIALIZE] option is added to the Maintenance (Outpatient Pharmacy) [PSO MAINTENANCE] menu, allowing sites to schedule a background job for automatically processing Internet refills.

Internet refills are processed for all active divisions defined in the OUTPATIENT SITE file (#59) that have pending refill entries in the PRESCRIPTION REFILL REQUEST file (#52.43). The Automate Internet Refill [PSO AUTO REFILL INITIALIZE] option uses the same criteria (prompts) that is used for the Process Internet Refill [PSO INTERNET REFILLS] option. However, instead of the user responding to the prompts, the criteria is automatically set up by the software as follows:

<table>
<thead>
<tr>
<th>Prompt/Criteria</th>
<th>Pre-set Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILL DATE:</td>
<td>TODAY</td>
</tr>
<tr>
<td>MAIL/WINDOW:</td>
<td>MAIL</td>
</tr>
<tr>
<td>Will these refills be Queued or Suspended?</td>
<td>SUSPENDED</td>
</tr>
<tr>
<td>PROCESS AUTO REFILLS FOR INPAT?</td>
<td>NO (but site parameter overrides)</td>
</tr>
<tr>
<td>PROCESS AUTO REFILLS FOR CNH?</td>
<td>NO (but site parameter overrides)</td>
</tr>
</tbody>
</table>

Users must hold the PSOAUTRF key to run this option, and the following warning is displayed if the user does not hold the key.

Example: Automate Internet Refills – no security key held

Select Maintenance (Outpatient Pharmacy) Option: AUTOMATE Internet Refill
You must hold the PSOAUTRF key to run this option!

Scheduling the background job includes setting a time and the job’s rescheduling frequency.

These fields should be left blank: DEVICE FOR QUEUED JOB OUTPUT, QUEUED TO RUN ON VOLUME SET, TASK PARAMETERS, and SPECIAL QUEUEING.
**Example: Automate Internet Refills – Setting up the background job**

<table>
<thead>
<tr>
<th>Select Maintenance (Outpatient Pharmacy) Option: AUTOMATE Internet Refill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Edit Option Schedule</td>
</tr>
<tr>
<td>Option Name: PSO AUTO REFILL</td>
</tr>
<tr>
<td>Menu Text: Automate Internet Refill</td>
</tr>
<tr>
<td>TASK ID: 173872</td>
</tr>
</tbody>
</table>

QUEUED TO RUN AT WHAT TIME: AUG 7, 2007 @ 16:40

DEVICE FOR QUEUED JOB OUTPUT:

QUEUED TO RUN ON VOLUME SET:

RESCEDULING FREQUENCY: 24H

TASK PARAMETERS:

SPECIAL QUEUEING:

**COMMAND:**

After each background job is run, MailMan messages are generated by division to holders of the PSOAUTRF key with details of Not-Filled refills, unsuccessful runs, count of refills processed successfully, etc. For example, if the patient is marked as dead, the following message is generated.

**Example: MailMan message**

<table>
<thead>
<tr>
<th>Subj: ALBANY Internet Refills Not Processed List, [#104161]</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/10/07/09:12 11 lines</td>
</tr>
<tr>
<td>From: POSTMASTER In 'IN' basket. Page 1 <em>New</em></td>
</tr>
<tr>
<td>Internet Refills Not Processed Report for the ALBANY Division.</td>
</tr>
<tr>
<td>The following refill requests were not processed:</td>
</tr>
<tr>
<td>Patient: OPPATIENT,SEVEN   SSN: 0000</td>
</tr>
<tr>
<td>Rx #: 100002461    (REF #1) Qty: 2</td>
</tr>
<tr>
<td>Drug: ASPIRIN 650MG SUPPOSITORIES</td>
</tr>
<tr>
<td>Reason: Patient Died on AUG 10, 2007</td>
</tr>
</tbody>
</table>
Using the *Internet Refill Report* Option

This option generates a list of all Internet Refill prescriptions sorted by Patient, Date, or Result for one division or for all. This report can be printed in detail or summary format.

The report will only provide information on Internet Refills from the date the patch is installed. If the report is run to include dates prior to the patch installation no information will be included on the report for those dates.

**Example: Internet Refill Report – Detailed report, sorted by patient**

```plaintext
Select Output Reports Option: **Internet** Refill Report

You may select a single or multiple DIVISIONS, or enter ^ALL to select all DIVISIONS.

DIVISION:  ALBANY  500  ALBANY

ANOTHER ONE:  <Enter>

Beginning Date:  **06.27.07**  (JUN 27, 2007)

Ending Date:  **08.16.07**  (AUG 16, 2007)

Select one of the following:

P  Patient
D  Date
R  Result

Sort by Patient/Date/Result (P/D/R):  R// Patient

Select one of the following:

D  Detail
S  Summary

Print Detail/Summary report (D/S):  S// Detail

Do you want this report to print in 80 or 132 column format:  80// <Enter>

DEVICE: HOME//  [Select Print Device]
```

---

October 2007  Outpatient Pharmacy FY07 Q4 Release Notes  
PSO*7*264, PSX*2*58
### Example: Internet Refill Report – Detailed report, sorted by patient (continued)

**INTERNET REFILL REPORT BY PATIENT – Detail**  AUG 16,2007 15:29:56  PAGE: 1

Not Filled – For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Patient</th>
<th>Rx #</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT,ELEVEN (0359)</td>
<td>100002461</td>
<td>08/10/07</td>
<td>Patient Died on AUG 10, 2007</td>
</tr>
<tr>
<td></td>
<td>100002461</td>
<td>08/21/07</td>
<td></td>
</tr>
<tr>
<td>Total transactions for patient = 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPPATIENT,NINETEEN (0000)</td>
<td>10064</td>
<td>07/26/07</td>
<td>Cannot refill Rx # 10064 Rx is in DISCONTINUED status</td>
</tr>
<tr>
<td></td>
<td>100002419</td>
<td>07/20/07</td>
<td></td>
</tr>
<tr>
<td></td>
<td>100002421</td>
<td>08/02/07</td>
<td></td>
</tr>
<tr>
<td></td>
<td>100002421</td>
<td>08/20/07</td>
<td></td>
</tr>
<tr>
<td></td>
<td>100002422</td>
<td>08/03/07</td>
<td></td>
</tr>
<tr>
<td>Total transactions for patient = 4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPPATIENT,FOUR (0358)</td>
<td>10065</td>
<td>07/26/07</td>
<td>Cannot refill Rx # 10065 Narcotic Drug</td>
</tr>
<tr>
<td>Total transactions for patient = 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPPATIENT,ONE (0285)</td>
<td>100002435</td>
<td>07/30/07</td>
<td>Cannot refill Rx # 100002435</td>
</tr>
<tr>
<td>Total transactions for patient = 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPPATIENT,SEVEN (0117)</td>
<td>100002432</td>
<td>07/30/07</td>
<td>Cannot refill Rx # 100002432</td>
</tr>
<tr>
<td>Total transactions for patient = 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPPATIENT,TWO (0270)</td>
<td>100002424</td>
<td>07/26/07</td>
<td>Cannot refill Rx # 100002424</td>
</tr>
<tr>
<td>Total transactions for patient = 1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total transactions for date range JUN 27, 2007 through AUG 16, 2007 = 9

Press Return to continue: <Enter>

**END OF REPORT**
Example: Internet Refill Report – Summary report, sorted by patient

Select Output Reports Option: Internet Refill Report

You may select a single or multiple DIVISIONS, or enter ^ALL to select all DIVISIONS.

DIVISION: ALBANY 500 ALBANY

ANOTHER ONE: <Enter>

Beginning Date: 06.27.07 (JUN 27, 2007)

Ending Date: 08.16.07 (AUG 16, 2007)

Select one of the following:

P Patient
D Date
R Result

Sort by Patient/Date/Result (P/D/R): R// Patient

Select one of the following:

D Detail
S Summary

Print Detail/Summary report (D/S): S// Summary

DEVICE: HOME// [Select Print Device]

INTERNET REFILL REPORT BY PATIENT – Summary  AUG 16,2007 15:30:26   PAGE: 1
For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Patient</th>
<th>Filled</th>
<th>Not Filled</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT,ELEVEN (0359)</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>OPPATIENT,NINETEEN (0000)</td>
<td>2</td>
<td>4</td>
<td>6</td>
</tr>
<tr>
<td>OPPATIENT,FOUR (0358)</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>OPPATIENT,ONE (0285)</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>SURPATIENT,EIGHTYFIVE (0356)</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>OPPATIENT,SEVEN (0117)</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>OPPATIENT,TWO (0270)</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>COUNT:</td>
<td>4</td>
<td>9</td>
<td>13</td>
</tr>
</tbody>
</table>

Press Return to continue: <Enter>

** END OF REPORT **
Example: Internet Refill Report – Detailed report, sorted by date

Select Output Reports Option: Internet Refill Report

You may select a single or multiple DIVISIONS, or enter ^ALL to select all DIVISIONS.

DIVISION: ALBANY 500 ALBANY

ANOTHER ONE: <Enter>

Beginning Date: 06.27.07 (JUN 27, 2007)

Ending Date: 08.16.07 (AUG 16, 2007)

Select one of the following:

P Patient
D Date
R Result

Sort by Patient/Date/Result (P/D/R): R// Date

Select one of the following:

D Detail
S Summary

Print Detail/Summary report (D/S): S// Detail

Do you want this report to print in 80 or 132 column format: 80// <Enter>

DEVICE: HOME// [Select Print Device]

INTERNET REFILL BY DATE - Detail AUG 16, 2007@15:30 PAGE: 1
Not Filled - For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

Patient Reason
Rx # Date
-------------------------------------------------------------------------------
JUL 20, 2007
OPPATIENT,NINETEEN (0000) 100002419
Cannot refill Rx # 100002419
Count: 1

JUL 26, 2007
OPPATIENT,TWO (0270) 100002424
Cannot refill Rx # 100002424
OPPATIENT,FOUR (0358) 10065
Cannot refill Rx # 10065 Narcotic Drug
OPPATIENT,NINETEEN (0000) 10064
Cannot refill Rx # 10064 Rx is in DISCONTINUED status
Count: 3

JUL 30, 2007
OPPATIENT,SEVEN (0117) 100002432
Cannot refill Rx # 100002432
OPPATIENT,ONE (0285) 100002435
Cannot refill Rx # 100002435
Count: 2

(example continues)
**Example: Internet Refill Report – Detailed report, sorted by date (continued)**

**AUG 02, 2007**

Press Return to continue, '^' to exit: <Enter>

**INTERNET REFILL BY DATE – Detail AUG 16, 2007 15:30 PAGE: 2**

Not Filled – For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Patient</th>
<th>RX #</th>
<th>RESULT/REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT,NINETEEN (0000)</td>
<td>100002421</td>
<td>Cannot refill Rx # 100002421</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cannot refill Rx # 100002421</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Count: 1</td>
</tr>
</tbody>
</table>

**AUG 03, 2007**

<table>
<thead>
<tr>
<th>Patient</th>
<th>RX #</th>
<th>RESULT/REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT,NINETEEN (0000)</td>
<td>100002422</td>
<td>Cannot refill Rx # 100002422</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cannot refill Rx # 100002422</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Count: 1</td>
</tr>
</tbody>
</table>

**AUG 10, 2007**

<table>
<thead>
<tr>
<th>Patient</th>
<th>RX #</th>
<th>RESULT/REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT,ELEVEN (0359)</td>
<td>100002461</td>
<td>Patient Died on AUG 10, 2007</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Count: 1</td>
</tr>
</tbody>
</table>

Total transactions for date range JUN 27, 2007 through AUG 16, 2007 = 9

Press Return to continue: <Enter>

**END OF REPORT**
Example: Internet Refill Report – Summary report, sorted by date

Select Output Reports Option: Internet Refill Report

You may select a single or multiple DIVISIONS, or enter ^ALL to select all DIVISIONS.

DIVISION:  ALBANY  500    ALBANY

ANOTHER ONE:

Beginning Date: 06.27.07 (JUN 27, 2007)
Ending Date: 08.16.07 (AUG 16, 2007)

Select one of the following:

P  Patient
D  Date
R  Result

Sort by Patient/Date/Result (P/D/R):  R//  Date

Select one of the following:

D  Detail
S  Summary

Print Detail/Summary report (D/S):  S//  Summary

DEVICE: HOME// [Select Print Device]

INTERNET REFILL BY DATE - Summary  AUG 16,2007@15:31          PAGE: 1
For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Date Processed</th>
<th>Filled</th>
<th>Not Filled</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUN 28, 2007</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>JUL 17, 2007</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>JUL 20, 2007</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>JUL 23, 2007</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>JUL 26, 2007</td>
<td>0</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>JUL 30, 2007</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>AUG 02, 2007</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>AUG 03, 2007</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>AUG 10, 2007</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>AUG 15, 2007</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

COUNT: 4 9 13

Press Return to continue: <Enter>

** END OF REPORT **
**Example: Internet Refill Report – Detailed report, sorted by result**

Select Output Reports Option: **Internet Refill Report**

You may select a single or multiple DIVISIONS, or enter `^ALL` to select all DIVISIONS.

**DIVISION:** ALBANY 500 ALBANY

**ANOTHER ONE:** <Enter>

**Beginning Date:** **06.27.07** (JUN 27, 2007)

**Ending Date:** **08.16.07** (AUG 16, 2007)

Select one of the following:

- **P** Patient
- **D** Date
- **R** Result

**Sort by Patient/Date/Result (P/D/R):** **R // Result**

Select one of the following:

- **D** Detail
- **S** Summary

**Print Detail/Summary report (D/S):** **S // Detail**

Do you want this report to print in 80 or 132 column format: **80 // <Enter>**

**DEVICE:** HOME // [Select Print Device]

---

**INTERNET REFILL REPORT BY RESULT – Detail**

AUG 16,2007@15:31 PAGE: 1

Not Filled – For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Patient</th>
<th>Rx #</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>OPPATIENT, SEVEN (0117)</td>
<td>100002432</td>
<td>07/30/07</td>
<td>Cannot refill Rx # 100002432</td>
</tr>
<tr>
<td>OPPATIENT, TWO (0270)</td>
<td>100002424</td>
<td>07/26/07</td>
<td>Cannot refill Rx # 100002424</td>
</tr>
<tr>
<td>OPPATIENT, ONE (0285)</td>
<td>100002435</td>
<td>07/30/07</td>
<td>Cannot refill Rx # 100002435</td>
</tr>
<tr>
<td>OPPATIENT, FOUR (0358)</td>
<td>10065</td>
<td>07/26/07</td>
<td>Cannot refill Rx # 10065 Narcotic Drug</td>
</tr>
<tr>
<td>OPPATIENT, ELEVEN (0359)</td>
<td>100002461</td>
<td>08/10/07</td>
<td>Patient Died on AUG 10</td>
</tr>
</tbody>
</table>
Example: Internet Refill Report – Detailed report, sorted by result (continued)

OPPATOIENT,NINETEEN (0000) 10064 07/26/07
Cannot refill Rx # 10064 Rx is in DISCONTINUED status
100002419 07/20/07
Cannot refill Rx # 100002419
100002421 08/02/07
Cannot refill Rx # 100002421
100002422 08/03/07
Cannot refill Rx # 100002422

Total transactions for date range JUN 27, 2007 through AUG 16, 2007 = 9

Press Return to continue: <Enter>

** END OF REPORT **
Example: Internet Refill Report – Summary report, sorted by result

Select Output Reports Option: Internet Refill Report

You may select a single or multiple DIVISIONS, or enter ^ALL to select all DIVISIONS.

DIVISION: ALBANY 500 ALBANY

ANOTHER ONE: <Enter>

Beginning Date: 06.27.07 (JUN 27, 2007)

Ending Date: 08.16.07 (AUG 16, 2007)

Select one of the following:

P Patient
D Date
R Result

Sort by Patient/Date/Result (P/D/R): R// Result

Select one of the following:

D Detail
S Summary

Print Detail/Summary report (D/S): S// Summary

DEVICE: HOME// [Select Print Device]

INTERNET REFILL REPORT BY RESULT - Summary AUG 16,2007@15:31 PAGE: 1
For date range JUN 27, 2007 through AUG 16, 2007 for ALBANY

<table>
<thead>
<tr>
<th>Result</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Filled</td>
<td>3</td>
</tr>
<tr>
<td>Not Filled</td>
<td>9</td>
</tr>
<tr>
<td><strong>Total:</strong></td>
<td>12</td>
</tr>
</tbody>
</table>

Press Return to continue: <Enter>

** END OF REPORT **
Separation of Prompts for CNH and Inpatient Refills

The Barcode Batch Prescription Entry [PSO BATCH BARCODE] option and the Process Internet Refills [PSO INTERNET REFILLS] option now prompt separately for inpatient and CNH refills:

Example: Barcode Batch Prescription Entry – Separation of prompts for refills

Select Barcode Rx Menu Option: Barcode Batch Prescription Entry

Select one of the following:

1  REFILLS
2  RENEWS

Batch Barcode for: REFILLS// 1  REFILLS

Please answer the following for this session of prescriptions

FILL DATE:  (2/14/2007 - 12/31/2699): TODAY// <Enter>   (AUG 13, 2007)
MAIL/WINDOW: MAIL// <Enter> MAIL
Will these refills be Queued or Suspended ? S// <Enter> USPENDED
Allow refills for inpatient ? N// <Enter> O
Allow refills for CNH ? N// <Enter> O
WAND BARCODE: [Scan barcode]

Example: Process Internet Refills – Separation of prompts

Select Barcode Rx Menu Option: Process Internet Refills

Division: ALBANY

Please answer the following for this session of prescriptions

FILL DATE:  (2/14/2007 - 12/31/2699): TODAY// <Enter>   (AUG 13, 2007)
MAIL/WINDOW: MAIL// <Enter> MAIL
Will these refills be Queued or Suspended ? S// <Enter> USPENDED
Allow refills for inpatient ? N// <Enter> O
Allow refills for CNH ? N// <Enter> O

Process internet refill requests at this time? YES//
Local Mailouts with Foreign Addresses

The software is updated to replace a patient’s address on the label with the annotation ‘*** FOREIGN ADDRESS ***’ when the patient’s mailing address is foreign (outside the United States as designated by the DG Country Code field, available with the release of DG*5.3*688).

Suspense Functions Update

The suspense functions are updated to add a new option and a new hidden action for suspending mail-routed drugs for CMOP.

These updates are described in further detail in the following sections.

Using the Queue CMOP Prescription Option
[PSO QUEUE CMOP]

The new Queue CMOP Prescription [PSO RX QUEUE CMOP] option allows the users (including pharmacy technicians) to put mail-routed prescription(s) for CMOP drugs on suspense for CMOP. This option has been added to the Suspense Functions [PSO PND] menu, Pharmacist Menu [PSO USER1] and the Pharmacy Technician’s Menu [PSO USER2].

Example: Queue CMOP Prescription

Select Suspense Functions Option: QUEUE CMOP Prescription
Enter the Rx # to queue to CMOP: 300486

If the prescription does not have a routing of mail, has already been released, or is not for a CMOP drug, and does not pass all the other normal checks for CMOP it will not be put on suspense for CMOP.
Hidden Action Updates to the Medication Profile

Users may also manually queue prescriptions to CMOP using a new hidden action, CM, while in the patient’s medication profile.

Example: Manually queue to CMOP – Hidden action

<table>
<thead>
<tr>
<th>#</th>
<th>RX #</th>
<th>DRUG</th>
<th>QTY</th>
<th>ST</th>
<th>DATE</th>
<th>FILL</th>
<th>REM</th>
<th>SUP</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>503902</td>
<td>ACETAMINOPHEN 500MG TAB</td>
<td>60</td>
<td>A&gt;</td>
<td>05-22</td>
<td>05-22</td>
<td>3</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>503886§</td>
<td>DIGOXIN (LANOXIN) 0.2MG CAP</td>
<td>60</td>
<td>A&gt;</td>
<td>05-07</td>
<td>05-07</td>
<td>5</td>
<td>30</td>
</tr>
<tr>
<td>3</td>
<td>AMPICILLIN 250MG CAP</td>
<td>QTY: 40</td>
<td>ISDT: 05-29</td>
<td>REF: 0</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>GINKO EXT 1 TAB ONCE A DAY BY MOUTH</td>
<td>Date Documented: 01/13/03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>IBUPROFEN 50MG TAB</td>
<td>Date Documented: 12/10/02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>TERFENADINE TAB 200 MILIGRAMS</td>
<td>Date Documented: 03/17/02</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enter ?? for more actions

PU  Patient Record Update   NO  New Order
PI  Patient Information    SO  Select Order
Select Action: Quit//CM
Select Orders by number: (1-3): 2
**Clozapine Processing Update**

The software has been updated to include checks for a DEA or VA number, as well as assignment of the YSCL AUTHORIZED key.

When an order is placed, the system checks for the provider’s DEA number or VA number first. If the provider does not have either, the following warning displays:

```
Provider must have a DEA# or VA# to write prescriptions for clozapine
```

If the provider has either the DEA number or the VA number, then the software checks for the assignment of the YSCL AUTHORIZED key. If the provider has a DEA or VA number, but does not hold the YSCL AUTHORIZED key, the following warning displays:

```
Provider must hold YSCL AUTHORIZED key to write prescriptions for clozapine
```

This functionality will also be included in the Computerized Patient Record System (CPRS) Graphical User Interface (GUI) v. 27 release.
(This page included for two-sided copying.)
View Provider Option Update

The View Provider [PSO PROVIDER INQUIRE] option is updated to include the NPI# of the provider.

Select Supervisor Functions Option: View Provider

Select Provider: OPPROVIDER,THREE OPPROVIDER,THREE TO PROVIDER

Name: OPPROVIDER,THREE
Initials: TO
NON-VA Prescriber: No Tax ID:
Exclusionary Check Performed: Date Exclusionary List Checked:
On Exclusionary List:
Exclusionary Checked By:
Authorized to Write Orders: Yes
Requires Cosigner: No DEA#
Class: VA#
Type: Unknown NPI#
Remarks:
Synonym(s): TO
Service/Section: PHARMACY

Select Provider:
Patient Information Screen Updates (HD187273)

The Patient Information screen contains the following updates:

- The patient’s RX PATIENT STATUS is displayed on the Patient Information screen, below the patient’s Eligibility.
- The “PHONE” field display is changed to “HOME PHONE”, and “CELL PHONE” and “WORK PHONE” are new additions. These can be maintained via the PATIENT UPDATE (PU) action and the Update Patient Record [PSO PAT] option.

Example: Patient Information Screen Updates

```
OPPATIENT,FOUR                                                        <A>
PID: 000-01-1322P                                Ht(cm): _______ (______) 
DOB: JAN 13,1922 (83)                            Wt(kg): _______ (______) 
SEX: MALE

Eligibility: NSC, VA PENSION
RX PATIENT STATUS: PENSION NSC

Disabilities:
123 ANY STREET                                    HOME PHONE: 
BIRMINGHAM                                         CELL PHONE: 
ALABAMA                                           WORK PHONE: 

Prescription Mail Delivery: Regular Mail

Allergies:

Remote: No remote data available
Adverse Reactions:

Enter ?? for more actions
EA  Enter/Edit Allergy/ADR Data         PU  Patient Record Update
DD  Detailed Allergy/ADR List           EX  Exit Patient List
Select Action: Quit//
```
Report Updates

The following reports are updated in PSO*7*264:

- Log of Suspended Rx's by Day (this Division)
- Bad Address Suspended List

These changes are further described in the following sections.

Log of Suspended Rx’s by Day (this Division) Updates

The Log of Suspended Rx’s by Day (this Division) [PSO PNDLOG] option is updated to add a new column showing the B/D/F (Bad Address Indicator/ Do Not Mail/ Foreign Address) status of the prescription.

Select Suspension Functions Option: LOG of Suspended Rx's by Day (this Division)

Sort by Patient Name or SSN: (P/S): PATIENT NAME// <Enter>

Start Date: 08.10.07 (AUG 10, 2007)

End Date: 08.14.07 (AUG 14, 2007)

Do you want to see only those Rx's that have NOT yet been printed? Y// <Enter>

ES

You are logged in under the ALBANY division.

Print only those Rx's suspended for this division? Yes// <Enter> YES

Do you want this report to print in 80 or 132 column format: 132// 80

DEVICE: HOME// [Select Print Device]

RX SUSPENSE LIST FOR AUG 10, 2007 PAGE: 1
RX # DRUG MW PRNT B/D/F
------------------------------------------------------------------
Patient Name: OPPATIENT, ONE
100002422 PENICILLAMINE 250MG TAB M NO D

RX SUSPENSE LIST FOR AUG 13, 2007 PAGE: 2
RX # DRUG MW PRNT B/D/F
------------------------------------------------------------------
Patient Name: OPPATIENT, SEVEN
100002423 TERFENADINE 60MG TAB M NO B

RX SUSPENSE LIST FOR AUG 14, 2007 PAGE: 3
RX # DRUG MW PRNT B/D/F
------------------------------------------------------------------
Patient Name: OPPATIENT, FOUR
100002421 ACETAMINOPHEN 325MG C.T. M NO

NOTE: B=BAD ADDRESS INDICATOR  D=NO NOT MAIL  F=FOREIGN ADDRESS
** END OF REPORT **
Bad Address Suspended List Updates

The Bad Address Suspended List [PSO BAI SUSPENDED] option adds prompting for Do Not Mail and Foreign addresses for the unprinted suspended prescriptions report.

Example: Bad Address Suspended List Report – new prompting

Select Output Reports Option: Bad Address Reporting Main Menu

Select Bad Address Reporting Main Menu Option: Bad Address Suspended List

This option shows unprinted suspended prescriptions for the following:

- BAD ADDRESS INDICATOR set in the PATIENT file (#2) and no active temporary address
- DO NOT MAIL set in the PHARMACY PATIENT file (#55)
- FOREIGN ADDRESS set in the PATIENT file (#2) and no active US temporary address

Select one of the following:

B    Bad Address Indicator
D    Do Not Mail
F    Foreign
A    All

Print for Bad Address Indicator/Do Not Mail/Foreign/All (B/D/F/A): A// <Enter>

All

Ending suspense date: 08.15.07  (AUG 15, 2007)

You are logged in under the ALBANY division.

Print only those Rx’s suspended for this division? Yes// <Enter> YES

DEVICE: HOME// [Select Print Device]

Suspense BAI/DO NOT MAIL/FOREIGN ADDRESS report - division = ALBANY PAGE: 1
for suspense dates through AUG 15, 2007

---------------------------------------------------------------------
OPPATIENT,NINETYFIVE  (00-6666)
AUG 13, 2007  Rx#: 100002466  AMOXICILLIN 250MG CAP               D

OPPATIENT,SEVEN    (00-0175)
JUL 02, 2007  Rx#: 100002097  PLACEBO TAB                                B

NOTE: B=BAD ADDRESS INDICATOR  D=NO NOT MAIL  F=FOREIGN ADDRESS

End of Report.
Press Return to continue:
The FY07 Q4 release also includes the following change to functionality in the CMOP package, in the PSX*2*58 patch:

- This patch checks for the BAD ADDRESS INDICATOR field (#.121) of the PATIENT file (#2) being set or for the patient having a foreign address when queuing transactions to CMOP. If either condition is met, the associated orders are not sent to CMOP.
(This page included for two-sided copying.)