PROSTHETICS
Automated Patient Care Enhancement (PCE)

RELEASE NOTES

Patch RMPR*3.0*62
Version 3.0
February 2002

Department of Veterans Affairs
VISTA System Design and Development
# Table of Contents

**Patch RMPR*3.0*62 Automated PCE Release Notes**

1. Overview of Patch
2. Patient Care Encounters (PCE)
3. Set up a Hospital Location Clinic in Prosthetics Site Parameter File (for IRM and Prosthetics)
4. Set up a Clinic in the Hospital Location File

**All About Error Messages**

5. PCE Mail Messages With No Errors
6. PCE Mail Messages With Errors
7. Possible Error Produced during PCE Interface

**Suspense Processing (SP) Menu**

8. Overview
9. Suspense Items Linked
10. Link a Range of 2319 Records
11. Adding New Line Items/Shipping Charges During Reconcile/Close Out
12. No Suspense Item is Selected/No Linking
13. Link Patient Records to Suspense (LS) Option

**Suspense Reports**

14. Overview
15. New Report: Print Patient Records Linked to Suspense (RL)
17. New Report: Print Patient PCE Data (PD)
18. Updated Report: PSAS HCPCS History (PH)

**Appendix A**

19. Using Prosthetics Help
Patch RMPR*3.0*62 Automated PCE Release Notes

Overview of Patch

**New Linking Feature**

Patch RMPR*3.0*62 was created to standardize the method used by Prosthetics nationally to create and capture Patient Care Encounters (PCE). Changes with this patch have been made to the process when creating a transaction (issuing or purchasing items) for a patient.

You will now link the transaction (item issued or purchased) to the patient's consult in the **Suspen...** through CPRS as well as manually-entered consult orders (into Prosthetics). This screen will automatically display after creating a transaction for either the single item or multiple items.

**NOTE:** Do **NOT** install this patch (or any patch) during the first week of the month as this will affect the Prosthetics Inventory Package (PIP) statistics.

**Menu and menu options affected...**

Patch RMPR*3.0*62 affects these menu options:

**Enter New Request (EN) Menu [RMPR ENT REQUESTS]:**
- 2421 Form (24) [RMPR 2421]
- 2914 Eyeglass Record (29) [RMPR 2914 - EYEGLASS]
- Create a No-Form Daily Record (NF) [RMPR ADD OTHER DAILY REC]
- Pickup and Delivery Charges (PD) [RMPR DELIVERY]
- Purchase Card Form (PC) [RMPR4 PC]

**Stock Issues (SI) Menu [RMPR STOCK ISS]:**
- Issue From Stock (IS) [RMPR ADD 2319]
- Edit/Delete Issue From Stock (ED) [RMPR EDT 2319]

**Other Purchasing Menu Options affected include:**
- Record 2237 Purchase to 2319 (RE) [RMPR ENT 2237]
- Edit/Delete 2237 from 10-2319 (ED) [RMPR 2319 EDT]
- Cancel Purchase Card Transaction (CPC) [RMPR4 PCC]

**Process Form 2529-3 (PS) [RMPR 2529-3 MAIN]:**
- 2529-3 Request Menu (RQ) [RMPR 2529-3 REQUEST MENU]

**NPPD Tools (ND) [RMPR NPPD TOOLS]:**
- PSAS HCPCS History (PH) [RMPR PSAS HCPCS HISTORY]

**Note:** If the system does not allow you to access an option, contact your Fiscal Service and inform them that you need access to fund control points.
Overview of Patch, Continued

Change Patient (CG) action

The **Suspense Processing List Manager** screen has been changed when it automatically displays after a transaction has been created (i.e., posting, issuing or purchasing an item) vs. when it is accessed through the **Suspense Processing (SP) Menu**. This screen will **not** display the Change Patient (CG) action, because this functionality cannot be used when creating a transaction.

### Suspense screen from Suspense Processing (SU) Menu

### Suspense Processing List Manager screen after Posting/Issuing an Item

---

Continued on next page
Overview of Patch, Continued

Patch Workflow Diagram

Below is a diagram chart of the workflow process that took place to create a PCE before Patch RMPR*3.0*62 existed and how it now takes place after the installation of this patch.

Before Patch RMPR*3*62

Prosthetics Users Create a Transaction by Purchasing/Issuing an Item/s in PSAS

Prosthetics Users Access Supense Processing in PSAS to Complete a Consult Order

Prosthetics Users Access Appointment Management System to Manually enter data and create the PCE Encounter

After Patch RMPR*3*62

Prosthetics Users Create a Transaction by Purchasing/Issuing an Item/s in PSAS

Prosthetics Users Access Supense Processing in PSAS to Complete a Consult Order and Automatic LINK to PCE to create the Encounter

February 2002 Prosthetics Patch RMPR*3.0*62 Automated PCE Release Notes
Patient Care Encounters (PCE)

What is a PCE?  A “Patient Care Encounter” (PCE) is a professional contact between a patient and a Provider. The Provider determines the primary reason the patient sought treatment at that encounter.

PCE entries are communicated to Integrated Billing for all non-service connected services (NSC) for veterans with insurance.

What is a Provider?  A provider is the entity, which furnishes health care to a consumer. This definition includes an individual or defined group of individuals who provide a defined unit of health care services to one or more individuals at a single session.

Note: The Provider in Prosthetics is actually the Purchasing Agent who creates or initiates the purchase order for a requested item in Prosthetics for a patient. The Provider is a field in the PCE module and the Initiator is the field in Prosthetics that corresponds to the Provider in the PCE file.

The Initiator field in Prosthetics intuitively acknowledges the person logged in to the system (by their Logon ID) and who is creating the transaction for the Prosthetic item.

Link to Suspense Overview  With Patch RMPR*3.0*62, you will now link a transaction to the Suspense record (from CPRS) in the patient’s Suspense Processing List Manager screen. A result of the linking is a match of the HCPCS Code to the ICD-9 Code which will automatically create the PCE (Patient Care Encounter) for electronic consults.

Linking is required for manual consult suspense entries; however, no PCE is generated. Therefore, the Appointment Management Menu no longer appears.

More about encounters  A patient may have multiple encounters per visit. Outpatient encounters include scheduled appointments and walk-in unscheduled visits.
Set up a Hospital Location Clinic in Prosthetics Site Parameter File (for IRM and Prosthetics)

ATTENTION to IRM and Prosthetics

**First Step for Prosthetics:** After the installation of Patch RMPR*3.0*62, coordinate with your IRM to enter a Prosthetics PCE Hospital Location clinic in the Prosthetics Site Parameters file (#669.9).

**Note to IRM:** If there is no clinic for Prosthetics in the Hospital Location file (#44), which belongs to Scheduling, then enter a clinic with the required fields listed as an additional instruction. (See next topic for more details.)

VISN Prompt

Enter ^PCE Hospital Location at the VISN prompt (required entry). Then you can enter your “active” clinic name. If your site is a multi-division site, see next page for more details.

Screen sample

| PU   | Purchasing ... |
| DD   | Display/Print ... |
| UT   | Utilities ... |
| AM   | AMIS ... |
| SU   | Suspense ... |
| CO   | Correspondence ... |
| SC   | Scheduled Meetings and Home/Liaison Visits ... |
| PS   | Process Form 2529-3 ... |
| EL   | Eligibility Inquiry |
| ET   | PSC/Entitlement Records ... |
| HO   | Home Oxygen Main Menu ... |
| INV  | Pros Inventory Main ... |
| ND   | NPPD Tools ... |

Select Prosthetic Official’s Menu Option: **Utilities <Enter>**

- AP: Add/Edit Patient to Prosthetics
- DIS: Enter Prosthetic Disability Code to 2319
- REM: Delete Prosthetic Disability Code from 2319
- EN: Enter/Edit Prosthetic Item Master
- IF: IFCAP Utilities ...
- PGE: Purge Obsolete Data ...
- RC: Flag Item as Returned/Condemned
- RE: Edit Returned/Condemned Item
- SP: Enter/Edit Site Parameters ...

Select Utilities Option: Enter/Edit Site Parameters <Enter>

- SS: Enter/Edit Station Site Parameters
- RF: Set CPT Modifier Rental Flag

Select Enter/Edit Site Parameters Option: Enter/Edit Station Site <Enter>

Parameters

Select PROSTHETICS SITE PARAMETER SITE NAME: 578 HINES, IL <Enter> ST. NUM. 578 Hines Development System2

SITE NAME: Hines Development System2 Replace <Enter>

VISN: 7// ^PCE HOSPITAL LOCATION <Enter> (This is a required entry!!)

PCE HOSPITAL LOCATION: PROSTHETICS <--------Enter a prosthetics clinic or any clinic belongs to prosthetics. Every entry in the Site Parameter file should have a corresponding clinic.

Select PROSTHETICS SITE PARAMETER SITE NAME:

---Continued on next page---
Set up a Hospital Location Clinic in Prosthetics Site
Parameter File (for IRM and Prosthetics), Continued

Entering Multi-Division Sites

Below are the prompts needed to set up a PCE Hospital Location clinic if sites are multi-divisions. Take into consideration that a Clinic for every Division has already been created by Scheduling.

Sample Multi-Division Site entry

<table>
<thead>
<tr>
<th>Site #1</th>
<th>Site #2</th>
<th>Site #3 (if needed)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select Enter/Edit Site Parameters Option: Enter/Edit Station Site &lt;Enter&gt; Parameters</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select PROSTHETICS SITE PARAMETER SITE NAME: 578 HINES, IL &lt;Enter&gt; ST. NUM.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SITE NAME: Hines Development System2 Replace &lt;Enter&gt;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VISN: 7// &quot;PCE HOSPITAL LOCATION &lt;Enter&gt; (This is a required entry!!)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PCE HOSPITAL LOCATION: PROSTHETICS &lt;---------Enter a prosthetics clinic or any clinic that belongs to prosthetics. Every entry in the Site Parameter file should have a corresponding clinic.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select PROSTHETICS SITE PARAMETER SITE NAME: 671 &lt;Enter&gt; SAN ANTONIO, TX 671 &lt;ENTER ANOTHER SITE HERE&gt;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SITE NAME: SAN ANTONIO VAMC//</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VISN: 7// &quot;PCE HOSPITAL LOCATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PCE HOSPITAL LOCATION: LAB DIV CLINIC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select PROSTHETICS SITE PARAMETER SITE NAME: 991 ZZ OJ VAMC IL VAMC 991 &lt;ENTER ANOTHER SITE HERE&gt;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SITE NAME: ZZ OJ VAMC VAMC//</td>
<td></td>
<td></td>
</tr>
<tr>
<td>VISN: 7// &quot;PCE HOSPITAL LOCATION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PCE HOSPITAL LOCATION: PROBLEM TEST//</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Select PROSTHETICS SITE PARAMETER SITE NAME:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Set up a Clinic in the Hospital Location File

ATTENTION

After the installation of Patch RMPR*3.0*62, enter or edit the Hospital Location file (#44) for Prosthetics entry. If there is no entry for the Prosthetics clinic, select a clinic that belongs to Prosthetics or create a new one.

The following are the required fields and must be entered:

- Name = Clinic
- Non-Count Clinic? (Y or N) = No
- Division = XXX (Note: Enter your Division)
- Stop Code Number = Prosthetics/Orthotics
- Credit Stop Code = Prosthetics/Orthotics

Note: If you use an existing entry in the Hospital Location file (#44), make sure it has not been deactivated.

Screen sample

Select OPTION NAME: SET UP A CLINIC   SDBUILD  Set up a Clinic

Set up a Clinic

Select CLINIC NAME: PROSTHETICS   PROSPROVIDER,FOUR

NAME: PROSTHETICS//
PROSVENDOR,ONEREVATION: PROS//
CLINIC MEETS AT THIS FACILITY?: YES//
SERVICE: NONE//
NON-COUNT CLINIC? (Y OR N): NO//
DIVISION: CFSO HINES DEV//
STOP CODE NUMBER: PROSTHETICS/ORTHOTICS//
DEFAULT APPOINTMENT TYPE: REGULAR//
TELEPHONE: 
REQUIRE X-RAY FILMS?: 
REQUIRE ACTION PROFILES?: YES//
NO SHOW LETTER: 
PRE-APPOINTMENT LETTER: 
CLINIC CANCELLATION LETTER: 
APPT. CANCELLATION LETTER: 
ASK FOR CHECK IN/OUT TIME: 
Select PROVIDER: PROSPROVIDER,FOUR//
PROVIDER: PROSPROVIDER,FOUR//
DEFAULT PROVIDER: YES//
Select PROVIDER: 
DEFAULT TO PC PRACTITIONER?: 
Select DIAGNOSIS: 
WORKLOAD VALIDATION AT CHK OUT: 
ALLOWABLE CONSECUTIVE NO-SHOWS: 3//
MAX # DAYS FOR FUTURE BOOKING: 33//
START TIME FOR AUTO REBOOK: 
MAX # DAYS FOR AUTO-REBOOK: 3//
SCHEDULE ON HOLIDAYS?: 
CREDIT STOP CODE: PROSTHETICS/ORTHOTICS//
PROHIBIT ACCESS TO CLINIC?: 
PHYSICAL LOCATION: 
PRINCIPAL CLINIC: 
OVERBOOKS/DAY MAXIMUM: 4//
Select SPECIAL INSTRUCTIONS: 
LENGTH OF APP'T: 15//
VARIABLE APPT'NTMENT LENGTH: 
AVAILABILITY DATE: 

February 2002

Prosthetics Patch RMPR*3.0*62
Automated PCE Release Notes
All About Error Messages

PCE Mail Messages With No Errors

New PCE Background Function

A daily PCE Mail Message will be sent to a specified mail group, the Prosthetics users in the RMPR PCE Mail Group. This message will be automatically created when Patch RMPR*3.0*62 is installed. The Prosthetics Service Supervisor needs to determine who should be in this group. Contact your IRM with the name of the user(s) that has been designated to be in that group.

FOR IRM: PROSTHETICS PCE BACKGROUND TASK [RMPR PCE BACKGROUND TASK] - This is a nightly job that processes the patient encounter to the PCE module. This option should be tasked to run at night when Prosthetics' users are off or Prosthetics' activities are minimal.

No Errors...

If there are no errors, the message will display as shown below.

PCE Mail Message with No Errors

Subj: PROSTHETICS PCE BACKGROUND MESSAGE  [#65424] 27 Aug 01 08:31
From: POSTMASTER In 'IN' basket. Page 1 *New*

---------------------------------------------------------------------
Run Date: AUG 27, 2001
This is a notification from the Prosthetics Department........

***** NO ERROR TO REPORT !!!!!

Thank You!!

Error Messages

If you do have errors, you will receive a mail message with the errors listed. PCE Mail messages with errors are described in the next few pages.
PCE Mail Messages With Errors

Who receives an Error Message?
A monitoring tool for Prosthetics is the PCE Mail Message With Errors. You will receive this mail message if there are Prosthetics errors in the PCE package and if you are in the RMRR PCE Mail Group. **Contact your PCE Coordinator at your site to resolve these errors.**

Note: If you don’t have a PCE Coordinator, contact your IRM.

When does an error happen?
Since this Patch RMRR*3.0*62 is interfacing with two system modules – Prosthetics with the Patient Care Encounter (PCE) module, errors can occur in the PCE module and not create the PCE entry. These errors occur when the Prosthetics nightly job runs to create the final PCE entry. This alerts Prosthetics that a certain transaction did not process completely in the PCE module. There are several reasons why a PCE returns an error when Prosthetics initiates an encounter.

Error Review Process
There are two instances where errors can occur. First, an error can occur in Prosthetics. If one or more required fields in Prosthetics are not entered when a transaction is linked to a PCE, it will cause an error. You will then receive the PCE Error Message in the RMRR PCE Mail Group. If this happens, it is rejected as a local Prosthetics error (because the PCE has not been created and the PCE data has not been transmitted to Austin yet).

Secondly, a PCE error can occur after it has been sent from Prosthetics to be transmitted as a PCE in Austin.

How is an error fixed?
The PCE Coordinator has a menu option to check if the PCE data is being processed correctly or if there is a specific problem. PCE data is processed in Austin, and the PCE Coordinator can investigate the problem. This menu option is not accessible to Prosthetics users as it is in the Ambulatory Care package.

Also, the PCE Coordinator has the ability to correct an individual, patient-specific error and mark it for retransmission to Austin. They will also mark errors for retransmission after Prosthetics fixes them.

The transmission of PCE data to Austin is controlled by the Ambulatory Care package and not by Prosthetics. If encounters are not being processed in Austin, the PCE Coordinator can investigate this instance as well.

For PAs
A Purchasing Agent (PA) must have a “**Provider Class**” in the **New Person File**. If a PA is not designated in this file, then they cannot create an encounter, and they may need to manually enter a PCE. A manually entered PCE can be generated and corrected, if there are errors, up to 90 days prior to the current date.

Continued on next page
PCE Mail Messages With Errors, Continued

<table>
<thead>
<tr>
<th>PCE Coordinator</th>
<th>Your PCE Coordinator will get the PCE Error Mail Message shown below and will notify Prosthetics if they need help in correcting errors. Otherwise, the PCE Coordinator will process the errors.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PCE Mail Message with Errors</th>
<th>Subj: PROSTHETICS PCE BACKGROUND MESSAGE [#67719] 07 Jan 02 12:51</th>
</tr>
</thead>
<tbody>
<tr>
<td>From: POSTMASTER In 'IN' basket. Page 1</td>
<td>Run Date: JAN 07, 2002</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>This is a notification from the Prosthetics Department........</td>
<td>File #660 IEN=1158 - Error in PCE interface!!</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>File #660 IEN=1160 - Error in PCE interface!!</td>
<td>†††† The Provider does not have an ACTIVE person class!</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>*** Please contact your PCE Coordinator or IRM ***</td>
<td>Thank You!!</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-----------------------------------------------------------------</td>
</tr>
<tr>
<td>PROSTHETICS DEPARTMENT</td>
<td>Enter message action (in IN basket): Ignore//</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Error Message description</th>
<th>Note the message above that is preceded with four (4) question marks and states “†††† The Provider does not have an ACTIVE person class!” This message is a description of the PCE error (shown above the description) that states “File #660 IEN =1160 - Error in PCE interface!!”</th>
</tr>
</thead>
</table>

Contact your PCE Coordinator or IRM for assistance to resolve this.

**Note to the PCE Coordinator or IRM:** This sample instance of an error means that the Initiator of the Prosthetics transaction (or Provider) does not have the required information in the “Person class” field within the Person File (which is a common shared file among different packages).
PCE Mail Messages With Errors, Continued

Set Up a Clinic Error

There are some errors that may only occur once and can be resolved in a one-time procedure. The Set Up a Clinic in the Hospital Location File can produce an error. It will display daily in the RMPR PCE Mail Group for each PCE transaction that is created until it is resolved. Once it is fixed, it will not occur again. Contact your IRM to correct any Clinic Set-up errors with encounters that did not get processed.

For IRM: The Division field (in File 44, the Hospital Location File) did not correspond with the PCE Hospital Location Clinic field in the Prosthetics Site Parameter File (File #669.9). This problem resulted in PCE errors. The problem can be resolved by listing the appropriate DIVISION for the clinic in File #669.9.

Note: See the section: “Set up a Clinic in the Hospital Location File” for details.

Prosthetics Error Messages

Below are possible fields where errors can occur within Prosthetics and the error message that will be delivered through the RMPR PCE Mail Group. This table also lists whom to contact to correct the error.

<table>
<thead>
<tr>
<th>If...</th>
<th>...Then an Error Message displays the following:</th>
<th>Who Can Fix This Error?</th>
</tr>
</thead>
<tbody>
<tr>
<td>If a HCPCS is missing from the 2319 record...</td>
<td>“You are missing a pointer to the Procedure CPT File #81 that represents the procedure name.”</td>
<td>Prosthetics users can fix this error through the Edit 2319 (ED2) Menu option (from the Purchasing Menu).</td>
</tr>
<tr>
<td>If the Initiator (Prosthetic User) information is missing from the “New Person File”...</td>
<td>“You are missing a pointer to the New Person file #200 that represents the provider’s name.”</td>
<td>Contact IRM or PCE Coordinator to fix this file.</td>
</tr>
<tr>
<td>If there is an Initiator entered, but the Effective Date is a future date in the “New Person File” (which is not a Prosthetics file)...</td>
<td>“The Provider does not have an active Person Class.””</td>
<td>Contact your IRM or PCE Coordinator to fix through File 200 (New Person File) from the User Management Menu under the Person Class Edit Menu option.</td>
</tr>
<tr>
<td>And if there is an Initiator but no Person Class Code File...</td>
<td>“The Provider does not have an active Person Class.””</td>
<td>Contact your IRM to fix through File 200 (New Person File) from the User Management Menu under the Person Class Edit Menu option.</td>
</tr>
</tbody>
</table>

1 The Provider in this case is NOT the clinician. This person is the Prosthetics employee who initiates the transaction and is known by their Logon ID.
2 Same as above.
Possible Error Produced during PCE Interface

ED2, Stock Issue and Edit 1358 Error Message

Errors can occur during the interface with the Patient Care Encounter (PCE) module. When using the Edit 2319 (ED2) Menu option (from the Purchasing Menu) as well as editing a Stock Issue or 1358, you may receive an error message like the one shown below:

???? You are missing a pointer to the PROCEDURE CPT FILE#81!

Edit 2319 Screen sample

Select PATIENT: `1160 11-21-2001 TEST ITEM $1000.00
...OK? Yes// (Yes)

TYPE OF TRANSACTION: INITIAL//<Enter> INITIAL ISSUE
PATIENT CATEGORY: NSC/OP// <Enter> NSC/OP
SPECIAL CATEGORY: // <Enter>
SOURCE: COMMERCIAL// <Enter>
ITEM: TEST ITEM// <Enter>
PSAS HCPCS: B9000// A9010 <Enter> (Notice that a change has been made.)
OLD CPT MODIFIER: NU <Enter>
Would you like to edit the CPT Modifier ? N// <Enter> NO
VENDOR: PROSVENDOR,ONE // <Enter>
QTY: 1// <Enter>
TOTAL COST: 1000// <Enter>
SERIAL NBR: <Enter>
LOT NUMBER: <Enter>
REMARKS: <Enter>
EXTENDED DESCRIPTION: <Enter>
ENTERAL NUTRTION INFUSION PUMP - WITHOUT ALARM

Edit? NO// <Enter>

File #660=IEN1175 – Error in PCE interface!!!
???? You are missing a pointer to the PROCEDURE CPT FILE#81!

How to fix this error?

See previous page of possible Prosthetics Error Messages to determine how to fix the error.

If there is something wrong with the HCPCS Code you have selected, it needs to be reviewed and corrected. Prosthetics users can fix this error through the Edit 2319 (ED2) Menu option.

If it is another error message, then contact your PCE Coordinator or your IRM.
Suspense Processing (SP) Menu

Overview

Patch description

Patch RMPR*3.0*62 enhances the purchase order process from the Purchasing (PU) Menu to link the transaction to the Suspense record(s). You can access the Prosthetic purchase orders through the Enter New Request (EN) Menu (under the Purchasing (PU) Menu). The Suspense Processing List Manager screen now automatically displays after posting a transaction.

Note: There are other Prosthetic menus and options that automatically display the Suspense Processing List Manager screen (listed on the first page of this document).

New Menu option

In addition to the new reports with Patch RMPR*3.0*62, there is a new Suspense Menu option entitled: Link Patient Record to Suspense (LS), but the main changes with this patch have been done to the Suspense Processing List Manager screen.

Linking Feature

With Patch RMPR*3.0*62, you will now LINK a transaction to the Suspense record (from CPRS) in the patient’s Suspense Processing List Manager screen.

• A result of the linking is a match of the HCPCS Code to the ICD-9 Code which will automatically create the PCE (Patient Care Encounter) for electronic consults.

• Linking is required for manual suspense entries; however, no PCE is generated. Therefore, the Appointment Management Menu no longer appears.

New Suspense Menu option

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP</td>
<td>Suspense Processing</td>
</tr>
<tr>
<td>ES</td>
<td>Edit Suspense Station</td>
</tr>
<tr>
<td>IS</td>
<td>Inquire to Individual Suspense Record</td>
</tr>
<tr>
<td>PC</td>
<td>Print Closed Suspense Records</td>
</tr>
<tr>
<td>PO</td>
<td>Print Detailed Open/Pending Suspense Records</td>
</tr>
<tr>
<td>PR</td>
<td>Print 5 Day Old Suspense Report</td>
</tr>
<tr>
<td>PS</td>
<td>Print Summary Open/Pending Suspense Records</td>
</tr>
<tr>
<td>ST</td>
<td>Print Suspense Statistics</td>
</tr>
<tr>
<td>RL</td>
<td>Print Patient Records Linked To Suspense</td>
</tr>
<tr>
<td>RN</td>
<td>Print Patient Records Not Linked To Suspense</td>
</tr>
<tr>
<td>PD</td>
<td>Print Patient PCE Data</td>
</tr>
<tr>
<td>LS</td>
<td>Link Patient Record to Suspense</td>
</tr>
</tbody>
</table>

Select Suspense Option:
Suspense Items Linked

Accessing the Suspense Processing Screen

After you post a transaction, the Suspense Processing List Manager screen automatically displays. You can then Post Initial Action (PI), Post Other Note (OT), or Post Complete (PC) to link to a transaction.

You can also perform any action on a patient that you need to as if you had accessed this screen from the Suspense Processing (SP) Menu EXCEPT the following action: Change Patient (CG).

Steps

To link suspense items, follow these steps:

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>From the Suspense Processing List Screen, select the action: Post Initial (PI), Post Other (OT), or Post Complete (PC) on the Suspense record for the patient you want to link with the transaction.</td>
</tr>
<tr>
<td>2</td>
<td>Select the number of the Suspense record that you want to post the note.</td>
</tr>
<tr>
<td>3</td>
<td>The List of 2319 Record(s) display which includes the date, the item description, and the vendor in the 2319.</td>
</tr>
<tr>
<td>4</td>
<td>At the Enter 2319 Record to be LINKED prompt, select the number of the transaction you issued or posted.</td>
</tr>
<tr>
<td>5</td>
<td>You then have the option to edit the note that you just created or quit.</td>
</tr>
</tbody>
</table>
Link a Range of 2319 Records

Link a Range of Items
You can link a range of 2319 transactions by entering a dash between two numbers if there are multiple 2319 records listed. You can only select one Suspense record at a time, but you can link multiple transactions to that specific Suspense record.

Suspense Processing screen

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Requestor</th>
<th>Description</th>
<th>Init Act</th>
<th>Days</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/29/01</td>
<td>MANUAL</td>
<td>PROVIDER,ONE PCE</td>
<td>08/29/01</td>
<td>0</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>08/29/01</td>
<td>MANUAL</td>
<td>PROVIDER,ONE TESTING PCE</td>
<td>09/19/01</td>
<td>*15</td>
<td>PENDING</td>
<td></td>
</tr>
<tr>
<td>08/29/01</td>
<td>MANUAL</td>
<td>FIVE TEST LINK</td>
<td>08/29/01</td>
<td>0</td>
<td>PENDING</td>
<td></td>
</tr>
<tr>
<td>08/28/01</td>
<td>MANUAL</td>
<td>ADDING A MANUAL SUSPEN</td>
<td>09/10/01</td>
<td>*9</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>07/26/01</td>
<td>MANUAL</td>
<td>PROVIDER,ONE</td>
<td>08/23/01</td>
<td>*20</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>06/08/01</td>
<td></td>
<td>DESCRIPTION OF APPLIAN</td>
<td>08/22/01</td>
<td>*53</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>05/22/01</td>
<td>ROUTINE</td>
<td>SECOND TEST ROES</td>
<td>08/14/01</td>
<td>*60</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>05/22/01</td>
<td>ROUTINE</td>
<td>TWO ROES ON</td>
<td>08/23/01</td>
<td>*67</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>03/20/01</td>
<td>MANUAL</td>
<td></td>
<td></td>
<td></td>
<td>OPEN</td>
<td></td>
</tr>
<tr>
<td>03/20/01</td>
<td>MANUAL</td>
<td>PROVIDER,EIGHT</td>
<td></td>
<td>8143</td>
<td>OPEN</td>
<td></td>
</tr>
<tr>
<td>03/15/01</td>
<td>MANUAL</td>
<td>PROVIDER,EIGHT TEST C</td>
<td></td>
<td>8146</td>
<td>OPEN</td>
<td></td>
</tr>
<tr>
<td>12/04/00</td>
<td>MANUAL</td>
<td>NINE DFSDFS</td>
<td>12/04/00</td>
<td>0</td>
<td>CLOSED</td>
<td></td>
</tr>
<tr>
<td>11/17/00</td>
<td>ROUTINE</td>
<td>NINE TEST ASTERIKS</td>
<td>12/26/00</td>
<td>*27</td>
<td>PENDING</td>
<td></td>
</tr>
</tbody>
</table>

Select Item(s): Next Screen// OT Post Other
Enter a list or range of numbers (1-14): 1 <Enter>
List of 2319 Records:
1. 10/05/01 WHEELCHAIR - EL PROSVENDOR,ONE
2. 10/05/01 EYEGLASSES PROSVENDOR,ONE
3. 10/05/01 OXYGEN CONCENTR PROSVENDOR,ONE

Enter 2319 Record to be LINKED: (1-3): 1-2 <Enter>

Sample Scenario Example
If two or more transactions are shown for one consult, but they were created from different menus (i.e., Stock Issue Menu and Purchase Card Menu), when linking the first transaction (Stock Issue Menu), you would perform one of these actions:

1) Post Initial (PI) or Post Other (OT) for a note on that consult. In the second transaction linking, you would then Post a Complete (PC) note to the same consult.
   - Or -
2) Remember that you can always Post Other (OT) after a consult has been closed. An example is the case of two transactions from one consult resulting from different menus. You can Post Complete Note (PC) for the first transaction (Stock Issue) and then Post Other (OT) for the second transaction (Purchase Card) in order to complete the “Linking” process.
# Adding New Line Items/Shipping Charges During Reconcile/Close Out

## Introduction to Automatic Linking

You can add a new line item or a shipping charge to an already created Purchase Order (PO) during the reconciling/close out process. There are two possible linking scenarios including:

1. **Multiple Consults** - where you will select the proper link for the new line item or a shipping charge.

2. **Single Consult - Automatic Linking** – where you are adding a line item or a shipping charge to a PO that has only one consult associated with it. Therefore the linking association is done **automatically** for you.

## Scenario 1 – Multiple Consults

When creating a PO – a 1358 or Visa, it may be associated with two or more Suspense (consults) records. One consult could be a CPRS consult and the other one is a Manual consult. But when you reconcile/close out the transaction, you need to add a new line item or a shipping charge as you did not include this in the original transaction.

Because you are adding to the PO, and it has two Suspense records associated with it, you will be prompted to identify which record – the CPRS or the Manual consult to link the new line item or the shipping charge to the correct transaction.

**Note:** Since the PO has some items associated with one consult, and some items associated with another, you will have to determine the proper link.

## Scenario 2 – Automatic Linking

A PO is created and linked to one Suspense record. It is not split into multiple records, and NO estimated shipping charge was included. At the reconcile/close out of this transaction, you need to add the shipping charge.

Because all the items were on the same consult (same Suspense record), all additional items and/or shipping charges will be **automatically linked** at the close out without the user having to select the link. Because the linking is done automatically, there will be no additional prompt for you.
No Suspense Item is Selected/No Linking

No action on Suspense

When no action is performed on a Suspense record, there is no linking done. When you exit the Suspense Processing List Manager screen, a new message displays as shown below.

Suspense Processing List Manager screen

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Requestor</th>
<th>Description</th>
<th>Init Act</th>
<th>Days</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/26/01</td>
<td>MANUAL</td>
<td>PROSPROVIDER,ONE</td>
<td></td>
<td>018</td>
<td></td>
<td>PENDING</td>
</tr>
<tr>
<td>05/22/01</td>
<td>ROUTINE</td>
<td>PROSPROVIDER,TWO</td>
<td>OXYGEN</td>
<td>08/14/01</td>
<td>*60</td>
<td>PENDING</td>
</tr>
<tr>
<td>03/22/01</td>
<td>ROUTINE</td>
<td>PROSPROVIDER,ONE</td>
<td>TOOLS</td>
<td>065</td>
<td></td>
<td>OPEN</td>
</tr>
<tr>
<td>03/20/01</td>
<td>MANUAL</td>
<td>PROSPROVIDER,ONE</td>
<td></td>
<td>0110</td>
<td></td>
<td>OPEN</td>
</tr>
<tr>
<td>03/20/01</td>
<td>MANUAL</td>
<td>PROSPROVIDER,ONE</td>
<td>GLOVES</td>
<td></td>
<td>0110</td>
<td>OPEN</td>
</tr>
<tr>
<td>12/04/00</td>
<td>MANUAL</td>
<td>PROSPROVIDER,THREE</td>
<td>EYEGLASS</td>
<td>12/04/00</td>
<td>0</td>
<td>CLOSED</td>
</tr>
<tr>
<td>11/17/00</td>
<td>ROUTINE</td>
<td>PROSPROVIDER,THREE</td>
<td>SHOE LIFT</td>
<td>12/26/00</td>
<td>27</td>
<td>PENDING</td>
</tr>
<tr>
<td>10/17/00</td>
<td>MANUAL</td>
<td>PROSPROVIDER,THREE</td>
<td></td>
<td>10/24/00</td>
<td>5</td>
<td>CLOSED</td>
</tr>
<tr>
<td>10/17/00</td>
<td>MANUAL</td>
<td>PROSPROVIDER,THREE</td>
<td></td>
<td>02/14/01</td>
<td>*86</td>
<td>CLOSED</td>
</tr>
<tr>
<td>10/17/00</td>
<td>MANUAL</td>
<td>PROSPROVIDER,THREE</td>
<td>WHEELCHAIR</td>
<td>03/21/01</td>
<td>111</td>
<td>CLOSED</td>
</tr>
</tbody>
</table>

+ Enter ?? for more actions

Select Item(s): Quit// <Enter> QUIT

New Message

**Patient record(s) is/are still exist.............**
**You must select an entry from the list to complete **
**all transactions, otherwise some transactions will **
**not be linked to SUSPENSE!!**

Would you like to LINK Suspense or EXIT without linking?: (L/E): L// ??

Answer 'L' to Link to suspense, 'E' to Exit transaction without link to suspense.

Select one of the following:

| L | LINK Suspense to Patient Record |
| E | EXIT and NO Link to Suspense |

Would you like to LINK Suspense or EXIT without linking?: (L/E): L// <Enter>
LINK Suspense

New Link prompt

You can then return to the Suspense Processing List Manager screen by selecting “L” for Link Suspense to Patient Record or select “E” to Exit with no link to Suspense.

Note: To eliminate the new message (as shown above), you need to link the transactions!
Link Patient Records to Suspense (LS) Option

Function description
The Link Patient Records to Suspense (LS) option is used for linking patient records to Suspense records. This option can be used as a BACKUP to perform linking if it is not done directly after posting a transaction.

In order to link a patient record to a Suspense record, you must access the Suspense record and add a note using either of these actions: Post Initial (PI), Post Other (OT), or Post Complete (PC).

Screen sample

<table>
<thead>
<tr>
<th>SP</th>
<th>Suspense Processing</th>
</tr>
</thead>
<tbody>
<tr>
<td>ES</td>
<td>Edit Suspense Station</td>
</tr>
<tr>
<td>IS</td>
<td>Inquire to Individual Suspense Record</td>
</tr>
<tr>
<td>PC</td>
<td>Print Closed Suspense Records</td>
</tr>
<tr>
<td>PO</td>
<td>Print Detailed Open/Pending Suspense Records</td>
</tr>
<tr>
<td>PR</td>
<td>Print 5 Day Old Suspense Report</td>
</tr>
<tr>
<td>PS</td>
<td>Print Summary Open/Pending Suspense Records</td>
</tr>
<tr>
<td>ST</td>
<td>Print Suspense Statistics</td>
</tr>
<tr>
<td>RL</td>
<td>Print Patient Records Linked To Suspense</td>
</tr>
<tr>
<td>RN</td>
<td>Print Patient Records Not Linked To Suspense</td>
</tr>
<tr>
<td>PD</td>
<td>Print Patient PCE Data</td>
</tr>
<tr>
<td>LS</td>
<td>Link Patient Record to Suspense</td>
</tr>
</tbody>
</table>

Select Suspense Option: LS <Enter> Link Patient Record to Suspense

SITE: Hines Development System// <Enter> 499

Select PATIENT: PROSPATIENT,ONE<Enter> PROSPATIENT,ONE 12-27-50
000000001 YES SC VETERAN

Enrollment Priority: GROUP 2    Category: IN PROCESS    End Date: SUPPORT ISC
1   PROSPATIENT,ONE 12-13-1999    EYEGLASSES    $ 10.00
2   PROSPATIENT,ONE 12-13-1999    PORK-GROUND/FRZN    $ 1.00
3   PROSPATIENT,ONE 12-13-1999    WHEELCHAIR-ADULT/HEMI/B    $ 0.00
4   PROSPATIENT,ONE 12-13-1999    WHEELCHAIR-ADULT/HEMI/B    $ 0.00
5   PROSPATIENT,ONE 12-13-1999    WHEELCHAIR-ADULT/HEMI/B    $ 0.00

Press <RETURN> to see more, '**' to exit this list, OR CHOOSE 1-5: 3 <Enter> 12-13-1999 WHEELCHAIR-ADULT/HEMI/B $ 0.00

Suspense Processing List
After you select an item from the 2319 list, then you will be routed to the Suspense Processing List Manager screen where you can link the record to the transaction from this list.
Suspense Reports

Overview

New Reports

With Patch RMPR*3.0*62, there are three new reports available from the Suspense Processing (SP) Menu as follows:

- Print Patient Records Linked to Suspense (RL)
- Print Patient Records Not Linked to Suspense (RN)
- Print Patient PCE Data (PD)

The PSAS HCPCS History (PH) report from the NPPD Tools Menu (ND) has also been updated.

Suspense Menu options

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SP</td>
<td>Suspense Processing</td>
</tr>
<tr>
<td>ES</td>
<td>Edit Suspense Station</td>
</tr>
<tr>
<td>IS</td>
<td>Inquire to Individual Suspense Record</td>
</tr>
<tr>
<td>PC</td>
<td>Print Closed Suspense Records</td>
</tr>
<tr>
<td>PO</td>
<td>Print Detailed Open/Pending Suspense Records</td>
</tr>
<tr>
<td>FR</td>
<td>Print 5 Day Old Suspense Report</td>
</tr>
<tr>
<td>PS</td>
<td>Print Summary Open/Pending Suspense Records</td>
</tr>
<tr>
<td>ST</td>
<td>Print Suspense Statistics</td>
</tr>
<tr>
<td>RL</td>
<td>Print Patient Records Linked To Suspense</td>
</tr>
<tr>
<td>RN</td>
<td>Print Patient Records Not Linked To Suspense</td>
</tr>
<tr>
<td>PD</td>
<td>Print Patient PCE Data</td>
</tr>
<tr>
<td>LS</td>
<td>Link Patient Record to Suspense</td>
</tr>
</tbody>
</table>

Select Suspense Option:

Print Patient Records Linked to Suspense (RL)

The Print Patient Records Linked to Suspense (RL) report displays or prints patient record(s) from a given date range that have been linked to any Suspense records.

Patient Records Not Linked to Suspense (RN)

The Patient Records Not Linked to Suspense (RN) report displays or prints patient record(s) in a given date range that have not been linked to any Suspense records.

Print Patient PCE Data (PD)

The report Print Patient PCE Data (PD) option prints all patients in a given date range with a PCE linked to it. You can only review data for the previous day that has been through batch processing.

PSAS HCPCS History (PH)

The PSAS HCPCS History (PH) option, from the NPPD Tools Menu (ND) has a modification that includes an ICD9 Code and a description in the printout now.
New Report: Print Patient Records Linked to Suspense (RL)

Report description

With Patch RMPR*3.0*62, the Print Patient Records Linked to Suspense (RL) is a new report that displays or prints patient record(s) from a given date range that have been linked to any Suspense records.

Output sample

<table>
<thead>
<tr>
<th>DATE</th>
<th>PATIENT</th>
<th>ITEM</th>
<th>REQUEST</th>
<th>REQUESTOR</th>
<th>INITIATOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/11/01</td>
<td>PATIENT, TWO</td>
<td>SPONGE-BATH</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,THREE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, TWO</td>
<td>SHOEHORN-24IN-STAI</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,THREE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, TWO</td>
<td>STICK-DRESSING</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,THREE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, TWO</td>
<td>SOCK AID-EASY PULL</td>
<td>ROUTINE</td>
<td>PROVIDER1,ONE</td>
<td>PROSPROVIDER1,THREE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, THREE</td>
<td>WHEELCHAIR PARTS</td>
<td>MANUAL</td>
<td>PROVIDER1,FIVE</td>
<td>PROSPROVIDER1,FIVE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, SIX</td>
<td>AID-SOCK</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,FIVE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, SIX</td>
<td>SPONGE-BATH</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,FIVE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, SIX</td>
<td>REACHER-32-PLASTIC</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,FIVE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT, SIX</td>
<td>STICK-DRESSING</td>
<td>ROUTINE</td>
<td>PROVIDER,TEN</td>
<td>PROSPROVIDER1,FIVE</td>
</tr>
</tbody>
</table>

Totals: Routine Prosthetics = 57   Eyeglass = 4   Contact Lens = 0
Oxygen = 1   Manual = 3

Processing report.......
New Report: Patient Records Not Linked to Suspense (RN)

Report description

The Patient Records Not Linked to Suspense (RN) report displays or prints patient record(s) in a given date range that have not been linked to any Suspense records.

The following information will NOT be included on this report:

1. All Home Oxygen patients and patient data (from Screen 8 of the 2319).
2. Shipping data (from the 2319).
3. Historical Data (from the integration of sites)

Cost Column

The Cost column displays the dollar cost of the item that is shown.

Output sample

 SITE: Hines Development System//<Enter> 499
Starting Date: T-300 <Enter> (FEB 20, 2001)
Ending Date: T <Enter> (DEC 17, 2001)
DEVICE: HOME//<Enter> TELNET Right Margin: 80//<Enter>

Processing report....... PROSTHETICS PATIENT RECORDS NOT LINKED TO SUSPENSE Run Date:12/17/01 PAGE: 4
Start Date: FEB 20, 2001  End Date: DEC 17, 2001  station: SUPPORT ISC

DATE PATIENT ITEM COST VISTA # INITIATOR
---- ------- ---- ----- ------- ---------
09/19/01 PROSPATIENT,ONE WHEELCHAIR - ELECT 10.00 1108 PROSPROVIDER,ONE
09/20/01 PROSPATIENT1,FIVE SHOE COMPONENTS 0.00 1115 PROSPROVIDER,ONE
09/25/01 PROSPATIENT,ONE EYEGlasses 1.00 1120 PROSPROVIDER,ONE
09/27/01 PROSPATIENT1,FIVE EYEGlasses 1.00 1129 PROSPROVIDER,ONE
10/11/01 PROSPATIENT,ONE WHEELCHAIR - ELECT 10.00 1143 PROSPROVIDER,ONE
10/16/01 PROSPATIENT,ONE WHEELCHAIR - MANUA 14.00 1148 PROSPROVIDER,ONE
10/18/01 PROSPATIENT,ONE SHOE COMPONENTS 22.00 1149 PROSPROVIDER,SEVEN
11/15/01 PROSPATIENT,ONE SHOE COMPONENTS 24.75 1156 PROSPROVIDER,SEVEN
11/20/01 PROSPATIENT1,FIVE SHOE COMPONENTS 2.00 1159 PROSPROVIDER,SEVEN
11/27/01 PROSPATIENT1,FIVE SHOE COMPONENTS 20.00 1161 PROSPROVIDER,SEVEN
12/04/01 PROSPATIENT1,FIVE WHEELCHAIR - MANUA 14.00 1162 PROSPROVIDER,ONE

<End of Report>

To eliminate items from this report...

You can eliminate item(s) from displaying on this report! You must create a manual Suspense entry if there is no Suspense entry already created. Then you can link this entry to the transaction to eliminate the item(s) on this report.

Also you may have the Suspense entry already created, but you have not linked it to the transaction yet. This will also continue to display item(s) on this report.
New Report: Print Patient PCE Data (PD)

With the Patch RMPR*3.0*62, the new report Print Patient PCE Data (PD) is available. This option prints all patients in a given date range with a PCE linked to it.

Note: You can only review data for the previous day that has been through batch processing.

---

Output sample

**SITE: Hines Development System // <Enter>**
Starting Date: T-300 <Enter> (FEB 20, 2001)
Ending Date: T <Enter> (DEC 17, 2001)
DEVICE: HOME // <Enter> TELNET Right Margin: 80 // <Enter>

Processing report........

*** PROSTHETICS PCE DATA ***
Run Date: 12/17/01
Start Date: FEB 20, 2001
End Date: DEC 17, 2001
station: SUPPORT ISC

-----------------------------------------------

<table>
<thead>
<tr>
<th>TYPE OF</th>
<th>CPRS</th>
<th>PCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE</td>
<td>PATIENT</td>
<td>ITEM</td>
</tr>
<tr>
<td>----</td>
<td>-------</td>
<td>----</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT,SEVEN</td>
<td>WALKER-W ROUTINE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT,THREE</td>
<td>STOCKING ROUTINE</td>
</tr>
<tr>
<td>12/11/01</td>
<td>PATIENT,SIX</td>
<td>MIRROR-I ROUTINE</td>
</tr>
</tbody>
</table>

<End of Report>
Introduction

The PSAS HCPCS History (PH) option, from the NPPD Tools Menu (ND), has a modification that includes an ICD9 Code and a Description in the printout now.

Screen sample

<table>
<thead>
<tr>
<th>PH</th>
<th>PSAS HCPCS History</th>
</tr>
</thead>
<tbody>
<tr>
<td>AE</td>
<td>Add/Edit HCPCS Synonyms</td>
</tr>
<tr>
<td>HH</td>
<td>DSS HCPCS History</td>
</tr>
<tr>
<td>INQ</td>
<td>HCPCS Inquiry</td>
</tr>
<tr>
<td>LPR</td>
<td>Print 2529-3 Worksheets</td>
</tr>
<tr>
<td>LSL</td>
<td>Print 2529-3 Single Line</td>
</tr>
<tr>
<td>MAP</td>
<td>Print PSAS HCPCS List</td>
</tr>
<tr>
<td>PRT</td>
<td>Print NPPD Worksheets</td>
</tr>
<tr>
<td>QED2</td>
<td>Quick Edit 2319 Record</td>
</tr>
<tr>
<td>SL</td>
<td>Print NPPD Single Line Detail</td>
</tr>
</tbody>
</table>

Select NPPD Tools Option: PH <Enter> PSAS HCPCS History

Select PSAS HCPCS (1): E1372 <Enter> OXY SUPPL HEATER FOR NEBULIZ

Select PSAS HCPCS (2): <Enter>

Beginning Date: T-30 // <Enter> (JAN 07, 2002)
Ending Date: TODAY // <Enter> (FEB 06, 2002)
DEVICE: HOME // <Enter> TELNET Right Margin: 80 // <Enter>

PSAS HCPCS HISTORY:E1372 STA 499 PAGE 1

REQUEST DATE PATIENT NAME SSN VENDOR JAN 05, 2002-FEB 04, 2002

| JAN 22, 2002 | PROSPATIENT1,FIVE0005 | PROSVENDOR,ONE |
| ITEM: PORK-GROUND/FRZN | QTY: 1 | TOTAL COST: 15.00 | INITIAL ISSUE |
| INITIATOR: PROSPROVIDER,ONENO |
| ICD9 Code: |

| JAN 22, 2002 | PROSPATIENT1,FIVE0005 | PROSVENDOR,ONE |
| ITEM: EYEGLASSES | QTY: 1 | TOTAL COST: 20.00 | INITIAL ISSUE |
| INITIATOR: PROSPROVIDER,ONENO |
| ICD9 Code: |

| JAN 22, 2002 | PROSPATIENT1,FIVE0005 | PROSVENDOR,ONE |
| ITEM: PORK-GROUND/FRZN | QTY: 1 | TOTAL COST: 5.00 | INITIAL ISSUE |
| INITIATOR: PROSPROVIDER,ONENO |
| ICD9 Code: 401.0 MALIGNANT HYPERTENSION |
Appendix A

Using Prosthetics Help

**Question Mark Help**
You can view online descriptive help for menus, options, and prompts. You can enter one, two, or three question marks to get extended online help in Prosthetics.

? (Single question mark)
Entering a single question mark at a prompt provides you with a single line of standard help.

?? (Double question mark)
Two question marks entered at a prompt provide you with a list of choices appropriate to the prompt where you entered the question marks.

SITE: Hines Development System// ?? <Enter>

Choose from:
- ATLANTA VAMC 508
- CORKWELL VAMC 500
- HINESTEST 998
- Hines Development System 499
- SAN ANTONIO VAMC 671
- ZZOJ VAMC VAMC 991

SITE: Hines Development System//

Menu Options
You can enter three question marks to view Menu option descriptions.

??? (Triple question mark)
Entering three question marks provides you with a brief description and a synonym:

- 24 2421 Form
- 25 2520 Transaction without printing 10-55
- 10 10-55 PSC Form
- 29 2914 Eyeglass Record
- NF Create a No-Form Daily Record
- PD Pickup and Delivery Charges
- PC Purchase Card Form
- SS Purchase Card Site Parameter

Select Enter New Request Option: ??? <Enter>

'10-55 PSC Form' Option name: RMFR 10-55 Synonym: 10
This will create a new FL 10-55 form and post purchasing data to patient's VAF 10-2319 record and update the Service's VAF 1358 obligation.

'2421 Form' Option name: RMFR 2421 Synonym: 24
This option will create a new VAF 10-2421 form, post to the patient's VAF 10-2319, and update the VAF 1358 obligation.

'2520 Transaction without printing 10-55' Option name: RMFR 2520
Synonym: 25
For VAF 10-2520 PSC transactions that are under $300.00 and do not have an FL 10-55. It will then post to the VAF 1358 and patient's VAF 10-2319 record.