

VS GUI User Guide Addendum

Release 1.7.22.0 Update





U.S. Department of Veterans Affairs Office of Information and Technology Enterprise Program Management Office



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Enterprise Program Management Office

Revision History

Date	Revision	Description	Author
04/20/2020	1.1	Reviewed and approved	VSE PMO <mark>REDACTED</mark>
04/15/2022	1.0	Created Release Documentation	<mark>REDACTED</mark> VSE PMO





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1 Introduction

Department of Veterans Affairs (VA) Veterans Health Information Systems and Technology Architecture (VistA) Scheduling Graphical User Interface (VS GUI) module is the Windows GUI version of the Patient Information Management System (PIMS) Scheduling module. It provides appointment management functions included in PIMS Scheduling, but with the added convenience and usability of a GUI.

1.1 Purpose

The Veterans Health Administration (VHA) Office of Veterans Access to Care (OVAC) requested an enterprise enhancement for the VS package that supports COVID-19 response. The enhancement reduces operating costs for VHA and improves operational efficiencies, resulting in patient-centered access to care, coordinated care, increased customer satisfaction, and the reduction of excessive cycle/wait time for scheduling patients.

1.2 Overview

VS GUI is a software module that allows schedulers to make appointments quickly by viewing multiple appointment request types and multiple clinics in one screen. A scheduler can easily view patient requests for service, find the next available open appointment, view the provider's availability in multiple clinics, and track a patient's appointment process. Refer to <u>OVAC</u> <u>Program Office REDACTED</u>

TeleHealth & Scheduling Technical Manager – REDACTED

OVAC Emerging Technologies Acting Legacy Program Manager – REDACTED

OVAC Emerging Technologies VSE Subject Matter Expert (SME) – REDACTED

- **»**
- » VSE Resources
- » Veterans Health Administration (VHA) VSE SharePoint: REDACTED
- » VA Software Document Library (VDL) Scheduling (VSE manuals near the bottom):
- » National Return to Clinic (RTC) Order: REDACTED

System Summary for a more detailed description of VS GUI functionality.

1.3 Disclaimers

1.3.1 Software Disclaimers

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1.4 Project References

1.4.1 Information

The VS GUI points of contact (POCs) include:

- » OVAC Program Office REDACTED
- » TeleHealth & Scheduling Technical Manager REDACTED
- » OVAC Emerging Technologies Acting Legacy Program Manager REDACTED
- » OVAC Emerging Technologies VSE Subject Matter Expert (SME) REDACTED

VSE Resources

- » Veterans Health Administration (VHA) VSE SharePoint: REDACTED
- » VA Software Document Library (VDL) Scheduling (VSE manuals near the bottom):
- » National Return to Clinic (RTC) Order: REDACTED



2 System Summary

The VSE project delivers a series of enhancements to legacy VistA Scheduling Version 5.3 via the VS GUI application.

This update is for the nationally released version 1.7.22.0, which includes VS GUI 1.7.22.0 and Emergency VistA patch SD*5.3*813. At time of publishing, install period is projected for April 2022.

VistA Scheduling (VS) Graphical User Interface (GUI) Release 1.7.22.0 and SD*5.3*813 includes several application updates and defect corrections to improve user experience. This release adds the appointment time zone to the patient letter and expand entry, updates the RM grid and user preferences with new contact attempt methods added last release, adds the ability to print a patient-friendly appointment list, addresses 508 issues in the cancel appointment window and edit patient info window, and provides several back end updates to address technical debt and support future work.

The following sections detail user-facing functionality changes. Please see the Version Description Document (VDD) for a full account of all back-end and front-end changes with this release.

3 Key Feature Update in Version 1.7.22.0

3.1 View Appointment Time Zone

Locate appointment time zone on the patient letter and expand entry as shown below.



Figure 1: Patient Appointment Letter.



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18	Expanded Entry			-	- 0	×]
A	Appointment Demographics					- ^	
	Name:	-	Cinic	CHY ACUTE CARE 1			\vdash
	ld:		Date/Time:	Jun 03, 2022@08:00 EASTERN			
	Status:	FUTURE	Purpose Of Visit:	SCHEDULED			
	Length Of Appointment:	30	Appointment Type:	REGULAR			
	Lab:		Eligibility Of Appointment	NSC			
	X-Ray:		OverBook	·			
	EKG:		Collateral Appointment:	No			
	Other:		Enrolled In This Clinic	No			
ſ	lppointment Event Log						
		EVENI	DATE	USER			
		Appt Made:	Apr 14, 2022@14:17:36				
		Check In:					
		Check Out:			_		
	o	heck Out Entered:			_		
		No-Show/Cancel:				U	
			Close				

Figure 2: Expanded Entry Form.

3.2 Contact Attempt Method Columns

Schedulers will now see the count of Text, Secure Message, and Email when viewing the Request Management (RM) Grid. To view a count of contacts by text, secure messaging, or email for a request, find the request in the RM Grid and view the corresponding contact attempt column.

1	VistA Schedu	ling								
								VistA	Scheduli	ng for
ľ	Tasks	System Report	s							
Nar Ger Pre Pre Der	me: nder: ferred Name ferred Gende mographics I arch Patients	Patient Type: Street Address: Svc Connected: er: MHP: Updated: PCP:	DOB: City/State: Sc Percent: Phone: Ward: Refresh Clear	New Req.	Date T	Timezone 🟹	Clinic 🟹 S	tatus 🕅 Chec	kin Step	7
		Select Patient		Actions			Pendi	ng Appointmer	nts	
F	Request \mathbb{V}	PATIENT NAME		V	CA PHONE	CA LETTER 🕅	CA EMAIL	CA MESSAGE	CA TEXT	MRT
A	APPT	S			1	03/31/2022	1	2	1	
	CONSULT	В			8	03/09/2021				
0	CONSULT	AUTOMATE, CONTROLL	ED SUBSTANCE							
0	ONSULT	P			2	03/16/2021				
0	CONSULT	N			2	03/16/2021				
	-									
	• • •	н					"R	ecall" has been	renamed	to "Pt
	4	April - 2022	+	Schedules						
	Sun Mon	n Tue Wed Thu	Fri Sat							

Figure 3: RM Grid With Contact Attempt Method Counts.



These columns can be rearranged on the fly by dragging and dropping in the RM grid, or column order can be saved as default view in User Preferences.

Q User Preferences		×
Drag column names to sort order:		
Column		^
REQUEST		
PATIENT NAME		
CA PHONE		
CA LETTER		
CA EMAIL		
CA MESSAGE		
CA TEXT		
MRTC		
SCVISIT		
TELEPHONE		
PRIORITY		
SSN		
WAIT TIME		- 11
COVID PRIORITY		
PID		
ENTERED		_
✓ Load Patient Requests upon login		
Reset to Default	Save	Cancel

Figure 4: User Preferences.

3.3 Printing a Patient-Friendly Appointment Letter

To print a list of a patient's scheduled over the next 90 days:

• Right click on the appointment in the pending appointments list and select "Patient Friendly Print".

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VistA Sched	luling for Divisio	n: UN	IASSIGNED					
Now Pog								
New Keq.	Date	ų	Timezone 🕅 C	Clinic		¥	Status V	Checki
	Jun 03, 2022@	00.00	Edit Appointmen	it.	TE CAR	E 1	FUTURE	
			View Appointme	nt				
			Cancel Appointm	hent				
Actions			Rlock and Move		ntment	s		
			block and wove					
SAGE CA TE	XT MRTC SCVI		Check In Patient		TY 🕅	SSN	1	WA
			Undo Check In Pa	atient				
			Check Out Patien	nt				
			Undo Check Out	Patient				
			Mark as No Shov	N				
			Undo NoShow					
been renam	ed to "PtCSch" (
			Expand Entry					_
			Print Pending			_		
			Patient Friendly P	Print				

Figure 5: Printing A Patient Friendly Letter.

This will display a list of the patient's future appointments up to 90 days from today in PDF format.

Scheduled Appointments for SMITH,					
Clinic		Date		Time	zone
CHY ACU	TE CARE 1	Jul 14, 2	2022@09:0	0 EAST	ERN
	I				

Figure 6: List Of Patient Future Appointments In PDF Format.

