DECISION SUPPORT SYSTEM (DSS)
FY 2012 EXTRACTS

USER MANUAL

Software Version 3.0
November 2011

Department of Veterans Affairs
Office of Information and Technology (OIT)
Product Development
### Revision History

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<tr>
<th>Date</th>
<th>Version</th>
<th>Description (Patch # if applicable)</th>
<th>Author</th>
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1. Introduction

Decision Support System Extracts (DSS) Version 3.0 provides a means of exporting data from selected Veterans Health Information Systems and Technology Architecture (VistA) modules to a Decision Support System (DSS) resident in the Department of Veterans Affairs (VA) Austin Information Technology Center (AITC).

This transfer is accomplished through a set of extract routines, intermediate files, audit reports, a transmission routine, and a purge routine. Data from VistA packages is stored by the extract routines in the intermediate files, where it is temporarily available for local use and auditing. The data is then transmitted to the AITC where it is formatted and uploaded into commercial software. After the data has been successfully uploaded into the commercial software, it is purged from the intermediate files.

The DSS Extracts 3.0 software includes the following functionalities:
- DSS Extract field additions and modifications
- DSS Menu additions, modifications and deletions
- New DSS reports and report modifications
- Implementation of the new and/or deleted extracts

1.1 Related DSS Manuals

Listed below are the following DSS Extract manuals that are available to view on the VA Software Document Library at the following address (http://www.va.gov/vdl/application.asp?appid=35)

<table>
<thead>
<tr>
<th>File Name</th>
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<th>Description</th>
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<tr>
<td>dss_3_fy2012_ef_doc</td>
<td>DSS Extracts V3.0 Extract Formats and Data Definitions Guide</td>
<td>Provides detailed information on formatting and defines the data terminology.</td>
</tr>
<tr>
<td>dss_3_fy2012_tm_doc</td>
<td>DSS Extract FY2012 Technical Manual</td>
<td>Describes the DSS Extract technical (high level) terminology</td>
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<tr>
<td>dss_3_fy2012_um_doc</td>
<td>DSS Extracts V3.0 Extracts User Manual</td>
<td>Provides an overview of the functionality and enhancements.</td>
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The DSS web site is located at the following address: http://vaww.dss.med.va.gov.
2. Orientation

2.1 Components of this User Manual

The “Using the Software -Extract Manager’s Menu” section of this manual is designed to serve as reference to the user, covering vital aspects of this tool. It is broken into five components.

- Maintenance
- Package Extracts
- SAS Extract Audit Reports
- Extract Audit Reports
- Transmission Management

2.2 User Responses

In this manual, user responses are shown in bold type. In most cases, you need only enter the first few letters to increase speed and accuracy. Pressing the Return or Enter key, which is indicated by the symbol <RET>, must follow every response you enter. This symbol is not shown, but is implied, following bold type entries.

Enter a caret, indicated by the symbol (^), at almost any prompt to terminate the line of questioning and return to the previous level in the routine. Continue entering up-arrows to exit the system.

2.3 Online Help

Online help is available at almost any prompt in the software by entering a single question mark (?). This will provide information to help you answer the prompt. In some instances, entering double (?) or triple (???) question marks will provide more detailed information.
3. Before You Start Using the Software

3.1 Set up Required DSS Information

Use the options in the submenus of the Maintenance submenu of the Extract Manager's Options menu listed below to set up information required for using the DSS Extracts 3.0 software. Refer to the section titled "Using the Software - Extract Manager's Options" for information about using the options. Refer to the DSS Extracts Version 3.0 Installation Guide for information about installing and implementing the software.

- Setup for DSS Clinic Information
- Setup for DSS Lab Results Information
- Setup for Inpatient Medications Information
- Setup for Inpatient Census Information

3.2 Set up QUASAR

If your facility uses the QUASAR V. 2.0 software, and you wish to send Audiology and Speech Pathology data to DSS, take the following steps:

1. The DSS Site Manger, in conjunction with the Event Capture and QUASAR ADPACs, should use the Event Capture option DSS Units for Event Capture (Enter/Edit) to create two entries in the DSS UNIT file (#724). These two entries are to be used exclusively for the QUASAR/DSS extract. One entry should be created for Audiology (e.g., Audiology DSS Extract), the other for Speech Pathology (e.g., Speech Pathology DSS Extract) as shown in the following example.

   Select Event Capture Management Menu Option: DSS Units for Event Capture (Enter/Edit)
   
   Select DSS Unit: AUDIOLOGY DSS EXTRACT
   Are you adding 'AUDIOLOGY DSS EXTRACT' as a new DSS UNIT (the 54TH)? YES
   DSS UNIT Service: AUDIOLOGY AND SPEECH PATHOLOGY
   DSS UNIT Cost Center: 822800 Audiology & Speech Pathology
   DSS UNIT Medical Specialty: AUDIOLOGY
   DSS UNIT Number: <RET>
   ASSOCIATED STOP CODE: 203
   CATEGORY (Y/N): NO
   DATA ENTRY DATE/TIME DEFAULT: <RET>

   Select DSS Unit: SPEECH PATHOLOGY DSS EXTRACT
   Are you adding 'SPEECH PATHOLOGY DSS EXTRACT' as a new DSS UNIT (the 55TH)? YES
   DSS UNIT Service: AUDIOLOGY AND SPEECH PATHOLOGY
   DSS UNIT Medical Specialty: SPEECH PATHOLOGY
   DSS UNIT Number: <RET>
   ASSOCIATED STOP CODE: 204
   CATEGORY (Y/N): NO
   DATA ENTRY DATE/TIME DEFAULT: <RET>
2. In the above process, the Event Capture software automatically answers YES to the USE FOR EVENT CAPTURE field in the DSS UNIT file (#724). Use VA FileMan’s Enter or Edit File Entries option to change the answer to NO for the USE FOR EVENT CAPTURE field for the two entries created in Step 1 above.

3. The QUASAR ADPAC, coordinating with the DSS Site Manager, should use the QUASAR option A&SP Site Parameters [ACKQAS SITE PARAMS] to enter data for the following two new fields in the A&SP SITE PARAMETER file (#509850.8) as shown in the example below.

   **AUDIOLOGY DSS UNIT LINK** field – Answer with the Audiology DSS Unit created in Step 1 above.
   **SPEECH PATHOLOGY DSS UNIT LINK** field – Answer with the Speech Pathology DSS Unit created in Step 1 above.

   Select A&SP Supervisor Menu Option: **SET** Up/Maintenance

   Select Set Up/Maintenance Option: **A&SP** Site Parameters
   This option allows you to configure the QUASAR package to meet facility needs.

   Select A&SP SITE PARAMETERS SITE NAME: [Select your site name.]
   SITE NAME: [Your site name is here.]/<RET>
   USE ASP CLINIC FILE NUMBER: NO/<RET>
   USE MODIFIERS: NO/<RET>
   USE C&P: YES/<RET>
   BYPASS AUDIOMETRICS: YES/ <RET>
   Select CLINIC LOCATION: SPEECH PATHOLOGY // <RET>
   Select CLINIC LOCATION: AUDIOLOGY DSS UNIT LINK: ?
   Enter the name of the DSS unit to be used for audiology.
   AUDIOLOGY DSS UNIT LINK: AUDIOLOGY DSS EXTRACT
   SPEECH PATHOLOGY DSS UNIT LINK: ?
   Enter the name of the DSS unit to be used for speech pathology
   SPEECH PATHOLOGY DSS UNIT LINK: SPEECH PATHOLOGY DSS EXTRACT
4. Using the Software - Extract Manager’s Menu

4.1 The Security Keys Structure

This KEY functionality is a function of the Kernel's Key Management functions. These simple adjustments make it possible to assign the [ECXMGR] Extract Manager's Options to a user so that they can view all DSS reporting functionality with the assignment of a single option. The security key then controls only those options that actually create/change data and as such should not be available to all DSS employees.

The **ECXMGR** key has been removed from the following menus:

- [ECX MAINTENANCE] Maintenance
- [ECX TRANSMISSION] Transmission Management

The **ECXMGR** key has been assigned to the following menus:

- [ECXSCLOAD] Create DSS Clinic Stop Code File
- [ECXSCEDIT] Enter/Edit DSS Stop Codes for Clinics
- [ECXSCAPPROV] Approve Reviewed DSS Clinic Worksheet
- [ECX IV DIV EDIT] Enter/Edit IV Room Division
- [ECXLABRS] Link DSS Selected Lab Tests to Local Lab Tests
- [ECX LAB RESULTS TRANS EDIT] Add/Edit Lab Results Translation Table

The **ECXPVE** key has been assigned to the following menu:

- [ECX PHA VOL EDIT] Pharmacy Volume Edit

The **ECX DSS TEST** Security Key has been assigned for the following option:

- [ECX FISCAL YEAR EXTRACT] Fiscal Year Logic – DSS Testing Only

4.2 Logon / Accessing DSS Options

Depending on your setup and permissions, you may have a short cut to the DSS menu. This is one method for reaching the DSS Menu:

1. Logon to VistA.
2. On Systems Manager Menu, Select Option: *Core Applications*
3. On Core Applications Menu, Select Option: *Administrative Services Menus*
4. On Administrative Services Menus, Select Option: *DSS Extract Manager's Options*
5. View the Extract Manager’s Menu and select an option.
4.3 Maintenance – Extract Manager’s Menu

The Extract Manager’s Menu [ECXMGR] is the main menu for the Decision Support System. The options listed can vary based on the user’s Security Keys settings, as described above.

Each option expands to a sub-menu giving detailed options for that area.

The remainder of this manual is organized according to the options shown on this menu and its sub-menus.

Select Extract Managers Options Option: ?

M Maintenance
P Package Extracts
S SAS Extract Audit Reports
E Extract Audit Reports Menu
T Transmission Management

4.3.1. Maintenance Menu

Choosing the Maintenance option from the Extract Managers Menu will display the following menu and options. Many of these will then display sub-menus and additional options.

Select Extract Manager’s Options Option: M Maintenance

1 CBOC Activity Report
2 CPT Inquiry
3 DSS Department Management
4 Event capture
5 Laboratory
6 Nutrition Worksheets
7 Pharmacy
8 Print Feeder Keys
9 Print Feeder Locations
10 Prosthetics
11 Setup for DSS Clinic Information
12 Setup for DSS Lab Results Information
  **> Out of Order: MENU OPTION NO LONGER USED
13 Setup for Inpatient Census Information
14 Setup for Inpatient Medications Information
15 Surgery
4.3.1.1. CBOC Activity Report

This report includes information from every Clinical (CLI) record (by extract #) which has a Community Based Outpatient Clinic status of YES. The report is grouped by feeder key, division, and clinic. It lists Patient Name, SSN, and Date of Visit. Totals for unique SSNs and Visits will be printed with each clinic, division, and feeder key with an overall total for the station.

When purging a CLI extract, a check will be made to determine if the CBOC activity report has been run. If the report has not been run, the user will be told that the report has not been run and asked if they still wish to purge the data. If the report has been run, no additional prompts will be seen.

Example: CBOC Activity Report

Selectable Clinic Extracts for CBOC Activity Report

<table>
<thead>
<tr>
<th>Extract #</th>
<th>Run Date</th>
<th>Rec Count</th>
<th>Date Range of Extract</th>
<th>Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>1863</td>
<td>03/20/2003</td>
<td>10065</td>
<td>01/01/2003 - 01/31/2003</td>
<td>442</td>
</tr>
<tr>
<td>1881</td>
<td>04/03/2003</td>
<td>9519</td>
<td>02/01/2003 - 02/28/2003</td>
<td>442</td>
</tr>
<tr>
<td>1899</td>
<td>04/23/2003</td>
<td>9444</td>
<td>03/01/2003 - 03/31/2003</td>
<td>442</td>
</tr>
<tr>
<td>1917</td>
<td>08/04/2003</td>
<td>9546</td>
<td>03/01/2003 - 03/31/2003</td>
<td>442</td>
</tr>
</tbody>
</table>

Generate the CBOC Activity Report for the following extract: (1863-2104): 2104

CBOC Activity Report

MAR 01, 2002 - MAR 31, 2002 Run Date: NOV 26, 2002
Feeder Key: ############## Division: ####### Clinic: ####################
Patient SSN VISIT DATE/TIME

| DSSPATIENT,ONE | 000456789 | OCT 12, 2002 @ 10:30:01 |
| DSSPATIENT,TWO | 666456789 | OCT 14, 2002 @ 10:30:01 |
| DSSPATIENT,THREE | 666543009 | OCT 12, 2002 @ 10:30:01 |
| DSSPATIENT,FOUR | 000768777 | OCT 14, 2002 @ 10:30:01 |

Total Unique for Clinic: 3
Total Unique for Division: 4
Total Unique for Feeder Key: 3
Total Unique (entire report): 4

4.3.1.2. CPT Inquiry

This inquiry allows the user to select a CPT code. It then displays the Short Name, Category, and Description for the selected code.

Example: CPT Inquiry

Select CPT: ??

Choose from:
10000 DRAINAGE OF SKIN LESION INACTIVE CODE
10001 DRAINAGE OF 2ND SKIN LESION INACTIVE CODE
10002 DRAINAGE OF SKIN LESIONS INACTIVE CODE
10003 DRAIN & TREAT SKIN LESION INACTIVE CODE
10020 DRAINAGE OF BOIL INACTIVE CODE
10021 FNA W/O IMAGE
Choosing the DSS Department Management option from the Maintenance Menu will display the following sub-menu and options.

Select DSS Department Management Option: ?
1 Enter/Edit DSS Division Identifier
2 Enter/Edit DSS Ward

4.3.1.3.1 Enter/Edit DSS Ward

This option should only be used by the DSS Site Manager.

Use this option to enter or edit the DSS Department for Ward and suffix, if needed, associated with each medical center ward within your division. If the ward you selected exists in the DSS WARD file (#727.4), the DSS Department Code is displayed, and the software asks if you want to edit it. If the ward you selected does not exist in the DSS WARD file (#727.4), the software prompts you to enter a DSS Department for Ward and suffix to complete the DSS Department Code. The suffix must have at least one character, no more than three characters, and must not contain an embedded up-arrow. The hyphen character < - > should not be used unless this DSS Department code was previously established in DSS/Austin. After you enter or edit information, the new DSS Department code is displayed, and you are asked to verify its accuracy.

Example: DSS Department Management

Select WARD LOCATION NAME: C MEDICINE
Ward: C MEDICINE
Ward Bedsection: MEDICINE
Ward Specialty: GENERAL(ACUTE MEDICINE)
Ward Service: MEDICINE
Division: CHEYENNE VAMROC/442
DSS Department for Ward: UFH1//
4.3.1.4  Event Capture

4.3.1.4.1  Unusual Volume Report for Event Capture

The Unusual Volume Report for Event Capture is a tool used by managers to validate the ECS volume data similar to the use of the Surgery or Pharmacy Unusual Volume Report. It can be used to identify volumes above a user selectable threshold, thus avoiding tedious work by the user. The report should be run prior to information being sent to the DSS database.

The example listed below depicts an example of a report when run for all DSS Units:

**Example: Unusual Volume Report for All DSS Units**

Select OPTION NAME: ECXMGR  Extract Manager's Options

Maintenance ...
Package Extracts ...
SAS Extract Audit Reports ...
Extract Audit Reports Menu ...
Transmission Management ...

Select Extract Manager's Options Option: M  Maintenance

CBOC Activity Report
CPT Inquiry
DSS Department Management ...
Event Capture ...
Laboratory ...
Nutrition Worksheets ...
Pharmacy ...
Print Feeder Keys
Print Feeder Locations
Prosthetics ...
Setup for DSS Clinic Information ...
Setup for DSS Lab Results Information ...
**> Out of order: MENU OPTION NO LONGER USED
Setup for Inpatient Census Information ...
Setup for Inpatient Medications Information ...
Surgery ...

Select Maintenance Option: Event Capture

Unusual Volume Report for Event Capture

Select Event Capture Option: Unusual Volume Report for Event Capture

ECS Extract Unusual Volume Report

This report prints a listing of unusual volumes that would be generated by the Event Capture extract (ECS) as determined by a user-defined threshold value. It should be run prior to the generation of an actual extract to identify and fix, as necessary, any volumes determined to be erroneous.

Unusual volumes are those in excess of the threshold value defined by the user. The threshold value is 20 by default.

Note: You may set a different threshold if you opt to continue.
Run times will vary depending upon the size of the EVENT CAPTURE PATIENT file (#721) and the date range selected, but may be at least several minutes. Queuing to a printer is recommended.

The running of this report has no effect on the actual extracts and can be run as needed.

You may select one or all DSS Units. If you select one unit, the report is sorted by descending volume. If you select all DSS Units, the report is sorted by DSS Unit, then by descending volume.

Enter RETURN to continue or '^' to exit:

The default threshold volume for unusual volumes in Event Capture is 20.
Would you like to change the threshold? NO/

Do you want ALL DSS UNITs? YES

Enter the date range for which you would like to scan the Event Capture records.

Starting with Date: 6/1 (JUN 01, 2010)
Ending with Date: 6/30 (JUN 30, 2010)

This report is formatted for 132-column line width.

Enter 'Q' to queue report to TaskManager, then select printer.
DEVICE: HOME//;132; TELNET TERMINAL

CS Extract Unusual Volume Report
Page: 1
Start Date: JUN 01, 2010
Report Run Date: SEP 14, 2010
End Date: JUN 05, 2010
Threshold Value: 20

<table>
<thead>
<tr>
<th>SSN</th>
<th>FACILITY</th>
<th>DSS UNIT</th>
<th>DATE/TIME</th>
<th>PROCEDURE</th>
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<tr>
<td></td>
<td>Provider,One</td>
<td>AU61 Chronic Hmls HCHV</td>
<td>6/5/2010@16:57</td>
<td>HM002N</td>
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<tr>
<td></td>
<td>Provider,One</td>
<td>AU61 Chronic Hmls HCHV</td>
<td>6/5/2010@16:57</td>
<td>HM002N</td>
</tr>
<tr>
<td></td>
<td>Provider,One</td>
<td>AU61 Chronic Hmls HCHV</td>
<td>6/5/2010@16:57</td>
<td>HM002N</td>
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<tr>
<td></td>
<td>Provider,One</td>
<td>AU61 Chronic Hmls HCHV</td>
<td>6/5/2010@16:57</td>
<td>HM002N</td>
</tr>
<tr>
<td></td>
<td>Provider,One</td>
<td>AU61 Chronic Hmls HCHV</td>
<td>6/5/2010@16:57</td>
<td>HM002N</td>
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<td></td>
<td>Provider,One</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
</tr>
<tr>
<td></td>
<td>Provider,Two</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
</tr>
<tr>
<td></td>
<td>Provider,Two</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
</tr>
<tr>
<td></td>
<td>Provider,Two</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
</tr>
<tr>
<td></td>
<td>Provider,Two</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
</tr>
</tbody>
</table>
4.3.1.4.2  Example: Report Run for a Single DSS Unit

The following example listed below depicts an example of a report when run for a single DSS Units:

        The default threshold volume for unusual volumes in Event Capture is 20.
Would you like to change the threshold? NO//
Do you want ALL DSS UNITs? NO
Select DSS UNIT NAME: AU
  1   AU41 Alc/Drug Halfway       AU41
  2   AU61 Chronic Hmls HCHV       AU61
  3   AUA1 CHYCNH       AUA1
  4   AUB1 CHYSNH       AUB1
  5   AUC1 CHYSD       AUC1
CHOOSE 1-5: 4  AUB1 CHYSNH     AUB1
Starting with Date: 6/1  (JUN 01, 2010)
Ending with Date: 6/30  (JUN 30, 2010)

This report is formatted for 132-column line width.

Enter 'Q' to queue report to TaskManager, then select printer.
DEVICE: HOME// ;132; TELNET TERMINAL

ECS Extract Unusual Volume Report
Page: 1
Start Date: JUN 01, 2010
Report Run Date: SEP 14, 2010
End Date: JUN 30, 2010
Threshold Value: 20

<table>
<thead>
<tr>
<th>SSN</th>
<th>FACILITY</th>
<th>DSS UNIT</th>
<th>DATE/TIME</th>
<th>PROCEDURE</th>
<th>VOLUME</th>
<th>PROVIDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Xxxxxx</td>
<td>442</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
<td>28</td>
<td>Provider,Two</td>
</tr>
<tr>
<td>Xxxxxx</td>
<td>442</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
<td>28</td>
<td>Provider,Two</td>
</tr>
<tr>
<td>Xxxxxx</td>
<td>442</td>
<td>AUB1 CHYSNH</td>
<td>6/28/2010@10:00</td>
<td>SN001N</td>
<td>28</td>
<td>Provider,Two</td>
</tr>
</tbody>
</table>

4.3.1.5  Laboratory

Choosing the Laboratory option from the Maintenance Menu will display the following sub-menu and options.

Select Laboratory Option: ?

1  Add/Edit Lab Results Translation Table
2  Lab Results Extract Untranslatable Results Report
3  Lab Results LOINC Code Report

4.3.1.5.1  Add/Edit Lab Results Translation Table

This option allows the editing of existing entries or the addition of new entries in the LAB RESULTS TRANSLATION file (#727.7). Free text results (non-numeric) are stored in this file with their corresponding translation codes. See Appendix B for further information, if necessary.

Example: Add/Edit Results Transition Table

Select Maintenance Option: Add/Edit Lab Results Translation Table
ADD/EDIT LAB RESULTS TRANSLATION TABLE

This option allows the editing of existing entries or the addition of new entries in the LAB RESULTS TRANSLATION file (#727.7). Free text results (non-numeric) are stored in this file with their corresponding translation codes.

Select LAB RESULTS TRANSLATION: ?
Answer with LAB RESULTS TRANSLATION, or NUMBER
Do you want the entire 65-Entry LAB RESULTS TRANSLATION List? Y (Yes)  Choose from:

<table>
<thead>
<tr>
<th>Number</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NEG</td>
</tr>
<tr>
<td>2</td>
<td>POS</td>
</tr>
<tr>
<td>3</td>
<td>N</td>
</tr>
<tr>
<td>4</td>
<td>POSITIVE</td>
</tr>
<tr>
<td>5</td>
<td>NE</td>
</tr>
<tr>
<td>6</td>
<td>P</td>
</tr>
<tr>
<td>7</td>
<td>NEGATIV</td>
</tr>
<tr>
<td>8</td>
<td>NEGATIVE</td>
</tr>
<tr>
<td>9</td>
<td>NEG.</td>
</tr>
<tr>
<td>10</td>
<td>ND</td>
</tr>
<tr>
<td>11</td>
<td>NEG#</td>
</tr>
<tr>
<td>12</td>
<td>NONREACT</td>
</tr>
<tr>
<td>13</td>
<td>NR</td>
</tr>
<tr>
<td>14</td>
<td>NRE</td>
</tr>
<tr>
<td>15</td>
<td>NONREATIVE</td>
</tr>
<tr>
<td>16</td>
<td>NONREACTIVE</td>
</tr>
<tr>
<td>17</td>
<td>NON REAC</td>
</tr>
<tr>
<td>18</td>
<td>NOTDET</td>
</tr>
<tr>
<td>19</td>
<td>NON-REACT</td>
</tr>
<tr>
<td>20</td>
<td>POS#</td>
</tr>
<tr>
<td>21</td>
<td>POS.</td>
</tr>
<tr>
<td>22</td>
<td>WK.POS</td>
</tr>
<tr>
<td>23</td>
<td>R</td>
</tr>
<tr>
<td>24</td>
<td>REAC</td>
</tr>
<tr>
<td>25</td>
<td>REACT</td>
</tr>
<tr>
<td>26</td>
<td>REACTIVE</td>
</tr>
<tr>
<td>27</td>
<td>REACTIVE*</td>
</tr>
<tr>
<td>28</td>
<td>WK.POS.</td>
</tr>
<tr>
<td>29</td>
<td>WK POS</td>
</tr>
<tr>
<td>30</td>
<td>DETEC</td>
</tr>
<tr>
<td>31</td>
<td>DETECTED.</td>
</tr>
<tr>
<td>32</td>
<td>EQUIV</td>
</tr>
<tr>
<td>33</td>
<td>EQUIVOCAL</td>
</tr>
<tr>
<td>34</td>
<td>BDL</td>
</tr>
<tr>
<td>35</td>
<td>BRDLNE</td>
</tr>
<tr>
<td>36</td>
<td>BRDLINE</td>
</tr>
<tr>
<td>37</td>
<td>BORDERLINE</td>
</tr>
<tr>
<td>38</td>
<td>REPEAT</td>
</tr>
<tr>
<td>39</td>
<td>NRG</td>
</tr>
<tr>
<td>40</td>
<td>LSG</td>
</tr>
<tr>
<td>41</td>
<td>DONE</td>
</tr>
<tr>
<td>42</td>
<td>NEH</td>
</tr>
<tr>
<td>43</td>
<td>MEG</td>
</tr>
<tr>
<td>44</td>
<td>NGE</td>
</tr>
<tr>
<td>45</td>
<td>REM</td>
</tr>
<tr>
<td>46</td>
<td>NREACT</td>
</tr>
<tr>
<td>47</td>
<td>SEE COM</td>
</tr>
<tr>
<td>48</td>
<td>SEE RPT</td>
</tr>
<tr>
<td>49</td>
<td>TYPE 1</td>
</tr>
<tr>
<td>50</td>
<td>2B</td>
</tr>
<tr>
<td>51</td>
<td>3A</td>
</tr>
<tr>
<td>52</td>
<td>BAS</td>
</tr>
<tr>
<td>53</td>
<td>POD</td>
</tr>
<tr>
<td>54</td>
<td>N-I</td>
</tr>
<tr>
<td>55</td>
<td>PEND</td>
</tr>
<tr>
<td>56</td>
<td>RPC</td>
</tr>
<tr>
<td>57</td>
<td>QNS</td>
</tr>
<tr>
<td>58</td>
<td>FFT</td>
</tr>
</tbody>
</table>
You may enter a new LAB RESULTS TRANSLATION, if you wish
Answer must be 1-30 characters in length

Select LAB RESULTS TRANSLATION: pend
...OK? Yes// <RET> (Yes)

RESULT: PEND// <RET>
TRANSLATION CODE: Result cannot be translated// ??
  Numeric Translation Code that the Result will be translated to.
  Choose from:
  0  Negative, Non-Reactive
  1  Positive, Reactive
  2  Borderline, Indeterminate
  3  Test Not Performed, Qty not sufficient or other reason
  5  Result cannot be translated
TRANSLATION CODE: Result cannot be translated// <RET>
Select LAB RESULTS TRANSLATION:

4.3.1.5.2  Lab Results Extract Untranslatable Results Report

This report prints a listing of results that are not translatable (have no entry in the LAB RESULTS
TRANSLATION file (#727.7). It is a pre-extract type audit report and should be run prior to the
generation of the actual extract. Running this report has no effect on the actual extract.

You will be prompted for the date range for which you would like to scan the LAR Extract records.
Beginning and ending dates must be in the same month and year.

See Appendix B for further information, if necessary.

Example:  Lab Results Extract Untranslatable Results Report

Select Maintenance Option: Lab Results Extract Untranslatable Results Report

This report prints a listing of results that are not translatable i.e. have no entry in the Lab Results Translation File (#727.7).

This report is a pre-extract type audit report and should be run prior to the
geneneration of the actual extract. Running this report has no effect on the actual extract.

Enter the date range for which you would like to scan the LAR Extract records.

Starting with Date: 1 Jan 02  (JAN 01, 2002)
Ending with Date: 31 Jan 02  (JAN 31, 2002)
DEVICE: HOME// <RET>

LAR Extract Untranslatable Results Audit Report                       Page: 1
Start Date: JAN 01, 2002
End Date:   JAN 31, 2002                       Report Run Date:  JAN 02, 2003
Pat.  SSN        Date/Time        Test  Test Name               Result
Name             Collected        Code
------------------------------------------------------------------------------
DSS1  666456789  1/24/02@09:50    27    LDLC                    comment
DSS2  000456789  1/6/02@23:36     2     POTASSIUM (SERUM)       canc
**4.3.1.5.3 Lab Results LOINC® Code Report**

This report prints a listing showing the DSS LOINC® Codes file (#727.29) and its definitions of LAR Test Numbers and the local tests assigned to them. It also compares the LOINC Code assigned by DSO for a LAR Test to the LOINC Codes found on the local database. The latter is based on the linking of Workload Codes to LOINC Codes at the particular location. Differences are marked with an asterisk following the Local LOINC Code column and must be resolved. DSO can guide the location in this.

The report displays all workload codes associated with the DSS desired LOINC code. The report prints the values in those columns even if there is no matching workload code found in file #60. The intent of the modification is to identify inexact matches and to display all workload codes associated with a DSS desired LOINC code.

The report process attempts to find a matching LOINC code between the DSS LOINC file (#727.29) and the WKLD Code file (#64). If a match is not found, an ‘*’ (asterisk) displays in the FLG column to indicate there is no local workload set-up for the desired DSS LOINC code. None of the ‘local’ fields (those fields coming from file #60 or #64) will be populated.

**Example: Lab Results LOINC Report**

Select Maintenance Option: Lab Results LOINC Code Report

This report requires 132-column format.

**Device:** HOME//;132;1000 TELNET

---

**November 2011 DSS/V3.0/User Manual**
4.3.1.6 Nutrition Worksheets

Choosing the Nutrition Worksheets option from the Maintenance Menu will display the following sub-menu and options.

Select Nutrition Worksheets Option: ?

1. Enter/Edit Nutrition Division Worksheet
2. Print Nutrition Division Worksheet
3. Enter/Edit Nutrition Product Worksheet
4. Print Nutrition Product Worksheet

4.3.1.6.1 Enter/Edit Nutrition Division Worksheet

The Nutrition Division Worksheet allows users to map divisions to Nutrition Locations. Use the Print Nutrition Division Worksheet option to determine the missing information needed to be entered.

Sample Enter/Edit Nutrition Division Worksheet

Select Maintenance Option: Nutrition Worksheets

Select Nutrition Worksheets Option: Enter/Edit Nutrition Division Worksheet

Select one of the following:

- PL PRODUCTION LOCATION
- DL DELIVERY LOCATION

Select Location to edit?: pl PRODUCTION LOCATION
Select Production Location to edit: w bldg

Searching for a PRODUCTION FACILITY, (pointed-to by LOCATION NAME)

Searching for a PRODUCTION FACILITY
W BLDG 202 (** Inactive **)  
...OK? Yes// (Yes)
Are you adding 'W BLDG 202' as  
a new DSS NUTRITION DIVISION WORKSHEET (the 6TH)? No// y (Yes)

Select one of the following:

1. PALESTINE 674GA
2. BROWNWOOD 674GB
3. BRYAN 674GC
4. CEDAR PARK 674GD
5. AUSTIN 674BY
6. CENTRAL TEXAS HCS 674
Select DSS Assigned Division: 674
Enter a code from the list.

Select one of the following:
1 PALESTINE 674GA
2 BROWNWOOD 674GB
3 BRYAN 674GC
4 CEDAR PARK 674GD
5 AUSTIN 674BY
6 CENTRAL TEXAS HCS 674
7 WACO 674A4
8 TEMPLE NHC 6749AA
9 TEMPLE 674BU
10 STATE HOME TX 674DT
11 WAC-PRRTP 674PA
12 MARLIN CBOC 674GE
13 TEMPLE CWT/TR 674PB
14 LA GRANGE OUTREACH CLINIC 674HB

Select DSS Assigned Division: 6 CENTRAL TEXAS HCS 674
Select Production Location to edit:

Select Nutrition Worksheets Option: Enter/Edit Nutrition Division Worksheet

Select one of the following:

PL PRODUCTION LOCATION
DL DELIVERY LOCATION

Select location to edit?: dl DELIVERY LOCATION
Select Delivery Location to edit: m trayline

Searching for a SERVICE POINT, (pointed-to by LOCATION NAME)

Searching for a SERVICE POINT
M TRAYLINE (** Inactive **)
...OK? Yes// (Yes)
Are you adding 'M TRAYLINE' as a new DSS NUTRITION DIVISION WORKSHEET (the 7TH)? No// y (Yes)

Select one of the following:
1 PALESTINE 674GA
2 BROWNWOOD 674GB
3 BRYAN 674GC
4 CEDAR PARK 674GD
5 AUSTIN 674BY
6 CENTRAL TEXAS HCS 674
4.3.1.6.2 Print Nutrition Division Worksheet

The Nutrition Division Worksheet allows DSS to capture expensive special diets, capture patient meals, and dietary orders. This worksheet is by division. This report contains file setup information vital to extract performance. This report needs to be clean and complete with no items left under the missing PRODUCTION or DELIVERY LOCATIONS sections. This report can be run anytime and multiple times. The Nutrition Worksheets have to be correct PRIOR to running the NUT EXTRACT ----- EACH MONTH. Use the Enter/Edit Nutrition Division worksheet option to correct items.

Example: Sample Nutrition Division Worksheet

RUN DATE: 11/2/2009
PAGE 1

NUTRITION DIVISION WORKSHEET

PRODUCTION LOCATIONS

<table>
<thead>
<tr>
<th>PRODUCTION LOCATION #</th>
<th>PRODUCTION LOCATIONS</th>
<th>ASSIGNED DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>T MAIN KITCHEN</td>
<td>674</td>
</tr>
</tbody>
</table>

The following PRODUCTION are missing in the DSS Worksheets

<table>
<thead>
<tr>
<th>PRODUCTION LOCATION #</th>
<th>INACTIVE FLAG</th>
</tr>
</thead>
<tbody>
<tr>
<td>W BLDG 202</td>
<td>YES</td>
</tr>
<tr>
<td>M KITCHEN</td>
<td>YES</td>
</tr>
</tbody>
</table>

INSTITUTION
FILE/DIVISIONS

<table>
<thead>
<tr>
<th>674BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>674GB</td>
</tr>
<tr>
<td>674GC</td>
</tr>
<tr>
<td>674GD</td>
</tr>
<tr>
<td>674HA</td>
</tr>
<tr>
<td>674A5</td>
</tr>
<tr>
<td>674GE</td>
</tr>
<tr>
<td>674GA</td>
</tr>
<tr>
<td>674DT</td>
</tr>
<tr>
<td>674</td>
</tr>
<tr>
<td>674PB</td>
</tr>
<tr>
<td>674PA</td>
</tr>
<tr>
<td>674A4</td>
</tr>
</tbody>
</table>
RUN DATE: 11/2/2009
PAGE 2

NUTRITION DIVISION WORKSHEET

DELIVERY LOCATIONS

<table>
<thead>
<tr>
<th>DELIVERY LOCATION #</th>
<th>DELIVERY LOCATIONS</th>
<th>ASSIGNED DIVISION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>T B163 TL</td>
<td>674</td>
</tr>
<tr>
<td>6</td>
<td>T DOM CF</td>
<td>674BU</td>
</tr>
<tr>
<td>7</td>
<td>Z W BLDG 91</td>
<td>674</td>
</tr>
<tr>
<td>8</td>
<td>W 202 TRAYLINE</td>
<td>674A4</td>
</tr>
</tbody>
</table>

The following DELIVERY LOCATIONS are missing in the DSS Worksheets

<table>
<thead>
<tr>
<th>DELIVERY LOCATIONS</th>
<th>INACTIVE FLAG</th>
</tr>
</thead>
<tbody>
<tr>
<td>T NHCU-T</td>
<td>YES</td>
</tr>
<tr>
<td>W CAFETERIA-202</td>
<td>YES</td>
</tr>
<tr>
<td>M TRAYLINE</td>
<td>YES</td>
</tr>
</tbody>
</table>

INSTITUTION

FILE/DIVISIONS

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>------------------</td>
</tr>
<tr>
<td>674BY</td>
</tr>
<tr>
<td>674GB</td>
</tr>
<tr>
<td>674GC</td>
</tr>
<tr>
<td>674GD</td>
</tr>
<tr>
<td>674HA</td>
</tr>
<tr>
<td>674A5</td>
</tr>
<tr>
<td>674GE</td>
</tr>
<tr>
<td>674GA</td>
</tr>
<tr>
<td>674DT</td>
</tr>
<tr>
<td>674</td>
</tr>
<tr>
<td>674PB</td>
</tr>
<tr>
<td>674PA</td>
</tr>
<tr>
<td>674A4</td>
</tr>
</tbody>
</table>

4.3.1.6.3 Enter/Edit Nutrition Product Worksheet

The Enter/Edit Nutrition Product Worksheet option allows users to enter products into the appropriate DSS worksheet PD, SF, SD or SO. When updating DSS Product Worksheets, users can either use Diet Name or "" plus number in parenthesis in the missing diet section of the Nutrition Product Worksheet Report. To obtain the missing diets, print the Nutrition Product Worksheet.

Sample Enter/Edit Nutrition Product Worksheet

Select Nutrition Worksheets Option: Enter/Edit Nutrition Product Worksheet
Select DSS NUTRITION PRODUCT WORKSHEET NAME: SO STANDING ORDER

IEN from file #118.3 can be used with ' in front
instead of entering Name of Diet. Diet Name can also be entered.

Select STANDING ORDERS NAME: C-SUPP, M/S
Select one of the following:

1  ST ORDER
2  ST ORDER NC

Select DSS Assigned Product: 1  ST ORDER

IEN from file #118.3 can be used with ‘ in front instead of entering Name of Diet. Diet Name can also be entered.

Select STANDING ORDERS NAME: ’2  SUPP, AMIN-AID (** Inactive **)  
Select one of the following:

1  ST ORDER
2  ST ORDER NC

Select DSS Assigned Product: 1  ST ORDER

IEN from file #118.3 can be used with ‘ in front instead of entering Name of Diet. Diet Name can also be entered.

Select STANDING ORDERS NAME:

4.3.1.6.4  Print Nutrition Product Worksheet

The Nutrition Product Worksheet allows DSS to capture expensive special diets, capture patient meals, and dietary orders. This worksheet is by product. For NUT EXTRACT to run accurately, this report needs to be clean and complete with no items left under the missing diet section. This report can be run anytime and multiple times. The Nutrition Worksheets have to be correct PRIOR to running the NUT EXTRACT ----- EACH MONTH

Sample Nutrition Product Worksheet

Select Nutrition Worksheets Option: 4  Print Nutrition Product Worksheet
DEVICE: HOME//  TELNET

RUN DATE: 9/09/2008
PAGE 1

NUTRITION PRODUCT WORKSHEET
PRODUCTION DIET

<table>
<thead>
<tr>
<th>PRODUCTION</th>
<th>ASSIGNED</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIET</td>
<td>PRODUCT</td>
</tr>
<tr>
<td>-----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>BLAND</td>
<td>REGULAR</td>
</tr>
<tr>
<td>CLEAR LIQUID</td>
<td>CLEAR LIQS</td>
</tr>
<tr>
<td>FULL LIQUID</td>
<td>FULL LIQS</td>
</tr>
<tr>
<td>PUREE</td>
<td>PUREE DYSPH</td>
</tr>
<tr>
<td>PUREE/TUBE</td>
<td>FULL LIQS</td>
</tr>
<tr>
<td>CALORIE 2OZ</td>
<td>REGULAR</td>
</tr>
<tr>
<td>CALORIE 2OZ SODIUM 2 GM</td>
<td>REGULAR</td>
</tr>
<tr>
<td>CALORIE 2OZ SODIUM 2 GM SOFT</td>
<td>REGULAR</td>
</tr>
</tbody>
</table>
CALORIE 3OZ                      REGULAR
CALORIE 3OZ SODIUM 2 GM          REGULAR
CALORIE 3OZ SODIUM 2 GM SOFT     REGULAR
CALORIE 3OZ SOFT                 REGULAR
CARDIAC                          REGULAR

RUN DATE: 9/09/2008
PAGE 2

NUTRITION PRODUCT WORKSHEET

PRODUCTION DIET

<table>
<thead>
<tr>
<th>DIET</th>
<th>Assigned</th>
<th>Product</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLUID RESTRICTION</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>GLUTEN FREE</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>HIGH FIBER</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>LOW CHOLESTEROL</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>LOW FAT</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>LOW RESIDUE</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 20 GM 1 OZ SOFT</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 20 GM 1 OZ</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 40 GM 1 OZ</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 40 GM 1 OZ SOFT</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 60 GM 2 OZ</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>PROT 60 GM 2 OZ SOFT</td>
<td>REGULAR</td>
<td></td>
</tr>
<tr>
<td>REGULAR</td>
<td>REGULAR</td>
<td></td>
</tr>
</tbody>
</table>

THE FOLLOWING DIETS ARE MISSING FROM DSS WORKSHEETS
PAGE 5

<table>
<thead>
<tr>
<th>DIET</th>
<th>Type</th>
<th>Flag</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOTHINTO REPORT FOR PD DIET.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NOTHING TO REPORT FOR SF DIET.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C-SUPP, M/S (1)  SO YES
SUPP, AMIN-AID (2) SO YES
FRUIT, APLSC, CC (4) SO YES
C-FRUIT, APPLE (5)  SO YES
FRUIT, BANANA (7)   SO YES
DESSERT, CAKE, BIRTHDAY (9) SO YES
C-CAKE, POUND (10) SO YES

NOTHING TO REPORT FOR TF DIET
4.3.1.7 Pharmacy

Choosing the Pharmacy option from the Maintenance Menu will display the following sub-menu and options.

Select Pharmacy Option: ?

1 Pharmacy Edit and Edit Log
2 Pharmacy Extracts Incomplete Feeder Key Report
3 Pharmacy Extracts Unusual Volume Report
4 UDP/IVP Source Audit Report

4.3.1.7.1 Pharmacy Edit and Edit Log

The option consists of Pharmacy Volume Edit and Pharmacy Volume Edit Log. The ECXPVE security key is required.

4.3.1.7.1.1 Pharmacy Volume Edit

This option allows authorized users to edit the Pharmacy Extracts (IVP, PRE, and UDP). Corrections may be made to the Quantity field for IVP, PRE, UDP; to the Unit of Issue field for PRE, and the Total Doses per Day field for IVP.

When using the Pharmacy edit option and the user is prompted to enter an extract number or a sequence number, the application will respond much quicker if the user enters the extract number as opposed to the sequence number. However, if a sequence number is entered, the application is much more responsive if the user enters a backtick (´) before the sequence number. [The backtick key, also known as a back quote, is located to the left of the number one key on the keyboard.] For example: Select PRE EXTRACT OR SEQUENCE NUMBER: `5176702. The response time for this query is much shorter than the following: Select PRE EXTRACT OR SEQUENCE NUMBER: 5176702.

Example: Pharmacy Volume Edit

1 Pharmacy Volume Edit
2 Pharmacy Volume Edit Log
Select Pharmacy Edit and Edit Log Option: 1 Pharmacy Volume Edit

Select one of the following:

P PRE
I IVP
U UDP

Which extract do you need to edit?: PRE
Select PRE EXTRACT OR SEQUENCE NUMBER: 2616

1 2616 1944357 200603 2616 PIMS, PATIENT ONE
2 2616 1944358 200603 2616 PIMS, PATIENT ONE
3 2616 1944359 200603 2616 PIMS, PATIENT TWO

Press <RETURN> to see more, ',' to exit this list, OR
CHOOSE 1-3: 1 1944357 200603 2616 PIMS, PATIENT ONE
QUANTITY: 44/
UNIT OF ISSUE: cap// tab
Select PRE EXTRACT OR SEQUENCE NUMBER:

4.3.1.7.1.2 Pharmacy Volume Edit Log

The Pharmacy Volume Edit Log requires a 132-column output. See a sample of this report in Appendix F - Sample of Pharmacy Volume Edit Log.

Example: Pharmacy Volume Edit Log
The following are examples of the response time depending on using the Extract number or Sequence number and using of the backtick (‘) in combination with the Sequence number.

Select one of the following:

P    PRE
I    IVP
U    UDP

Which extract do you need to edit?: PRE

First dialogue using extract number

Select PRE EXTRACT SEQUENCE NUMBER: 3039

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3039</td>
<td>5176702</td>
<td>200604</td>
<td>3039</td>
</tr>
<tr>
<td>2</td>
<td>3039</td>
<td>5176703</td>
<td>200604</td>
<td>3039</td>
</tr>
<tr>
<td>3</td>
<td>3039</td>
<td>5176704</td>
<td>200604</td>
<td>3039</td>
</tr>
<tr>
<td>4</td>
<td>3039</td>
<td>5176705</td>
<td>200604</td>
<td>3039</td>
</tr>
<tr>
<td>5</td>
<td>3039</td>
<td>5176706</td>
<td>200604</td>
<td>3039</td>
</tr>
</tbody>
</table>

Press <RETURN> to see more, '^' to exit this list, OR CHOOSE 1-5:

Second dialogue using sequence number

Note: The dots represent a search of each record. Below is an abbreviated version.

Select PRE EXTRACT SEQUENCE NUMBER: 5176702

```
.................................................................
.................................................................
.................................................................
............
.................................................................
.................................................................
.................................................................
................................. 200604  3039  PIMS, PATIENT ONE
QUANTITY: 30//
```

Third dialogue using the sequence number with the backtick "`

Instant response

Select PRE EXTRACT OR SEQUENCE NUMBER: `5176702 5176702 200604 3039 PIMS, PATIENT ONE
QUANTITY: 30//`
4.3.1.7.2 Pharmacy Extracts Incomplete Feeder Key Report

This report prints listing of Drug file entries that have incomplete Feeder Key based on one of the following conditions.

No PSNDF VA Product Name Entry (first 5 digits are zero).
No National Drug Code (NDC) (last 12 digits are zero).
No PSNDF VA Product Name Entry or NDC (all 17 digits are zero).

This report is designed to be run before the extract for a specified date range and can be used as a tool to identify and fix Drug file (#50) entries that have incomplete Feeder Keys. Only those drugs that would be included on the Extract for the specified date range are listed on the report for the Pharmacy Extract selected (PRE, IVP, or UDP). The following columns are included on the report.

1. Drug Entry - INTERNAL ENTRY NUMBER (IEN) for the drug from the DRUG file (#50).
2. Generic Name - The GENERIC NAME field (#.01) of the drug from the DRUG file (#50).
3. Feeder Key - The Feeder Key for the drug, which is the first 5 characters of the PSNDF VA PRODUCT NAME ENTRY field (#22) concatenated with the 12 characters NDC field (#31) from the DRUG file (#50).
4. Number of Records - The number of Extract records that would contain this drug for the date range specified if the extract were run.
5. Total Quantity - The sum of the quantities of the drug from all of the Extract records. This is the same as the QUANTITY field for the PRE and UDP Extracts. For the IVP Extract the Total Quantity is the sum of the values taken from the ADDITIVE STRENGTH field (#7) or SOLUTION VOLUME field (#9) of the IV EXTRACT DATA file (#728.113).
6. Unit Price - The PRICE PER DISPENSE UNIT field (#16) from the DRUG file (#50) for the PRE and UDP Extracts. For the IVP Extract Unit Price is the COST field (#12) of the IV EXTRACT DATA file (#728.13).
7. Total Cost - The total cost of the drug for the Extract (Total Quantity x Unit Price). For all three Pharmacy Extracts, the Total Cost is the same as the sum of the COST filed from all Extract records containing the drug.

This report requires a 132-column output.
See a sample report in Appendix E - Sample of Pharmacy Extracts Incomplete Feeder Key Report.

Example: Pharmacy Extracts Incomplete Feeder Key Report

This report prints a listing of Drug File (#50) entries that will generate incomplete Feeder keys in the three Pharmacy Extracts. This listing can be used to identify and fix Drug File entries. The number of extract records, total, quantity, unit price, and total cost for each drug are included to aid in determining the impact of the incomplete Feeder Keys.

This report is broken into 3 sections as follows:

Section 1: No PSNDF VA Product Name Entry (first 5 digits are zero).
Section 2: No National Drug Code (NDC) (last 12 digits are zero).
Section 3: No PSNDF VA Product Name Entry or NDC (all 17 digits are zero).

Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

Enter RETURN to continue or '^' to exit: <RET>
Choose the report you would like to run.

Select one of the following:

1. PRE
2. IVP
3. UDP

Selection: 1// pre  PRE

Enter the date range for which you would like to scan the Prescription Extract records.
Starting with Date: 1 Jan 02  (JAN 01, 2002)
Ending with Date: 15 Jan 02  (JAN 15, 2002)

4.3.1.7.3 Pharmacy Extracts Unusual Volume Report

This report prints a listing of unusual volumes that would be generated by the pharmacy extracts (PRE, IVP and UDP) as determined by a user-defined threshold value. It is designed to run prior to the generation of the actual extract(s) to identify and fix, as necessary, any volumes determined to be erroneous. Unusual volumes are defined as follows for the Pharmacy Extracts.

1. PRE Extract: Quantity field greater than the threshold value.
2. IVP Extract: Total Doses Per Day field greater than the threshold or less than the negative of the threshold value.
3. UDP Extract: Quantity field greater than threshold value.
4. The following columns are included on the report.
   a. Name - The first four characters of the patient last name.
   b. SSN - The patient Social Security Number.
   c. Day - The month and day (MM/DD) that the event occurred. This is the same as the DAY field from Extract.
   d. Generic Name - The GENERIC NAME field (#.01) of the drug from the DRUG file (#50).
   e. Feeder Key - The Feeder Key for the drug, which is the first 5 characters of the PSNDF VA PRODUCT NAME ENTRY field (#22) concatenated with the 12-character NDC field (#31) from the DRUG file (#50).
   f. Quantity - This is the same as the QUANTITY field for the PRE and UDP Extracts and the TOTAL DOSES PER DAY field for the IVP Extract.
   g. Total Cost - This is the same as the COST field from the Extracts.
   h. Days Supply (only on the PRE report)

This report prints a listing of unusual volumes that would be generated by the pharmacy extracts (PRE, IVP and UDP) as determined by a user-defined threshold value. It should be run prior to the generation of the actual extract(s) to identify and fix as necessary any volumes determined to be erroneous.
Unusual volumes are defined as follows:

PRE Extract: Quantity field greater than the threshold value.

IVP Extract: Total Doses Per Day field greater than the threshold or less than the negative of the threshold value.

UDP Extract: Quantity field greater than threshold value.

Note: The threshold can be set after a report is selected.

Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

The report is sorted by Feeder Key, then by descending Volume and SSN.

Enter RETURN to continue or '^' to exit: <RET>

Choose the report you would like to run.

Select one of the following:

1   PRE
2   IVP
3   UDP

Selection: 1// pre  PRE

The default threshold volume for the Prescription extract is 500.
Would you like to change the threshold? NO// <RET>

Enter the date range for which you would like to scan the Prescription Extract records.
Starting with Date: ?

Examples of Valid Dates:
   JAN 20 1957 or 20 JAN 57 or 1/20/57 or 012057
   T   (for TODAY),  T+1 (for TOMORROW),  T+2,  T+7,  etc.
   T-1 (for YESTERDAY),  T-3W (for 3 WEEKS AGO), etc.
   If the year is omitted, the computer uses CURRENT YEAR. Two-digit year assumes no more than 20 years in the future, or 80 years in the past.

Enter a date which is less than or equal to JAN 02, 2003.
Starting with Date: 1 Jan 02  (JAN 01, 2002)
Ending with Date: t   (JAN 02, 2003)

Beginning and ending dates must be in the same month and year.
Please try again.

Starting with Date: MARCH1  (MAR 01, 2003)
Ending with Date: MARCH10  (MAR 10, 2003)
This report requires 132-column format.
DEVICE: HOME// TELNET TO ALPHAS

Prescription Extract Unusual Volume Report
Page: 1
Start Date: JAN 01, 2002
Report Run Date/Time: JAN 02, 2003
End Date: JAN 31, 2002

Threshold Value = 500  Note: Table not to scale

<table>
<thead>
<tr>
<th>Name</th>
<th>SSN</th>
<th>Day</th>
<th>Generic Name</th>
<th>Feeder Key</th>
<th>Quantity</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Days Supply</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>---------</td>
<td>-------</td>
<td>---------------------------------------</td>
<td>------------</td>
<td>----------</td>
<td>------------</td>
</tr>
<tr>
<td>DSSA</td>
<td>000456789</td>
<td>03/06</td>
<td>NUTRITION SUPL ENSURE/VANILLA PWD</td>
<td>10222070074607504</td>
<td>7560</td>
<td>$37.80</td>
</tr>
<tr>
<td>DSSB</td>
<td>666456789</td>
<td>03/10</td>
<td>NUTRITION SUPL ENSURE/VANILLA PWD</td>
<td>10222070074607504</td>
<td>7140</td>
<td>$35.70</td>
</tr>
<tr>
<td>DSSC</td>
<td>000987655</td>
<td>03/06</td>
<td>NUTRITION SUPL ENSURE/VANILLA PWD</td>
<td>10222070074607504</td>
<td>5460</td>
<td>$27.30</td>
</tr>
<tr>
<td>DSSD</td>
<td>666787544</td>
<td>03/05</td>
<td>NUTRITION SUPL ENSURE/VANILLA PWD</td>
<td>10222070074607504</td>
<td>3780</td>
<td>$11.34</td>
</tr>
<tr>
<td>DSE</td>
<td>000232233</td>
<td>03/07</td>
<td>INCONTINENCE BRIEF KENDALL LARGE #9003</td>
<td>11689999990661472</td>
<td>504</td>
<td>$169.34</td>
</tr>
<tr>
<td>DSSF</td>
<td>000889776</td>
<td>03/10</td>
<td>GABAPENTIN 300MG CAP</td>
<td>11801000071080524</td>
<td>630</td>
<td>$381.78</td>
</tr>
<tr>
<td>DSSG</td>
<td>666545678</td>
<td>03/04</td>
<td>GABAPENTIN 300MG CAP</td>
<td>11801000071080524</td>
<td>540</td>
<td>$327.24</td>
</tr>
<tr>
<td>DSSH</td>
<td>000511210</td>
<td>03/10</td>
<td>GABAPENTIN 300MG CAP</td>
<td>11801000071080524</td>
<td>540</td>
<td>$327.24</td>
</tr>
<tr>
<td>DSSI</td>
<td>666820987</td>
<td>03/05</td>
<td>GABAPENTIN 400MG CAP</td>
<td>11802000071080624</td>
<td>810</td>
<td>$570.24</td>
</tr>
<tr>
<td>ALLE</td>
<td>123456789</td>
<td>03/04</td>
<td>LAMOTRIGINE 100MG TAB</td>
<td>12365000173064255</td>
<td>630</td>
<td>$806.40</td>
</tr>
<tr>
<td>CANZ</td>
<td>123456789</td>
<td>03/07</td>
<td>MYCOPHENOLATE MOFETIL 250MG CAP</td>
<td>12407000004025943</td>
<td>720</td>
<td>$1,038.24</td>
</tr>
<tr>
<td>FULL</td>
<td>123456789</td>
<td>03/06</td>
<td>CARVEDILOL 6.25MG TAB</td>
<td>12719000074140202</td>
<td>540</td>
<td>$500.58</td>
</tr>
<tr>
<td>JOHN</td>
<td>123456789</td>
<td>03/05</td>
<td>FRAMIPEXOLE DIHYDROCHLORIDE 0.125MG TAB</td>
<td>12725000009000202</td>
<td>720</td>
<td>$310.32</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:
4.3.1.7.4  UDP/IVP Source Audit Report
The Source Audit Reports provide a record count for each Division and Date combination chosen. The reports pull information from the UDP and IVP Intermediate source files within the DSS name space: UNIT DOSE EXTRACT DATA file (#728.904) and the IV EXTRACT DATA file (#728.113).

Example: UDP Source Audit Report

Select Maintenance Option: 22  UDP/IVP Source Audit Report
   Select one of the following:
  1    UDP
  2    IVP
Select Source Audit Report: 1  UDP
Select division: ALL//
Enter Report Start Date: Oct 24, 2006// 04012006  (APR 01, 2006)
Enter Report End Date: Oct 24, 2006// 04302006  (APR 30, 2006)
DEVICE: HOME// ;132  TELNET TERMINAL

UDP Source Audit Report                                               PAGE: 1
Run Date:   Oct 24, 2006
Start Date: Apr 01, 2006
End Date:   Apr 30, 2006
Division               Date           Record Count
===============================================================================
   442                Apr 01, 2006             6
   442                Apr 02, 2006             11
   442                Apr 03, 2006             387
   442                Apr 04, 2006             388
  UNKNOWN            Apr 04, 2006             1
   442                Apr 05, 2006             418
   442                Apr 06, 2006             423
   442                Apr 07, 2006             434
   442                Apr 08, 2006             247
  UNKNOWN            Apr 08, 2006             14
   442                Apr 09, 2006             9

Example: IVP Source Audit Report

Select Maintenance Option: 22  UDP/IVP Source Audit Report
   Select one of the following:
  1    UDP
  2    IVP
Select Source Audit Report: 2  IVP
Select division: ALL//
Enter Report Start Date: Oct 24, 2006// 03012006  (MAR 01, 2006)
Enter Report End Date: Oct 24, 2006// 03302006  (MAR 30, 2006)
DEVICE: HOME// ;132  TELNET TERMINAL

IVP Source Audit Report                                               PAGE: 1
Run Date:   Oct 24, 2006
Start Date: Mar 01, 2006
End Date:   Mar 30, 2006
Division               Date           Record Count
===============================================================================
   442                Mar 01, 2006             47
  UNKNOWN            Mar 01, 2006             17
   442                Mar 02, 2006             32
   442                Mar 03, 2006             21
   442                Mar 04, 2006             17
   442                Mar 05, 2006             29
   442                Mar 06, 2006             40
   442                Mar 07, 2006             63
  UNKNOWN            Mar 07, 2006             1
   442                Mar 08, 2006             48
4.3.1.8 Print Feeder Keys

Refer to Appendix A for information about feeder key transmission.

Use this option to print a list of feeder keys for a selected individual feeder system or a range of feeder systems. For some feeder systems, you will be prompted to select the sort method (old or new). All feeder systems prompt for a device. The output will vary slightly, depending on the version of National Drug File (NDF) your site is running.

Example: Print Feeder Keys

*If your site is running NDF prior to Version 4.0:*

Print list of Feeder Keys:
Select : 1. CLI
2. ECS
3. LAB
4. NUT
5. PHA
6. RAD
7. SUR

Enter a list or range of numbers (1-7): 5
The Feeder Key List for the Feeder System PHA can be printed as:
(O)ld Feeder Key by VA Class
(N)ew Feeder Key by NDF Match
Select one of the following:
O  OLD
N  NEW
Enter response: NEW// <RET>
DEVICE:  A700   RIGHT MARGIN: 80// <RET>

---

<table>
<thead>
<tr>
<th>Feeder Key</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>006003000074156204</td>
<td>MANNITOL 15% S.S. LVP</td>
</tr>
<tr>
<td>006004000074156304</td>
<td>MANNITOL 20% INJ 500ML LVP</td>
</tr>
<tr>
<td>006005000467001425</td>
<td>MANNITOL USP 25% INJ MDV</td>
</tr>
<tr>
<td>006005000517405001</td>
<td>MANNITOL 25% INJ</td>
</tr>
<tr>
<td>0080050000000000</td>
<td>PLEGISOL 1000ML BAG</td>
</tr>
<tr>
<td>0100010000000000</td>
<td>LACTATED RINGERS 1000ML</td>
</tr>
<tr>
<td>0100010000000000</td>
<td>RINGER'S INJECTION 1000ML</td>
</tr>
<tr>
<td>0110020000000000</td>
<td>SODIUM LACTATE 5MEQ/ML 10ML VIAL</td>
</tr>
<tr>
<td>0130040000000000</td>
<td>UREA 20% CREAM 90GM</td>
</tr>
<tr>
<td>013005000023084808</td>
<td>UREA 10% LOTION 8 OZ</td>
</tr>
<tr>
<td>015003000186065001</td>
<td>SODIUM BICARB. 50MEQ SYRINGE</td>
</tr>
<tr>
<td>015003000186065001</td>
<td>SODIUM BICARBONATE 50MEQ/50ML VI</td>
</tr>
<tr>
<td>0170020000000000</td>
<td>FAT, EMULSION IV 10% 500ML BTL</td>
</tr>
<tr>
<td>019003000074341753</td>
<td>CLORAZEPATE 3.75MG CAP</td>
</tr>
<tr>
<td>019004000074341853</td>
<td>CLORAZEPATE 7.5MG CAP</td>
</tr>
<tr>
<td>019005000074341953</td>
<td>CLORAZEPATE 15MG CAP</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit: ^
If your site is running NDF Version 4.0:

Print list of Feeder Keys:
Select: 1. CLI  
      2. ECS  
      3. LAB  
      4. NUT  
      5. PHA  
      6. RAD  
      7. SUR

Enter a list or range of numbers (1-7): 5
The Feeder Key List for the Feeder System PHA can be printed as:

(O)ld Feeder Key by VA Class
(N)ew Feeder Key by NDF Match

Select one of the following:
O  OLD
N  NEW

Enter response: NEW// <RET>

Your site is running NATIONAL DRUG FILE (NDF) v4.0.
If Pharmacy data is dated after September 30, 1998,
then PHA Feeder Keys are composed of 17 numeric characters.
Ex. "12006000003073531" where characters:
    1-5 (12006) = pointer to VA PRODUCT NAME file (#50.68)
    6-17 (000003073531) = NDC from the local DRUG file (#50)
If Pharmacy data is dated prior to October 1, 1998,
then PHA Feeder Keys are composed of 19 numeric characters.
Ex. "0016006000003073531" where characters:
    1-4 (0016) = pointer to the NATIONAL DRUG file (#50.6)
    5-7 (006) = pointer to VA PRODUCT NAME subfile
    8-19 (000003073531) = NDC from the local DRUG file (#50.68)

Enter RETURN to continue or '^' to exit: <RET>
Both the pre-FY1999 and FY1999 Feeder keys will appear on this report.
But you may select the sort order for the listing.
The NDF Feeder Key List can be sorted by:
   (1) Pre-FY1999 Feeder Keys
   (2) FY1999 Feeder Keys
Enter a number (1-2): 2
DEVICE: A700  RIGHT MARGIN: 80// <RET>

<table>
<thead>
<tr>
<th>FY1999 Feeder Key</th>
<th>Description</th>
<th>Pre-FY1999 Feeder Key</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001000000000000</td>
<td>ATROPINE 2% OPH SOLN</td>
<td>0001000000000000</td>
</tr>
<tr>
<td>000110000074491118</td>
<td>ATROPINE SULFATE 0.1MG/ML, 10ML</td>
<td>000110000074491118</td>
</tr>
<tr>
<td>000140000469024325</td>
<td>ATROPINE SULFATE 0.5MG/ML 1ML VI</td>
<td>000140000469024325</td>
</tr>
<tr>
<td>000150000469024625</td>
<td>ATROPINE SULFATE 1MG/ML INJ</td>
<td>000150000469024625</td>
</tr>
<tr>
<td>00027000002100902</td>
<td>CODEINE 15MG TAB</td>
<td>00027000002100902</td>
</tr>
<tr>
<td>000270000054815524</td>
<td>CODEINE SULFATE 15MG TAB UD</td>
<td>000270000054815524</td>
</tr>
<tr>
<td>000280000054415625</td>
<td>CODEINE SULFATE TAB 30MG BT</td>
<td>000280000054415625</td>
</tr>
</tbody>
</table>
NOTE: With the release of patch ECX*3.0*40, the report for the Pharmacy Extract (PHA) will no longer use the “old style” 19 character feeder keys. The report will now show the New Feeder Key by NDF match only, sorted by feeder key. The Price Per Dispense Unit column will be added to the report. This column will be populated with the PRICE PER DISPENSE UNIT field (#16) of the DRUG file (#50).

4.3.1.9 Print Feeder Locations

Use this option to print a list of feeder locations for all feeder systems. The output is sorted by feeder location within each feeder system. This report could be lengthy, so you might want to queue to print during non-peak hours. The only prompt is for a device.

Example: Print List

DEVICE: HOME// QUEUE TO PRINT ON
DEVICE: HOME// A700

Requested Start Time: NOW// <RET> (NOV 25, 1997@10:00:17)
4.3.2.0 Prosthetics

Choosing the Prosthetics option from the Maintenance Menu will display the following submenu and options.

Select Prosthetics Option: ?

1   Cost by PSAS HCPC Report
2   Prosthetic Extracts Unusual Cost Report
3   Prosthetics (PRO) YTD HCPCS Report
4   Prosthetics (PRO) YTD Laboratory Report

4.3.2.0.1 Cost by PSAS HCPC Report

This menu option creates a report named Cost by PSAS HCPC REPORT. The Cost by PSAS HCPC is a prosthetics report that includes expenditures for a given time frame.

<table>
<thead>
<tr>
<th>Option Name</th>
<th>File</th>
<th>New/Modified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost by PSAS HCPC Report</td>
<td>660</td>
<td>New</td>
</tr>
</tbody>
</table>

The Cost by PSAS HCPC Report consists of the following fields:

- PSAS HCPC - DSS Field (#30)/VistA Field (#32) on PRO extract
- Description (Free text field of 64 characters)
- HCPC
- QTY
- Unit of issue
- Cost
- Grand Total
Example: Cost by PSAS HCPC Report

Report for Jan 01, 2004 thru Jan 15, 2004

<table>
<thead>
<tr>
<th>PSAS HCPC DESCRIPTION</th>
<th>HCPC</th>
<th>QTY</th>
<th>Unit of Issue</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C1875 STENT</td>
<td>L8699</td>
<td>1</td>
<td>EACH</td>
<td>$2696.00</td>
</tr>
<tr>
<td>C1875 STENT</td>
<td>L8699</td>
<td>1</td>
<td>EACH</td>
<td>$2696.00</td>
</tr>
<tr>
<td>C1875 STENT</td>
<td>L8699</td>
<td>1</td>
<td>EACH</td>
<td>$2696.00</td>
</tr>
<tr>
<td>C2621 PACEMAKER</td>
<td>L8699</td>
<td>1</td>
<td>EACH</td>
<td>$5075.00</td>
</tr>
<tr>
<td>C2621 PACEMAKER</td>
<td>L8699</td>
<td>1</td>
<td>EACH</td>
<td>$4575.00</td>
</tr>
<tr>
<td>L3060 FOOT ARCH SUPP</td>
<td>L3060</td>
<td>1</td>
<td></td>
<td>$22.00</td>
</tr>
<tr>
<td>L3060 FOOT ARCH SUPP</td>
<td>L3060</td>
<td>1</td>
<td></td>
<td>$22.00</td>
</tr>
<tr>
<td>E0730 TENS FOUR LEAD</td>
<td>E0730</td>
<td>1</td>
<td></td>
<td>$49.00</td>
</tr>
<tr>
<td>A4556 ELECTRODES</td>
<td>A4556</td>
<td>5</td>
<td></td>
<td>$24.70</td>
</tr>
<tr>
<td>L3700 ELBOW ORTHOSES</td>
<td>L3700</td>
<td>1</td>
<td></td>
<td>$14.50</td>
</tr>
<tr>
<td>E0730 TENS FOUR LEAD</td>
<td>E0730</td>
<td>1</td>
<td></td>
<td>$49.00</td>
</tr>
<tr>
<td>A4556 ELECTRODES</td>
<td>A4556</td>
<td>4</td>
<td></td>
<td>$19.76</td>
</tr>
<tr>
<td>A9300 EXERCISE EQUIPMENT</td>
<td>A9300</td>
<td>1</td>
<td></td>
<td>$38.50</td>
</tr>
<tr>
<td>A4556 ELECTRODES</td>
<td>A4556</td>
<td>5</td>
<td></td>
<td>$24.70</td>
</tr>
<tr>
<td>A4556 ELECTRODES</td>
<td>A4556</td>
<td>5</td>
<td></td>
<td>$24.70</td>
</tr>
<tr>
<td>E0116 CRUTCH UNDERARM</td>
<td>E0116</td>
<td>1</td>
<td></td>
<td>$14.25</td>
</tr>
<tr>
<td>E0116 CRUTCH UNDERARM</td>
<td>E0116</td>
<td>1</td>
<td></td>
<td>$14.02</td>
</tr>
<tr>
<td>DL175 GLOVES, WHEELCHAIR</td>
<td>DL175</td>
<td>1</td>
<td></td>
<td>$25.11</td>
</tr>
<tr>
<td>A4670 AUTO BLOOD PRESSURE MONITOR</td>
<td>A4670</td>
<td>1</td>
<td></td>
<td>$29.70</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td></td>
<td></td>
<td>$19805.00</td>
</tr>
</tbody>
</table>

4.3.2.0.2 Prosthetic Extracts Unusual Cost Report

Prosthetic Extract Unusual Cost report prints a list of high costs prosthetics items. This report prints a listing of unusual high costs that would be generated by the Prosthetic extract as determined by the user-defined threshold value. This report shall have the capability to be run prior to running the Prosthetic extract. The field on which the limit is set shall be the Cost of Transaction field. The unusual costs to be provided in the report are defined by the Cost of Transactions that are greater than the threshold value. The default threshold costs shall be $500.00. The report is sorted by Feeder key, then by descending Transaction of Cost and SSN.

Example: Prosthetic Extracts Unusual Cost Report

This report prints a listing of unusual costs that would be generated by the Prosthetic extract (PRO) as determined by a user-defined threshold value. It should be run prior to the generation of the actual extract(s) to identify and fix, as necessary, any costs determined to be erroneous. Unusual costs are those where the Cost of Transaction is greater than the threshold value.

Note: The threshold can be set after a report is selected. Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

The report is sorted by Feeder Key, then by descending Cost of Transaction and SSN.

Enter RETURN to continue or '^' to exit: <RET>

The default threshold cost for the Prosthetic extract is $500.00.

Would you like to change the threshold?? NO// <RET>

Note: If user selects yes, they will be prompted to enter new threshold value.

Enter the date range for which you would like to scan the Prosthetic
4.3.2.0.3 Prosthetics (PRO) YTD HCPCS Report

The Prosthetics YTD HCPCS Report displays data from Prosthetics extracts from the beginning of the fiscal year to the ending data of the last extract. Data from current or previous fiscal year may be selected for the report. The report is divided into three sections: New (i.e., Initial, Replacement, or Spare items), Repairs, and Rentals.

Sites that are multidivisional prosthetics sites must specify the Primary Prosthetics Division for the report. The user may then choose to generate a specific report for one division or a combined report for all divisions.

Effective October 1, 2005 the Prosthetics (PRO) YTD HCPCS Report [ECX PRO YTD REPORT] was modified to use the PSAS HCPCS instead of the HCPCS (CPT).

The report is sorted by PSAS HCPCS Code. A print device capable of displaying a 132-character line is needed for output. See Appendix C for a sample report.

Example: PRO Extract YTD HCPCS Report

Setup for PRO Extract YTD HCPCS Report --

If you belong to more than one Primary Division, you must select a Primary Division for the report.

Select Prosthetic Division: ? Answer with INSTITUTION NAME, or *STATION NAME, or STATION NUMBER, or OFFICIAL VA NAME, or CURRENT LOCATION

Do you want the entire INSTITUTION List? Y (Yes)

Choose from:

ALBANY ISC  NY  VAMC  11000
HINES ISC  IL  VAMC  14000

Select Prosthetic Division: ALBANY ISC  VAMC  11000

You may select ONE or ALL of the following:

(1)  11000  ALBANY
(2)  11000B  TROY

Select O(ne) or A(ll): ALL// ONE

Which one?: 2

Select Current or Previous Fiscal Year: CURRENT// <RET>

Select an appropriate device for output.

DEVICE: HOME// <RET> 0;132;66
4.3.2.0.4 Prosthetics (PRO) YTD Laboratory Report

The Prosthetics YTD Laboratory Report displays data from Prosthetics extracts from the beginning of the fiscal year to the ending data of the last extract. It is intended for use by sites that have on-site prosthetics laboratories. Data from current or previous fiscal year may be selected for the report. The report is divided into three sections: New (i.e., Initial, Replacement, or Spare items), Repairs, and Rentals.

Sites that are multidivisional prosthetics sites must specify the Primary Prosthetics Division for the report.

Effective October 1, 2005 the Prosthetics (PRO) YTD Laboratory Report [ECX PRO LAB REPORT] was modified to use the PSAS HCPCS instead of the HCPCS (CPT).

The report is sorted by PSAS HCPCS Code. It shows quantity and labor and material costs for items within each PSAS HCPCS Code. Two sets of totals are displayed on each line: totals for items produced for use at the local site and totals for items produced for other VA stations.

A print device capable of displaying a 132-character line is needed for output. See Appendix D for sample report.

Example: PRO Extract YTD Laboratory Report

Setup for PRO Extract YTD Laboratory Report --

If you belong to more than one Primary Division, you must select a Primary Division for the report.

Select Prosthetic Division: ?
   Answer with INSTITUTION NAME, or *STATION NAME, or STATION NUMBER, or OFFICIAL VA NAME, or CURRENT LOCATION
   Do you want the entire INSTITUTION List? Y (Yes)

Choose from:
   ALBANY ISC      NY      VAMC      11000
   HINES ISC       IL      VAMC      14000

Select Prosthetic Division: ALBANY ISC VAMC 11000

Select C(urrent) or P(revious) Fiscal Year: CURRENT// <RET>

Please note: The PRO Extract YTD Laboratory Report requires 132 columns.
   Select an appropriate device for output.

DEVICE: HOME// <RET> 0;132;66
4.3.2.1 Setup for DSS Clinic Information

Choosing the Setup for DSS Clinic Information option from the Maintenance Menu will display the following sub-menu and options.

Select Setup for DSS Clinic Information Option: ?

1 NATIONAL CLINIC CODES FOR DSS LIST
2 CREATE DSS CLINIC STOP CODE FILE
3 CLINICS AND DSS STOP CODES PRINT
4 ENTER/EDIT DSS STOP CODES FOR CLINICS
5 APPROVE REVIEWED DSS CLINIC WORKSHEET
6 DSS IDENTIFIER NON-CONFORMING CLINICS REPORT
7 DSS CLINIC & STOP CODES VALIDITY REPORT
8 EDIT CLINIC STOP CODE NAME- LOCAL ENTRIES ONLY
9 CLINIC EDIT LOG REPORT

NOTE: Two new SD options “EDIT CLINIC STOP CODE NAME-LOCAL ENTRIES ONLY,” and the “CLINIC EDIT LOG REPORT” have been added to the SDSUP menu that requires the use of the SD SUPERVISOR Security key.

For more information on this option can be found in the PIMS V.5.3 Scheduling Module User Manual (sdbe) and the PIMS V.5.3 Scheduling Module User Manual Supervisor Menu (supv) located on the VistA Documentation Library: (http://www.va.gov/vdl/application.asp?appid=35)

4.3.2.1.1 National Clinic Codes for DSS List

Use this option to print a list of the national clinic codes with short descriptions from the NATIONAL CLINIC file (#728.441). The only prompt is for a device. You might want to use the output generated by this option as a reference guide when using the following options.

- Approve Reviewed DSS Clinic Worksheet
- Enter/Edit DSS Stop Codes For Clinics
- Clinics And DSS Stop Codes Print
- Create DSS Clinic Stop Code File

Example: National Clinic List

<table>
<thead>
<tr>
<th>CODE</th>
<th>SHORT DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>AETC</td>
<td>Ambulatory Evaluation and Treatment Center</td>
</tr>
<tr>
<td>AFCC</td>
<td>AFC Clinic</td>
</tr>
<tr>
<td>AGTO</td>
<td>Agent Orange</td>
</tr>
<tr>
<td>AOTH</td>
<td>A Other</td>
</tr>
<tr>
<td>ASOR</td>
<td>Ambulatory Surgery Performed in an OR</td>
</tr>
<tr>
<td>ASOT</td>
<td>Ambulatory Surgery Performed in Area Other than OR</td>
</tr>
<tr>
<td>ATEM</td>
<td>A Team</td>
</tr>
<tr>
<td>BARA</td>
<td>Bar 203-450 Audio</td>
</tr>
<tr>
<td>BOTH</td>
<td>B Other</td>
</tr>
</tbody>
</table>

[This output has been abbreviated to save space.]
4.3.2.1.2 Create DSS Clinic Stop Code File

- You can run this option at any time to add new clinics created by MAS.
- Running this option does not affect existing data in the CLINICS AND STOP CODES file (#728.44).
- It is recommended that this option be run on a recurrent monthly basis. The suggested time is prior to generating the Clinic Visit Extract.

Use this option to create local entries in the CLINICS AND STOP CODES file (#728.44). The only prompt is for a start date. Due to the minimal user interaction required for this option, no example is provided.

The software uses the following logic to create entries in the CLINICS AND STOP CODES file (#728.44).

4.3.2.1.2 New Clinic Entries

The software searches the HOSPITAL LOCATION file (#44) for all clinics. It does not create entries for clinics that are currently inactive.

New clinic entries are added to the CLINICS AND STOP CODES file (#728.44) with the following field defaults.

<table>
<thead>
<tr>
<th>Field #</th>
<th>Field Name</th>
<th>Default value</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>STOP CODE</td>
<td>STOP CODE NUMBER field (#8) in the HOSPITAL LOCATION file (#44)</td>
</tr>
<tr>
<td>2</td>
<td>CREDIT STOP CODE</td>
<td>CREDIT STOP CODE field (#2503) in HOSPITAL LOCATION file (#44)</td>
</tr>
<tr>
<td>3</td>
<td>DSS STOP CODE</td>
<td>STOP CODE NUMBER field (#8) in HOSPITAL LOCATION file (#44)</td>
</tr>
<tr>
<td>4</td>
<td>DSS CREDIT STOP CODE</td>
<td>CREDIT STOP CODE field (#2503) in HOSPITAL LOCATION file (#44)</td>
</tr>
</tbody>
</table>
| 5      | ACTION TO SEND         | 1: SEND STOP CODE  4: SEND BOTH AS ONE RECORD WITH NATIONAL CODE  
4: SEND BOTH AS ONE RECORD WITH NATIONAL CODE  
5: SEND BOTH AS ONE RECORD WITHOUT NATIONAL CODE  
6: DO NOT SEND  
The following shall be added as a new additional data type/code value for this required field: |
**4.3.2.1.2.2 Existing Clinic Entries**

All preexisting clinics are checked against their counterparts in the HOSPITAL LOCATION file (#44) to be sure that the STOP CODE field (#1) in the CLINICS AND STOP CODES file (#728.44) matches the STOP CODE NUMBER field (#8) in the HOSPITAL LOCATION file (#44). The same check is made on the CREDIT STOP CODE field (#2) to be sure that it matches the CREDIT STOP CODE field (#2503) in the HOSPITAL LOCATION file (#44).

Any preexisting clinic that is currently marked as inactive in the HOSPITAL LOCATION file (#44) is flagged as inactive in the CLINICS AND STOP CODES file (#728.44). This inactive indicator will be displayed as an asterisk (*) beside the clinic name on the worksheet generated by the *Clinics and DSS Stop Codes Print* option.

Inactive clinics may still have valid past data for DSS.

Any stop code changes to preexisting clinics will delete the DATE LAST REVIEWED field (#6) in the CLINICS AND STOP CODES file (#728.44). This will ensure that the edited clinics print out as “unreviewed” the next time the clinic worksheet is generated using the *Clinics and DSS Stop Codes Print* option.

**4.3.2.1.3 Clinics and DSS Stop Codes Print**

Use this option to produce the Worksheet for DSS Clinic Stops showing one of the following:

- All DSS Clinic Stops
- Active Clinic Stops, both reviewed and unreviewed
- Inactive Clinic Stops, both reviewed and unreviewed
- Unreviewed Clinic Stops, both active and inactive

This option also provides the ability to export the CLINICS AND STOP CODES FILE to a text file for spreadsheet use (reference Appendix I).

You are also prompted for a device. The worksheet contains the following information:

- Date the worksheet was last reviewed
- Clinic name (Clinics defined as inactive by MAS are indicated with an asterisk [*].)
- Stop code
- Credit stop code
- DSS stop code
- DSS credit stop code
- Action
- National code
- DSS Department

The “Clinics and DSS Stop Codes Print” option has been modified to improve the usefulness and value of the “Unreviewed Clinics and Stop Codes Report”. A clinic will be reported as “unreviewed” if it is newly established or if there is a change to: stop code/credit stop, or count/non-count clinic status or active/inactive clinic status.

The changes to the “Unreviewed Clinics and Stop Codes Report” included symbols for newly
added clinics (+) and recently updated clinics (!) and a new column to display the clinic’s Count/Non-Count or Active/Inactive status.

- Changes to the Clinics and Stop Codes in the Clinics and Stop Codes file, since last worksheet approval, will be reflected in the Unreviewed Clinics and Stop Codes Report
- A unique symbol will be designated for each change, unless it is a new clinic where no symbol is used. The report header will contain a symbol legend. The symbol legend key follows:
  - * - currently inactive  
  r – reactivated  
  ! - updated since last review
- A new column, labeled C / N, will be added in order to capture changes to a clinic’s Count / Non Count status. Values in the column will be C for count or N for non count.
- A new clinic entry will display no symbols after its name; clinics that have a modification will display the appropriate symbol after its name. Changes to stop codes or count/non count status will display a change “!” symbol after the clinic name after the value in the appropriate cell.
- Only changes to the Stop Code and Credit Stop Code fields in the Hospital Location file (#44) are noted.
- Any clinic that was inactive prior to the last worksheet approval but has a change to the count/non count status or to the Stop Code or Credit Stop Code associated with the clinic will be included in the report. The clinic name will print followed by the “!” symbol. The symbol “!” will also follow any value(s) that changed.
- If the clinic is inactive prior to this report cycle, the “*” symbol will not display after the clinic name.
- The clinic name is truncated so that there is at least one space between the clinic name and stop code columns.

**Example: Worksheet for DSS Clinic Stops**

![Worksheet for DSS Clinic Stops](image-url)

Enter RETURN to continue or '^' to exit:
This is a sample version of the “Clinics and DSS Stop Codes Print – Unreviewed Clinics Report appearance after patch installation:

Below are hypothetical examples with symbol usage (not all data fields have been filled in)

<table>
<thead>
<tr>
<th>Clinic Name</th>
<th>Stop Code</th>
<th>Cred</th>
<th>DSS Stop Code</th>
<th>DSS Credit Code</th>
<th>4Char Code</th>
<th>Action Code</th>
<th>C/N</th>
</tr>
</thead>
<tbody>
<tr>
<td>new clinic</td>
<td>WWW</td>
<td></td>
<td>123</td>
<td>456</td>
<td></td>
<td></td>
<td>C</td>
</tr>
<tr>
<td>inactivated clinic</td>
<td>XXX *</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>C</td>
</tr>
<tr>
<td>reactivated clinic</td>
<td>YYY r</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>C</td>
</tr>
<tr>
<td>clinic with changed Stop Code</td>
<td>ZZA !</td>
<td>123 !</td>
<td>456</td>
<td></td>
<td></td>
<td></td>
<td>C !</td>
</tr>
<tr>
<td>clinic with changed Credit Stop</td>
<td>ZZB !</td>
<td>123</td>
<td>678 !</td>
<td></td>
<td></td>
<td></td>
<td>C</td>
</tr>
<tr>
<td>clinic with changed Count/Noncount Status from Count to Noncount (C to N)</td>
<td>ZZC !</td>
<td>123</td>
<td>456</td>
<td></td>
<td></td>
<td></td>
<td>N !</td>
</tr>
<tr>
<td>reactivated clinic with changed Stop Cd and Changed C/N Status from Noncount to Count(N to C)</td>
<td>ZZD r!</td>
<td>234!</td>
<td>456</td>
<td></td>
<td></td>
<td></td>
<td>C !</td>
</tr>
</tbody>
</table>

**4.3.2.1.4 Enter/Edit DSS Stop Codes for Clinics**

Use this option to enter or edit the stop codes, credit stop codes, and action to send codes associated with each clinic for the DSS extract. Please note that these codes might be the same as those associated with the clinic by MAS.

Effective October 1, 2003, stop codes (also known as DSS Identifiers) are assigned a restriction type of primary, secondary, or either. Primary types can only be used in the primary stop code position; secondary types can only be used in the secondary stop code position; and those with a type of either can be used in the primary or secondary stop code position. Stop codes that have a restriction type of primary or secondary will also have a restriction date to track when the stop code is designated as a restricted stop code. Validity checks are performed to restrict data entry to valid values only.
4.3.2.1.5 Approve Reviewed DSS Clinic Worksheet

Use this option to approve all DSS Stop Codes and DSS Credit Stop Codes as defined in the CLINICS AND STOP CODES file (#728.44) and to mark all currently existing entries in this file as reviewed.

**Example: Clinics and Stop Code File**

This option allows you to mark the current clinic entries in the CLINICS AND STOP CODES file (#728.44) as "reviewed". Those entries will then be omitted from the list printed from the "Clinic and DSS Stop Codes Print" when you choose to print only "unreviewed" clinics.

Are you ready to approve the reviewed information provided by the "Clinic and DSS Stop Codes Print"? NO// Y YES

Requested Start Time: NOW// <RET> (DEC 06, 1996@10:28:25)

...approval queued

Select Setup for DSS Clinic Information Option: <RET>

4.3.2.1.6 DSS Identifier Non-Conforming Clinics Report

Effective October 1, 2003, stop codes (also known as DSS Identifiers) are assigned a restriction type of primary, secondary, or either. Primary types can only be used in the primary stop code position; secondary types can only be used in the secondary stop code position; and those with a type of either can be used in the primary or secondary stop code position. Stop codes that have a restriction type of primary or secondary will also have a restriction date to track when the stop code is designated as a restricted stop code. Clinics are validated to insure that stop codes are in compliance with restriction types.

The DSS Identifier Non-Conforming Clinics Report option is used to print a listing of the clinics that do not conform to the stop code restriction types. Clinics in the CLINICS AND STOP CODE file (#728.44) are also included on the report when they contain the following:

- A stop code is inactive or has an inactive date in the future.
- A credit stop code is inactive or has an inactive date in the future.
- A DSS stop code is inactive or has an inactive date in the future.
- A DSS credit stop code is inactive or has an inactive date in the future.

You may choose to print the report for active clinics, inactive clinics, or both. The report will list the IEN number, clinic name, primary stop code, secondary stop code, DSS primary stop code, DSS secondary stop code, and the reason for non-conformance.

If all the selected clinics conform to the stop code restriction types, "No problem clinics found" is displayed on the report. If necessary, you may use the Enter/Edit DSS Stop Codes for Clinics option to make corrections to the problem clinics.
Example: DSS Identifier Non-Conforming Clinics Report

This option synchronizes the Primary and Secondary Stop Codes in the Clinics and Stop Codes File #728.44 with those in the Hospital Location File #44. It produces a report highlighting any non conformance reasons that pertain to the Primary and Secondary Codes. Please contact the responsible party for corrective action.

Select one of the following:

A     Active Clinics
I     Inactive Clinics
B     Both

Select Report: b Both. Please be patient, this may take a few moments
Select Device: HOME// <RET>  UCX/TELNET  Right Margin: 80// <RET>

SEP 16, 2009@17:03:23    Page: 1

DSS IDENTIFIER NON-CONFORMING CLINICS REPORT
All Clinics

CLINICS AND STOP CODES File (#728.44) - (Use 'Enter/Edit DSS Stop Codes for Clinics' [ECXSCEDIT] menu option to make corrections)

<table>
<thead>
<tr>
<th>IEN #</th>
<th>CLINIC NAME</th>
<th>PRIM STOP CODE</th>
<th>2NDARY STOP CODE</th>
<th>REASON FOR NON-CONFORMANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>MENTAL HYGIENE</td>
<td>117</td>
<td>502</td>
<td>117 cannot be primary</td>
</tr>
<tr>
<td>50</td>
<td>EYE</td>
<td>905</td>
<td>412</td>
<td>905 code is inactive</td>
</tr>
<tr>
<td>52</td>
<td>DERMATOLOGY</td>
<td>502</td>
<td>369 186</td>
<td>369 Invalid Stop Code</td>
</tr>
<tr>
<td>111</td>
<td>PSYCHOLOGY</td>
<td>999 999</td>
<td>999 999</td>
<td>999 cannot be secondary</td>
</tr>
<tr>
<td>195</td>
<td>CARDIOLOGY</td>
<td>303</td>
<td>No DSS primary code</td>
<td></td>
</tr>
<tr>
<td>239</td>
<td>SURGICAL</td>
<td>429 429</td>
<td>429 401</td>
<td>429 cannot be secondary</td>
</tr>
<tr>
<td>242</td>
<td>OPTOMETRY</td>
<td>Not a Clinic</td>
<td></td>
<td></td>
</tr>
<tr>
<td>257</td>
<td>HEMODIALYSIS</td>
<td>602 602</td>
<td>602 602</td>
<td>602 cannot be secondary</td>
</tr>
</tbody>
</table>

4.3.2.1.7 DSS Clinic & Stop Codes Validity Report

This report is used to identify clinic setups that have become invalid due changes that have occurred with stop codes or credit stop codes subsequent to initial clinic set-up.

The clinic’s stop codes must be active, valid, and conform to the restriction types. If any of the following five conditions are not met, the clinic will be listed on the report with a descriptive message explaining what needs to be updated.

- Must be active
- Must be three numeric characters in length and be valid
- Must be in the correct position for the restriction type
- Must not have matching codes
- Must not have an inactive date in the future
Example: DSS Clinic and Stop Codes Validity Report

Select Setup for DSS Clinic Information Option: DSS Clinic & Stop Codes Validity Report

This report will display stop code information of the ACTIVE clinics in the Clinics and Stop Code file (#728.44). It will display stop codes that do not conform to the Business Rules for Valid Stop Codes.

DEVICE: HOME// <RET>

DSS CLINIC & STOP CODES VALIDITY REPORT Page: 1

<table>
<thead>
<tr>
<th>IEN#</th>
<th>CLINIC NAME</th>
<th>PRIM STOP CODE</th>
<th>2NDARY STOP CODE</th>
<th>DSS CREDIT PRIM CODE</th>
<th>DSS CREDIT 2NDARY CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>PSYCHOLOGY</td>
<td>85</td>
<td>85</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>ERRORS: 85 is an Inactive Stop Code</td>
<td>85 is an Inactive DSS Stop Code</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>DEMO</td>
<td>101</td>
<td>117</td>
<td>101</td>
<td>117</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ERRORS: 101 is an Inactive Stop Code</td>
<td>101 This stop code can only be used in the secondary position.</td>
<td>101 is an Inactive DSS Stop Code</td>
<td>101 This stop code can only be used in the secondary position.</td>
</tr>
</tbody>
</table>

4.3.2.2 Setup for Inpatient Census Information

Choosing the Setup for Inpatient Census Information option from the Maintenance Menu will display the following sub-menu and options.

Select Setup for Patient Census Information Option: ?

1 Trial for Setup Extract
2 Generate the Inpatient Setup Extract
3 Active MAS Wards for Fiscal Year Print
4 Primary Care Team Print
4.3.2.2.1 Trial for Setup Extract

Use this option to generate a printed report of the inpatient population on a selected date. The report is sorted by inpatient ward. Within each ward, the data is sorted by patient name, SSN, and admit date. You can compare this report to reports from MAS to eliminate any problems in the ADMISSION SETUP EXTRACT file (#727.82).

Example: Inpatient Population Report on a Selected Date

WARNING: This is very resource intensive and should be queued to run at slack time.

This option will print the admission data and data for the last transfer and treating specialty change for all patients who were in the hospital on the day you select.

NOTE - This will generate a report of your inpatient population on the BEGINNING of the day you select, not the end of the day as MAS reports do. For example, for this report, if you choose October 1, 1994, the report will start at midnight at the beginning of the day. For the MAS report, you would choose September 30, 1994. The MAS report begins at midnight at the end of the day.

Select the date: Dec 02, 1997 // <RET>

This report must be queued to a 132-column printer.

DEVICE: HOME // QUEUE TO PRINT ON
DEVICE: HOME // A700 RIGHT MARGIN 80 // 132

Requested Start Time: NOW // <RET> (DEC 03, 1997@13:12:55)

INPATIENT WARD LIST (DSS) FOR Dec 02, 1997 FOR WARD 3E NORTH

<table>
<thead>
<tr>
<th>PATIENT</th>
<th>SSN</th>
<th>ADMIT DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DSSPATIENT,ONE</td>
<td>000456789</td>
<td>Sep 02, 1997</td>
</tr>
<tr>
<td>DSSPATIENT,Two</td>
<td>666456789</td>
<td>Apr 18, 1995</td>
</tr>
<tr>
<td>DSSPATIENT,Three</td>
<td>666543009</td>
<td>Nov 01, 1997</td>
</tr>
</tbody>
</table>
4.3.2.2.2 Generate the Inpatient Setup Extract

Your site should run this option only if it has never sent any DSS Extract data to AITC to initialize the setup extract files listed below. Once this is accomplished, the option should not be used again.

Use this option to generate the Inpatient Setup Extract, which creates the hospital population for the selected DSS start date. This data is stored in the following files until it is transmitted to AITC.

ADMISSION SETUP EXTRACT file (#727.82)
PHYSICAL MOVEMENT SETUP EXTRACT file (#727.821)
TREATING SPECIALTY CHANGE SETUP EXTRACT file (#727.822)

Example: Inpatient Setup Extract

WARNING
This is very resource intensive and should be queued to run at slack time.

This option will extract the admission data and data for the last transfer and treating specialty change for all patients who were in the hospital on the day you select.

NOTE - This will generate a snapshot of your inpatient population on the BEGINNING of the day you select, not the end of the day as MAS reports do. For example, for the inpatient setup extract if you choose October 1, 1994, the report will start at midnight at the beginning of the day. For the MAS report, you would choose September 30, 1994. The MAS report begins at midnight at the end of the day.

Select the starting date: Oct 01, 1996/<RET> (OCT 01, 1996)
Requested Start Time: NOW/<RET> (DEC 17, 1996@09:43:16)

4.3.2.2.3 Active MAS Wards for Fiscal Year Print

This option is intended to provide help for building wards in the commercial database at AITC.

Use this option to print a list of all MAS wards that were active at any time during the current fiscal year. The only prompt is for a device. The output is formatted for 132 columns. It is sorted by Medical Center Division and displays the following information.

Pointer to the HOSPITAL LOCATION file (#44)
Service and specialty associated with the ward in the WARD LOCATION file (#42)
DSS Department code associated with the ward in the DSS WARD file (#727.4)
### Example: Active MAS Inpatient Census Information

**Abbreviated Sample Output**

Active Wards for FY1998
Printed on SEP 28, 1998@14:42

<table>
<thead>
<tr>
<th>WARD</th>
<th>DSS</th>
<th>Pointer</th>
<th>Ward to File #44</th>
<th>Service</th>
<th>Ward Specialty</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>DIVISION: ALBANY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 WEST</td>
<td>192</td>
<td>MEDICINE</td>
<td>GENERAL(ACUTE MEDICINE)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3E NORTH</td>
<td>129</td>
<td>INTERMEDIATE MED</td>
<td>INTERMEDIATE MEDICINE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3E SOUTH</td>
<td>219</td>
<td>SURGERY</td>
<td>SURGICAL ICU</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 WEST PSYCH</td>
<td>66</td>
<td>PSYCHIATRY</td>
<td>LONG TERM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSYCHIATRY(&gt;45 DAYS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7A GEN MED</td>
<td>UEK1</td>
<td>158</td>
<td>MEDICINE</td>
<td>GENERAL(ACUTE MEDICINE)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 4.3.2.2.4 Primary Care Team Print

Use this option to print a list of all primary care teams. The list is sorted alphabetically by team name and displays the pointer to the TEAM file (#404.51). The intent of this option is to provide help for building primary care teams on the commercial DSS system.

**Example: Primary Care Team Print**

This option prints a list of all Primary Care Teams. The list is sorted alphabetically by TEAM name and displays the pointer to the TEAM file (#404.51).

The right margin for this report is 80.

DEVICE: HOME// QUEUE TO PRINT ON
DEVICE: HOME// A700 RIGHT MARGIN 80// <RET>

Requested Start Time: NOW// <RET> (DEC 08, 1997@13:16:22)

<table>
<thead>
<tr>
<th>Primary Care Teams</th>
<th>TEAM FILE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TEAM NAME</td>
<td>POINTER</td>
</tr>
<tr>
<td>-------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>JAN'S TEAM</td>
<td>1</td>
</tr>
</tbody>
</table>
4.3.2.2 Setup for Inpatient Medications Information

Choosing the Setup for Inpatient Medications Information option from the Maintenance Menu will display the following sub-menu and options.

Select Setup for Inpatient Medications Information Option: ?

1  Print IV Room Worksheet
2  Enter/Edit IV Room Division
3  Pharmacy NDC Lookup

4.3.2.2.1 Print IV Room Worksheet

Use this option to print a worksheet listing all the entries in the IV ROOM file (#59.5) of the Inpatient Medications package. This worksheet is intended to be used by the DSS Manager to define the DIVISION (as a pointer to the MEDICAL CENTER DIVISION file [#40.8]) for each IV room for DSS purposes.

Example: IV Room Worksheet

This option will produce a worksheet listing all entries in the IV Room file (#59.5). It should be used to help DSS and Pharmacy services define and review the DIVISION assignments for each IV Room.

DEVICE: HOME// QUEUE TO PRINT ON
DEVICE: HOME// A700 RIGHT MARGIN 80// <RET>

Requested Start Time: NOW// <RET> (DEC 03, 1997@15:53:04)

IV Room Worksheet
Printed Dec 03, 1997

<table>
<thead>
<tr>
<th>IV ROOM</th>
<th>DIVISION</th>
<th>INACTIVE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALBANY IV ROOM</td>
<td>ALBANY</td>
<td></td>
</tr>
<tr>
<td>TST ISC ROOM</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.3.2.2 Enter/Edit IV Room Division

Use this option to create or edit entries in the DIVISION field (#.02) of the IV ROOM file (#59.5). The purpose of the DIVISION field is to provide a way to tie outpatient IV data to a medical center division for DSS purposes.

**Example: Option for Editing Room Division**

This option allows editing of the DIVISION field for IV Rooms.

Select IV ROOM NAME: 1WEST
DIVISION: ALBANY 500

Select IV ROOM NAME: <RET>

4.3.2.2.3 Pharmacy NDC Lookup

Refer to Appendix A for information about feeder key transmission.

Use this option to perform lookups on the local DRUG file (#50) for NDCs from DSS Pharmacy Feeder Keys that have rejected because the first seven characters are zeros (e.g., "000000051079014120"). This would occur when a pharmacy item has not been matched to the National Drug File [NDF].

The software prompts you to enter the NDC (last twelve characters) from a rejected feeder key to display the following information from the local DRUG file (#50) for any drug which has that NDC.

- Local Generic Name
- NDC
- Dispense Unit
- VA Classification
- Price Per Dispense Unit

The output will vary slightly, depending on the version of NDF running at your site, as indicated in the following example:
Example: Pharmacy NDC Lookup

**If your site is running NDF prior to Version 4.0:**

Pharmacy Feeder Keys for DSS are built in the following manner.

Your site is running NATIONAL DRUG FILE (NDF) v3.18, so PHA Feeder Keys are composed of 19 numeric characters.

Ex. "0016006000003073531"  where characters:

1-4 (0016)          = pointer to the NATIONAL DRUG file (#50.6)
5-7 (006)           = pointer to VA PRODUCT NAME subfile (#50.68)
8-19 (000003073531) = NDC from the local DRUG file (#50)

Enter RETURN to continue or '^' to exit: <RET>

This option will allow lookups on the local DRUG file (#50) using NDCs from DSS Pharmacy Feeder Keys that have been rejected because the first seven characters are zeros. (Ex. "000000051079014120")

This would occur when a pharmacy item has not been matched to the National Drug File (NDF).

Enter the NDC (last twelve characters) from a rejected feeder key to display information from the local DRUG file for any drug which has that NDC.

Enter 12 numeric characters at the prompt or <cr> to exit. <RET>

Select NDC: 00065071212   HOMATROPINE 5% 2ML  OP600

HOMATROPINE 5% 2ML
------------------
NDC:           65-0712-12  VA Classification:       OP600
Dispense Unit: VIAL                     Price per Dispense Unit: 7.14

Enter 12 numeric characters at the prompt or <cr> to exit. <RET>

Select NDC: <RET>

**If your site is running NDF Version 4.0:**

Your site is running NATIONAL DRUG FILE (NDF) v4.0.
If Pharmacy data is dated after September 30, 1998, then PHA Feeder Keys are composed of 17 numeric characters.

Ex. "12006000003073531"  where characters:

1-5 (12006)         = pointer to VA PRODUCT NAME file (#50.68)
6-17 (000003073531) = NDC from the local DRUG file (#50)

If Pharmacy data is dated prior to October 1, 1998, then PHA Feeder Keys are composed of 19 numeric characters.

Ex. "0016006000003073531"  where characters:

1-4 (0016)          = pointer to the NATIONAL DRUG file (#50.6)
Enter RETURN to continue or '^' to exit: <RET>

This option will allow lookups on the local DRUG file (#50) using NDCs from DSS Pharmacy Feeder Keys that have been rejected because the first five characters are zeros in a 17 character Feeder Key. (Ex. "00000051079014120") OR the first seven characters are zeros in a 19 character Feeder Key. (Ex. "000000051079014120")

This would occur when a pharmacy item has not been matched to the the National Drug File (NDF).

Enter the NDC (last twelve characters) from a rejected feeder key to display information from the local DRUG file for any drug which has that NDC.

Enter 12 numeric characters at the prompt or <cr> to exit. <RET>

Select NDC: 000469065771 TACROLIMUS 5MG CAP IM600 (PROGRAF)
DU=CAP

TACROLIMUS 5MG CAP
------------------
NDC: 00469-0657-71 VA Classification: IM600
Dispense Unit: CAP Price per Dispense Unit: 6.809

Enter 12 numeric characters at the prompt or <cr> to exit. <RET>

Select NDC: <RET>

4.3.2.3 Surgery

Choosing the Surgery option from the Maintenance Menu will display the following sub-menu and options.

Select Surgery Option: ?

1  SUR Volume Report
2  Surgery Extracts Unusual Volume Report
4.3.2.4.1 SUR Volume Report

This menu option creates a report that lists all surgical cases that would be generated to the Surgery Extract for transmission to the AITC for review.

Effective October 1, 2005, the Surgery Extract Volume Report [ECX SUR VOL REPORT] is renamed to SUR Volume Report [ECX SUR VOL REPORT]. The Surgery Extract Volume Report heading was also changed to SUR Volume Report.

Example: SUR Volume Report

SUR Volume Report
Page: 1
Start Date: JAN 01, 2004 Report Run Date/Time: DEC 15, 2004
End Date: JAN 15, 2004

Case Encounter Pt. Operation Anesthesia PACU OR
Example: Surgery Extracts Unusual Volume Report

This report prints a listing of unusual volumes that would be generated by the Surgery extract (SUR) as determined by a user-defined threshold value. It should be run prior to the generation of the actual extract(s) to identify and fix, as necessary, any volumes determined to be erroneous.

Unusual volumes are those where either the Operation Time, Patient Time, Anesthesia Time, Recovery Room Time, OR Clean Time or Pt Holding Time field is greater than the threshold value.

Note: The threshold can be set after a report is selected.

Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

The report is sorted by descending Volume and Case Number.

Enter RETURN to continue or '^' to exit:

A print device capable of displaying a 132-character line is needed for output. See Appendix H for sample report.
4.4 Package Extracts

Please refer to the current DSS Extracts V3.0 Data Definitions Guide and Extract File Formats Manual for more information about the record layout for the extracted fields.

Package Extracts Menu
Choosing the Package Extracts option from the Extract Managers Menu will display the following menu and options.

Select Extract Manager's Options Option: P Package Extracts

ADM Admissions Extract
BCM BCMA Extract
CLI Clinic Visit Extract
ECS Event Capture Extract
IVP IV Extract
LAB Lab Extract
LAR Lab Results Extract
NUT Nutrition Extract
PRE Prescription Extract
ECQ QUASAR Extract
PRO Prosthetics Extract
RAD Radiology Extract
SUR Surgery Extract
MOV Transfer and Discharge Extract
TRT Treating Specialty Change Extract
UDP Unit Dose Extract
LBB Blood Bank Extract

Fiscal Year Logic – DSS Testing Only

Select Package Extracts Option: Lab Extract

Extract Laboratory Information for DSS

Starting with Date: 7/1/08 (JUL 01, 2008)
Ending with Date: 7/31/08 (JUL 31, 2008)
Requested Start Time: NOW// (AUG 01, 2008@13:26:18)
Request queued as Task #300.

4.4.1. Admissions Extract (ADM)
Use this option to extract the patient admissions data for a selected date range. This data is stored in the ADMISSION EXTRACT file (#727.802) until it is transmitted to AITC.
4.4.2. **BCMA Extract (BCM)**
Use this option to extract data for a selected date range. This data is stored in the BCMA EXTRACT file (#727.833) until it is transmitted to AITC.

4.4.3. **Clinic Visit Extract (CLI)**
Use this option to extract data for all scheduled clinic visits, add/edits, and walk-ins for the selected date range, with the following exceptions.

Non-count clinics are excluded unless specifically assigned a DSS Action Code other than 6. Canceled clinic appointments are excluded. Clinics with an ACTION TO SEND code of 6 in CLINICS AND STOP CODES file (#728.44) are excluded.

This data is stored in the CLINIC EXTRACT file (#727.827) until it is transmitted to AITC.

4.4.4. **Event Capture Extract (ECS)**
Use this option to extract the event capture data for a selected date range. This data is stored in the EVENT CAPTURE LOCAL EXTRACT file (#727.815) until it is transmitted to AITC.

4.4.5. **IV Extract (IVP)**
Use this option to extract the pharmacy IV data for a selected date range. This data is stored in the IV DETAIL EXTRACT file (#727.819) until it is transmitted to AITC.

4.4.6. **Lab Extract (LAB)**
Use this option to extract the laboratory data, including referrals and research tests, for a selected date range. This data is stored in the LABORATORY EXTRACT file (#727.813) until it is transmitted to AITC.

All inpatient, outpatient, and referral lab tests accessioned within the selected date range are extracted. Lab tests can be performed on a patient in the PATIENT file (#2) or a referral patient in the REFERRAL PATIENT file (#67). The identifying number is the social security number for in-house patients or a selected non-SSN ID constant for referrals and research.

4.4.7. **Lab Results Extract (LAR)**
Use this option to extract the laboratory results data for a selected date range. This data is stored in the LAB RESULTS EXTRACT file (#727.824) until it is transmitted to AITC.
4.4.8. Nutrition Extract (NUT)
Use this option to extract nutrition data for a selected date range. This data is stored in the NUTRITION (NUT) EXTRACT file (#727.832) until it is transmitted to AITC. This extract and related worksheets allow DSS to capture expensive special diets, capture patient meals, and capture dietary orders. Currently only the Outpatient Meals will be transmitted in the Nutrition Extract.

4.4.9. Prescription Extract (PRE)
Use this option to extract the prescription (pharmacy outpatient) data for a selected date range. This data is stored in the PRESCRIPTION EXTRACT file (#727.81) until it is transmitted to AITC.

4.4.10. QUASAR Extract (ECQ)
Use this option to extract audiology and speech pathology clinic visit data for a selected date range. This data is stored in the QUASAR EXTRACT (#727.825) file until it is transmitted to AITC.

4.4.11. Prosthetics Extract (PRO)
Use this option to extract the prosthetics data for a selected date range. The data is stored in the PROSTHETICS EXTRACT file (#727.826) until it is transmitted to AITC.

The following information is required to extract a prosthetics record.

- Station Requesting Station
- Patient Name (in Prosthetics)
- SSN
- Receiving Station
- Name (in PATIENT file (#2))
- Type of Transaction
- Delivery Date
- Source
- HCPS

For prosthetics records that could not be extracted, you will receive a Prosthetics DSS Exception message indicating the record Internal Entry Number (IEN) in the RECORD OF PROS APPLIANCE/REPAIR file (#660) and the critical information that is missing.

The records identified in this message were not extracted and should be reviewed to determine if they must be corrected and the extract regenerated to assure proper DSS credit is received.
If you are extracting data for a division, you can only select a primary division (as defined for your entries in the PROSTHETICS SITE PARAMETERS file (#669.9) and the NEW PERSON file (#200)).

When you extract prosthetics records, an e-mail message containing the Prosthetics Extract HCPCS Cost Report is sent to the members of the DSS-PRO mail group. (Refer to the Prosthetics Extract Audit Report option in this manual for details about the format and content of this report. Refer to the Security Section of the DSS V. 3.0 FY 00 Technical Manual for more information about mail groups.)

4.4.12. Radiology Extract (RAD)
Use this option to extract the radiology data for a selected date range. This data is stored in the RADIOLOGY EXTRACT file (#727.814) until it is transmitted to AITC.

4.4.13. Surgery Extract (SUR)
Use this option to extract the surgery data for a selected date range. This data is stored in the SURGERY EXTRACT file (#727.811) until it is transmitted to AITC. Secondary procedures and prostheses are also extracted.

4.4.14. Transfer and Discharge Extract (MOV)
Use this option to extract all patient movement (transfers and discharge) data for the selected date range. This data is stored in the PHYSICAL MOVEMENT EXTRACT file (#727.808) until it is transmitted to AITC.

4.4.15. Treating Specialty Change Extract (TRT)
Use this option to extract treating specialty change data for a selected date range. This data is stored in the TREATING SPECIALTY CHANGE EXTRACT file (#727.817) until it is transmitted to AITC.

4.4.16. Unit Dose Extract (UDP)
Use this option to extract all unit dose orders for the selected date range. Data is extracted from UNIT DOSE EXTRACT DATA file (#728.904) which is populated by the Inpatient Medications package when a pick list is filed. This data is stored in the UNIT DOSE LOCAL EXTRACT file (#727.809) until it is transmitted to AITC.

4.4.17. Blood Bank Extract (LBB)
Use this option to extract blood bank data for a selected date range. This data is stored in the BLOOD BANK EXTRACT file (#727.829) until the data is transmitted to AITC. This extract enables DSS staff to see and manage the true economic costs of blood product use in VHA.
4.4.18. Fiscal Year Logic – DSS Testing Only

The Fiscal Year Logic - DSS Testing Only option allows selection of a fiscal year that may not have the DSS logic implemented for that year. If a future year (e.g. 2011) is entered and the user does not have the ECX DSS TEST security key, the software does not allow selection of a future fiscal year.

****************************************************************
* Use this option with caution since it will allow you to run any supported DSS extract using specific fiscal year logic. By running this option you may negatively impact your extract data. *
* DO NOT USE this option unless you are an official test site for the DSS Fiscal Year Conversion. *
****************************************************************

Select one of the following:

- 2009 Fiscal Year 2009
- 2010 Fiscal Year 2010
- 2011 Fiscal Year 2011
- 2012 Fiscal Year 2012

Select fiscal year logic to use for extract: DSS Testing Only to use for extract 2012
(Only the holder of the security key can select future year)

This prompt is changed:
WARNING: Logic has not been released for this year. Do not use unless directed by DSO. Do you want to continue? YES/
(Only the holder of the security key will be allowed to continue.)
4.5 SAS Extract Audit Reports

This section contains a brief description followed by a sample output for each SAS Extract Audit Reports option. To execute any of the SAS Extract Audit Reports options, enter the DSS Extract Log Record Number and a printer device. Please note that in an effort to streamline the documentation, only a portion of the output might be provided for some reports.

Please refer to the Current DSS Extracts Data Definitions Guide and Extract File Formats Manual for more information about the record layout for the extracted fields.

4.5.1 SAS Extracts Audit Reports Menu

Choosing the SAS Extracts Audit Reports option from the Extract Managers Menu will display the following menu and options.

```
Select Extract Manager's Options Option: s  SAS Extract Audit Reports

PRE  SAS Prescription Audit Report
RAD  SAS Radiology Audit Report
SUR  SAS Surgery Audit Report

Select SAS Extract Audit Reports Option:
```

All of the SAS Extract Audit Reports options can be executed in the following manner:

```
Select SAS Extract Audit Reports Option: PRE  SAS Prescription Audit Report

Prescription Extract SAS Report

Select DSS EXTRACT LOG RECORD NUMBER: 187  10-06-97  Prescription

Extract:  Prescription #187

Start date:  JAN 01, 1997
End date:  JAN 31, 1997
# of Records:  6

DEVICE: HOME// QUEUE TO PRINT ON
DEVICE: HOME// A700)  RIGHT MARGIN: 80// <RET>

Requested Start Time: NOW// <RET>  (DEC 02, 1997@10:48:25)
Request queued as Task #188047.
```

4.5.2 SAS Prescription Audit Report

This option emulates the SAS routine at the AITC, which creates new records from the Prescription (pharmacy outpatient) Extract. You can use it to print a summary report for all records sorted by feeder location and feeder key.

Refer to Appendix A for information about feeder key transmission.
**Example: SAS Audit Report for Prescription (PRE) Extract**

SAS Audit Report for Prescription (PRE) Extract  
DSS Extract Log #: 187  
Date Range of Audit: JAN 01, 1997 to JAN 31, 1997  
Report Run Date/Time: NOV 25, 1997@11:27  
Division/Site: ALBANY (Z)  

<table>
<thead>
<tr>
<th>Feeder Location</th>
<th>Feeder Key</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRE2</td>
<td>00000000000000000000</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>0038090000527109910</td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>0079004000839508706</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>0151028000527109505</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td>0226011000069541073</td>
<td>60</td>
</tr>
<tr>
<td>BASIC</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>NEWWIN</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>PREDEASP</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>VAMAIL</td>
<td></td>
<td>3</td>
</tr>
</tbody>
</table>

**4.5.3 SAS Radiology Audit Report**

This option emulates the SAS routine at the AITC, which creates new records from the radiology extract. You may use it to print a summary report for all records sorted by feeder location and feeder key. Note that bilateral modifiers will increase volumes.

Refer to Appendix A for information about feeder key transmission.

**Example: SAS Audit Report for Radiology (RAD) Extract**

SAS Audit Report for Radiology (RAD) Extract  
DSS Extract Log #: 197  
Date Range of Audit: JAN 01, 1990 to JAN 31, 1990  
Report Run Date/Time: NOV 25, 1997@11:32  
Division/Site: TOGUS, ME (402)  

<table>
<thead>
<tr>
<th>Feeder Location</th>
<th>Feeder Key</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>402-1</td>
<td>70100</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>70470</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>71020</td>
<td>5</td>
</tr>
<tr>
<td>402-1</td>
<td>73120</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>73620</td>
<td>3</td>
</tr>
<tr>
<td>402-1</td>
<td>73660</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>74000</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>75712</td>
<td>1</td>
</tr>
<tr>
<td>402-1</td>
<td>888888</td>
<td>2</td>
</tr>
<tr>
<td>402-1</td>
<td>999999</td>
<td>2</td>
</tr>
</tbody>
</table>

Total for Feeder Location 402-GENERAL RADIOLOGY (402-1): 18

Grand Total for Division 402: 18
4.5.4 SAS Surgery Audit Report

This option emulates the SAS routine at the AITC, which creates new records from the surgery extract. You can use it to print a summary report for all records sorted by feeder location and feeder key.

Refer to Appendix A for information about feeder key transmission.

Example: SAS Audit Report for Surgery (SUR) Extract

SAS Audit Report for Surgery (SUR) Extract
DSS Extract Log #: 255
Date Range of Audit: MAY 01, 1997 to MAY 31, 1997
Report Run Date/Time: NOV 25, 1997@11:35
Division/Site: ALBANY (500)

<table>
<thead>
<tr>
<th>Feeder Location</th>
<th>Feeder Key</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>500ORCN</td>
<td>CARDIAC/NEURO OR</td>
<td>062-10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>062-30</td>
</tr>
<tr>
<td>500ORCNA</td>
<td>CARDIAC/NEURO OR - ANESTHESIA</td>
<td>062-23</td>
</tr>
<tr>
<td>500ORCNS</td>
<td>CARDIAC/NEURO OR - SURGERY</td>
<td>062-40</td>
</tr>
</tbody>
</table>

Page: 1
4.6 Extract Audit Reports

This section contains a brief description followed by a sample output for each Extract Audit Reports option. To execute any of the Extract Audit Reports options, enter the DSS Extract Log Record Number, starting and ending dates, divisions, locations, or accession areas (as appropriate), and a printer device. There is also a narrative portion of each report that prints only if the report is sent to a printer device. The format of the narrative is the same for all extract audit reports, but the content will vary for each report. Please note that in an effort to streamline the documentation, only a portion of the output might be provided for some reports.

Please refer to the Current DSS Extracts V. 3.0 Data Definitions Guide for more information about the record layout for the extracted fields.

4.6.1 Extract Audit Reports Menu

Choosing the Extract Audit Reports option from the Extract Managers Menu will display the following menu and options.

Select Extract Manager's Options Option: E Extract Audit Reports Menu

ADM Admission (ADM) Extract Audit
ECQ QUASAR (ECQ) Extract Audit
ECS Event Capture (ECS) Extract Audit
LAB Laboratory (LAB) Extract Audit
LAR Laboratory Results (LAR) Extract Audit
LBB Laboratory Blood Bank (LBB) Audit Reports...
1 Laboratory Blood Bank (LBB) Comparative Report
2 Laboratory Blood Bank (LBB) Extract Audit
MOV Physical Movement (MOV) Extract Audit
NUT Nutrition (NUT) Extract Audit
PHA Pharmacy Extracts Audit
PRO Prosthetics (PRO) Extract Audit
RAD Radiology (RAD) Extract Audit
SUR Surgery (SUR) Extract Audit
TRT Treating Specialty Change (TRT) Extract Audit
The following dialog for the Admission (ADM) Extract Audit Report is typical of all the audit reports and is provided as an example.

**Example: Setup for ADM Extract Audit Report**

Select DSS EXTRACT LOG RECORD NUMBER: 193

Extract: Admission #193

Start date: DEC 01, 1996
End date: DEC 31, 1996
# of Records: 3

You can narrow the date range, if you wish.

The Start Date can't be earlier than DEC 01, 1996, or later than DEC 31, 1996.

Select Start Date: DEC 01, 1996// <RET> (DEC 01, 1996)

The End Date can't be earlier than DEC 01, 1996 (the Start Date you selected), or later than DEC 31, 1996.

Select End Date: DEC 31, 1996// <RET> (DEC 31, 1996)

Do you want the ADM extract audit report for all divisions? NO// Y YES

DEVICE: HOME// QUEUE TO PRINT ON
DEVICE: HOME// A700 RIGHT MARGIN: 133// <RET>

Requested Start Time: NOW// <RET> (NOV 25, 1997@13:40:18)
Request queued as Task #186962.

**Example: Admission (ADM) Extract Audit Report**

DSS Extract Log #: 193
Date Range of Audit: DEC 01, 1996 to DEC 31, 1996
Report Run Date/Time: NOV 25, 1997@13:34

-------------------------------------------------------------------------------
AUDIT DESCRIPTION:

Verify against: Gains and Losses Sheet/Bed Status Report
Menu Option: Gains and Losses (G&L) Sheet [DG G&L SHEET]

The Gains and Losses Sheet is the primary VistA report against which ADM extract data should be verified. However, if starting the verification process at the beginning of the fiscal year, the Bed Status Report can also be used. Copies of these reports are readily available from patient administration services at most medical centers.

The G&L Sheet shows admissions by ward for a specific day. To verify the data on the extract audit report, the verifier must accumulate the data given on the G&L Sheet either manually or through use of a spreadsheet application. For example, if the Admission Extract Audit Report covers the period July 1 to July 15, then accumulate the admission data from the G&L Sheet for each day from July 1 through July 15. The accumulated data for a given ward (e.g., total number of admissions for Ward A during the period) should match the figure reported on the extract audit for the same ward and date range.
If verification is done through the Bed Status Report, simply use the "Cumulative Totals" table which displays fiscal year-to-date totals of interward losses and discharges by ward group. The Admission (ADM) Extract Audit also displays totals by ward group. Some arithmetic manipulation is needed here in order to compare the figures on the two reports. For example, to verify data for the month of July, the user must first develop a "Cumulative Totals" table for the month of July. This is done by subtracting the figures contained in the "Cumulative Totals" table of June 30 from the figures contained in the "Cumulative Totals" table of July 31. (Again, this can be accomplished manually, or with the aid of a spreadsheet application.) The resulting month of July table can then be compared directly to the ward group totals shown on the extract audit report generated for the period July 1 to July 31.

### 4.6.2 Admission (ADM) Extract Audit

Use this option to print a summary report from the ADMISSION EXTRACT file (#727.802) that displays the number of patient admissions by ward and ward group.

**Example: Admission Extract Audit Report**

```
Admission (ADM) Extract Audit Report
DSS Extract Log #: 193
Date Range of Audit: DEC 01, 1996 to DEC 31, 1996
Report Run Date/Time: NOV 25, 1997@13:34
Medical Center Division: TROY (500B) Page: 1

<table>
<thead>
<tr>
<th>Ward</th>
<th># of Admissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>SURGERY</td>
<td>0</td>
</tr>
<tr>
<td>3 NORTH SURG</td>
<td>0</td>
</tr>
<tr>
<td>ICU/CCU</td>
<td>0</td>
</tr>
<tr>
<td>GEN MED</td>
<td>2</td>
</tr>
</tbody>
</table>

Ward group SURGERY TOTALS subtotal: 0

Ward group NHCU TOTALS subtotal: 0

Ward group MEDICINE TOTALS subtotal: 2

Division TROY Grand Total: 2
```
4.6.3 QUASAR (ECQ) Extract Audit

Use this option to print a report from the QUASAR EXTRACT file (#727.825) file. The report displays the number of procedures performed for patient visits to Audiology and Speech Pathology.

**Example: QUASAR Extract Audit Report**

QUASAR (ECQ) Extract Audit Report  
DSS Extract Log #: 192  
Date Range of Audit: MAY 01, 1997 to MAY 31, 1997  
Report Run Date/Time: NOV 26, 1997 @ 10:39  
QUASAR Site: ALBANY (500)

<table>
<thead>
<tr>
<th>DSS Unit</th>
<th>Procedure</th>
<th>Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Speech &amp; Hearing Evaluation</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Speech/Hearing Therapy</td>
<td>2</td>
</tr>
</tbody>
</table>

Total Volume for Audiology: 3

Speech Pathology

<table>
<thead>
<tr>
<th>DSS Unit</th>
<th>Procedure</th>
<th>Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Laryngeal Function Studies</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Spontaneous Nystagmus Study</td>
<td>1</td>
</tr>
</tbody>
</table>

Total Volume for Speech Pathology: 2

Grand Total for Site ALBANY (500): 5

4.6.4 Event Capture (ECS) Extract Audit

Use this option to print a summary report from the EVENT CAPTURE LOCAL EXTRACT file (#727.815) that displays the number of procedures performed within each DSS Unit.

**Example: ECS Extract Audit Report**

Event Capture (ECS) Extract Audit Report  
DSS Extract Log #: 182  
Date Range of Audit: JUN 01, 1997 to JUN 30, 1997  
Report Run Date/Time: NOV 26, 1997 @ 08:46  
Event Capture Location: TROY (515.6)

<table>
<thead>
<tr>
<th>DSS Unit</th>
<th>Category</th>
<th>Procedure</th>
<th>Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>JAP Test Unit (3)</td>
<td>JAP Assignment</td>
<td>250</td>
</tr>
</tbody>
</table>

Total Volume for Unit JAP Test Unit (3): 250

Grand Total for Location TROY (515.6): 250
4.6.5  Laboratory (LAB) Extract Audit

Use this option to print a summary report from the LABORATORY EXTRACT file (#727.813) that displays the volume of tests performed within each laboratory accession area.

Example: Laboratory Extract Audit Report

<table>
<thead>
<tr>
<th>Accession Area (Feeder Location)</th>
<th>LMIP</th>
<th>LOINC</th>
<th># of Tests</th>
<th># of Tests</th>
</tr>
</thead>
<tbody>
<tr>
<td>SURGICAL PATHOLOGY (SP)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SP Specimen</td>
<td>88000.0000</td>
<td>1234-5</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

Total for SURGICAL PATHOLOGY: 1 0

4.6.6  Laboratory Results (LAR) Extract Audit

- DSS collects 75 unique LAR tests. The DSS LAR Test Number range between 0001 to 0076 (0012 is missing).
- If there has been no workload for a particular DSS LAR test, “Not in extract” displays.
- The Minimum and Maximum column results no longer display on the report.

Example: Laboratory Results Extract Audit

Select Extract Audit Reports Menu Option: LAR Laboratory Results (LAR) Extract Audit

Setup for LAR Extract Audit Report --

Select DSS EXTRACT LOG RECORD NUMBER: 2589 06-15-09 Lab Results

<table>
<thead>
<tr>
<th>Test Code</th>
<th>Month Year</th>
<th>Total Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>0001</td>
<td>MAR 2009</td>
<td>5427</td>
</tr>
<tr>
<td>0002</td>
<td>MAR 2009</td>
<td>6390</td>
</tr>
<tr>
<td>0003</td>
<td>MAR 2009</td>
<td>6367</td>
</tr>
</tbody>
</table>
4.6.7 Laboratory Blood Bank (LBB) Audit Reports

4.6.7.1 Laboratory Blood Bank (LBB) Comparative Report

The LBB Extract Audit Report can only be run prior to the extract which causes some sites to bypass this audit. The LBB Comparative Report can be run after the extract has run. If a discrepancy exists, sites can correct the data and run the extract again prior to transmitting the data to Austin.

**Example: LBB Audit Reports**

Select Extract Audit Reports Menu Option: Laboratory Blood Bank (LBB) Audit Reports

1. Laboratory Blood Bank (LBB) Comparative Report
2. Laboratory Blood Bank (LBB) Extract Audit

Select Laboratory Blood Bank (LBB) Audit Reports Option: Laboratory Blood Bank (LBB) Comparative Report

Setup for LBB Extract Audit Comparative Report...

Select DSS EXTRACT LOG RECORD NUMBER: 2587 06-15-09 Blood Bank

Start date: MAR 01, 2009
End date: MAR 31, 2009
# of Records: 139

You can narrow the date range, if you wish.

The Start Date can't be earlier than MAR 01, 2009, or later than MAR 31, 2009.

Select Start Date: MAR 01, 2009 (MAR 01, 2009)

The End Date can't be earlier than MAR 01, 2009 (the Start Date you selected), or later than MAR 31, 2009.

Select End Date: MAR 31, 2009 (MAR 31, 2009)

Do you want the LBB extract comparative report to sort by COMP? NO// YES

This report requires a print width of 132 characters.

DEVICE: HOME// TELNET TERMINAL

Retrieving records.....

<table>
<thead>
<tr>
<th>Name</th>
<th>SSN</th>
<th>FDR LOC</th>
<th>Date</th>
<th>TRANSF</th>
<th>COMP</th>
<th># of Units</th>
<th>SSN</th>
<th>Date</th>
<th>TRANSF</th>
<th>COMP</th>
<th># of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWAI</td>
<td>666201445</td>
<td>BB623</td>
<td>3/13/09</td>
<td>APHP</td>
<td>1</td>
<td>666201445</td>
<td>3/13/09</td>
<td>APHP</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SWAI</td>
<td>666201445</td>
<td>BB623</td>
<td>3/15/09</td>
<td>APHP</td>
<td>1</td>
<td>666201445</td>
<td>3/15/09</td>
<td>APHP</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APHP TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3</td>
<td>APHP TOTAL</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DIET</td>
<td>000441759</td>
<td>BB623</td>
<td>3/25/09</td>
<td>LPC</td>
<td>1</td>
<td>000441759</td>
<td>3/25/09</td>
<td>LPC</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BOZZ</td>
<td>000923659</td>
<td>BB623</td>
<td>3/5/09</td>
<td>LPC</td>
<td>1</td>
<td>000923659</td>
<td>3/5/09</td>
<td>LPC</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>5</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
4.6.7.2 Laboratory Blood Bank (LBB) Extract Audit

This report provides DSS on-site support staff with a list of unmatched blood products. The report will contain those records that do not have a value in either the DSS Product Dept or DSS IP # fields. The resulting report will enable the DSS on-site support team to correct the unmatched blood products prior to running the LBB Extract.

Example: LBB Extract Audit Report

Select Extract Audit Reports Menu Option: LBB Laboratory Blood Bank (LBB) Extract Audit

LBB Extract Audit Report Information for DSS

Starting with Date: 2/1/08 (FEB 01, 2008)
Ending with Date: 2/29/08 (FEB 29, 2008)
QUEUE TO PRINT ON DEVICE: HOME// TELNET [YOU CAN NOT SELECT A VIRTUAL TERMINAL]
Previously, you have selected queuing.
Do you STILL want your output QUEUED? Yes// N (No)
DEVICE: HOME// TELNET Right Margin: 80//

Retrieving records...

LBB Extract Audit Report
01 Feb 2008 - 29 Feb 2008
Run Date: 07 Jan 2009

<table>
<thead>
<tr>
<th>Name</th>
<th>SSN</th>
<th>FDR LOC</th>
<th>Transf Date</th>
<th>COMP</th>
<th>Number of Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLAN</td>
<td>000054102</td>
<td>BB523A4</td>
<td>2/6/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>FLAN</td>
<td>000054102</td>
<td>BB523A4</td>
<td>2/6/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>MONA</td>
<td>000224430</td>
<td>BB523A4</td>
<td>2/21/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>MONA</td>
<td>000224430</td>
<td>BB523A4</td>
<td>2/20/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/26/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/16/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/13/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/13/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/13/08</td>
<td>LRB3</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/2/08</td>
<td>LPAX</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/12/08</td>
<td>LPAX</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/12/08</td>
<td>CLPH</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/12/08</td>
<td>LPAX</td>
<td>1</td>
</tr>
<tr>
<td>WILL</td>
<td>000403825</td>
<td>BB523A4</td>
<td>2/12/08</td>
<td>CR-P</td>
<td>10</td>
</tr>
</tbody>
</table>
### 4.6.8 Physical Movement (MOV) Extract Audit

Use this option to print a summary report from the PHYSICAL MOVEMENT EXTRACT file (#727.808). The report displays the total count of each MAS movement type (transfers and discharges) by ward and ward group.

**Example: Movement Extract Audit Report**

Movement (MOV) Extract Audit Report  
DSS Extract Log #: 184  
Date Range of Audit: OCT 01, 1996 to OCT 31, 1996  
Report Run Date/Time: NOV 26, 1997@09:08  
Medical Center Division: ALBANY (500)  

<table>
<thead>
<tr>
<th>Ward</th>
<th>MAS Movement (Transfer) Types</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>13</th>
<th>14</th>
<th>22</th>
<th>23</th>
<th>24</th>
<th>25</th>
<th>26</th>
<th>43</th>
<th>44</th>
<th>45</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
</tbody>
</table>

---

No Transfer data extracted for this medical center division.

Movement (MOV) Extract Audit Report  
DSS Extract Log #: 184  
Date Range of Audit: OCT 01, 1996 to OCT 31, 1996  
Report Run Date/Time: DEC 02, 1997@11:30  
Medical Center Division: ALBANY (500)  

<table>
<thead>
<tr>
<th>Ward</th>
<th>MAS Movement (Discharge) Types</th>
<th>10</th>
<th>11</th>
<th>12</th>
<th>16</th>
<th>17</th>
<th>21</th>
<th>27</th>
<th>31</th>
<th>32</th>
<th>33</th>
<th>34</th>
<th>35</th>
<th>37</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td></td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
<td>----</td>
</tr>
</tbody>
</table>

---

DOMICILLARY  
0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 1

1

2 WEST  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

0

---

Ward group NHCU subtotals:

<table>
<thead>
<tr>
<th>Ward</th>
<th>0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 1</th>
</tr>
</thead>
</table>

3E SOUTH  
0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 1

3E NORTH  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

---

Ward group NHCU subtotals:

<table>
<thead>
<tr>
<th>Ward</th>
<th>0 0 0 1 0 0 0 0 0 0 0 0 0 0 0 1</th>
</tr>
</thead>
</table>

5 WEST PSYCH  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

NHCU  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

7A SURG  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

7A GEN MED  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

OBSERVATION  
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0

Division ALBANY Grand Totals:

| 0 0 0 2 0 0 0 0 0 0 0 0 0 0 0 2 |
4.6.8 Nutrition (NUT) Extract Audit

4.6.8.1 Sample Summary Report

Example: Setup for NUT Extract Audit Report

Select Extract Audit Reports Menu Option: NUT Nutrition (NUT) Extract Audit

Setup for NUT Extract Audit Report --

Select DSS EXTRACT LOG RECORD NUMBER: 2901 08-14-07 Nutrition

Extract: Nutrition #2901

Start date: JAN 01, 2007
End date: JAN 31, 2007
# of Records: 23818

The extract which you have chosen to audit was transmitted to AUSTIN/DSS on AUG 14, 2007.

Do you want to continue with this audit report? NO// YES

You can narrow the date range, if you wish.

The Start Date can't be earlier than JAN 01, 2007, or later than JAN 31, 2007.

Select Start Date: JAN 01, 2007// (JAN 01, 2007)

The End Date can't be earlier than JAN 01, 2007 (the Start Date you selected), or later than JAN 31, 2007.

Select End Date: JAN 31, 2007// (JAN 31, 2007)

Select PATIENT DIVISION: ALL//

Select one of the following:

S SUMMARY
D DETAIL

Select type of report: SUMMARY

DEVICE: HOME// TELNET TERMINAL

Nutrition (NUT) Extract Audit Report (Summary)

DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@13:21
Patient Division: CHEYENNE VAMC (442)

FEEDER KEY: T

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>O</td>
<td>NO</td>
<td>274</td>
</tr>
</tbody>
</table>

FEEDER KEY: REGULAR

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>O</td>
<td>NO</td>
<td>274</td>
</tr>
</tbody>
</table>
Nutrition (NUT) Extract Audit Report (Summary)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@13:21
Patient Division: UNKNOWN

### FEEDER KEY: T

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>5638</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>13696</td>
</tr>
<tr>
<td>O</td>
<td>YES</td>
<td>10</td>
</tr>
</tbody>
</table>

### FEEDER KEY: UNKNOWN

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>1979</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>2221</td>
</tr>
</tbody>
</table>

### FEEDER KEY: CLEAR LIQS

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>549</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>1590</td>
</tr>
</tbody>
</table>

### FEEDER KEY: FULL LIQS

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>589</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>1085</td>
</tr>
</tbody>
</table>

### FEEDER KEY: PUREE DYSPH

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>1345</td>
</tr>
</tbody>
</table>

### FEEDER KEY: REGULAR

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>O</td>
<td>NO</td>
<td>1908</td>
</tr>
<tr>
<td>O</td>
<td>YES</td>
<td>2</td>
</tr>
</tbody>
</table>

### FEEDER KEY: SUPP FEED
### I/O OBS TOTAL

**Nutrition (NUT) Extract Audit Report (Summary)**

DSS Extract Log #: 2901  
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007  
Report Run Date/Time: SEP 10, 2007@13:21  
Patient Division: UNKNOWN  

**FEEDER KEY: SUPP FEED**

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>982</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>1130</td>
</tr>
</tbody>
</table>

**FEEDER KEY: SUPP FEED NC**

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>917</td>
</tr>
<tr>
<td>O</td>
<td>NO</td>
<td>1091</td>
</tr>
</tbody>
</table>

**FEEDER KEY: TF MORE 1**

<table>
<thead>
<tr>
<th>I/O</th>
<th>OBS</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>NO</td>
<td>80</td>
</tr>
</tbody>
</table>

### 4.6.8.2 Sample Detailed Report

**Example: NUT Nutrition Extract Audit**

Select Extract Audit Reports Menu Option: NUT Nutrition (NUT) Extract Audit

Setup for NUT Extract Audit Report --

Select DSS EXTRACT LOG RECORD NUMBER: 2901 08-14-07 Nutrition Extract: Nutrition #2901

Start date: JAN 01, 2007  
End date: JAN 31, 2007  
# of Records: 23818

The extract which you have chosen to audit was transmitted to AUSTIN/DSS on AUG 14, 2007.

Do you want to continue with this audit report? NO// YES  
You can narrow the date range, if you wish.

The Start Date can't be earlier than JAN 01, 2007, or later than JAN 31, 2007.

Select Start Date: JAN 01, 2007// (JAN 01, 2007)

The End Date can't be earlier than JAN 01, 2007 (the Start Date you selected), or later than JAN 31, 2007.

Select End Date: JAN 31, 2007// (JAN 31, 2007)

Select PATIENT DIVISION: ALL//
Select one of the following:

S  SUMMARY
D  DETAIL

Select type of report: DETAIL

Select one of the following:

I  INPATIENT
O  OUTPATIENT
B  BOTH

Select patient status for report: OUTPATIENT

DEVICE: HOME//  TELNET TERMINAL

Nutrition (NUT) Extract Audit Report (Detail)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@16:14
Patient Division: CHEYENNE VAMC (442)
Patient Status: Outpatient


<table>
<thead>
<tr>
<th>Encounter Number</th>
<th>Del Div</th>
<th>Del Feed Loc</th>
<th>Loc Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>10101381107003NUT</td>
<td>442</td>
<td>350</td>
<td>T</td>
<td>2</td>
</tr>
<tr>
<td>10101381107004NUT</td>
<td>442</td>
<td>350</td>
<td>T</td>
<td>2</td>
</tr>
<tr>
<td>10101381107005NUT</td>
<td>442</td>
<td>350</td>
<td>T</td>
<td>2</td>
</tr>
<tr>
<td>10101381107008NUT</td>
<td>442</td>
<td>350</td>
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<td>2</td>
</tr>
<tr>
<td>10101381107009NUT</td>
<td>442</td>
<td>350</td>
<td>T</td>
<td>2</td>
</tr>
<tr>
<td>10101381107010NUT</td>
<td>442</td>
<td>350</td>
<td>T</td>
<td>2</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:

---

Nutrition (NUT) Extract Audit Report (Detail)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@16:14
Patient Division: UNKNOWN
Patient Status: Outpatient


<table>
<thead>
<tr>
<th>Encounter Number</th>
<th>Del Div</th>
<th>Del Feed Loc</th>
<th>Loc Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>10101381107001NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101381107002NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101381107003NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101381107004NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101381107005NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101381107006NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>1</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:

---

Nutrition (NUT) Extract Audit Report (Detail)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@16:14
Patient Division: UNKNOWN
Patient Status: Outpatient

<table>
<thead>
<tr>
<th>Encounter Number</th>
<th>Del Div</th>
<th>Del Feed Loc</th>
<th>Loc Type</th>
<th>Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>10101094207024NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101094207025NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101094207026NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101094207027NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
<tr>
<td>10101094207028NUT</td>
<td>UNK</td>
<td>UNK</td>
<td>T</td>
<td>3</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:

Nutrition (NUT) Extract Audit Report (Detail)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@16:14
Patient Division: UNKNOWN
Patient Status: Outpatient

<table>
<thead>
<tr>
<th>Prod Div: UNKNOWN Prod Fac: UNKNOWN Prod FK: REGULAR</th>
<th>OBS: NO TOTAL: 9113</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encounter Number</td>
<td>Del Div</td>
</tr>
<tr>
<td>10101071907001NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101071907002NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101071907003NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101071907005NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101071907006NUT</td>
<td>UNK</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:

Nutrition (NUT) Extract Audit Report (Detail)
DSS Extract Log #: 2901
Date Range of Audit: JAN 01, 2007 to JAN 31, 2007
Report Run Date/Time: SEP 10, 2007@16:14
Patient Division: UNKNOWN
Patient Status: Outpatient

<table>
<thead>
<tr>
<th>Prod Div: UNKNOWN Prod Fac: UNKNOWN Prod FK: SUPP FEED</th>
<th>OBS: NO TOTAL: 1130</th>
</tr>
</thead>
<tbody>
<tr>
<td>Encounter Number</td>
<td>Del Div</td>
</tr>
<tr>
<td>10101276207001NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101276207002NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101276207003NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101276207004NUT</td>
<td>UNK</td>
</tr>
<tr>
<td>10101276207005NUT</td>
<td>UNK</td>
</tr>
</tbody>
</table>

Enter RETURN to continue or '^' to exit:
4.6.9 Pharmacy (PHA) Extract Audit

Use this option to print a listing of unusual volumes that would be generated by the pharmacy extracts (PRE, IVP and UDP) as determined by a user defined threshold value. It should be run prior to the generation of the actual extract(s) to identify and fix as necessary any volumes determined to be erroneous. This report requires a 132-column output.

4.6.9.1 Pharmacy Extract Menu Options

Select Extract Audit Reports Menu Option: PHA Pharmacy Extracts Audit

This report prints a listing of unusual volumes that would be generated by the pharmacy extracts (PRE, IVP and UDP) as determined by a user defined threshold value. It should be run prior to the generation of the actual extract(s) to identify and fix as necessary any volumes determined to be erroneous.

Unusual volumes are defined as follows:

PRE Extract: Quantity field greater than the threshold value.
IVP Extract: Total Doses Per Day field greater than the threshold or less than the negative of the threshold value.
UDP Extract: Quantity field greater than threshold value.

Note: The threshold can be set after a report is selected.

Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

The report is sorted by Feeder Key, descending Volume, and SSN.

Enter RETURN to continue or '' to exit:

Choose the report you would like to run.

Select one of the following:

1         PRE
2         IVP
3         UDP

Selection: 1//
4.6.9.2 Sample Prescription Extract Unusual Volume Report

Prescription Extract Unusual Volume Report
Start Date: AUG 01, 2006
End Date: AUG 30, 2006
Report Run Date/Time: SEP 21, 2006
Threshold Value = 500

No unusual volumes to report for this extract

4.3.9.3 Sample IV Detail Extract Unusual Volume Report

IV Detail Extract Unusual Volume Report
Start Date: MAY 01, 2006
End Date: MAY 30, 2006
Report Run Date/Time: SEP 21, 2006
Threshold Value = 1

No unusual volumes to report for this extract

4.6.9.4 Sample Unit Dose Local Extract Unusual Volume Report

Unit Dose Local Extract Unusual Volume Report
Start Date: AUG 01, 2006
End Date: AUG 30, 2006
Report Run Date/Time: SEP 21, 2006
Threshold Value = 500

No unusual volumes to report for this extract

4.6.10 Prosthetics (PRO) Extract Audit
Use this option to print the PSAS HCPCS Cost Report from the PROSTHETICS EXTRACT file (#727.826). Sites that are multidivisional prosthetics sites may choose to generate a specific report for one division or a combined report for all divisions.

The report is divided into two parts and includes the following:

<table>
<thead>
<tr>
<th>Summary</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>NPPD group summary.</td>
<td>Individual patient detail within an NPPD Line Item.</td>
</tr>
<tr>
<td>Data is reported in two sections: New and Repair</td>
<td></td>
</tr>
<tr>
<td>VA, Commercial, and Total quantities.</td>
<td>HCPCS code and description.</td>
</tr>
<tr>
<td>Total Cost and Average Commercial Cost.</td>
<td>Delivery Date, Quantity, and Cost.</td>
</tr>
<tr>
<td></td>
<td>Type (i.e., VA or Commercial, Initial or Repair).</td>
</tr>
<tr>
<td></td>
<td>Station Number is also displayed for</td>
</tr>
<tr>
<td></td>
<td>multidivisional Prosthetics sites.</td>
</tr>
<tr>
<td>Within each NPPD Group, the summary data for each NPPD Line Item is displayed, followed by the group totals. Summary totals are also provided for New and Repair sections.</td>
<td>Sort order is by Delivery Date.</td>
</tr>
</tbody>
</table>

This example is a portion of a Summary report of New Prosthetics.

Prosthetics (PRO) Extract Audit Report                                      Page 1
DSS Extract Log #: 787
Date Range of Audit: JUL 01, 1999 to JUL 31, 1999
Station (###): 11000 (ALBANY ISC)
Report Run Date/Time: OCT 07, 1999@16:47

REPORT OF NEW PROSTHETICS ACTIVITIES

<table>
<thead>
<tr>
<th>Line Item</th>
<th>VA</th>
<th>Com</th>
<th>Total</th>
<th>Cost ($)</th>
<th>Ave Com ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHEELCHAIRS AND ACCESSORIES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>100 A</td>
<td>0</td>
<td>4</td>
<td>4</td>
<td>8987</td>
<td>2247</td>
</tr>
<tr>
<td>100 A1</td>
<td>1</td>
<td>3</td>
<td>4</td>
<td>5850</td>
<td>1950</td>
</tr>
<tr>
<td>100 B</td>
<td>4</td>
<td>49</td>
<td>53</td>
<td>9426</td>
<td>192</td>
</tr>
<tr>
<td>100 D</td>
<td>0</td>
<td>37</td>
<td>37</td>
<td>19274</td>
<td>521</td>
</tr>
<tr>
<td>100 E</td>
<td>0</td>
<td>10</td>
<td>10</td>
<td>524</td>
<td>52</td>
</tr>
<tr>
<td>100 F</td>
<td>0</td>
<td>8</td>
<td>8</td>
<td>760</td>
<td>95</td>
</tr>
</tbody>
</table>

|                        | 5  | 111 | 116  | 44821   |

| ARTIFICIAL LEGS        |    |     |       |          |             |
| 200 A                 | 0  | 1   | 1    | 576     | 576         |
| 200 B                 | 0  | 1   | 1    | 2589    | 2589        |
| 200 F                 | 0  | 1   | 1    | 3680    | 3680        |
| 200 H                 | 0  | 1   | 1    | 10698   | 10698       |

|                        | 0  | 4   | 4    | 17543   |

The following Detail report example shows individual patient details within the “100 A” NPPD Line Item.

Prosthetics (PRO) Extract Audit Report Detail                                 Page 1
DSS Extract Log #: 787
Date Range of Audit: JUL 01, 1999 to JUL 31, 1999
Station: 11000 (ALBANY ISC)
4.6.11 Radiology (RAD) Extract Audit

Use this option to print a summary report from the RADIOLOGY EXTRACT file (#727.814) which displays the total count of each radiological procedure within a Feeder Location.

Radiology (RAD) Extract Audit Report
DSS Extract Log #: 195
Date Range of Audit: JAN 01, 1990 to JAN 31, 1990
Report Run Date/Time: NOV 26, 1997@10:47
Radiology Division: TOGUS, ME (402) Page: 1

Imaging Type (Feeder Location) # of Procedures

GENERAL RADIOLOGY (402-1)
70470 CT HEAD W/NO CONT 1 0
71020 CHEST 2 VIEWS PA & LAT 1 2
73120 HAND 1 OR 2 VIEWS 0 1

Sub-totals for GENERAL RADIOLOGY (402-1): 4 3

Grand Total for Division TOGUS, ME (402): 4 3

4.6.11 Surgery (SUR) Extract Audit

Use this option to print a summary report from the SURGERY EXTRACT file (#727.811). The report displays the number of surgical procedures and surgical cases performed in O.R. and Non-O.R. locations.

Surgery (SUR) Extract Audit Report
DSS Extract Log #: 255
Date Range of Audit: MAY 01, 1997 to MAY 31, 1997
Report Run Date/Time: NOV 26, 1997@10:50
Surgery Division: ALBANY (500) Page: 1

O.R. Surgical Procedures
CPT Code Procedure # of Procedures

11041 DEBRIDE SKIN FULL 1
00100 ANESTH, SKIN SURGERY 1
00103 ANESTH, BLEPHAROPLASTY 1

For Division ALBANY (500)--
Total O.R. Surgical Procedures: 3
Total O.R. Surgical Cases: 1
4.6.12 Treating Specialty Change (TRT) Extract Audit

Use this option to print a summary report from the TREATING SPECIALTY CHANGE EXTRACT file (#727.817) which displays the total number of losses within each treating specialty of a medical center service.

<table>
<thead>
<tr>
<th>Service</th>
<th>Facility Treating Specialty</th>
<th># of Losses</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOMICILIARY</td>
<td>DOMICILIARY PTSD</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>DOMICILIARY PTSD (88)</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>DOMICILLARY</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>DOMICILIARY (85)</td>
<td>0</td>
</tr>
<tr>
<td>Total for DOMICILIARY:</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

| INTERMEDIATE MED      | GEM INTERMEDIATE CARE (32) | 0           |
|                       | INTERMEDIATE MED            | 0           |
|                       | INTERMEDIATE MEDICINE (40)  | 0           |
| Total for INTERMEDIATE MED: |                     | 0           |

4.7 Transmission Management

This section initiates and controls the transmission of data from the extract files to Austin (AITC). It also provides for purging the extract files and for recreating the IVP and UDP extracts.

4.7.1 Transmission Management Menu

Choosing the Transmission Management option from the Extract Managers Menu will display the following menu and options.

Select Extract Manager's Options Option: T Transmission Management
P  Purge Data from Extract Files
Q  Recreate Extract Holding Files ...
R  Review a Particular Extract for Transmission
S  Summary Report of Extract Logs
T  Transmit Data from Extract File
4.7.2 Purge Data from Extract Files

You should not delete any local VistA extracts or VistA source of extracts (i.e., lab data, etc.) until your facility has successfully created extracts, transmitted to the AITC, audited the counts, loaded the data into DSS, and is satisfied with the results.

Extract files (option E) are purged once they are no longer needed.

The IVP and UDP holding files (options I and U) are normally NOT purged.

The VBECS holding file (option V) should NEVER be purged since, once purged, you cannot recreate the extracts for that time period.

Use this option to purge individual or a range of DSS extracts or the data that resides in the holding files for the IVP, UDP, or VBECS extracts. You will be prompted for the start and end dates. A background task will be launched.

Dates can be entered as 10 15 08 or 10/15/08 or 10/15/2008.

For IVP and UDP, when the Purge ends, it will create a confirmation message on MailMan.

**Example: Purge (Extract files)**

This option will allow you to purge:
1. individual or a range of DSS extracts, or
2. data that resides in the "holding files" for the IVP and UDP extracts.
3. data that resides in the "holding file" for the VBECS extract

Care must be taken for several reasons:
- You can purge ANY existing extract. This includes transmitted and non-transmitted extracts as well as extracts that did not run to completion due to errors or system problems.
- Choosing a range of extracts (or a broad date range for the "holding files") could mean an excessively large number of records and be very CPU intensive. Please be sure to queue this purge for off-hours and limit the number of extracts to be purged per a single queued session.
- The IVP, UDP and VBECS "holding" files are intermediate files that are populated "realtime" by inpatient pharmacy and VBECS activity. These files are then used to generate the IVP, UDP and VBECS extracts. **NOTE:** The VBECS files CANNOT be regenerated. Once it is purged for a date range, extracts can no longer be generated for that time period.

Purge (E)xtract files, (I)VP data, (U)DP data or (V)BECS data? **Extract Files**

...one moment please

Do you want to print a list of extracts that can be purged? NO// <RET>

Select extracts to be purged: (707-968): **707,708**

I will purge the following extract(s):
#707 - Movement 5/14/94 to 5/14/94

Is this OK? NO// **Y** YES

<<This purge should be queued to run during non-peak hours.>>

Requested Start Time: NOW// <RET> (MAR 06, 1997@13:33:23)
Select Transmission Management Option: <RET>

**Example: Purge (IVP)**

Select Transmission Management Option: **P**  Purge Data from Extract Files

This option will allow you to purge:
1. individual or a range of DSS extracts, or
2. data that resides in the "holding files" for the IVP and UDP extracts.
3. data that resides in the "holding file" for the VBECS extract

Care must be taken for several reasons:

- You can purge ANY existing extract. This includes transmitted and non-transmitted extracts as well as extracts that did not run to completion due to errors or system problems.
- Choosing a range of extracts (or a broad date range for the "holding files") could mean an excessively large number of records and be very CPU intensive. Please be sure to queue this purge for off-hours and limit the number of extracts to be purged per a single queued session.
- The IVP, UDP and VBECS "holding" files are intermediate files that are populated "real time" by inpatient pharmacy and VBECS activity. These files are then used to generate the IVP, UDP and VBECS extracts.

**NOTE:** The VBECS files CANNOT be regenerated. Once it is purged for a date range, extracts can no longer be generated for that time period.

Purge (E)xtract files, (I)VP data, (U)DP data or (V)BECS data? **I**  IVP Holding File

This file currently holds IVP data from <Apr 25, 1996> to <Apr 30, 2008>.

Beginning date for purge: **2 1 07**  (FEB 01, 2007)
Ending date for purge: **2 2 07**  (FEB 02, 2007)

I will purge the IVP holding file from <Feb 01, 2007> to <Feb 02, 2007>.

Is this OK? **NO**// **Y**  YES

<<This purge should be queued to run during non-peak hours.>>

Requested Start Time: NOW// <RET>  (OCT 28, 2008@15:01:28)
Request queued as Task #2605.

### 4.7.2.1 Confirmation Message for IVP and UDP Purge

When the Purge for IVP or UDP is complete, a MailMan message will be sent to you. To view the message, type “MailMan Menu” at the prompt. You will see the following lines.

Select Transmission Management Option: **mailMan Menu**

VA MailMan 8.0 service for ELLIS.DONNA@CHYA02.PRE-PROD.VISTA.MED.VA.GOV
You last used MailMan: 10/28/08@11:57
You have 1 new message.

  NML  New Messages and Responses
  RML  Read/Manage Messages
  SML  Send a Message
  AML  Become a Surrogate (SHARED,MAIL or Other)

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Personal Preferences ...
Other MailMan Functions ...
Help (User/Group Info., etc.) ...
Super Search Message File

You have 1 new message. (Last arrival: 10/28/08@15:01)
Select MailMan Menu Option: n  New Messages and Responses

Subject: DSS - Purge of IVP Holding File  [#560578] 10/28/08@15:01  3 lines
From: DSS SYSTEM  In 'IN' basket.  Page 1  *New*
-------------------------------------------------------------------------------
The information has been successfully PURGED
from Feb 01, 2007 to Feb 02, 2007
Enter message action (in IN basket): Ignore// <ret>

Select Transmission Management Option: ?

4.7.3 Recreate Extract Holding Files

Use this option to recreate an IVP or UDP Extract holding file which has been purged at the
AITC. You will be prompted for the start and end dates. A background task will be launched.
When that task ends, it will create a confirmation message on MailMan.

It is unusual to purge and recreate these files. They normally are NOT purged.

The Recreate applies to the entire parent station.

To recreate an IVP or UDP extract,
1. Run the Purge for the desired date range.
   - Dates can be entered as 10 15 08 or 10/15/08 or 10/15/2008.
2. Check MailMan for a confirmation message that the Purge has completed successfully.
3. Run the Recreate for the same date range.
   - If you did not run the Purge and data exists for the requested time period, you
     will be prompted to do so.
4. Check MailMan for a confirmation message that the Recreate has completed successfully.
5. Run the IVP or UDP Extract.
6. Compare the record count from the recreated extract to the record count of the
   original extract. The counts should be close but may be slightly different due to
   timing issues.
4.7.3.1 Example of Recreate

Select Transmission Management Option: Q Recreate Extract Holding Files

Select File to Recreate: ?

I Recreate IVP Extract Holding File (#728.113)
U Recreate UDP Extract Holding File (#728.904)

Select Recreate Extract Holding Files Option: I Recreate IVP Extract Holding File (#728.113)
Enter Start Date: 2 1 07
Enter Stop Date: 2 1 07
Requested Start Time: NOW// (SEP 09, 2008@13:31:43) <ret>
Request queued as Task #155353.
Requested Start Time: NOW// (OCT 28, 2008@15:04:37)
Request queued as Task #2607.

4.7.3.2 Confirmation Message for Recreate

When the Recreate is complete, a MailMan message will be sent to you. To view the message, type “MailMan Menu” at the prompt. You will see the following lines.

Select Transmission Management Option: mailMan Menu

VA MailMan 8.0 service for ELLIS.DONNA@CHYA02.PRE-PROD.VISTA.MED.VA.GOV
You last used MailMan: 10/28/08@11:57
You have 1 new message.

NML New Messages and Responses
RML Read/Manage Messages
SML Send a Message
Query/Search for Messages
AML Become a Surrogate (SHARED,MAIL or Other)
Personal Preferences ...
Other MailMan Functions ...
Help (User/Group Info., etc.) ...
Super Search Message File

You have 1 new message. (Last arrival: 10/28/08@15:01)
Select MailMan Menu Option: n New Messages and Responses

Subj: IV INTERMEDIATE DATA FOR DSS  [#560579] 10/28/08@15:05  5 lines
From: DSS SYSTEM In 'IN' basket. Page 1 *New*

The IV information has been successfully regenerated
from Feb 01, 2007 to Feb 01, 2007@99:99

A total of 151 records were written.

Enter message action (in IN basket): Ignore// <ret>

Select Transmission Management Option: ?
4.7.4 Review a Particular Extract for Transmission

Use this option to review a particular extract to verify the transmission of messages to the AITC. The only prompts are for the extract log record number and a print device. The output includes the following information:

- Extract log record number
- Extract name
- Run date
- Division
- Transmission message numbers
- Whether or not the extract was purged
- Message status

Example: Extract for Transmission

Select DSS EXTRACT LOG RECORD NUMBER: 465 08-13-98 Admission ALBANY

ADM Extract (#465) Records: 2
Generated: AUG 13, 1998 Start date: APR 01, 1998
Division: ALBANY End date: APR 30, 1998
DEVICE: HOME/ A700 UCX/TELNET

Status Report for DSS Extract #465 (Admission)
------------------------------------------------------------------------------
ADM Extract (#465) Records: 2
Generated: AUG 13, 1998 Start date: APR 01, 1998
Division: ALBANY End date: APR 30, 1998
Purged: (Not purged)
Transmitted: AUG 17, 1998
Unconfirmed transmission message numbers --
202 208 209
200100 200101 200102
200103 200104 200105
200106 200107 200108
200109 200110 200111
200112 200113 200114
200115 200116 200117
200118 200119 200120
200121 200122 200123
200124 200125 200126
200127 200128 200129
200130 200131 200132
200133 200134 200135
4.7.5  Summary Report of Extract Logs

Use this option to print a summary report from the EXTRACT LOG file (#727). The only prompts are for starting and ending dates and a print device. The output includes the following information:

- Extract number
- VistA Package
- Data set dates (date range)
- Record count
- Date transmitted
- Date purged
- Date Extracted
- Data Month
- Msg Unconf (Message Number)
- Requestor

The report prints properly to a 132-column output
See a sample of this report in Appendix G - Sample of Summary Report of Extract Logs

4.7.6  Transmit Data from Extract Files

To receive mail messages confirming transmission of extract data, you must be enrolled in the DSS mail group associated with the extract being transmitted.

Use this option to transmit a series of mail messages containing data from an individual extract to the AITC. Members of the associated mail group(s) will receive confirmation messages indicating that an extract was completed, transmitted, and received in Austin. You can only transmit extracts for your division.

**Example: Transmit Data from Extract Files**

Select Transmission Management Option: T  Transmit Data from Extract Files

Your user setup will only allow you to transmit extracts from the following divisions:

SITE LOCATION NAME

If you can’t select an extract, it is probably from another division.
The data was extracted using fiscal year 2006 logic.

MailMan transmission of the Admission extract is set to a limit of 131,000 bytes per message. Each extract record ends with a ^~.

** This extract is being sent from a field office domain. **
** Extract message(s) will only be delivered to you and **
** will be placed into your 'DSSXMIT' mail basket. **

Requested Start Time: NOW// (OCT 24, 2006@15:09:49)
Request queued as Task #33798.

Example: Sample Mail Message - Completed Extracted Data

Subj: 444 - Admission EXTRACT FOR DSS [#7058653] 14 Sep 99 19:03 8 lines
From: DSS SYSTEM In 'IN' basket. Page 1

The DSS-Admission extract (#759) for Jul 01, 1999 through Jul 31, 1999 was begun on Sep 14, 1999 at 19:02 and completed on Sep 14, 1999 at 19:03.

A total of 489 records were written.

Extract time was [HH:MM:SS] 0:00:48

Enter message action (in IN basket): IGNORE//

Sample Mail Message - Transmission of Extracted Data

Subj: 444 - QUASAR EXTRACT FOR DSS [#7058779] 05 Oct 99 03:16 10 lines
From: DSS SYSTEM In 'IN' basket. Page 1

The DSS QUASAR (ECQ) extract, #786, was transmitted on Oct 05, 1999 at 03:15.

A total of 861 records were written.
A total of 5 messages were sent.
Message numbers:
7058774 7058775 7058776 7058777
7058778

Enter message action (in IN basket): IGNORE//

Sample Mail Message - Confirmation of Extracted Data

Subj: DRS1928 DMS Confirmation [#415417] 03 Dec 97 20:10 CST 2 Lines
From: POSTMASTER@FOC-AUSTIN.VA.GOV in 'IN' basket. Page 1
Ref: Your DMS message #841928 with Austin ID #80378631, is assigned confirmation number 942512003079972.

Enter message action (in IN basket): IGNORE//
## 5. Glossary

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action to Send Code</td>
<td>Indicates which code should be sent to the DSS commercial software (e.g., stop code, credit stop code, or both).</td>
</tr>
<tr>
<td>BCMA</td>
<td>Bar Code Medication Administration</td>
</tr>
<tr>
<td>Credit Stop Code</td>
<td>The credit stop code (from the HOSPITAL LOCATION file [#44]) as determined by Medical Administration Service (MAS).</td>
</tr>
<tr>
<td>DSS</td>
<td>Decision Support System</td>
</tr>
<tr>
<td>DSS Credit Stop Code</td>
<td>The credit stop code as determined by DSS.</td>
</tr>
<tr>
<td>DSS Department Code</td>
<td>A code associated with products or services, which assists in the categorization and costing of those products. At this time, only medical center wards are being associated with a DSS Department code in the DSS WARD file (#727.4). The DSS Department code consists of a minimum of 4 characters as: ABBCxxx A = DSS CODE in NATIONAL SERVICE file (#730) BB = DSS PRODUCTION UNIT CODE in DSS PRODUCTION UNIT file (#729) C = DSS DIVISION IDENTIFIER in DSS DIVISION IDENTIFIER file (#727.3) xxx = A suffix of not more than three characters which must be numeric digits or uppercase alpha characters. The first character of the string may be &quot;-&quot;, but that is not recommended.</td>
</tr>
<tr>
<td>DSS Division Identifier</td>
<td>A single character code, either numeric (but not zero) or an uppercase alpha character. The character used in VistA file #727.3 (DSS DIVISION IDENTIFIER) as division identifier should exactly match the identifier associated with a medical center division in DSS/Austin.</td>
</tr>
<tr>
<td>DSS Production Unit</td>
<td>A two character code which may contain both numeric and uppercase alpha characters. These DSS-compatible codes are based on the FMS sub-cost center scheme to categorize production unit output. The DSS PRODUCTION UNIT file (#729) holds the production unit codes approved for use by DSS.</td>
</tr>
<tr>
<td>DSS Stop Code</td>
<td>The stop code as determined by DSS.</td>
</tr>
<tr>
<td>Extract</td>
<td>Management tool used to track and account for procedures and delivered services, which are not handled in any existing VistA package.</td>
</tr>
<tr>
<td>Extract Files</td>
<td>The files that hold the data that has been extracted via the DSS Extract software.</td>
</tr>
<tr>
<td>Feeder Key</td>
<td>The product for workload extracted.</td>
</tr>
<tr>
<td>Feeder Location</td>
<td>The site location of data extracted.</td>
</tr>
<tr>
<td>MAS</td>
<td>Medical Administration Service</td>
</tr>
<tr>
<td>Provider</td>
<td>The actual provider of care performing the procedure. This provider can be a doctor, nurse, technician, or any designated</td>
</tr>
<tr>
<td>Term</td>
<td>Definition</td>
</tr>
<tr>
<td>----------</td>
<td>---------------------------------------------------------------------------</td>
</tr>
<tr>
<td>team of medical professionals.</td>
<td>QUASAR: Quality: Audiology and Speech Pathology Audit &amp; Review</td>
</tr>
<tr>
<td>The stop code (from the HOSPITAL LOCATION file [#44]) as determined by Medical Administration Service (MAS).</td>
<td>Stop Code</td>
</tr>
<tr>
<td>Veterans Health Information Systems and Technology Architecture</td>
<td>VistA</td>
</tr>
<tr>
<td>Volume is associated with the number of procedures performed or the length of time actually spent performing the procedures.</td>
<td>Volume</td>
</tr>
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6. **Index**

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</tbody>
</table>
Appendix A - Feeder Key Transmission

The Feeder Key for the Clinic Extract is transmitted in the following format.

SSSCCCTTTPPP

These characters are determined by the Action To Send code as indicated in the following table.

<table>
<thead>
<tr>
<th>Action to Send Code</th>
<th>Description</th>
</tr>
</thead>
</table>
| 1                   | SSS is the stop code.  
                    | CCC=000.         
                    | TTT is the length of appointment. 
                    | PPPP=0000.       |
| 2                   | SSS is the credit stop code.  
                    | CCC=000.         
                    | TTT is the length of appointment. 
                    | PPPP=0000.       |
| 3                   | Two records are sent:  
                    | For the first:   
                    | SSS is the stop code.  
                    | CCC=000.         
                    | TTT is the length of appointment. 
                    | PPPP=0000.       |
|                     | For the second:  
                    | SSS is the credit stop code.  
                    | CCC=000.         
                    | TTT is the length of the appointment. 
                    | PPPP=0000.       |
| 4                   | SSS is the larger of the stop code or the credit stop code.  
                    | CCC is the smaller of the stop code or the credit stop code.  
                    | TTT is the length of appointment.  
                    | PPPP is the pointer to the HOSPITAL LOCATION file. |
| 5                   | SSS is the larger of the stop code or the credit stop code.  
                    | CCC is the smaller of the stop code or the credit stop code.  
                    | TTT is the length of appointment.  
                    | PPPP=0000.       |
Appendix B - Create a LAR Translation Table

A translation table is required to convert entries in the results field of the LAR extract from a free text to a numeric value for all types of lab tests. The translation table is a new table for the DSS VistA Extract Package. LAR TRANSLATION TABLE will convert free text results to a numeric value for all lab tests.

The translated numeric values are:

0- Negative, Non-Reactive.
1- Positive, Reactive.
2- Borderline, Indeterminate.
3- Test not Performed, Qty not sufficient or other reason.
5- Result cannot be translated.

The Lab results free text field contains many different coding schemes to indicate whether the results are negative or positive. The list of text with the translated values is as follows:

<table>
<thead>
<tr>
<th>RAW</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Negative</td>
<td>0</td>
</tr>
<tr>
<td>Positive</td>
<td>1</td>
</tr>
<tr>
<td>NEGATIVE</td>
<td>0</td>
</tr>
<tr>
<td>POSITIVE</td>
<td>1</td>
</tr>
<tr>
<td>Neg</td>
<td>0</td>
</tr>
<tr>
<td>Pos</td>
<td>1</td>
</tr>
<tr>
<td>nonreactive</td>
<td>0</td>
</tr>
<tr>
<td>NONREATIVE</td>
<td>0</td>
</tr>
<tr>
<td>reactive</td>
<td>1</td>
</tr>
<tr>
<td>REACTIVE</td>
<td>1</td>
</tr>
<tr>
<td>NEG</td>
<td>0</td>
</tr>
<tr>
<td>POS</td>
<td>1</td>
</tr>
<tr>
<td>NOTDET</td>
<td>0</td>
</tr>
<tr>
<td>DETEC</td>
<td>1</td>
</tr>
<tr>
<td>NON REAC</td>
<td>0</td>
</tr>
<tr>
<td>REAC</td>
<td>1</td>
</tr>
<tr>
<td>WK.POS</td>
<td>1</td>
</tr>
<tr>
<td>WK.POS.</td>
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</tr>
<tr>
<td>NEG#</td>
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<tr>
<td>POS#</td>
<td>1</td>
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<tr>
<td>BRDLINE</td>
<td>2</td>
</tr>
<tr>
<td>NR</td>
<td>0</td>
</tr>
<tr>
<td>Non-react</td>
<td>0</td>
</tr>
<tr>
<td>BRDLNE</td>
<td>2</td>
</tr>
<tr>
<td>**pos</td>
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</tr>
<tr>
<td>***pos</td>
<td>1</td>
</tr>
<tr>
<td>BDL</td>
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<td>EQUIVOCAL</td>
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<table>
<thead>
<tr>
<th>RAW</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUIV</td>
<td>2</td>
</tr>
<tr>
<td>NRG</td>
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</tr>
<tr>
<td>N</td>
<td>0</td>
</tr>
<tr>
<td>R</td>
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</tr>
<tr>
<td>Borderline</td>
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<tr>
<td>NEG.</td>
<td>0</td>
</tr>
<tr>
<td>POS.</td>
<td>1</td>
</tr>
<tr>
<td>ND</td>
<td>0</td>
</tr>
<tr>
<td>Reactive</td>
<td>1</td>
</tr>
<tr>
<td>Detected</td>
<td>1</td>
</tr>
<tr>
<td>React</td>
<td>1</td>
</tr>
<tr>
<td>Nonreact</td>
<td>0</td>
</tr>
<tr>
<td>LSG</td>
<td>5</td>
</tr>
<tr>
<td>Reactive*</td>
<td>1</td>
</tr>
<tr>
<td>+=pos</td>
<td>1</td>
</tr>
<tr>
<td>NEGATIV</td>
<td>0</td>
</tr>
<tr>
<td>ND</td>
<td>0</td>
</tr>
<tr>
<td>INCONC.</td>
<td>2</td>
</tr>
<tr>
<td>DONE</td>
<td>5</td>
</tr>
<tr>
<td>NEH</td>
<td>5</td>
</tr>
<tr>
<td>MEG</td>
<td>5</td>
</tr>
<tr>
<td>P</td>
<td>1</td>
</tr>
<tr>
<td>NRG</td>
<td>5</td>
</tr>
<tr>
<td>Repeat</td>
<td>2</td>
</tr>
<tr>
<td>NE</td>
<td>5</td>
</tr>
<tr>
<td>NGE</td>
<td>5</td>
</tr>
</tbody>
</table>
### Translation Table

<table>
<thead>
<tr>
<th>RAW</th>
<th>Translation</th>
</tr>
</thead>
<tbody>
<tr>
<td>REM</td>
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</tr>
<tr>
<td>ND</td>
<td>0</td>
</tr>
<tr>
<td>NRE</td>
<td>5</td>
</tr>
<tr>
<td>See com</td>
<td>5</td>
</tr>
<tr>
<td>See rpt</td>
<td>5</td>
</tr>
<tr>
<td>Reac</td>
<td>1</td>
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<tr>
<td>NREACT</td>
<td>0</td>
</tr>
<tr>
<td>Type 1</td>
<td>5</td>
</tr>
<tr>
<td>2b</td>
<td>5</td>
</tr>
<tr>
<td>3a</td>
<td>5</td>
</tr>
<tr>
<td>BAS</td>
<td>5</td>
</tr>
<tr>
<td>N-I</td>
<td>5</td>
</tr>
<tr>
<td>Pend</td>
<td>5</td>
</tr>
<tr>
<td>RPC</td>
<td>5</td>
</tr>
<tr>
<td>QNS</td>
<td>3</td>
</tr>
<tr>
<td>P</td>
<td>1</td>
</tr>
<tr>
<td>FFT</td>
<td>5</td>
</tr>
<tr>
<td>+</td>
<td>1</td>
</tr>
<tr>
<td>-</td>
<td>0</td>
</tr>
</tbody>
</table>

**Notes:**

Any value not in the table should return a “5”.

The sites will be responsible for maintaining/updating the table.

Translations cannot change the meaning of the free text field.

Non-numeric reported values for all tests would be stored in the translation field and available to Ad Hoc and SQL.

In many cases, it may take a long time to run this report (*possibly more than an hour or two*). Your screen may be tied up for sometime once you set the report to run.
## Appendix C - Sample of Prosthetics YTD PSAS HCPCS Report

### REPORT OF NEW PROSTHETICS ACTIVITIES (Initial, Replacement, or Spare)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>-Comm-</td>
<td></td>
<td></td>
<td></td>
<td>-Comm-</td>
<td></td>
<td></td>
<td>-Comm-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A4230 INFUS INSULIN PUMP</td>
<td>16</td>
<td>659</td>
<td>41.20</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
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<tr>
<td>A4258 LANCET DEVICE EACH</td>
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<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>21.00</td>
</tr>
<tr>
<td>A4265 PARAFFIN</td>
<td>39</td>
<td>607</td>
<td>15.56</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>15.56</td>
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<tr>
<td>A4364 ADHESIVE, LIQUID, OR EQUAL</td>
<td>19</td>
<td>5587</td>
<td>294.05</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
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<td>0</td>
<td>0.00</td>
<td>294.05</td>
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<tr>
<td>A4396 PERISTOMAL HERNIA SUPPRT</td>
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<td>125</td>
<td>62.54</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
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</tr>
<tr>
<td>A4466 ELASTIC GARMENT/COVERING</td>
<td>51</td>
<td>381</td>
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<td>0</td>
<td>0</td>
<td>0.00</td>
<td>7.46</td>
</tr>
<tr>
<td>A4481 TRACHEOSTOMA FILTER</td>
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<td>20</td>
<td>20.00</td>
<td>0</td>
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<td>0</td>
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<td>20.00</td>
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### REPORT OF REPAIR PROSTHETICS ACTIVITIES

<table>
<thead>
<tr>
<th>PSAS HCPCS</th>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
</tr>
</thead>
<tbody>
<tr>
<td>-Comm-</td>
<td></td>
<td></td>
<td></td>
<td>-Comm-</td>
<td></td>
<td></td>
<td>-Comm-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A9280 ALERT DEVICE, NOC</td>
<td>2</td>
<td>62</td>
<td>31.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>A9901 DELIVERY/SET UP/DISPEN</td>
<td>254</td>
<td>17234</td>
<td>67.85</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>BA212 (Unknown)</td>
<td>4</td>
<td>600</td>
<td>150.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0250 HOSP BED FIXED HT W/</td>
<td>1</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0255 HOSPITAL BED VAR HT W/</td>
<td>8</td>
<td>120</td>
<td>15.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0272 MATTRESS FOAM RUBBER</td>
<td>6</td>
<td>90</td>
<td>15.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0431 PORTABLE GASEOUS 02</td>
<td>550</td>
<td>6191</td>
<td>11.26</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
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</table>

### REPORT OF RENTAL PROSTHETICS ACTIVITIES

<table>
<thead>
<tr>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Total $</th>
<th>Ave. $</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSAS HCPCS</td>
<td>-Comm-</td>
<td>-Comm-</td>
<td>-Comm-</td>
<td>-VA-</td>
<td>-VA-</td>
<td>-VA-</td>
<td>-Lab-</td>
<td>-Lab-</td>
</tr>
<tr>
<td>------------</td>
<td>--------</td>
<td>--------</td>
<td>--------</td>
<td>------</td>
<td>------</td>
<td>------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>A9280 ALERT DEVICE, NOC</td>
<td>3494</td>
<td>109763</td>
<td>31.41</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
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<tr>
<td>E0186 AIR PRESSURE MATTRESS</td>
<td>3644</td>
<td>36244</td>
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<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
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<tr>
<td>E0194 AIR FLUIDIZED BED</td>
<td>1330</td>
<td>99522</td>
<td>74.83</td>
<td>434</td>
<td>32472</td>
<td>74.82</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>E0255 HOSPITAL BED VAR HT</td>
<td>434</td>
<td>32472</td>
<td>74.82</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>E0769 ELECTRIC WOUND TREAT</td>
<td>1736</td>
<td>59360</td>
<td>34.19</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>L6905 HAND RESTORATION MULT</td>
<td>28</td>
<td>14000</td>
<td>500.00</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
## Appendix D - Sample of Prosthetics Laboratory Report

### Sample of YTD Laboratory Report

Prosthetics (PRO) Extract YTD Laboratory Report  
FY Date Range: OCT 01, 2008 to APR 30, 2009  
Facility: BOSTON HCS VAMC (523)  
Run Date/Time: MAY 23, 2011@16:43

#### REPORT OF NEW PROSTHETICS ACTIVITIES (Initial, Replacement, or Spare)

<table>
<thead>
<tr>
<th>PSAS HCPCS</th>
<th>Qty.</th>
<th>Labor $</th>
<th>Mat'l $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Labor $</th>
<th>Mat'l $</th>
<th>Ave. $</th>
</tr>
</thead>
<tbody>
<tr>
<td>A5105 URINARY SUSPENSOR</td>
<td>2</td>
<td>0</td>
<td>50</td>
<td>25.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>A5500 DIAB SHOE FOR DENSITY INSE</td>
<td>3</td>
<td>63</td>
<td>0</td>
<td>21.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>A5501 DIABETIC CUSTOM MOLDED SHO</td>
<td>2</td>
<td>55</td>
<td>0</td>
<td>27.73</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>A5503 DIABETIC SHOE W/ROLLER/ROC</td>
<td>1</td>
<td>142</td>
<td>7</td>
<td>149.32</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>A6543 GC STOCKING LYMPEDEMA</td>
<td>2</td>
<td>42</td>
<td>0</td>
<td>21.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0963 WHEELCHAIR 2 INCH CUSHION</td>
<td>33</td>
<td>205</td>
<td>992</td>
<td>36.27</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
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</tbody>
</table>

Prosthetics (PRO) Extract YTD Laboratory Report  
FY Date Range: OCT 01, 2008 to APR 30, 2009  
Facility: BOSTON HCS VAMC (523)  
Run Date/Time: MAY 23, 2011@16:43

#### REPORT OF REPAIR PROSTHETICS ACTIVITIES

<table>
<thead>
<tr>
<th>PSAS HCPCS</th>
<th>Qty.</th>
<th>Labor $</th>
<th>Mat'l $</th>
<th>Ave. $</th>
<th>Qty.</th>
<th>Labor $</th>
<th>Mat'l $</th>
<th>Ave. $</th>
</tr>
</thead>
<tbody>
<tr>
<td>A5500 DIAB SHOE FOR DENSITY INSE</td>
<td>16</td>
<td>469</td>
<td>28</td>
<td>31.05</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>A5501 DIABETIC CUSTOM MOLDED SHO</td>
<td>3</td>
<td>112</td>
<td>10</td>
<td>40.67</td>
<td>0</td>
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<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0144 ENCLOSED WALKER W REAR SEA</td>
<td>22</td>
<td>757</td>
<td>0</td>
<td>34.41</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0149 HEAVY DUTY WHEELED WALKER</td>
<td>2</td>
<td>82</td>
<td>0</td>
<td>41.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0157 WALKER CRUTCH ATTACHMENT</td>
<td>1</td>
<td>7</td>
<td>0</td>
<td>7.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
<tr>
<td>E0963 WHEELCHAIR 2 INCH CUSHION</td>
<td>1</td>
<td>0</td>
<td>32</td>
<td>32.00</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0.00</td>
</tr>
</tbody>
</table>
### REPORT OF RENTAL PROSTHETICS ACTIVITIES

<table>
<thead>
<tr>
<th>PSAS HCPCS</th>
<th>Produced for Station #523</th>
<th>Produced for all other stations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Qty.</td>
<td>Labor $</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No extract data available.
Appendix E - Sample of Pharmacy Extracts Incomplete Feeder Key Report

PRESCRIPTION EXTRACT:

Select Maintenance Option: 11 Pharmacy Extracts Incomplete Feeder Key Report

This report prints a listing of Drug File (#50) entries that will generate incomplete Feeder keys in the three Pharmacy Extracts. This listing can be used to identify and fix Drug File entries. The number of extract records, total, quantity, unit price and total cost for each drug are included to aid in determining the impact of the incomplete Feeder Keys.

This report is broken into 3 sections as follows:

Section 1: No PSNDF VA Product Name Entry (first 5 digits are zero).

Section 2: No National Drug Code (NDC) (last 12 digits are zero) or the NDC is prefixed with an 'S', indicating possible supply item number or UPC.

Section 3: No PSNDF VA Product Name Entry, and
a. no NDC (all 17 digits are zero), or
b. The NDC is prefixed with an 'S', indicating possible supply item number or UPC.

Section 3: No PSNDF VA Product Name Entry or NDC.

Run times for this report will vary depending upon the size of the extract and could take as long as 30 minutes or more to complete. This report has no effect on the actual extracts and can be run as needed.

Choose the report you would like to run.

Select one of the following:

1  PRE
2  IVP
3  UDP
Appendix E – Sample of Pharmacy Extracts Incomplete Feeder Key Report

Selection: 1// PRE

Enter the date range for which you would like to scan the Prescription Extract records.
Starting with Date: 03012006 (MAR 01, 2006)
Ending with Date: 03312006 (MAR 31, 2006)

This report requires 132 column format.
DEVICE: HOME// ;132  NETWORK

<table>
<thead>
<tr>
<th>Drug Entry</th>
<th>Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>No PSNDF VA Product Name Entry (Five leading zeros)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1796</td>
<td>VANCOMYCIN 50MG/ML ORAL SOL. (MLS)</td>
<td>000000000074433201</td>
<td>3</td>
<td>1,490</td>
<td>$0.0000</td>
<td>$0.00</td>
</tr>
<tr>
<td>1875</td>
<td>SODIUM CHLORIDE (NON-BACT) USP INJ 20ML</td>
<td>000000000074488820</td>
<td>3</td>
<td>126</td>
<td>$0.2736</td>
<td>$34.47</td>
</tr>
<tr>
<td>3741</td>
<td>RESTON PADS</td>
<td>00000000015006000</td>
<td>1</td>
<td>10</td>
<td>$3.0840</td>
<td>$30.84</td>
</tr>
<tr>
<td>5655</td>
<td>LACTASE ENZYME 3000 UNITS (7GR) CAPLET</td>
<td>000000000904522452</td>
<td>11</td>
<td>1,660</td>
<td>$0.0530</td>
<td>$87.14</td>
</tr>
<tr>
<td>5813</td>
<td>MINERAL OIL/PETROLATUM OINT,OPH</td>
<td>00000017478006335</td>
<td>11</td>
<td>27</td>
<td>$6.4800</td>
<td>$174.96</td>
</tr>
<tr>
<td>6011</td>
<td>BLOM-SINGER BE6010 L/P PROSTH 1.8CM EA</td>
<td>000000000BE601000</td>
<td>2</td>
<td>4</td>
<td>$27.5000</td>
<td>$110.00</td>
</tr>
<tr>
<td>6608</td>
<td>CATHETER, TIEMAN 12-FR EACH [1332]</td>
<td>000000010112000000</td>
<td>1</td>
<td>10</td>
<td>$3.2600</td>
<td>$32.60</td>
</tr>
<tr>
<td>6742</td>
<td>STOMA CAP #C1756-11</td>
<td>00000000003175611</td>
<td>1</td>
<td>120</td>
<td>$2.2570</td>
<td>$270.84</td>
</tr>
<tr>
<td>7564</td>
<td>SUR-FIT 0225-27 F WAF 1-3/4 5'S [31706]</td>
<td>000000000022527</td>
<td>1</td>
<td>1</td>
<td>$9.2500</td>
<td>$9.25</td>
</tr>
</tbody>
</table>

Prescription Extract Incomplete Feeder Key Report

Start Date: MAR 01, 2006
End Date:   MAR 31, 2006         Report Run Date/Time:  OCT 24, 2006
### IVP EXTRACT:

**IV Detail Extract Incomplete Feeder Key Report**

<table>
<thead>
<tr>
<th>Drug Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No PSNDF VA Product Name Entry (Five leading zeros)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1706 NAFCILLIN 2 GM. INJ</td>
<td>000000000781312595</td>
<td>1</td>
<td>1</td>
<td>$2.4475</td>
<td>$2.45</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TOTAL $2.45</td>
</tr>
</tbody>
</table>

**IV Detail Extract Incomplete Feeder Key Report**

<table>
<thead>
<tr>
<th>Drug Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>No National Drug Code (NDC) (Last 12 zeros, 'N/A', or 'S' prefix)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2674 SODIUM CHLORIDE 0.9% (BRAUN) 50ML BAG</td>
<td>00451000000000000000</td>
<td>6</td>
<td>6</td>
<td>$0.0285</td>
<td>$0.17</td>
<td>TOTAL $0.17</td>
</tr>
</tbody>
</table>
### IV Detail Extract Incomplete Feeder Key Report

**Start Date:** MAR 01, 2006  
**End Date:** MAR 31, 2006  
**Report Run Date/Time:** OCT 24, 2006

<table>
<thead>
<tr>
<th>Drug Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Unit Total</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>94190 PRE-MIX SOLUTION</td>
<td>00000000000000000</td>
<td>11</td>
<td>14</td>
<td>$0.0000</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

**TOTAL:** $0.00  
**GRAND TOTAL:** $2.62

---

### UDP EXTRACT:

**Start Date:** MAR 01, 2006  
**End Date:** MAR 31, 2006  
**Report Run Date/Time:** OCT 24, 2006

<table>
<thead>
<tr>
<th>Drug Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Unit Total</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2423 CHAPSTICK ALL NATURAL LIP BALM</td>
<td>00000030573195212</td>
<td>1</td>
<td>1</td>
<td>$0.2790</td>
<td>$0.28</td>
</tr>
</tbody>
</table>

**TOTAL:** $0.28

---

November 2011  
DSS FY 2012 Extracts V3.0 User Manual  
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## Appendix E – Sample of Pharmacy Extracts Incomplete Feeder Key Report

Unit Dose Local Extract Incomplete Feeder Key Report

**Start Date:** MAR 01, 2006  
**End Date:** MAR 31, 2006  
**Report Run Date/Time:** OCT 24, 2006

<table>
<thead>
<tr>
<th>Entry</th>
<th>Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Quantity</th>
<th>Total Price</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>3497</td>
<td>OXYBUTYNIN CHLORIDE 2.5MG (1/2X5MG) TAB</td>
<td>06141000000000000</td>
<td>33</td>
<td>86</td>
<td>$0.0600</td>
<td>$5.16</td>
<td></td>
</tr>
<tr>
<td>94362</td>
<td>ATENOLOL 12.5MG (1/2 X 25MG) TAB</td>
<td>04331000000000000</td>
<td>59</td>
<td>74</td>
<td>$0.0072</td>
<td>$0.53</td>
<td></td>
</tr>
<tr>
<td>94363</td>
<td>CITALOPRAM HBr 10MG (1/2 X 20MG) TAB</td>
<td>12926000000000000</td>
<td>29</td>
<td>37</td>
<td>$0.4370</td>
<td>$16.17</td>
<td></td>
</tr>
<tr>
<td>94366</td>
<td>FUROSEMIDE 10MG (1/2 X 20MG) TAB</td>
<td>01784000000000000</td>
<td>39</td>
<td>50</td>
<td>$0.0029</td>
<td>$0.15</td>
<td></td>
</tr>
<tr>
<td>94369</td>
<td>CAPTOPRIL 6.25MG (1/2x12.5MG) TAB</td>
<td>01132000000000000</td>
<td>27</td>
<td>33</td>
<td>$0.0045</td>
<td>$0.15</td>
<td></td>
</tr>
<tr>
<td>94370</td>
<td>GLIPIZIDE 2.5MG (1/2 X 5MG) TAB</td>
<td>04518000000000000</td>
<td>28</td>
<td>34</td>
<td>$0.0067</td>
<td>$0.23</td>
<td></td>
</tr>
<tr>
<td>94372</td>
<td>HYDROCHLTHIAZIDE 12.5MG (1/2 X 25) TAB</td>
<td>02068000000000000</td>
<td>56</td>
<td>96</td>
<td>$0.0052</td>
<td>$0.50</td>
<td></td>
</tr>
<tr>
<td>94373</td>
<td>HALOPERIDOL 0.25MG (1/2 x 0.5MG) TAB</td>
<td>03042000000000000</td>
<td>50</td>
<td>93</td>
<td>$0.0058</td>
<td>$0.54</td>
<td></td>
</tr>
<tr>
<td>94375</td>
<td>METHYLPHENIDATE 2.5MG (1/2 x 5MG) TAB</td>
<td>03503000000000000</td>
<td>11</td>
<td>18</td>
<td>$0.1111</td>
<td>$2.00</td>
<td></td>
</tr>
<tr>
<td>94378</td>
<td>WARFARIN (COUMADIN) 3.75MG (1/2x7.5) TAB</td>
<td>04650000000000000</td>
<td>3</td>
<td>5</td>
<td>$0.1527</td>
<td>$0.76</td>
<td></td>
</tr>
<tr>
<td>94390</td>
<td>LORAZEPAM 0.25MG (1/2 X 0.5MG) TAB</td>
<td>01871000000000000</td>
<td>1</td>
<td>1</td>
<td>$0.0600</td>
<td>$0.06</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL** $26.2

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No National Drug Code (NDC) (Last 12 zeros, 'N/A', or 'S' prefix)
Appendix E – Sample of Pharmacy Extracts Incomplete Feeder Key Report

Unit Dose Local Extract Incomplete Feeder Key Report

Start Date: MAR 01, 2006
End Date: MAR 31, 2006
Report Run Date/Time: OCT 24, 2006

<table>
<thead>
<tr>
<th>Drug Entry</th>
<th>Generic Name</th>
<th>Feeder Key</th>
<th># of Records</th>
<th>Total Quantity</th>
<th>Unit Price</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>357 PHENYTOIN 2%/AQUAPHOR CREAM (CMPD)</td>
<td>00000000000000000</td>
<td>6</td>
<td>15</td>
<td>$0.0200</td>
<td>$0.30</td>
</tr>
<tr>
<td></td>
<td>2139 METOPROLOL TARTR 12.5MG (1/2 X 25MG) TAB</td>
<td>00000000000000000</td>
<td>93</td>
<td>216</td>
<td>$0.0120</td>
<td>$2.59</td>
</tr>
<tr>
<td></td>
<td>2574 LIDOCAINE 2% VISC/MAALOX 1:1 (CMPD)</td>
<td>00000000000000000</td>
<td>2</td>
<td>2</td>
<td>$0.4000</td>
<td>$0.80</td>
</tr>
<tr>
<td></td>
<td>3321 CAPSAIC .025% 45GM/LIDOC 2% 30GM (CMP)</td>
<td>00000000000000000</td>
<td>3</td>
<td>9</td>
<td>$0.1200</td>
<td>$1.08</td>
</tr>
<tr>
<td></td>
<td>94368 DIGOXIN 0.0625 MG (1/2 X 0.125MG) TAB</td>
<td>00000000000000000</td>
<td>6</td>
<td>10</td>
<td>$0.0383</td>
<td>$0.38</td>
</tr>
</tbody>
</table>

TOTAL $5.16

GRAND TOTAL $31.68
### Appendix F - Sample of Pharmacy Volume Edit Log

**Pharmacy Volume Edit Log:**

<table>
<thead>
<tr>
<th>USER NAME</th>
<th>DATE/TIME CHANGED</th>
<th>SEQUENCE #</th>
<th>EXTRACT #</th>
<th>FIELD NAME</th>
<th>OLD VALUE</th>
<th>NEW VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PIMS,USER</td>
<td>OCT 24, 2006 13:11</td>
<td>120583</td>
<td>2609</td>
<td>QUANTITY</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>PIMS,USER</td>
<td>OCT 24, 2006 13:11</td>
<td>120584</td>
<td>2609</td>
<td>QUANTITY</td>
<td>1</td>
<td>5</td>
</tr>
</tbody>
</table>
### Appendix G - Sample of Summary Report of Extract Logs

Select Transmission Management Option: s  Summary Report of Extract Logs  
Enter Report Start Date:  030106  (MAR 01, 2006)  

** REPORT REQUIRES 132 COLUMNS TO PRINT CORRECTLY **

DEVICE: HOME// ;132;  TCP

**DSS EXTRACT LOG STATISTICS**

<table>
<thead>
<tr>
<th>EXTRACT NUMBER</th>
<th>VISTA PACKAGE</th>
<th>DATA SET DATES</th>
<th>RECORD COUNT</th>
<th>DATE TRANSMITTED</th>
<th>DATE PURGED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DATE EXTRACTED</td>
<td>DATA MONTH</td>
<td>MSG UNCONF</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2179</td>
<td>Admission</td>
<td>060301-060331</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jul 26, 2006</td>
<td>Mar 2006</td>
<td></td>
<td>USER,ONE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2186</td>
<td>Prescription</td>
<td>060601-060630</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jul 27, 2006</td>
<td>Jun 2006</td>
<td></td>
<td>USER,TWO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2185</td>
<td>Unit Dose</td>
<td>060601-060630</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jul 27, 2006</td>
<td>Jun 2006</td>
<td></td>
<td>USER,TWO</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Appendix H - Sample of Surgery Extract Unusual Volume Report

The default threshold volume for the Surgery extract is 25.
The default threshold volume (25) equates to 6 hours.
Would you like to change the threshold?? NO// YES

Volume > threshold
Enter the new threshold volume: (0-99): 5

Enter the date range for which you would like to scan the Surgery Extract records.

Starting with Date: 010107  (JAN 01, 2007)
Ending with Date: 083007  (AUG 30, 2007)

Beginning and ending dates must be in the same month and year
Please try again.

Starting with Date: 070107  (JUL 01, 2007)
Ending with Date: 073007  (JUL 30, 2007)

This report requires 132-column format.
DEVICE: HOME// ;132; TELNET TERMINAL
Surgery Extract Unusual Volume Report

Start Date: JUL 01, 2007
End Date: JUL 30, 2007

Report Run Date/Time: SEP 25, 2007
Threshold Value: 5

<table>
<thead>
<tr>
<th>Case Name</th>
<th>Encouter</th>
<th>Pt Holding</th>
<th>Anesthesia</th>
<th>Patient Operation</th>
<th>PACU Time</th>
<th>OR Clean Canc/Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Time</th>
<th>Abort</th>
<th>Procedure</th>
</tr>
</thead>
</table>

No unusual volumes to report for this extract
Appendix I - Sample of EXPORT TO TEXT FILE FOR SPREADSHEET USE

Select a text file name and save it to your desktop. Hit SAVE.
This option produces a worksheet of (A) All Clinics, (C) Active, (I) Inactive, or only the (U) Unreviewed Clinics that are awaiting approval.

Clinics that were defined as "inactive" by MAS the last time the option "Create DSS Clinic Stop Code File" was run will be indicated with an "*".

Choose (X) for exporting the CLINICS AND STOP CODES FILE to a text file for spreadsheet use.

Select one of the following:

A  ALL CLI
C  ALL ACT
I  ALL INA
U  UNREVIEW
X  EXPORT FOR SPREADSHEET

Enter "A", "C", "I", "U", or "X": x  EXPORT TO TEXT FILE FOR SPREADSHEET USE

Turn on 'Capture Incoming Data...' and select your exported text file. To receive correct number of columns, select a large enough parameter. DEVICE: 0;225;99999 (example).
DEVICE: 0;225;9999

With capturing to a text file ON, select 0;225;9999 for display, hit <RETURN>.
Then, turn capturing OFF. This will save your text file.

In your directory, pull up your DSS_CLINIC_REVIEW_OUTPUT.xls worksheet and pull in your captured TEST3.TXT file.
Using ‘Data’, pull in your text file.
Using ‘From Text’ in your Data Screen, pull in your Text file off your Desktop Directory. Click the ‘Import’ Button.
Select ‘Delemited’ and the starting row of your Text file. Then, hit ‘NEXT’. 
Select the ‘Other’ Button and enter ‘^’ up-arrow as your delimiter. Then, enter ‘NEXT’.
Enter ‘FINISHED’.
Click on your worksheet where you would like to import your data. Should select column A – row 3. Then, hit ‘OK’.
<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>SAMPLE CLINIC</td>
</tr>
<tr>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Import Data**

Where do you want to put the data?

- Existing worksheet: clinic review output
- New worksheet: No worksheet

**Properties**

**OK**

**Cancel**
Then, make minor adjustments to align your worksheet.
| A   | B             | C       | D       | E       | F       | G       | H       | I       | J       | K       | L       | M       | N       | O       | P       | Q       | R       | S       | T       | U       |
|-----|---------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 2   | X             | SAMPLE  | CLINIC  | NAME    | XXX     | XXX     | XXX     | XXX     | XXX     | XXX     | XXX     | X/XX/XX/XXX | XX/XXX | XX/XXX | X/XX/XXX | XX/XX/XXX | XX/XXX | XX/XXX | XX/XXX | XX/XXX | XX/XXX | XX/XXX |
| 3   | 1             | LAB DIV | G 000  | OOS ID  | 108     | 120     | 6       |         |         |         |         |         |         |         |         |         |         |         |         |         |
| 4   | 17            | MENTAL  | HYGIENE | XXX     | 117     | 302     | 187     | 0       | 12/22/2009 | 8/8/2009 |         |         |         |         |         |         |         |         |         |         |
| 5   | 18            | TEST    | CLINIC  | XXX     | 301     | 123     | 6       |         |         |         |         |         |         |         |         |         |         |         |         |         |
| 6   | 19            | ZZ GEN  | MED     | XXX     | 301     | 301     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |         |
| 7   | 22            | OUTPATIENT | LAB | XXX     | 108     | 108     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |         |
| 8   | 23            | GENERAL | MEDICINE | XXX     | 703     | 703     | 1       | 12/22/2009 | 6/15/1989 |         |         |         |         |         |         |         |         |         |         |
| 9   | 26            | MENTAL  | HYGIENE-OPC | XXX     | 562     | 502     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |         |
| 10  | 28            | ORTHO-CLINIC | XXX | XXX     | 409     | 370     | 409     | 108     | 5       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 11  | 31            | SOCIAL  | WORK    | XXX     | 125     | 125     | 1       | 12/22/2009 | 1/26/1990 |         |         |         |         |         |         |         |         |         |         |
| 12  | 32            | PRIMARY | CARE    | XXX     | 105     | 105     | 1       | 12/22/2009 | 5/7/1993 |         |         |         |         |         |         |         |         |         |         |
| 13  | 33            | CECELIA'S | CLINIC | XXX     | 216     | 525     | 216     | 525     | 5       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 14  | 34            | ZTEST   | XXX     | XXX     | 142     | 451     | 142     |         |         |         |         |         |         |         |         |         |         |         |         |         |
| 16  | 38            | NEUROSURGEON | XXX | XXX     | 406     | 406     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 17  | 39            | MCJACKS | TEST CLINIC | XXX     | 610     | 999     | 610     | 999     | 5       | 12/22/2009 | 4/29/2020 |         |         |         |         |         |         |         |         |         |
| 18  | 40            | RADIOLOGY | MAIN FLOOR | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |         |
| 20  | 50            | EILEN'S | CLINIC | XXX     | 416     | 416     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |         |
| 21  | 51            | MHC WODNICK | XXX     | XXX     | 502     | 333     | 190     | 4       | 12/22/2009 | 1/13/1990 |         |         |         |         |         |         |         |         |         |
| 23  | 54            | MCI Jack Hospice | XXX | XXX     | 999     | 117     | 999     | 117     | 5       | 12/22/2009 |         |         |         |         |         |         |         |         |         |
| 24  | 56            | 5TH FLOOR | XXX     | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 25  | 57            | 7TH FLOOR | XXX     | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 27  | 59            | MAIN FLOOR | XXX     | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 28  | 60            | OPC RADIOPATHY | XXX | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 29  | 61            | RAD TEST | XXX     | XXX     | 105     | 105     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |         |
| 30  | 62            | DERMATOLOGY | XXX     | XXX     | 304     | 905     | 304     | 905     | 4       | 12/22/2009 | 1/12/2010 |         |         |         |         |         |         |         |         |
| 31  | 63            | TEST AGAIN | XXX     | XXX     | 301     | 152     | 301     | 81     | 1       | 12/22/2009 |         |         |         |         |         |         |         |         |         |