[Department of Veterans Affairs Decentralized Hospital Computer Program](#_bookmark0)

[EQUIPMENT/TURN-IN REQUEST TECHNICAL MANUAL](#_bookmark0)

[Version 1.0 June 1996](#_bookmark0)

[Information Resource Management Field Office Washington, DC](#_bookmark0)

## [PREFACE](#_bookmark1)

[PURPOSE OF THE TECHNICAL MANUAL](#_bookmark1)

[The Technical Manual contains information to assist programmers, site managers and IRM technical personnel in operating, maintaining and troubleshooting Equipment/Turn-In Request Module V.1.0 software. The Equipment/Turn-In Request Module is meant to be used to track equipment that is to be turned in and to follow the progress of equipment requests prior to their purchase.](#_bookmark1)

[This manual is included among the following mandatory components of DHCP software documentation:](#_bookmark1)

[Technical Manual Package Security Guide](#_bookmark1)

[Installation Guide/Release Notes (combined or separate documents) User Manual](#_bookmark1)

### [REFERENCE NUMBERING SYSTEM](#_bookmark1)

[This document uses a paragraph numbering system that helps the reader understand how the sections of the document relate to each other. For example, suppose this paragraph was section 1.3. Under the numbering system, this paragraph would be the main paragraph for the third section of Chapter 1. If there were two subsections to this section, they would be numbered sections 1.3.1 and](#_bookmark1)

[1.3.2. A paragraph numbered 1.3.5.4.7 would be the seventh subsection of the fourth subsection of the fifth subsection of the third subsection of Chapter 1](#_bookmark1)

Preface

# Table of Contents

[CHAPTER 1 INTRODUCTION 1](#_bookmark11)

* 1. [OVERVIEW 1](#_bookmark11)
	2. [ELECTRONIC SIGNATURE 1](#_bookmark12)

[CHAPTER 2 IMPLEMENTATION AND MAINTENANC .E 3](#_bookmark13)

* 1. [OPERATING SPECIFICS 3](#_bookmark13)
		1. [SIZING INFORMATION 3](#_bookmark13)
	2. [GLOBAL JOURNALING 3](#_bookmark13)
	3. [TRANSLATION TABLES 3](#_bookmark13)

[CHAPTER 3 ROUTINE DESCRIPTIONS 5](#_bookmark14)

* 1. [OVERVIEW 5](#_bookmark14)
	2. [LIST OF ROUTINES 5](#_bookmark14)

[CHAPTER 4 FILE LIST 9](#_bookmark15)

* 1. [OVERVIEW 9](#_bookmark15)
	2. [FILE LIST (BY NUMBER) 9](#_bookmark15)
	3. [FILE PROTECTION 10](#_bookmark16)
	4. [FILES WITH SECURITY ACCESS 10](#_bookmark17)

[CHAPTER 5 EXPORTED OPTIONS 11](#_bookmark18)

* 1. [MENU STRUCTURE ANDOPTION DEFINITIONS 11](#_bookmark18)
	2. [ASSIGNING MENUS ANDSECURITY KEYS TO USERS 11](#_bookmark18)

[Equipment Request Menus 11](#_bookmark18)

[Turn-In Menus 12](#_bookmark18)

* 1. [OPTION LIST BY NAME 12](#_bookmark19)
	2. [OPTION LIST (BY MENU) 25](#_bookmark20)
		1. [Menu Diagram for PRCN NX MENU 25](#_bookmark21)
		2. [Menu Diagram for PRCN NX CMR MENU 26](#_bookmark22)
		3. [Menu Diagram for PRCN NX PPM MENU.. 26](#_bookmark23)
		4. [Menu Diagram for PRCN NX EQ COMM MENU.. 27](#_bookmark24)
		5. [Menu Diagram for PRCN NX ENG MENU 27](#_bookmark24)
		6. [Menu Diagram for PRCN NX CONCUR MENU 27](#_bookmark24)
		7. [Menu Diagram for PRCN TURN WHSE MENU 27](#_bookmark25)

[CHAPTER 6 CROSS REFERENCES 29](#_bookmark26)

[CHAPTER 7 ARCHIVING AND PURGING.. 36](#_bookmark27)

* 1. [ARCHIVING 36](#_bookmark27)
	2. [PURGING 36](#_bookmark27)

[CHAPTER 8 CALLABLE ROUTINES 39](#_bookmark28)

[CHAPTER 9 EXTERNAL RELATIONS 41](#_bookmark29)

[CHAPTER 10 INTERNAL RELATION S 49](#_bookmark30)

[CHAPTER 11 PACKAGE-WIDE VARIABLE.S 51](#_bookmark31)

[CHAPTER 12 ON-LINE DOCUMENTATION 53](#_bookmark32)

[Table of Contents](#_bookmark33)

[GLOSSARY 55](#_bookmark33)

## Revision History

Initiated on 12/29/04

|  |  |  |  |
| --- | --- | --- | --- |
| Date | Description (Patch # if applic.) | Project Manager | Technical Writer |
| 12/29/04 | Updated to comply with SOP 192•352 Displaying Sensitive Data. |  | REDACTED |
| 12/29/04 | Pdf file checked for accessibility toreaders with disabilities. |  | REDACTED |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

## [CHAPTER 1 INTRODUCTION](#_bookmark1)

### [Overview](#_bookmark1)

[The Equipment Request/Turn-In Module Version 1.0, will provide support to a variety of administrative activities in your medical center concerning your non- expendable equipment requests and any equipment turn-ins.](#_bookmark1)

[Functionally, the Equipment/Turn-In module has several organizational elements that use different components of the software.](#_bookmark1)

* + - [Requestor](#_bookmark1)
		- [Consolidated Memorandum of Receipt (CMR)](#_bookmark1)
		- [Personal Property Manager (PPM)](#_bookmark1)
		- [Engineering](#_bookmark1)
		- [Other Concurring Officials](#_bookmark1)
		- [Equipment committee](#_bookmark1)
		- [Warehouse](#_bookmark1)

[Each organizational element has a different function with some overlapping components. Each of these elements interact and rely upon each other for the smooth flow and completion of equipment requests and turn-ins.](#_bookmark1)

### [Electronic Signature](#_bookmark1)

[A primary security feature involves the use of electronic signatures. Individuals in the process, who need to have authority to approve actions, should have the ability to enter and edit their own Electronic Signature Code. This code may be required before a transaction (request) can pass on to the next level.](#_bookmark1)

[Introduction](#_bookmark1)

# [CHAPTER 2 IMPLEMENTATION AND MAINTENANCE](#_bookmark1)

### [Operating Specifics](#_bookmark1)

[This section addresses specific information that is needed to run this module.](#_bookmark1)

### [Sizing Information](#_bookmark1)

[^PRCS (410) - 1 block per entry (2237 Request)](#_bookmark1)

[^PRCN(413) - 2 blocks per entry (Equipment Request)](#_bookmark1)

[^PRCN(413.1) - 2 blocks per entry (Turn-In Request)](#_bookmark1)

### [Global Journaling](#_bookmark1)

[It is recommended that the PRCN global be journaled.](#_bookmark1)

### [Translation Tables](#_bookmark1)

[The PRCN global is created when loading as a virgin install. PRCN should be defined with access privileges; RWD for System, World, Group and UCI, using](#_bookmark1)

[%GLOMAN for DSM and %GCH for MSM. This should be the same access level as the Engineering and IFCAP globals. This global contains all the Equipment/Turn- In Request files used in the package](#_bookmark1)

Implentation and Maintenance

# [CHAPTER 3 ROUTINE DESCRIPTIONS](#_bookmark1)

### [Overview](#_bookmark1)

[The Equipment/Turn-In Request routines use the PRCN namespace.](#_bookmark1)

### [List of Routines](#_bookmark1)

[The following routines exported with the Equipment/Turn-In Request Module Version 1.0, are listed below with briefly described functional summaries.](#_bookmark1)

[PRCN2237](#_bookmark1)

[This routine is used to create 2237’s from those requests that were approved and funded by the Equipment Committee.](#_bookmark1)

[PRCNCMR](#_bookmark1)

[This routine is used by the CMR Responsible Official to review and/or edit a equipment request.](#_bookmark1)

[PRCNCMRP](#_bookmark1)

[This routine is used by the CMR Responsible Official to assign a priority for approved equipment requests.](#_bookmark1)

[PRCNCNCL](#_bookmark1)

[This routine is used to cancel equipment requests and any associated turn-in requests.](#_bookmark1)

[PRCNCOST](#_bookmark1)

[This routine prints the Display Cost Report.](#_bookmark1)

[PRCNDISP](#_bookmark1)

[This routine is used to select and display any transaction.](#_bookmark1)

[PRCNENG](#_bookmark1)

[This routine is used by the Engineering Department. Another function of this program is to determine the room and space for the location display.](#_bookmark1)

[PRCNEQA1](#_bookmark1)

[This routine is used to approve multiple requests by rank and generate a 2237.](#_bookmark1)

[PRCNEQAP](#_bookmark1)

[This routine is used to process Equipment Committee decisions concerning equipment requests.](#_bookmark1)

[Routine Descriptions](#_bookmark1)

[PRCNEQS](#_bookmark1)

[This routine is used by the Equipment Committee to split equipment requests.](#_bookmark1)

[PRCNFAP](#_bookmark1)

[This routine is used to check for FAP capitalization and checks to see if a FA or FD code sheet has been produced.](#_bookmark1)

[PRCNHLP](#_bookmark1)

[This routine is a special executable help program for contracts by a selected vendor.](#_bookmark1)

[PRCNLID](#_bookmark1)

[This routine is used to display line items.](#_bookmark1)

[PRCNMESG](#_bookmark1)

[This routine is used to build specialized mail messages and send them to the appropriate users.](#_bookmark1)

[PRCNOTHR](#_bookmark1)

[This routine is used to process other approvals needed during the request process by other designated Concurring Officials.](#_bookmark1)

[PRCNPEDT](#_bookmark1)

[This routine is used by the PPM to edit requests.](#_bookmark1)

[PRCNPPM](#_bookmark1)

[This routine is used by the Personal Property Manager (PPM) to process and complete equipment request information.](#_bookmark1)

[PRCNPR2](#_bookmark1)

[This routine is used to print fields based on their field type.](#_bookmark1)

[PRCNPRNT](#_bookmark1)

[This routine is used to display a request.](#_bookmark1)

[PRCNPROJ](#_bookmark1)

[This routine is used to display special help for projects.](#_bookmark1)

[Routine Descriptions](#_bookmark11)

[PRCNPURG](#_bookmark11)

[This routine is used to purge completed or cancelled requests.](#_bookmark11)

[PRCNREQE](#_bookmark11)

[This routine is used to edit a equipment request.](#_bookmark11)

[PRCNREQN](#_bookmark11)

[This routine is used to enter a new equipment request.](#_bookmark11)

[PRCNREQQ](#_bookmark11)

[This routine is used to process changes in the line item quantity.](#_bookmark11)

[PRCNRNK](#_bookmark11)

[This routine is used to rank the equipment requests by the PPM.](#_bookmark11)

[PRCNRPT](#_bookmark11)

[This routine is used to print some reports.](#_bookmark11)

[PRCNRSMT](#_bookmark11)

[This routine is used to resubmit a request.](#_bookmark11)

[PRCNSERP](#_bookmark11)

[This routines prints the Service Priority report.](#_bookmark11)

[PRCNSPL](#_bookmark11)

[This routine is used to split an equipment request transaction.](#_bookmark11)

[PRCNSTAT](#_bookmark11)

[This routine is used to print the Request Status Report.](#_bookmark11)

[PRCNTICM](#_bookmark11)

[This routine is used by the CMR Responsible Official to review and approve a turn- in request.](#_bookmark11)

[PRCNTICN](#_bookmark11)

[This routine is used to cancel a turn-in request and associated equipment request.](#_bookmark11)

[PRCNTIED](#_bookmark11)

[This routine is used to edit a turn-in request.](#_bookmark11)

[PRCNTIPP](#_bookmark11)

[This routine is used by the Personal Property Manager (PPM) to review and complete a turn-in request.](#_bookmark11)

[Routine Descriptions](#_bookmark1)

[PRCNTIPR](#_bookmark1)

[This routine is used to display a turn-in request.](#_bookmark1)

[PRCNTIRQ](#_bookmark1)

[This routine is used to enter a new turn-in request.](#_bookmark1)

[PRCNTIWH](#_bookmark1)

[This routine is used to notify the Warehouse of a turn-in to be picked up and for the Warehouse manager to assign the pick-up to a worker, and to sign when it has been picked up.](#_bookmark1)

[PRCNUTL](#_bookmark1)

[This routine is used for general utility functions.](#_bookmark1)

[PRCNUTL1](#_bookmark1)

[This routine is used for general utility functions.](#_bookmark1)

# [CHAPTER 4 FILE LIST](#_bookmark1)

### [Overview](#_bookmark1)

[This section of the Equipment/Turn-In Request Version 1.0, Technical Manual, provides a listing of all Equipment/Turn-In Request files with their associated VA FileMan security access, and brief descriptions of the type of data stored there.](#_bookmark1)

### [File List (By Number)](#_bookmark1)

[***Warning:* Do NOT use VA FileMan to edit any of the files directly! Using FileMan will compromise system integrity. Use the menu options.**](#_bookmark1)

1. [**EQUIPMENT REQUEST**](#_bookmark1)

[This is the main file containing all non-expendable equipment requests.](#_bookmark1)

* 1. [**TURN-IN REQUEST**](#_bookmark1)

[This file contains all the turn-in equipment requests, both those requests that are for replacement equipment and those requests that are for excess equipment.](#_bookmark1)

* 1. [**EQUIPMENT COMMITTEE**](#_bookmark1)

[This file contains the members of the Equipment Committee who will meet to decide the fate of non-expendable equipment requests.](#_bookmark1)

* 1. [**CONCURRING OFFICIALS**](#_bookmark1)

[This file contains a list of users most frequently used as concurring officials to review, and approve non-expendable equipment requests.](#_bookmark1)

* 1. [**SPECIAL HANDLING CODES**](#_bookmark1)

[This file contains the types of codes for items that may need special handling when ordered.](#_bookmark1)

* 1. [**NX STATUS**](#_bookmark1)

[This file maintains all statuses needed for the equipment and turn-in request process.](#_bookmark1)

[**413.7 COUNTER**](#_bookmark1)

[This file is used to produce the temporary transaction numbers for both equipment requests and turn-in requests.](#_bookmark1)

[File List](#_bookmark1)

### [File Protection](#_bookmark1)

[The Equipment/Turn-In Request Version 1.0, package files contain files that are nationally controlled, and generally carry a high level of file protection with regard to Delete, Read, Write, and Laygo access, and local data files which do allow Delete, Read, Write, and Laygo access. The data dictionaries for any Equipment/Turn-In file should NOT be altered.](#_bookmark1)

[The package has eight (8) levels of VA FileManager, file protection enabled on its files.](#_bookmark1)

* + 1. [None - where no special security is enabled](#_bookmark1)
		2. [# - Site Manager access](#_bookmark1)
		3. [@ - Programmer access to files](#_bookmark1)
		4. [% - Delete Access](#_bookmark1)
		5. [[ - READ Access](#_bookmark1)
		6. [] - WRITE Access](#_bookmark1)
		7. [$ - LAYGO Access](#_bookmark1)
		8. [^ - Cannot be accessed at all](#_bookmark1)

|  |  |
| --- | --- |
| [**4.4 Files with Security Access**](#_bookmark1) |  |
|  |  | [DD](#_bookmark1) | [RD](#_bookmark1) | [WR](#_bookmark1) | [DEL](#_bookmark1) | [LAYGO](#_bookmark1) |
| [NAME](#_bookmark1) | [NUMBER](#_bookmark1) | [ACCESS](#_bookmark1) | [ACCESS](#_bookmark1) | [ACCESS](#_bookmark1) | [ACCESS](#_bookmark1) | [ACCESS](#_bookmark1) |
| [---------------------------------](#_bookmark1) | [-------------](#_bookmark1) | [------------](#_bookmark1) | [------------](#_bookmark1) | [------------](#_bookmark1) | [------------](#_bookmark1) | [------------](#_bookmark1) |
| [EQUIPMENT REQUEST](#_bookmark1) | [413](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [%](#_bookmark1) | [$](#_bookmark1) |
| [TURN-IN REQUEST](#_bookmark1) | [413.1](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [%](#_bookmark1) | [$](#_bookmark1) |
| [EQUIPMENT](#_bookmark1) | [413.2](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [%](#_bookmark1) | [$](#_bookmark1) |
| [COMMITTEE](#_bookmark1) |  |  |  |  |  |  |
| [CONCURRING](#_bookmark1) | [413.3](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [%](#_bookmark1) | [$](#_bookmark1) |
| [OFFICIALS](#_bookmark1) |  |  |  |  |  |  |
| [SPECIAL HANDLING](#_bookmark1) | [413.4](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [@](#_bookmark1) | [@](#_bookmark1) |
| [CODES](#_bookmark1) |  |  |  |  |  |  |
| [NX STATUS](#_bookmark1) | [413.5](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [@](#_bookmark1) | [@](#_bookmark1) |
| [COUNTER](#_bookmark1) | [413.7](#_bookmark1) | [@](#_bookmark1) | [[](#_bookmark1) | []](#_bookmark1) | [@](#_bookmark1) | [@](#_bookmark1) |

# [CHAPTER 5 EXPORTED OPTIONS](#_bookmark1)

### [Menu Structure and Option Definitions](#_bookmark1)

[The following chart displays the exported Equipment/Turn-In Request Version 1.0, options listed by primary menu with associated Security Keys that are to be assigned to particular users.](#_bookmark1)

### [Assigning Menus and Security Keys to Users](#_bookmark1)

[You will probably want to review the menus and security keys currently assigned to users. The following table shows the menus and associated security keys to be assigned to each type of user.](#_bookmark1)

### [Equipment Request Menus](#_bookmark1)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [**User**](#_bookmark1) | [**Menu Text (seen by user)**](#_bookmark1) | [**Name (used by computer)**](#_bookmark1) | [**Associated Security key(s)**](#_bookmark1) | [**Electronic Signature**](#_bookmark1) |
| [Requestor](#_bookmark1) | [Equipment Request Menu](#_bookmark1) | [PRCN NX MENU](#_bookmark1) |  | [NO](#_bookmark1) |
| [CMR Official](#_bookmark1) | [CMR Official Menu](#_bookmark1) | [PRCN NX CMR MENU](#_bookmark1) | [PRCNCMR](#_bookmark1) | [YES](#_bookmark1) |
| [Personal Property Manager](#_bookmark1) | [PPM Menu](#_bookmark1) | [PRCN NX PPM MENU](#_bookmark1) | [PRCNPPM PRCNRNK](#_bookmark1) | [YES](#_bookmark1) |
| [Engineering](#_bookmark1) | [Engineering Equipment Request Menu](#_bookmark1) | [PRCN NX ENG MENU](#_bookmark1) | [PRCNEN](#_bookmark1) | [YES](#_bookmark1) |
| [Concurring Officials](#_bookmark1) | [Equipment Concurring Official Menu](#_bookmark1) | [PRCN NX CONC MENU](#_bookmark1) |  | [YES](#_bookmark1) |
| [Equipment Committee Members](#_bookmark1) | [Equipment Committee Menu](#_bookmark1) | [PRCN NX EQ COMM](#_bookmark1) | [PRCNEQP PRCNRNK](#_bookmark1) | [NO](#_bookmark1) |

[Exported Options](#_bookmark1)

### [Turn-In Menus](#_bookmark1)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [**User**](#_bookmark1) | [**Menu Text (seen by user)**](#_bookmark1) | [**Name (used by computer)**](#_bookmark1) | [**Associated Security key(s)**](#_bookmark1) | [**Electronic Signature**](#_bookmark1) |
| [Requestor](#_bookmark1) | [Process Turn-Ins](#_bookmark1)[Menu](#_bookmark1) | [PRCN TURN](#_bookmark1)[MENU](#_bookmark1) |  | [NO](#_bookmark1) |
| [CMR Official](#_bookmark1) | [Process Turn-Ins Menu](#_bookmark1) | [PRCN TURN MENU](#_bookmark1) | [PRCNCMR](#_bookmark1) | [YES](#_bookmark1) |
| [Personal Property Manager](#_bookmark1) | [Process Turn-In Request](#_bookmark1)[Disposition Turn- in Request](#_bookmark1) | [PRCN TURN PPM](#_bookmark1)[PRCN TURN DISP](#_bookmark1) | [PRCNPPM](#_bookmark1) | [YES](#_bookmark1) |
| [Warehouse](#_bookmark1) | [Process Turn-in Request](#_bookmark1) | [PRCN TURN WHSE](#_bookmark1) | [PRCNWHSE](#_bookmark1) | [YES](#_bookmark1) |

[Please note that these are only suggested menus. Individual menus may be customized, provided the appropriate security keys and electronic signature authority have also been included.](#_bookmark1)

### [Option List by Name](#_bookmark1)

[Name: PRCN NX CANCEL](#_bookmark1)

[Type: Run Routine Routine: EN^PRCNCNCL Lock:](#_bookmark1)

[Entry Action: D REQ^PRCNCNCL Exit Action:](#_bookmark1)

[Menu Text: Cancel Equipment Request](#_bookmark1)

[Description: This option allows the requestor to cancel the equipment requests that they entered.](#_bookmark1)

[Name: PRCN NX CMR APP](#_bookmark1)

[Type: Run Routine Routine: PRCNCMR Lock: PRCNCMR](#_bookmark1)

[Entry Action:](#_bookmark1)

[Exit Action:](#_bookmark1)

[Menu Text: Approve Equipment Requests (CMR Official)](#_bookmark1)

[Description: This option is used by the CMR Official to review and approve equipment requests that have been completed by the requestor.](#_bookmark1)

[Exported Options](#_bookmark1)

[Name: PRCN NX CMR DISPLAY](#_bookmark1)

[Type: Run Routine Routine: CMR^PRCNDISP Lock: PRCNCMR](#_bookmark1)

[Entry Action:](#_bookmark1)

[Exit Action:](#_bookmark1)

[Menu Text: Display/Print Equipment Request (CMR)](#_bookmark1)

[Description: This option allows the CMR to display to screen or print equipment requests.](#_bookmark1)

[Name: PRCN NX CMR MENU](#_bookmark1)

[Type: Menu Routine:](#_bookmark1)

[Lock: PRCNCMR](#_bookmark1)

[Entry Action: S PRCNCMF=1 Exit Action: K STA,PRCNCMF](#_bookmark1)

[Header: S STA=3 D EMSG^PRCNUTL S STA=45 D EMSG^PRCNUTL,TMSG^PRCNUTL](#_bookmark1)

[Menu Text: CMR Official Equipment Request Menu](#_bookmark1)

[Description: This is the top level master menu for the CMR Official. Menu:](#_bookmark1)

[Enter New Equipment Request PRCN NX NEW](#_bookmark1)

[Edit Equipment Request PRCN NX EDIT](#_bookmark1)

[Cancel Equipment Request PRCN NX CANCEL](#_bookmark1)

[Request Status Report PRCN NX CMR STATUS Display/Print Equipment Request (CMR) PRCN NX CMR DISPLAY Approve Equipment Requests (CMR Official) PRCN NX CMR APP Resubmit Request (CMR) PRCN NX CMR RESUBMIT Process Equipment Turn-Ins Menu ... PRCN TURN MENU](#_bookmark1)

[Name: PRCN NX CMR RESUBMIT](#_bookmark1)

[Type: Run Routine Routine: EN^PRCNRSMT Lock: PRCNCMR](#_bookmark1)

[Enter Action: S PRCNCMF=1 Exit Action: K PRCNCMF](#_bookmark1)

[Menu Text: Resubmit Request (CMR)](#_bookmark1)

[Description: This option allows the responsible CMR Official to resubmit transactions with a particular status.](#_bookmark1)

[Name: PRCN NX CMR STATUS](#_bookmark1)

[Type: Run Routine Routine: CMR^PRCNSTAT Lock: PRCNCMR](#_bookmark1)

[Entry Action:](#_bookmark1)

[Exit Action:](#_bookmark1)

[Menu Text: Request Status Report](#_bookmark1)

[Description: This option will print the status of all requests pertaining to this person’s CMR responsibilities.](#_bookmark1)

[June 1996 Equipment/Turn-In Request Version 1.0 13](#_bookmark1)

[Exported Options](#_bookmark2)

[Name: PRCN NX CONC MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action: S STA=9 D EMSG^PRCNUTL Exit Action:](#_bookmark2)

[Header:](#_bookmark2)

[Menu Text: Equipment Concurring Official Menu](#_bookmark2)

[Description: This menu option is to be assigned to those indidviduals who may act as concurring officials for equipement requests.](#_bookmark2)

[Menu:](#_bookmark2)

[Review Equipment Requests (Concurring Official) PRCN NX CONCUR](#_bookmark2)

[Name: PRCN NX CONCUR](#_bookmark2)

[Type: Run Routine Routine: CON^PRCNOTHR Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Review Equipment Requests (Concurring Official)](#_bookmark2)

[Description: This menu option should be assigned to persons who may be asked to serve as Concurring Official. This is the main option to review and approve equipment requests.](#_bookmark2)

[Name: PRCN NX CONTROLLED ITEM](#_bookmark2)

[Type: Print Routine:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: I IOT=“TRM” W !!,”Press RETURN to continue...” R C:DTIME DIC {DIP}: PRCN(413, L.: 0](#_bookmark2)

[FLDS: [PRCNCONT] FR: , TO: ,](#_bookmark2)

[DIS(0): I $D(^PRCN(413,D0,4)),$P(^(4),U,2)=“Y”](#_bookmark2)

[Menu Text: Controlled Equipment Report](#_bookmark2)

[Description: This report prints those requests that have been designated as containing controlled items.](#_bookmark2)

[Name: PRCN NX DISPLAY](#_bookmark2)

[Type: Run Routine Routine: PRCNPRNT Lock:](#_bookmark2)

[Entry Action: S DIC(“S”)=“I $P(^(0),U,2)=DUZ”](#_bookmark2)

[Exit Action: K DIC](#_bookmark2)

[Menu Text: Display/Print Equipment Requests (Requestor)](#_bookmark2)

[Description: This option allows the requestor to view equipment requests to the screen or print them.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX EDIT](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNREQE Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Edit Equipment Request](#_bookmark2)

[Description: This option allows the user to review and edit their equipment request, as long as the CMR Official has not yet approved it.](#_bookmark2)

[Name: PRCN NX ENG](#_bookmark2)

[Type: Run Routine Routine: PRCNENG Lock: PRCNEN](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Approve Equipment Request (Engineering)](#_bookmark2)

[Description: This option should be assigned to those Engineering personnel who may need to complete important information about equipment requests.](#_bookmark2)

[Name: PRCN NX ENG MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock: PRCNEN](#_bookmark2)

[Entry Action: F STA=8,26,30 D EMSG^PRCNUTL](#_bookmark2)

[Exit Action:](#_bookmark2)

[Header:](#_bookmark2)

[Menu Text: Engineering Equipment Request Menu](#_bookmark2)

[Description: This menu option is the man menu option for Engineering personnel who may review and process non-expendable equipment requests.](#_bookmark2)

[Menu:](#_bookmark2)

[Approve Equipment Request (Engineering) PRCN NX ENG](#_bookmark2)

[Name: PRCN NX EQ COMM APPROVE](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNEQAP Lock: PRCNEQP](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Process Equip Committee Decisions](#_bookmark2)

[Description: This menu option is to be assigned to either an Equipment Committee member or to the PPM to process the decisions of the Equipment Committee. After the Equipment Committee has reviewed equipment requests, their decisions must be entered.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX EQ COMM COST](#_bookmark2)

[Type: Run Routine Routine: PRCNCOST Lock: PRCNEQP](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Equipment Request Summary Report](#_bookmark2)

[Description: This report is a summary of all associated costs with an equipment request that are being considered by the Equipment Committee.](#_bookmark2)

[Name: PRCN NX EQ COMM MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock: PRCNEQP](#_bookmark2)

[Entry Action: S STA=31 D EMSG^PRCNUTL K STA](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Equipment Committee Menu](#_bookmark2)

[Description: This top level menu may be assigned to individuals serving on the Equipment Committee. It may be assigned to the Personal Property Manager (PPM) instead of individual Equipment Committee members.](#_bookmark2)

[Menu:](#_bookmark2)

[Rank Equipment Requests PRCN NX EQ RANK Outstanding Equipment Request Report PRCN NX OUTSTAND REPORT Equipment Request Summary Report PRCN NX EQ COMM COST Process Equip Committee Decisions PRCN NX EQ COMM APPROVE Service Priority Report PRCN NX SERVICE REPORT](#_bookmark2)

[Name: PRCN NX EQ RANK](#_bookmark2)

[Type: Run Routine Routine: PRCNRNK Lock: PRCNRNK](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Rank Equipment Requests](#_bookmark2)

[Description: This option may be assigned to a designated Equipment Committee member or to the PPM to review and rank requests prior to the](#_bookmark2)

[Committee review.](#_bookmark2)

[Name: PRCN NX MENU](#_bookmark2)

[Type: Menu Routine: Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Exported Options](#_bookmark2)

[Menu Text: Equipment Request Menu (Requestor) Description: This is the main menu for the requestor. Menu:](#_bookmark2)

[Enter New Equipment Request Edit Equipment Request Cancel Equipment Request Request Status Report](#_bookmark2)

[Display/Print Equipment Request Split Equipment Request Resubmit Equipment Requests Process Equipment Turn-Ins Menu](#_bookmark2)

[Name: PRCN NX NEW](#_bookmark2)

[PRCN NX NEW PRCN NX EDIT PRCN NX CANCEL PRCN NX STATUS PRCN NX DISPLAY PRCN NX SPLIT PRCN NX RESUBMIT PRCN TURN MENU](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNREQN Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Enter New Equipment Request](#_bookmark2)

[Description: This option is to allow a user to enter a new equipment request for processing.](#_bookmark2)

[Name: PRCN NX OUTSTAND REPORT](#_bookmark2)

[Type: Print Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: I IOT=“TRM” W !!,”Press RETURN to continue...” R C:DTIME DIC {DIP}: PRCN(413, L.: 0](#_bookmark2)

[FLDS: [PRCNBRIE] BY: [PRCNSRPR] DIS(0): I $P(^PRCN(413,D0,0),U,7)=31!($P(^(0),U,7)=10)](#_bookmark2)

[Menu Text: Outstanding Equipment Request Report](#_bookmark2)

[Description: This report prints a list of requests by service and priority that have not been processed yet.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX PPM](#_bookmark2)

[Type: Run Routine Routine: PRCNPPM Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Review Equipment Requests (PPM)](#_bookmark2)

[Description: This option is for the PPM to review and complete the equipment request before going on to the Equipment Committee.](#_bookmark2)

[Name: PRCN NX PPM 2237](#_bookmark2)

[Type: Run Routine Routine: EN^PRCN2237 Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Create 2237 (PPM)](#_bookmark2)

[Description: This option is used to create 2237s from equipment requests that have been approved and funded by the Equipment Committee.](#_bookmark2)

[Name: PRCN NX PPM CANCEL](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNCNCL Lock: PRCNPPM](#_bookmark2)

[Entry Action: D PPM^PRCNCNCL Exit Action:](#_bookmark2)

[Menu Text: Cancel Equipment Requests](#_bookmark2)

[Description: This option allows the PPM to cancel any request except for those that have a 2237 created, a Purchase Order created or Equipment](#_bookmark2)

[has been received status.](#_bookmark2)

[Name: PRCN NX PPM DISPLAY](#_bookmark2)

[Type: Run Routine Routine: PRT^PRCNDISP Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Display/Print Equipment Requests (PPM)](#_bookmark2)

[Description: This option should be used by the Personal Property Manager (PPM) to display to screen or print equipment requests.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX PPM EDIT](#_bookmark2)

[Type: Run Routine Routine: RRV^PRCNPEDT Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Edit Equipment Requests (PPM)](#_bookmark2)

[Description: This menu option allows the PPM to edit any information (other than Engineering) if needed.](#_bookmark2)

[Name: PRCN NX PPM MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Header: D MESG^PRCNPPM](#_bookmark2)

[Menu Text: Equipment Request Menu (PPM)](#_bookmark2)

[Description: This is the main menu for the Personal Property Manager (PPM). Menu:](#_bookmark2)

[Review Equipment Requests (PPM) PRCN NX PPM](#_bookmark2)

[Edit Equipment Requests (PPM) PRCN NX PPM EDIT Cancel Equipment Request PRCN NX PPM CANCEL](#_bookmark2)

[Request Status Report PRCN NX EQ RANK](#_bookmark2)

[Create 2237 (PPM) PRCN NX PPM 2237](#_bookmark2)

[Display/Print Equipment Requests (PPM) PRCN NX PPM DISPLAY Equipment Request Reports Menu ... PRCN REPORTS](#_bookmark2)

[Process Equipment Turn-Ins Menu ... PRCN TURN MENU](#_bookmark2)

[Name: PRCN NX PPM STATUS](#_bookmark2)

[Type: Run Routine Routine: PPM^PRCNSTAT Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Equipment Request Status Report (PPM)](#_bookmark2)

[Description: This report is for the Personal Property Manager to list all equipment requests and their current status.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX RESUBMIT](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNRSMT Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Resubmit Equipment Requests](#_bookmark2)

[Description: This option is to allow requestors to resubmit directly to the Equipment Committee those equipment requests that were deferred.](#_bookmark2)

[Since the request has already passed all steps, it is not necessary for it to go back through the process.](#_bookmark2)

[Name: PRCN NX SERVICE REPORT](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNSERP Lock: PRCNPPM](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: I IOT=“TRM” W !!,”Press RETURN to continue...” R C:DTIME Menu Text: Service Priority Report](#_bookmark2)

[Description: This report is to list for the Equipment Committee or designated surrogate, the priorities of requests by Service.](#_bookmark2)

[Name: PRCN NX SPLIT](#_bookmark2)

[Type: Run Routine Routine: PRCNSPL Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Split Equipment Request](#_bookmark2)

[Description: This option allows the requestor to split requests if they have been returned.](#_bookmark2)

[Name: PRCN NX STATUS](#_bookmark2)

[Type: Run Routine Routine: USR^PRCNSTAT Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Request Status Report](#_bookmark2)

[Description: This option allows the user to print a report that lists the status of that user’s particular requests.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN NX TURN BY CMR](#_bookmark2)

[Type: Print Routine: CMR^PRCNRPT Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: R:IOT=“TRM” !!,”Press RETURN to continue...”, C:DTIME Menu Text: Turn-In Status by CMR Official Report](#_bookmark2)

[Description: This report prints the status of turn-in requests by CMR Official.](#_bookmark2)

[Name: PRCN NX TURN BY SERVICE](#_bookmark2)

[Type: Print Routine: SER^PRCNRPT Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: R:IOT=“TRM” !!,”Press RETURN to continue...”, C:DTIME Menu Text: Turn-In Status by Service Report](#_bookmark2)

[Description: This report prints the status of turn-ins by service.](#_bookmark2)

[Name: PRCN NX TURN BY STATUS](#_bookmark2)

[Type: Print Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: R:IOT=“TRM” !!,”Press RETURN to continue...”, C:DTIME DIC {DIP}: PRCN(413.1, L.: 0](#_bookmark2)

[FLDS: [PRCNTIST] BY: 6 FR: , TO: ,](#_bookmark2)

[Menu Text: Turn-In Status Report](#_bookmark2)

[Description: This report prints the status of turn-ins sorted by status.](#_bookmark2)

[Name: PRCN NX TURN BY TRANS](#_bookmark2)

[Type: Print Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action: R:IOT=“TRM” !!,”Press RETURN to continue...”, C:DTIME DIC {DIP}: PRCN(413.1, L.: 0](#_bookmark2)

[FLDS: [PRCNTIST] BY: .01 FR: , TO: ,](#_bookmark2)

[Menu Text: Turn-In Status by Transaction Number Report](#_bookmark2)

[Description: This report prints the status of turn-ins sorted by transaction number.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN REPORTS](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Equipment Request Reports Menu](#_bookmark2)

[Description: This is the main reports menu for the Equipment Request Module. Menu:](#_bookmark2)

[Controlled Item Report PRCN NX CONTROLLED ITEM Turn-In Status by CMR Report PRCN NX TURN BY CMR](#_bookmark2)

[Turn-In Status by Service Report PRCN NX TURN BY SERVICE Turn-In Status Report PRCN NX TURN BY STATUS Turn-In Status by Transaction # Report PRCN NX TURN BY TRANS Request Status Report PRCN NX STATUS](#_bookmark2)

[Name: PRCN TURN CANCEL](#_bookmark2)

[Type: Run Routine Routine: PRCNTICN Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Cancel Turn-In Request](#_bookmark2)

[Description: This option should be used by the requestor to cancel a turn-in request.](#_bookmark2)

[Name: PRCN TURN CMR APP](#_bookmark2)

[Type: Run Routine Routine: PRCNTICM Lock: PRCNCMR](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Approve Equipment Turn-In Request (CMR)](#_bookmark2)

[Description: This option is for the CMR Responsible Official to approve the equipment turn-in request.](#_bookmark2)

[Name: PRCN TURN DISP](#_bookmark2)

[Type: Run Routine Routine: SELECT^PRCNTIPP Lock: PRCNPPM](#_bookmark2)

[Entry Action: S PRCNUSR=2 Exit Action:](#_bookmark2)

[Menu Text: Final Turn-In Request Disposition (PPM)](#_bookmark2)

[Description: This option is for the PPM to finalize and complete equipment turn- in requests.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN TURN EDIT](#_bookmark2)

[Type: Run Routine Routine: PRCNTIED Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Edit Equipment Turn-In Request](#_bookmark2)

[Description: This option allows the requestor to make any modifications to the equipment turn-in request.](#_bookmark2)

[Name: PRCN TURN ENTER](#_bookmark2)

[Type: Run Routine Routine: PRCNTIRQ Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Enter Equipment Turn-In Request](#_bookmark2)

[Description: This option allows the user to enter equipment turn-in requests.](#_bookmark2)

[Name: PRCN TURN MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Process Equipment Turn-Ins Menu](#_bookmark2)

[Description: This is the top level option for processing equipment turn-in requests. Menu:](#_bookmark2)

[Enter Equipment Turn-In Request PRCN TURN ENTER Edit Equipment Turn-In Request PRCN TURN EDIT](#_bookmark2)

[Cancel Turn-In Request PRCN TURN CANCEL Approve Equipment Turn-In Request (CMR) PRCN TURN CMR APP Process Equipment Turn-In Request (PPM) PRCN TURN PPM Final Turn-In Request Disposition (PPM PRCN TURN DISP Display/Print Turn-In Request PRCN TURN PRINT](#_bookmark2)

[Edit Turn-In Transaction (PPM) PRNC TURN PPM EDIT](#_bookmark2)

[Name: PRCN TURN PPM](#_bookmark2)

[Type: Run Routine Routine: SELECT^PRCNTIPP Lock: PRCNPPM](#_bookmark2)

[Entry Action: S PRCNUSR=1 Exit Action:](#_bookmark2)

[Menu Text: Process Equipment Turn-In Request (PPM)](#_bookmark2)

[Description: This option is for the PPM to process the equipment turn-in request.](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCN TURN PPM EDIT](#_bookmark2)

[Type: Run Routine Routine: TRV^PRCNPEDT Lock: PRCNPPM](#_bookmark2)

[Entry Action: S PRCNUSR=1 Exit Action:](#_bookmark2)

[Menu Text: Edit Turn-In Transaction (PPM)](#_bookmark2)

[Description: This menu option allows the PPM to edit a turn-in transaction.](#_bookmark2)

[Name: PRCN TURN PRINT](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNTIPR Lock:](#_bookmark2)

[Entry Action: D UCK^PRCNUTL1](#_bookmark2)

[Exit Action: K DIC(“S”) I IOT=“TRM” W !!,”Press return to continue: “ R C:DTIME Menu Text: Display/Print Turn-In Request](#_bookmark2)

[Description: This option allows the user to display a turn-in request to the screen or print to a device.](#_bookmark2)

[Name: PRCN TURN WHSE](#_bookmark2)

[Type: Run Routine Routine: EN^PRCNTIWH Lock: PRCHWHSE](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[Menu Text: Process Equipment Turn-In Requests (Warehouse)](#_bookmark2)

[Description: This option is for the warehouse to process equipment turn-in request.](#_bookmark2)

[Name: PRCN TURN WHSE MENU](#_bookmark2)

[Type: Menu Routine:](#_bookmark2)

[Lock:](#_bookmark2)

[Entry Action: S STA=22 D TMSG^PRCNUTL Exit Action:](#_bookmark2)

[Header:](#_bookmark2)

[Menu Text: Warehouse Turn-In Menu](#_bookmark2)

[Description: This menu option is to be assigned to the Warehouse users for turn- ins.](#_bookmark2)

[Menu:](#_bookmark2)

[Process Equipment Turn-In Requests (Warehouse) PRCN TURN WHSE Display/Print Turn-In Request PRCN TURN PRINT](#_bookmark2)

[Exported Options](#_bookmark2)

[Name: PRCNPURGE](#_bookmark2)

[Type: Run Routine Routine: PRCNPURG Lock:](#_bookmark2)

[Entry Action:](#_bookmark2)

[Exit Action:](#_bookmark2)

[TIMES PROHIBITED: 0700-1700 DAYS PROHIBITED: MO-FR](#_bookmark2)

[Menu Text: Purge Equipment and Turn-In Requests](#_bookmark2)

[Description: This option is a TaskMan process to purge completed and cancelled equipment and turn-in requests.](#_bookmark2)

### [Option List (by Menu)](#_bookmark2)

### [Menu Diagram for PRCN NX MENU](#_bookmark2)

[Equipment Request Menu (Requestor) Enter New Equipment Request Edit Equipment Request Cancel Equipment Request Request Status Report](#_bookmark2)

[Process Turn-Ins Menu](#_bookmark2)

[Enter Equipment Turn-In Request Edit Equipment Turn-In Request Cancel Turn-In Request Display/Print Turn-In Request](#_bookmark2)

[Approve Equipment Turn-In Request (CMR) Process Equipment Turn-In Request (PPM) Final Turn-In Request Disposition (PPM) Edit Turn-In Transaction (PPM)](#_bookmark2)

[Resubmit Equipment Requests Split Equipment Requests](#_bookmark2)

[Display/Print Equipment Requests (Requestor)](#_bookmark2)

[Exported Options](#_bookmark2)

### [Menu Diagram for PRCN NX CMR MENU](#_bookmark2)

[CMR Official Equipment Request Menu Enter New Equipment Request Edit Equipment Request](#_bookmark2)

[Cancel Equipment Request Request Status Report](#_bookmark2)

[Display/Print Equipment Request (CMR) Approve Equipment Requests (CMR) Resubmit Request (CMR)](#_bookmark2)

[Process Turn-Ins Menu](#_bookmark2)

[Enter Equipment Turn-In Request Edit Equipment Turn-In Request Cancel Turn-In Request Display/Print Turn-In Request](#_bookmark2)

[Approve Equipment Turn-In Request (CMR) Process Equipment Turn-In Request (PPM) Final Turn-In Request Disposition (PPM) Edit Turn-In Transaction (PPM)](#_bookmark2)

### [Menu Diagram for PRCN NX PPM MENU](#_bookmark2)

[Equipment Request Menu (PPM)](#_bookmark2)

[Review Equipment Requests (PPM) Edit Equipment Requests (PPM) Cancel Equipment Requests](#_bookmark2)

[Rank Equipment Requests Create 2237 (PPM)](#_bookmark2)

[Display/Print Equipment Requests (PPM) Equipment Request Reports Menu](#_bookmark2)

[Controlled Equipment Report Request Status Report](#_bookmark2)

[Turn-In Status by CMR Official Report Turn-In Status by Service Report](#_bookmark2)

[Turn-In Status by Transaction Number Report Turn-In Status Report](#_bookmark2)

[Process Turn-Ins Menu](#_bookmark2)

[Enter Equipment Turn-In Request Edit Equipment Turn-In Request Cancel Turn-In Request Display/Print Turn-In Request](#_bookmark2)

[Approve Equipment Turn-In Request (CMR) Process Equipment Turn-In Request (PPM) Final Turn-In Request Disposition (PPM) Edit Turn-In Transaction (PPM)](#_bookmark2)

[Exported Options](#_bookmark2)

### [Menu Diagram for PRCN NX EQ COMM MENU](#_bookmark2)

[Equipment Committee Menu Rank Equipment Requests](#_bookmark2)

[Equipment Request Summary Report Outstanding Equipment Requests Report Process Equipment Committee Decisions Service Priority Report](#_bookmark2)

### [Menu Diagram for PRCN NX ENG MENU](#_bookmark2)

[Engineering Equipment Request Menu Approve Equipment Request](#_bookmark2)

### [Menu Diagram for PRCN NX CONCUR MENU](#_bookmark2)

[Equipment Concurring Official Menu Review Equipment Requests](#_bookmark2)

### [Menu Diagram for PRCNTURN WHSE MENU](#_bookmark2)

[Warehouse Turn-In Menu](#_bookmark2)

[Process Equipment Turn-In Request Display/Print Turn-In Request](#_bookmark2)

[Exported Options](#_bookmark2)

# [CHAPTER 6 CROSS REFERENCES](#_bookmark6)

### [EQUIPMENT REQUEST - File 413](#_bookmark6)

[(413,.01) TRANSACTION NUMBER 0;1](#_bookmark6)

[Xref 1: 413^B](#_bookmark6)

[Set: S ^PRCN(413,"B",$E(X,1,30),DA)=""](#_bookmark6)

[Kill: K ^PRCN(413,"B",$E(X,1,30),DA)](#_bookmark6)

[Desc: This cross-reference is by the generated transaction number. (413,2) REQUESTING SERVICE 0;3](#_bookmark6)

[Xref 1: Set: Kill: Desc:](#_bookmark6)

[(413,4.5) CMR](#_bookmark6)

[Xref 1: Create: Delete: Field Desc:](#_bookmark6)

[413^AE](#_bookmark6)

[S ^PRCN(413,"AE",$E(X,1,30),DA)=""](#_bookmark6)

[K ^PRCN(413,"AE",$E(X,1,30),DA)](#_bookmark6)

[This cross-reference is by the requesting service for report usage.](#_bookmark6)

[0;16](#_bookmark6)

[TRIGGER^413^5](#_bookmark6)

[S X=$P(^ENG(6914.1,X,0),U,2) NO EFFECT](#_bookmark6)

[#5](#_bookmark6)

[This triggers the CMR Official when selecting a particular CMR.](#_bookmark6)

[(413,5) CMR RESPONSIBLE OFFICIAL 0;6](#_bookmark6)

[Xref 1: 413^AD](#_bookmark6)

[Set: S ^PRCN(413,"AD",$E(X,1,30),DA)=""](#_bookmark6)

[Kill: K ^PRCN(413,"AD",$E(X,1,30),DA)](#_bookmark6)

[Desc: This is a cross-reference by the CMR responsible official. (413,6) REQUEST STATUS 0;7](#_bookmark6)

[Xref 1: Set: Kill: Desc:](#_bookmark6)

[413^AC](#_bookmark6)

[S ^PRCN(413,"AC",$E(X,1,30),DA)=""](#_bookmark6)

[K ^PRCN(413,"AC",$E(X,1,30),DA)](#_bookmark6)

[This is a cross-reference by request status.](#_bookmark6)

|  |  |
| --- | --- |
| [Cross References](#_bookmark4) |  |
| [(413,15) LINE ITEM](#_bookmark4)[(413.015,.01) LINE ITEM NUMBER](#_bookmark4) | [1;0](#_bookmark4)[0;1](#_bookmark4) | [(Multiple)](#_bookmark4) |

[Xref 1: 413.015^B](#_bookmark4)

[Set: S ^PRCN(413,DA(1),1,"B",$E(X,1,30),DA)=""](#_bookmark4)

[Kill: K ^PRCN(413,DA(1),1,"B",$E(X,1,30),DA)](#_bookmark4)

[Desc: This cross-reference is by the Line Item Number.](#_bookmark4)

[(413,28) UTILITIES REQUIRED 3;0 (Multiple)](#_bookmark4)

[(413.028,.01) UTILITIES REQUIRED 0;1](#_bookmark4)

[Xref 1: 413.028^B](#_bookmark4)

[Set: S ^PRCN(413,DA(1),3,"B",$E(X,1,30),DA)=""](#_bookmark4)

[Kill: K ^PRCN(413,DA(1),3,"B",$E(X,1,30),DA)](#_bookmark4)

[Desc: This cross-reference is by utility.](#_bookmark4)

[(413,30) SERVICE CONTACT 2;14](#_bookmark4)

[Xref 1: TRIGGER^413^31](#_bookmark4)

[Create: S X=$P($G(^VA(200,X,.13)),U,2)](#_bookmark4)

[Delete: @](#_bookmark4)

[Field: #31](#_bookmark4)

[Desc: The Service Contact phone field is triggered from the Office Phone field in the New Person file (.132).](#_bookmark4)

[(413,34) CMR PRIORITY 2;18](#_bookmark4)

[Xref 1: 413^P^MUMPS](#_bookmark4)

[Set: S SK=0 D XREF^PRCNCMRP K SK Kill: S SK=1 D XREF^PRCNCMRP K SK](#_bookmark4)

[Desc: This cross-reference sets the priority by the requestor's service so that all requests are ranked by service.](#_bookmark4)

[(413,46) CONCURRING OFFICIALS 5;0 (Multiple)](#_bookmark4)

[(413.046,.01) CONCURRRING OFFICIALS 0;1](#_bookmark4)

[Xref 1: 413.046^B](#_bookmark4)

[Set: S ^PRCN(413,DA(1),5,"B",$E(X,1,30),DA)=""](#_bookmark4)

[Kill: K ^PRCN(413,DA(1),5,"B",$E(X,1,30),DA)](#_bookmark4)

[Desc: This cross-reference is by concurring official.](#_bookmark4)

[Cross References](#_bookmark3)

[(413,49) EQUIPMENT COMMITTEE RANKING 6;3](#_bookmark3)

[Xref 1: 413^E](#_bookmark3)

[Set: S ^PRCN(413,"E",$E(X,1,30),DA)=""](#_bookmark3)

[Kill: K ^PRCN(413,"E",$E(X,1,30),DA)](#_bookmark3)

[Desc: This is the ranking by importance of requests by the Equipment Committee or their designated surrogate.](#_bookmark3)

[------------------------------------------------------------------------------------------------------------------](#_bookmark3)

[----](#_bookmark3)

### [TURN-IN REQUEST - File 413.1](#_bookmark3)

[(413.1,.01) TRANSACTION CODE 0;1](#_bookmark3)

[Xref 1: 413.1^B](#_bookmark3)

[Set: S ^PRCN(413.1,"B",$E(X,1,30),DA)=""](#_bookmark3)

[Kill: K ^PRCN(413.1,"B",$E(X,1,30),DA)](#_bookmark3)

[Desc: This cross-reference is by the generated transaction number. (413.1,5) CMR RESPONSIBLE OFFICIAL 0;6](#_bookmark3)

[Xref 1: 413.1^AD](#_bookmark3)

[Set: S ^PRCN(413.1,"AD",$E(X,1,30),DA)=""](#_bookmark3)

[Kill: K ^PRCN(413.1,"AD",$E(X,1,30),DA)](#_bookmark3)

[Desc: This cross-reference is by the CMR responsible offical. (413.1,6) REQUEST STATUS 0;7](#_bookmark3)

[Xref 1: Set: Kill: Desc:](#_bookmark3)

[(413.1,15) CMR](#_bookmark3)

[Xref 1: Create: Delete: Field: Desc:](#_bookmark3)

[413.1^AC](#_bookmark3)

[S ^PRCN(413.1,"AC",$E(X,1,30),DA)=""](#_bookmark3)

[K ^PRCN(413.1,"AC",$E(X,1,30),DA)](#_bookmark3)

[This cross-reference is by request status.](#_bookmark3)

[0;16](#_bookmark3)

[TRIGGER^413.1^5](#_bookmark3)

[S X=$P(^ENG(6914.1,X,0),U,2) NO EFFECT](#_bookmark3)

[#5](#_bookmark3)

[This triggers the CMR Official when a particular CMR is entered.](#_bookmark3)

[Cross References](#_bookmark5)

[(413.1,20) TURN-IN LINE ITEM 1;0 (Multiple)](#_bookmark5)

[(413.11,.01) REPLACEMENT ITEM NUMBER 0;1](#_bookmark5)

[Xref 1: 413.11^B](#_bookmark5)

[Set: S ^PRCN(413.1,DA(1),1,"B",$E(X,1,30),DA)=""](#_bookmark5)

[Kill: K ^PRCN(413.1,DA(1),1,"B",$E(X,1,30),DA)](#_bookmark5)

[Desc: This is the regular cross-reference by line item.](#_bookmark5)

[Xref 2: 413.1^AB](#_bookmark5)

[Set: S ^PRCN(413.1,"AB",$E(X,1,30),DA(1),DA)=""](#_bookmark5)

[Kill: K ^PRCN(413.1,"AB",$E(X,1,30),DA(1),DA)](#_bookmark5)

[Desc: This cross-reference is used to check to see if an inventoried item already has a turn-in request on file.](#_bookmark5)

[Xref 3: TRIGGER^413.11^3](#_bookmark5)

[Create: S X=$P(^ENG(6914,X,0),U,2)](#_bookmark5)

[Delete: @](#_bookmark5)

[Field: #3](#_bookmark5)

[Desc: This is triggered from the Equipment Inventory file (413.11,2) EQUIP REQUEST LINE ITEM 0;3](#_bookmark5)

[Xref 1: 413.11^AC](#_bookmark5)

[Set: S ^PRCN(413.1,DA(1),1,"AC",$E(X,1,30),DA)=""](#_bookmark5)

[Kill: K ^PRCN(413.1,DA(1),1,"AC",$E(X,1,30),DA)](#_bookmark5)

[Desc: This cross-reference is to be used to check against the quantity of equipment request line item for editing/entering associated replacement items.](#_bookmark5)

[------------------------------------------------------------------------------------------------------------------](#_bookmark5)

[----](#_bookmark5)

### [EQUIPMENT COMMITTEE - File 413.2](#_bookmark5)

[(413.2,.01) MEMBER NAME 0;1](#_bookmark5)

[Xref 1: 413.2^B](#_bookmark5)

[Set: S ^PRCN(413.2,"B",$E(X,1,30),DA)=""](#_bookmark5)

[Kill: K ^PRCN(413.2,"B",$E(X,1,30),DA)](#_bookmark5)

[Desc: This cross-reference by Equipment Committee member.](#_bookmark5)

|  |  |  |
| --- | --- | --- |
| [(413.2,3) SCHEDULED MEETINGS](#_bookmark5)[(413.23,.01) MEETING DATE](#_bookmark5) | [1;0](#_bookmark5)[0;1](#_bookmark5) | [(Multiple)](#_bookmark5) |
| [Xref 1:](#_bookmark5) | [413.23^B](#_bookmark5) |
| [Set:](#_bookmark5) | [S ^PRCN(413.2,DA(1),1,"B",$E(X,1,30),DA)=""](#_bookmark5) |

[Cross References](#_bookmark2)

[Kill: K ^PRCN(413.2,DA(1),1,"B",$E(X,1,30),DA)](#_bookmark2)

[Desc: This cross-reference is by the scheduled meeting date.](#_bookmark2)

[------------------------------------------------------------------------------------------------------------------](#_bookmark2)

[----](#_bookmark2)

### [EQUIPMENT COMMITTEE - File 413.2](#_bookmark2)

[(413.3,.01) NAME 0;1](#_bookmark2)

[Xref 1; 413.3^B](#_bookmark2)

[Set: S ^PRCN(413.3,"B",$E(X,1,30),DA)=""](#_bookmark2)

[Kill: K ^PRCN(413.3,"B",$E(X,1,30),DA)](#_bookmark2)

[Desc: This cross-reference is by concurring official.](#_bookmark2)

[Xref 2:TRIGGER^413.3^1](#_bookmark2)

[Create: S X=$P(^VA(200,X,0),U,9)](#_bookmark2)

[Delete: NO EFFECT Field: #1](#_bookmark2)

[Desc: This triggers the title from the New Person file.](#_bookmark2)

[------------------------------------------------------------------------------------------------------------------](#_bookmark2)

[----](#_bookmark2)

### [SPECIAL HANDLING CODES - File 413.4](#_bookmark2)

[(413.4,.01) CODE 0;1](#_bookmark2)

[Xref 1: 413.4^B](#_bookmark2)

[Set: S ^PRCN(413.4,"B",$E(X,1,30),DA)=""](#_bookmark2)

[Kill: K ^PRCN(413.4,"B",$E(X,1,30),DA)](#_bookmark2)

[Desc: This cross-reference is by the special handling code.](#_bookmark2)

[------------------------------------------------------------------------------------------------------------------](#_bookmark2)

[----](#_bookmark2)

### [NX STATUS - File 413.5](#_bookmark2)

[(413.5,.01) STATUS 0;1](#_bookmark2)

[Xref 1: 413.5^B](#_bookmark2)

[Set: S ^PRCN(413.5,"B",$E(X,1,30),DA)=""](#_bookmark2)

[Kill: K ^PRCN(413.5,"B",$E(X,1,30),DA)](#_bookmark2)

[Desc: This cross-reference is by the status.](#_bookmark2)

[------------------------------------------------------------------------------------------------------------------](#_bookmark2)

[----](#_bookmark2)

### [COUNTER - File 413.7](#_bookmark2)

[(413.7,.01) CODE 0;1](#_bookmark2)

[June 1996 Equipment/Turn-In Request Version 1.0 33](#_bookmark2)

[Cross References](#_bookmark5)

[Xref 1: 413.7^B](#_bookmark5)

[Set: S ^PRCN(413.7,"B",$E(X,1,30),DA)=""](#_bookmark5)

[Kill: K ^PRCN(413.7,"B",$E(X,1,30),DA)](#_bookmark5)

[Desc: This cross-reference is by the counter's identifying code.](#_bookmark5)

[Cross References](#_bookmark6)

[Archiving and Purging](#_bookmark6)

# [CHAPTER 7 ARCHIVING AND PURGING](#_bookmark6)

### [Archiving](#_bookmark6)

[Archiving with the Equipment/Turn-In Request Module has not been addressed at this time.](#_bookmark6)

### [Purging](#_bookmark6)

[There is a routine to purge completed equipment, turn-in requests, and cancelled equipment and turn-in requests.](#_bookmark6)

# [CHAPTER 8 CALLABLE ROUTINES](#_bookmark6)

[Please see Chapter 9 External Relations for information on access to other packages.](#_bookmark6)

[Callable Routines](#_bookmark6)

# [CHAPTER 9 EXTERNAL RELATIONS](#_bookmark6)

[Your system must be running KERNEL Version 7 or higher, VA FileMan Version 19 or higher, in order for you to successfully operate Equipment/Turn-In Request Module, Version 1.0. Also, you must have loaded Engineering patch 7\*25 prior to installation of this package.](#_bookmark6)

[Equipment/Turn-In Request package, Version 1.0 has references to other files that are not in the file number range for the package. Turn-ins, in particular, must reference current inventoried items that are maintained by the Engineering Service. Also, the creation of 2237s references other IFCAP routines and files.](#_bookmark6)

### [Database Integration Agreements (DBIA)](#_bookmark6)

[**Integration Reference #1341**](#_bookmark6)

[NAME: DBIA1341-A ENTRY: 1341 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington](#_bookmark6)

|  |  |
| --- | --- |
| [USAGE: Private](#_bookmark6) | [APPROVED: APPROVED](#_bookmark6) |
| [STATUS: Active](#_bookmark6) | [EXPIRES:](#_bookmark6) |
| [DURATION: Till Otherwise Agr](#_bookmark6) | [VERSION:](#_bookmark6)[TYPE: Routine](#_bookmark6) |

[Version 1.0 of the Non-Expendable Equipment/Turn-In Request Module will call the Engineering Work Order Module in order to create a work order for equipment that must be disconnected before final turn-in can occur.](#_bookmark6)

### [Integration Reference #1342](#_bookmark6)

[NAME: DBIA1341-B ENTRY: 1342 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 6914 ROOT: ENG(6914](#_bookmark6)

[TYPE: File](#_bookmark6)

[The Non-expendable Equipment/Turn-In Request Module requests permission to point to file 6914.](#_bookmark6)

[External Relations](#_bookmark6)

### [Integration Reference #1343](#_bookmark6)

[NAME: DBIA1341-C ENTRY: 1343 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington](#_bookmark6)

|  |  |
| --- | --- |
| [USAGE: Private](#_bookmark6) | [APPROVED: APPROVED](#_bookmark6) |
| [STATUS: Active](#_bookmark6) | [EXPIRES:](#_bookmark6) |
| [DURATION: Till Otherwise Agr FILE: 6914.1](#_bookmark6) | [VERSION:](#_bookmark6)[ROOT: ENG(6914.1](#_bookmark6)[TYPE: File](#_bookmark6) |

[The Non-expendable Equipment/Turn-in Request Module requests permission to point the CMR file, 6914.1.](#_bookmark6)

### [Integration Reference #1344](#_bookmark6)

[NAME: DBIA1341-D ENTRY: 1344 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 6920 ROOT: ENG(6920](#_bookmark6)

[TYPE: File](#_bookmark6)

[This reference is to the WORK ORDER # file in Engineering for items which must have a work order created in order to remove or disconnect the item by the Engineering department.](#_bookmark6)

### [Integration Reference #1345](#_bookmark6)

[NAME: DBIA1341-E ENTRY:1345 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 6910 ROOT: DIC(6910](#_bookmark6)

[TYPE: File](#_bookmark6)

[The ENG INIT PARAMETERS file is checked for the entry of the EQUIPMENT TURN-IN SECTION field.](#_bookmark6)

[External Relations](#_bookmark8)

### [Integration Reference #1346](#_bookmark8)

[NAME: DBIA1341-F ENTRY: 1346 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark8)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark8)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark8)

[TYPE: Routine](#_bookmark8)

[FMS requires FA code sheets on capitalized equipment and FD code sheets when dispositioned. Turn-In items must be sure that the appropriate FA and FD code sheets have been done before finalizing the turn-in.](#_bookmark8)

[ROUTINE: ENFAUTL](#_bookmark8)

### [Integration Reference #1348](#_bookmark8)

[NAME: DBIA1341-H ENTRY: 1348 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark8)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington](#_bookmark8)

|  |  |
| --- | --- |
| [USAGE: Private](#_bookmark8) | [APPROVED: APPROVED](#_bookmark8) |
| [STATUS: Active](#_bookmark8) | [EXPIRES:](#_bookmark8) |
| [DURATION: Till Otherwise Agr FILE: 6925](#_bookmark8) | [VERSION:](#_bookmark8)[ROOT: ENG('PROJ',](#_bookmark8)[TYPE: File](#_bookmark8) |

[The Equipment/Turn-In module asks permission to display projects, their description and to pull the Chief Engineer Name if exists for inclusion in Equipment Request if necessary.](#_bookmark8)

### [Integration Reference #1349](#_bookmark8)

[NAME: DBIA1341-I ENTRY: 1349 CUSTODIAL PACKAGE: ENGINEERING Washington](#_bookmark8)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark8)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark8)

[FILE: 6928 ROOT: ENG('SP',](#_bookmark8)

[TYPE: File Equipment/Turn-In module asks permission to access the Location file (#6928) to identify where new equipment may be located and where equipment will need to be picked up from when being turned in.](#_bookmark8)

[External Relations](#_bookmark6)

### [Integration Reference #1520](#_bookmark6)

[NAME: DBIA1520-A ENTRY: 1520 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington](#_bookmark6)

|  |  |
| --- | --- |
| [USAGE: Private](#_bookmark6) | [APPROVED: APPROVED](#_bookmark6) |
| [STATUS: Active](#_bookmark6) | [EXPIRES:](#_bookmark6) |
| [DURATION: Till Otherwise Agr](#_bookmark6) | [VERSION:](#_bookmark6)[TYPE: Routine](#_bookmark6) |

[The NX Module (Equipment/Turn-In) requests permission to use IFCAP program PRCFSITE to set special IFCAP variables used in the package.](#_bookmark6)

[ROUTINE: PRCFSITE](#_bookmark6)

### [Integration Reference #1521](#_bookmark6)

[NAME: DBIA1520-B ENTRY: 1521 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[TYPE: Routine The NX module (Equipment/Turn-In) requests permission to reference program PRCSEB when creating 2237s.](#_bookmark6)

[ROUTINE: PRCSEB](#_bookmark6)

### [Integration Reference #1522](#_bookmark6)

[NAME: DBIA1520-C ENTRY: 1522 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[TYPE: Routine This agreement will allow the NX (Equipment/Turn-In) module to call IFCAP routines from within a distributed input template, used to create 2237s. The calls](#_bookmark6)

[will return fund control points and information pertaining to the fund control point used to create the 2237.](#_bookmark6)

[ROUTINE: PRCSUT](#_bookmark6)

[External Relations](#_bookmark6)

### [Integration Reference #1523](#_bookmark6)

[NAME: DBIA1520-D ENTRY: 1523 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington](#_bookmark6)

|  |  |
| --- | --- |
| [USAGE: Private](#_bookmark6) | [APPROVED: APPROVED](#_bookmark6) |
| [STATUS: Active](#_bookmark6) | [EXPIRES:](#_bookmark6) |
| [DURATION: Till Otherwise Agr](#_bookmark6) | [VERSION:](#_bookmark6)[TYPE: Routine](#_bookmark6) |

[This agreement will allow the NX (Equipment/Turn-In) module to call the IFCAP transaction utility program when creating 2237s which will create the record in file 410 and process all checks on creating a 2237.](#_bookmark6)

[ROUTINE: PRCSUT3](#_bookmark6)

### [Integration Reference #1524](#_bookmark6)

[NAME: DBIA1520-E ENTRY: 1524 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 410 ROOT: PRCS(410,](#_bookmark6)

[TYPE: File](#_bookmark6)

[The NX (Equipment/Turn-In) module requests permission to reference file 410 to create/edit 2237s which are the end product of this module. Includes addition of two templates to file 410, PRCN2237 and PRCN2237E.](#_bookmark6)

### [Integration Reference #1525](#_bookmark6)

[NAME: DBIA1520-F ENTRY: 1525 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN REQUEST Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 440 ROOT: PRC(440,](#_bookmark6)

[TYPE: File](#_bookmark6)

[This agreement requests permission for the NX (Equipment/Turn-In) module to point, with read access only, to the Vendor file (440).](#_bookmark6)

[External Relations](#_bookmark6)

### [Integration Reference #1548](#_bookmark6)

[NAME: DBIA 1548-A ENTRY: 1548](#_bookmark6)

[CUSTODIAL PACKAGE: KERNEL (parent) San Francisco SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington](#_bookmark6)

[USAGE: Private APPROVED:](#_bookmark6)

[STATUS: Pending EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 3.1 ROOT: DIC(3.1](#_bookmark6)

[TYPE: File](#_bookmark6)

[The Equipment/Turn-In Request module would like read access to the .01 field of the Title file (#3.1) for identification of other officials which are needed to review and concur with requests.](#_bookmark6)

### [Integration Reference #1549](#_bookmark6)

[NAME: DBIA1548-B ENTRY: 1549 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 411 ROOT: PRC(411,](#_bookmark6)

[TYPE: File](#_bookmark6)

[The Equipment/Turn-In Request package would like access to IFCAP's file ADMIN. ACTIVITY SITE PARAMETER (#411) to identify a station for requests and 2237s.](#_bookmark6)

### [Integration Reference #1550](#_bookmark6)

[NAME: DBIA1548-C ENTRY: 1550 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark6)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark6)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark6)

[FILE: 410.2 ROOT: PRCS(410.2](#_bookmark6)

[TYPE: File A CLASSIFICATION OF REQUEST may be assigned to a 2237. The](#_bookmark6)

[Equipment/Turn-In Request package would like to be able to assign this field early in the request package and transfer it to the 2237.](#_bookmark6)

[External Relations](#_bookmark9)

### [Integration Reference #1551](#_bookmark9)

[NAME: DBIA1548-D ENTRY: 1551 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark9)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark9)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark9)

[FILE: 410.7 ROOT: PRCS(410.7](#_bookmark9)

[TYPE: File The SORT GROUP file (#410.7) is used as a sorting mechanism of requests to categorize their particular cost distribution for 2237s. The Equipment/Turn-In](#_bookmark9)

[Request package would like to prompt for this information early in the request and then pass it on to the 2237.](#_bookmark9)

### [Integration Reference #1552](#_bookmark9)

[NAME: DBIA1548-E ENTRY: 1552 CUSTODIAL PACKAGE: IFCAP Washington](#_bookmark9)

[SUBSCRIBING PACKAGE: EQUIPMENT/TURN-IN Washington USAGE: Private APPROVED: APPROVED STATUS: Active EXPIRES:](#_bookmark9)

[DURATION: Till Otherwise Agr VERSION:](#_bookmark9)

[TYPE: Routine The Equipment/Turn-In Request package would like permission to use PRCUSESIG to check for the electronic signature code.](#_bookmark9)

[ROUTINE: PRCUESIG](#_bookmark9)

[External Relations](#_bookmark6)

# [CHAPTER 10 INTERNAL RELATIONS](#_bookmark6)

[There are no current internal relations within the Equipment/Turn-In package. All menu options are independent and can stand alone.](#_bookmark6)

[Internal Relations](#_bookmark6)

# [CHAPTER 11 PACKAGE-WIDE VARIABLES](#_bookmark6)

[Currently there are no package-wide variables used in the Equipment/Turn-In Request package.](#_bookmark6)

[Package-Wide Variables](#_bookmark6)

# [CHAPTER 12 ON-LINE DOCUMENTATION](#_bookmark9)

[Currently there is no special on-line documentation for this package. You may review other information about the package through the Data Dictionary Options in FileMan or through %INDEX.](#_bookmark9)

On-Line Documentation

# [GLOSSARY](#_bookmark10)

### [2237](#_bookmark10)

[**AEMS-MERS**](#_bookmark10)

### [Application Coordinator](#_bookmark10)

[**Category Stock Number**](#_bookmark10)

### [CSN](#_bookmark10)

[**Equipment Management**](#_bookmark10)

### [FMS](#_bookmark10)

[**Integrated Supply Management System (ISMS)**](#_bookmark10)

### [Item Master File](#_bookmark10)

[**Item Master Number**](#_bookmark10)

### [National Stock Number](#_bookmark10)

[**NSN**](#_bookmark10)

[VA Form 2237**,** used to request goods and services.](#_bookmark10)

[Name of the computer system located at each medical center to support Consolidated Memorandum of Receipts.](#_bookmark10)

[The individuals responsible for the implementation, training and trouble-shooting of a software package within a service. IFCAP requires that there be an Application Coordinator designated for Fiscal Service, Supply Service and the Control Points (Requesting Services).](#_bookmark10)

[A number used to identify non-expendable types of equipment.](#_bookmark10)

[See Category Stock Number.](#_bookmark10)

[A section/division of A&MM Service or similar activity responsible for screening all equipment requests. They are accountable for all equipment (CMRs) at the facilities they support.](#_bookmark10)

[Financial Management System - System that replaced CALM.](#_bookmark10)

[System in which catalog information exists. You can query for description and category stock number.](#_bookmark10)

[A data base of items specific to each A&MMS. This file maintains a full description of the item and costs, as well as other related information**,** such as stock number, vendor, contract number and a procurement history.](#_bookmark10)

[A computer generated number used to identify an item in the Item Master file.](#_bookmark10)

[A number used to identify expendable supply items. See National Stock Number.](#_bookmark10)

[Glossary](#_bookmark10)

### [PPM/MMS](#_bookmark10)

[**Purchase Order**](#_bookmark10)

### [Purchasing Agent](#_bookmark10)

[**Short Description**](#_bookmark10)

### [Subaccount/BOC Tasked Job](#_bookmark10)

[**VA Form 2237 Vendor File**](#_bookmark10)

### [Vendor ID Number](#_bookmark10)

[Personal Property Management/Material Management Service.](#_bookmark10)

[A government document authorizing the purchase of the goods or services at the terms indicated.](#_bookmark10)

[The employee authorized to place orders with vendors.](#_bookmark10)

[A phrase which describes the item in the Item Master file. It is restricted to 3 to 60 characters and consists of what the item is, the kind of item and the size of item (i.e., GLOVE- SURGICAL-MED).](#_bookmark10)

[A Fiscal Code which related to financial accounting/budget information.](#_bookmark10)

[A job, usually a printout, that has been scheduled to run at a predetermined time. Tasked jobs are set up to run automatically.](#_bookmark10)

[VA Form 2237**,** used to request goods and services.](#_bookmark10)

[An IFCAP (or FMS) file of vendors with which the facility does business. This file contains ordering and billing addresses, contract information, FPDS information and telephone numbers. File 440 contains information about the vendors that your station does business with. The debtor's address may be drawn from this file but is maintained separately. If the desired vendor is not in the file, contact A&MM Service to have it added.](#_bookmark10)

[The ID number assigned to a vendor by FMS.](#_bookmark10)