

September 6, 2024

RESCISSION OF VHA DIRECTIVE 1096, ADMINISTRATIVE OFFICER OF THE DAY

1. By direction of the Office of the Under Secretary for Health, Veterans Health Administration (VHA), VHA Directive 1096, Administrative Officer of the Day, dated March 27, 2020, is rescinded.
2. As the policy owner of VHA Directive 1096, the Office of Member Services (MS) has determined that this VHA directive is no longer necessary as the administrative duties during non-business hours of the Administrative Officer of the Day, a position now referred to as the Health Administrative Specialist on Duty (HOD), are outlined in the position description for the HOD.
3. For VHA policy relating to determining eligibility and enrollment in VA health care, see VHA Directive 1601A.02(6), Eligibility Determination, dated July 6, 2020.
4. For inquiries regarding all other administrative duties, contact the VA medical facility's Chief, Health Administration Service, or Business Office, or Medical Administration Service.
5. All inquiries concerning this action should be addressed to the Office of Member Services (15MEM) at VHAMSBusinessPolicyOffice@va.gov.
6. This VHA notice will expire and be archived on September 30, 2025. However, the rescission information will remain in effect.

**BY DIRECTION OF THE OFFICE OF THE
UNDER SECRETARY FOR HEALTH:**

/s/ RimaAnn O. Nelson
Assistant Under Secretary for Health
for Operations

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