VA Grant & Per Diem National Office

Webinar for Operational GPD Grantees
July 13, 2021

Recording
Link: https://veteransaffairs.webex.com/veteransaffairs/ldr.phpRCI
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VIEWING THROUGH WEBEX
AGENDA

• Announcements
  • Minor Dependents Per Diem Reminder
  • Case Management Grant Office Hours
  • Update Contact Information
  • Case Management Grant Incentives
• Office of Business Oversight
  • Late Federal Financial Reports
• Option Year and NOFO Updates
• Future Planning – Capital Grant Round 2
• Next Month
ANNOUNCEMENTS-MINOR DEPENDENTS

• Reminder GPD now authorized to per diem for minor dependents under PL 116-315
  • Up to 50% of the approved per diem rate
• Requires a change of scope and minor dependents per diem rate request
• Refer to the June GPD Operational webinar on the GPD Provider Website
Read Minor Dependents Overview and Checklist

Review plan with VAMC and secure letter of support

Review and complete Change of Scope checklist/Draft COS letter

GPD Review and disposition of request

Submit complete Change of Scope package

Complete per diem rate request

Check the June GPD Operational Webinar for Details
GPD Regulations and Guides

NEW! Grant Recipient Guide (December 2020)
GPD General Terms and Conditions of Award (May 2020)
GPD Regulations (38 CFR Part 61)
Case Management Regulations (June 2018)
Final Rule - Veteran Definition and TIP Payment (November 2017)

Transition In Place (TIP) NOFA
Special Need NOFA
Per Diem Only (PDO) NOFA
Case Management NOFA

Minor Dependents

Minor Dependents Overview
Director's Memo Sample
Change of Scope Checklist
Per Diem Rate Request

GPD Provider Website
• **Case Management Grantees:** Quarterly “Office Hours” Available

• **2pm Eastern; WebEx**

• **First Thursdays, Every Three Months**
  – August 5th
  – November 4th

• Please email [GPDGrants@va.gov](mailto:GPDGrants@va.gov) for invite as needed
  – [https://veteransaffairs.webex.com/veteransaffairs/j.php?MTID=m7e42d7526badc4a922cb2dfe5256e79c](https://veteransaffairs.webex.com/veteransaffairs/j.php?MTID=m7e42d7526badc4a922cb2dfe5256e79c)

• **Intention:** Less formal, practice sharing, open Q&A
  – Requests for specific topics may also be made in advance

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**ANNOUNCEMENT – CASE MANAGEMENT GRANT SUPPORT**

**HUD-VASH GPD Collaborative Case Management (CCM) Participants**

- Monthly Office Hours Now Available
- Last Wednesday of each month, 2pm Eastern; Microsoft Teams
Case Management grantees may now offer incentives to Veterans they serve

- Up to $150/Veteran in food, clothing, transportation, and household items incentives
- Cannot be in cash or gift cards
- Can be a one-time incentive or spread out
- Funds come from the grant award
- Grantee purchases items for the Veteran
- Keep your receipts

A suggested cost tracker is available on our Provider Training webpage

GPD Provider Training Webpage
https://www.va.gov/HOMELESS/GPD_Provider_Training.asp

Case Management
Case Management Grantee Guide
- Case Management Quarterly Review Template
- Caseload Tracking Tool Quick Guide
- Caseload Tracking Tool Data Definitions
- HUD-VASH and GPD Collaborative Case Management Overview
- HUD-VASH and GPD Collaborative Case Management Application
- HUD-VASH and GPD Collaborative Case Management MOU Sample
- GPD Case Management Program and SSVF Referral Packet
- Case Management Incentives Tracker
- GPD Case Management and SSVF Coordination FAQs March 2020
- GPD CM Connect and Learn 3-5-20
Be sure to update your contact information in SmartSimple (grants management system)

Urgent to ensure communication to your organization

- Option year
- Conditional selections for Notices of Funding Opportunities (NOFOs)
- Program information
• Upcoming Fiscal Reviews:
  • New Directions – July 13-15, 2021
  • The Baltimore Station – July 27-29, 2021
  • One-Eighty Place – August 10-12, 2021
  • City of New York – August 17-19, 2021
  • The Salvation Army – North Division – September 14-16, 2021
  • Vietnam Veterans of California, Inc. – September 21-23, 2021
• Training in September – Allowable and Unallowable Costs
• LATE SF-425’s – 180 DAYS LATE NOTICE
• Training Item of the Month: Inaccurate SF-425 Reporting
  • Finding: The grantee incorrectly reported cash receipts, cash disbursements and program income on their SF-425. We found an unobligated balance of Federal funds totaling $7,000, unexpended program income totaling $2,000, and an unrecorded supplemental voucher payment for April totaling $1,000. This resulted in a $10,000 unobligated and unexpended balance of Federal funds.
  • Criteria: SF-425 Federal Financial Report Instructions, Page 4, defines cash receipts as actual cash received from the Federal awarding agency and further defines cash disbursements as the cumulative amount of Federal funds disbursed.
• **Training Item of the Month (continued):**
  
  • **Criteria:** 2 CFR 200 Subpart A, Program Income § 200.80, states “Program Income, means gross income earned by the non-Federal entity that is directly generated by a supported activity or earned as a result of the Federal award during the period of performance. Program income includes but is not limited to income from fees for services performed, the use or rental or real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations, or the terms and conditions of the Federal award; program income does not include rebates, credits, discounts, and interest earned on any of them.

  • **Criteria:** 2 CFR 200 Subpart D, Post Federal Award Requirements § 200.343 (d) Closeout, states “The non-Federal entity must promptly refund any balances of unobligated cash that the Federal awarding agency or pass-through entity paid in advance or paid and that are not authorized to be retained by the non-Federal entity for use in other projects. See OMB Circular A-129 and see § 200.345 Collection of amounts due, for requirements regarding unreturned amounts that become delinquent debts."
• GPD requires completion of Federal Financial Reports annually within 90 days of the end of the fiscal year or 90 days within the end of the grant award
  • Completed on SF 425
  • Submitted SF-425’s to GPD425@va.gov

• Office of Business Oversight (OBO) has reached out to organizations that are delinquent in reporting Fiscal Year 2019 and 2020 reporting
  • Notifications sent out for an intent to withhold per diem for those grant recipients that do not submit these delinquent reports
  • Has due date of August 6, 2021 to return completed reports to GPD425@va.gov (questions can also be directed to this email)
OPTION YEAR AND NOFO UPDATES

- GPD Per Diem Only (PDO) Award Option year does not require application
- GPD sent option year 1 grant agreements to PDO grantees via email on June 24, 2021
  - Email would have come from no-reply@hmlsgrants-va.mod.udpaas.com
  - Agreement denotes VA’s intent to offer option year
  - Signed grant agreement must be returned by July 23, 2021
PDO Option Year Timetable

Option Year 1 Grant Agreement Sent to Grantees
June 24, 2021

Grant Agreements Completed and Returned by Grantee by July 23, 2021

Grant Agreements Signed by VA on October 1, 2021

Copies of Agreements will be loaded into Grantee’s Smart Simple Grant Record
CASE MANAGEMENT, CAPITAL GRANT AND SPECIAL NEED UPDATES

GPD sent grant agreements to Case Management, Capital Grant, Special Need Conditional selections via email on June 24, 2021

- Email from no-reply@hmlsgrants-va.mod.udpaas.com
- Grant agreements due for review and returning is July 16, 2021

Reminder conditional selection is not notification of award

- Continuation of award process
- Anticipate final award announcements in September

Non-selection notifications will be distributed in writing by July 16, 2021

- Lessons learned webinar planned for the Fall
UPLOADING GRANT AGREEMENTS

Guidance for uploading grant agreements available on GPD Provider Website
DOWN THE ROAD

• GPD exploring another capital grant FY 2022
• Goal to continue to reduce shared living arrangements in GPD
• Information will be provided as details become available
AUGUST WEBINAR

- GPD recently had revisions in our regulations published June 25, 2021
- We will discuss the changes and implementation of these changes next month